

**TOWN OF FARMINGTON, CT  
ECONOMIC DEVELOPMENT COMMISSION**

DATE: February 14, 2018  
TIME: 5:30 P.M.  
PLACE: Farmington Town Council Chambers

**MINUTES**

**Present**

Augusto Russell- 5:40  
Brian Connolly  
Robert Reeve  
Dan Kleinman  
Edward Giannaros  
Bill Wadsworth

**Staff**

Rose Ponte

**a. Call to Order**

a. Meeting was called to order at 5:33 pm

**b. Public Comment**

No comments

**c. Welcome Bill Wadsworth**

Bill was welcomed to the commission. Rose met with Bill earlier in the month and he inquired if any written material was available for Commissioners. When Rose was putting material together for Bill, she thought it would be beneficial to distribute informational binders to all commissioners.

**d. Review of EDC Rules of Procedures**

EDC rules and procedures had not been revised since April 2008. Commissioners reviewed the rules and procedures; discussed necessary changes and asked Rose to update and bring to the March meeting for their approval.

**e. To consider issuing a positive referral for Andy's Italian Kitchen on South Road**

A motion to consider issuing a positive referral for Andy's Italian Kitchen was made and seconded (Kleinman/ Russell).

a. **Commissioner Reeve abstained. Motion carried**

**f. Reading of the Minutes**

The minutes were accepted as presented and were approved by unanimous consent.

**g. Review of the 2018-2019 Budget**

The 2018-2019 budget along with the 2017-2018 was reviewed by the Commissioners

**h. Economic Developers Report-** The report was reviewed by the Commissioners.

**i. Planner's Report-** no comments.

**j. Town Council Liaison Report- Edward Giannaros**

- State Legislators gave an update on the legislative priorities and the state budget. Discussions included the Governor's proposed budget and its effect on Farmington, tolls, and timing of the state budget completion.

- Blum Shapiro presenting the finding of their Audit for FY Ending June 30, 2017. The results of the audit included a “clean opinion”, no instances of noncompliance or weaknesses were reported.
- The Council gave the Town Manager target budget ranges of 2.25% to 2.75%.

**k. Old Business**

1. Explore Farmington- Rose continues to work with Civic Lift to improve the site and work out any kinks with the program. Commissioners noted it needs to be more mobile friendly especially the premium business listings which are still hidden behind the banner
2. Business Breakfast Spring Speakers- Commissioners discussed the spring speakers and thought it would be very timely to invite Mr. Robert Patricelli, Co-Chair of the Commission on Fiscal Stability and Economic Growth. Rose will work with Commissioner Kleinman and contact Mr. Patricelli
3. New Business Award- Commissioners thought it would be a great idea to offer an award for a new business that is experiencing exceptional accomplishments and success. It will be awarded on an individual basis.

**l. New Business-**

1. **Small Business Program.**  
Commissioner Connolly presented his idea of offering resources to small businesses. Commissioners agreed that it could be a great idea, but were concerned about management of the series. Commissioner Connolly thought that by working with partners the work can be spread out. Rose will be meeting with the Chamber and the Library and will report back next month.

**m. Adjournment**

A motion was made and seconded (Kleinman /Russell) to adjourn the meeting.  
Meeting was adjourned at 6:35 pm

1. **Approved unanimously**

**Respectfully Submitted,  
Rose Ponte  
Economic Development Director  
CC: Economic Development Commissioners**