

**Unionville Historic District and Properties Commission**  
**December 5, 2018**  
**Minutes**

Present: Bob Hoffman, Matt Ross, Ann Vibert Wuelfing (alternate), Howard Martin (alternate), Sherry Horton, Shannon Rutherford (Town Planning Office), Edward Giannaros (Town Council liaison)

Absent: Lisa Johnson, John Brockelman, Chris Forster (alternate)

**Meeting called to order at 7:00pm**

Howard Martin appointed for Lisa Johnson, Ann Vibert Wuelfing appointed for John Brockelman

**Approval of Minutes:** November 8, 2018 minutes (Horton/Ross) (M/S/A with corrections)

**Election of Officers**

- Motion to postpone election of officers to the January 3, 2019 meeting to include absent Commissioners. (Martin/Wuelfing) (M/S/A)

**Other Business**

Membership Solicitation

- The list has been updated and posted online.
- The list of the attendees from the historic homes tour has been reconciled to the membership solicitation list. There were only few that were a cross over.
- Possible discussion at the January or February meetings about further efforts.
- Questions about reasons for lack of interest were discussed. At this point, no formal effort has been made to survey homeowners.
- Possible Spring mailing that could include the FAQs and information for potential homeowners.

Educational Series

- Lisa, Jay Bombara (Chair of Farmington Historic District), and Bill Warner have reached out to the CT State Office of Historic Preservation to conduct a joint educational meeting in March. Topic will be about preservation of historic homes and rehabilitation tax credits. Tentative date is Monday, March 4, 2019. Interest in promoting through print media and on Facebook was discussed.
- Bob has reached out to his electrician to conduct a seminar as well.

Meeting adjourned at 7:23PM MJR