

**TOWN OF FARMINGTON  
Bicycle Advisory Committee  
Minutes of Meeting Held  
Thursday October 8, 2015  
BOE Conference Room**

DRAFT

**Attendance:**

**Voting Members**

John Vibert (Chair) – Present  
Deanne Born – Present  
Neil Kelsey – Present  
John LaForest-Roys – Excused  
Andris Skulte – Present  
C.J. Thomas - Excused

**Four voting members present. Quorum met.**

**Non-Voting Members**

Matthew Blume (Town Liaison) – Present

The Bicycle Advisory Committee Chair, John Vibert, called the meeting to order at 6:40 pm.

**Public Comment:**

Mr. Vibert noted that there was no public comment.

**Acceptance of Meeting Minutes:**

A motion was made and seconded to accept the minutes of the September 10, 2015 meeting, and was unanimously approved.

**New Business:**

1. Bicycle Friendly Signage.  
Bicycle friendly signage as discussed during the September meeting of the Bicycle Committee has been ordered, and will be installed when received.
2. Bike trail Maintenance.  
It was noted that the town is continuing to replace fence along portions of the Farmington Canal Heritage Trail and the Farmington River trail. The Town has also been reviewing the trail's pavement condition and will be conducting spot repairs on an as needed basis. The Town continues to pursue funding to rehabilitate the trail's pavement.
3. Meeting Schedule  
The schedule for the Bicycle Advisory Committee was discussed and a new schedule was agreed upon to include bi-monthly meetings. Our next meeting will be held at 6:30 pm on the second Thursday of December, followed by the second Thursday of February, April, etc.

It was suggested that for our next meeting we discuss short, mid, and long-term goals for the committee.

**Old Business:**

1. Farmington Canal Heritage Trail Update.  
Contract documents continue to be developed, with the anticipation of a December/January bid, with spring 2016 construction. There are several items that need to be completed prior to bidding including obtaining design plans for utility relocations and formalizing agreements with Plainville and the State of Connecticut.
2. Connectivity to the Trail.  
There is no update for the signage/markings project, connecting the trail system to the high school. The Town is working on developing mapping to prioritize neighborhood connections to the existing trail network.

Mapping both the formal and informal connection points to the trail was discussed. It was decided that Andris would ride the trail system from Brickyard Road to River Road and utilizing a GPS device, tag the locations of the connections. This data will be overlaid onto Town mapping to determine where connections are desired and if the connection is within a current right of way for that purpose.

3. Bicycle Friendly Business Designation  
The Farmington police department is continuing to compile their application for bicycle friendly. It was noted that the application process is daunting. John noted that the League of American Bicyclists should be informed. Matt will contact the League.
4. Complete Streets  
Matt has reviewed recently published complete streets policies, most recently from West Hartford. It was noted that policies from smaller communities should be investigated. Matt will continue to review policies.
5. Review Sharrows and Bike Routes  
It was noted that the Traffic Review Board has approved sharrows/signage on Coppermine Road, and plans are underway to install them. Signage/sharrows will be discussed for Woodruff Road during the Traffic Review Board's next meeting.

The Town of Farmington is planning to reconstruct South Road this spring. As part of that project, share the road signage will be installed similar to the signage currently installed on Middle Road and River Road.

A motion was made, and unanimously accepted to adjourn the meeting at 8:45 pm

cc: Bicycle Advisory Committee  
Paula Ray, Town Clerk  
Deb Bull,  
Matthew Blume, Chief of Eng. Svcs.  
Bill Warner, Town Planner

Kathleen A. Eagen, Town Manager  
Russell Arnold, Director of Public Works and Dev. Svcs.  
Paul Melanson, Chief of Police  
Dawn Grayson, Transportation Coordinator, BOE