

Special Meeting Agenda
Farmington High School Building Committee Meeting
Wednesday, November 13, 2019
Farmington High School Library
6:30 PM

- A. Call to Order.
 - B. Pledge of Allegiance.
 - C. Public Comment.
 - D. Minutes.
 - 1) To approve the attached November 6, 2019 minutes.
 - E. Correspondence.
 - 1) New survey responses regarding the 10/16 Community Input Meeting.
 - F. To review and approve the draft evaluation criteria matrix.
 - G. Executive Session: To discuss proposals and related documentation pursuant to §1-210(b)(24).
 - H. Adjournment.
- cc: Committee Members
Paula Ray, Town Clerk
Interested Parties

MOTION:

Agenda Item D-1

To approve the attached November 6, 2019 minutes.

/Attachment

Minutes are considered "DRAFT" until approved at the next meeting

Special Meeting Minutes
Farmington High School Building Committee Meeting
Wednesday, November 6, 2019
Farmington High School Library
6:30 P.M.

Attendees:

Chris Fagan
Ellen Siuta
Johnny Carrier
Garth Meehan
Michael Smith
Sharon Mazzochi
Kat Krajewski, Assistant Town Manager
Beth Kintner, Town Council Liaison
Scott Hurwitz, FHS Principal
Kathy Greider, Superintendent
Paul Cianci, Town Council Liaison
Mark Garilli, Construction Solutions Group

Absent (excused):

Meg Guerrera, Chair
Kathy Blonski, Town Manager
Devon Aldave, FHS Building Committee Intern
Tim Harris, Director of School Facilities
Alicia Bowman, Asst. Superintendent of Finance and Operations

A. Call to Order.

The meeting was called to order at 6:33 P.M.

B. Pledge of Allegiance.

The audience and committee members recited the Pledge of Allegiance.

C. Public Comment.

John Laforest-Roys, 51 Tanglewood, thanked the committee for the 10/16 Community Input event and encouraged them to keep up the open communication. He attended tonight's meeting specifically for the debrief of the 10/16 meeting. He believes that the information presented by Kosta should be included. He also indicated that the information included in the agenda has no mention of the number of attendees or the questions and answers that were discussed at each of

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the stations, as the stations presented a lot of valuable and factual information.

Leahanne Fenton, 3 Longridge Court, informed the committee that she has lived in Farmington for two years and the schools were the number one reason for choosing Farmington. She believes we must do right by our students and address all the issues.

Steven Lamoureux, 86 Knollwood Road, stated that he learned a lot at the 10/16 Community Input event. He was taken aback by some of the issues that were identified and discussed at each of the stations. Specifically, as a healthcare professional one of the issues that stuck out to him was the lack of a bathroom directly in the nurse's office.

D. Minutes.

- 1) **To approve the attached October 30, 2019 minutes.**
Upon a motion made and seconded (Siuta/Smith) it was unanimously VOTED: to approve the October 30, 2019 minutes.

E. Correspondence.

- 1) **Margaret Heiner- Comments and Suggestions for the FHS Building Committee**
- 2) **Jill Pachla- Comments and Suggestions for the FHS Building Committee**

Kat Krajewski reviewed the correspondences received.

F. Debrief of 10/16 Meeting including survey results.

Kat Krajewski informed the committee that a summary of the survey results as well as individual survey responses are included in the agenda packet. Overall, the survey results were positive regarding the 10/16 Community Input Meeting. The survey is still "live" and those that attended the Community Input meeting are encouraged to complete the survey.

The Community Input meeting had approximately 50 participants. The priority exercise that was completed at the end of the tour ranked the needs of the FHS facility, according to the participants. The results were as follows:

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Accreditation and Accessibility- 73
Educational Programming- 66
Security Compliance- 56
Sprawling layout- 47
Energy Efficiency- 33

At the event, members of the FHS Building Committee were at each of the stations and shared the feedback they received.

Accreditation and Accessibility- Sharon Mazzochi summarized the following topics of discussion:

- Accreditation
- ADA compliance- there was a map that indicated areas of the FHS facility that are not ADA compliant.

Security Compliance- Michael Smith summarized the following topics of discussion:

- Security Issues
- The number of entrances/exits
- Breaks or lunches that are outside the building in places that are not secure
- Lack of separation of public/private
- Transportation and the number of parking spaces

Sprawling Layout- Garth Meehan summarized the following topics of discussion:

- Working within our building envelope
- Daily schedule-why can't we make the day longer?
- Percentage of the hallway square footage—unusable space

Energy Efficiency- Johnny Carrier summarized the following topics of discussion:

- Solar incentives
- Multiple heating and cooling systems in the building
- Age of the systems and their efficiency

Educational Programming- Kathy Greider summarized the following topics of discussion:

- Issues identified in the NEASC report that illustrate how the facility limits our educational programming
- Sprawling building
- Size of the cafeteria- lunch waves start before lunch can be served

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Kathy Greider, Superintendent of Schools, thanked the committee members, the staff and administration that planned and attended the meeting, as well as the residents who participated in this event.

G. To approve social media norms.

Kat Krajewski explained that the social media norms came from a discussion by the committee at the October 2, 2019 meeting regarding social media interaction. The Communications Subcommittee reviewed these norms at their October 23, 2019 meeting, with their recommendations incorporated into the document.

These norms are guidelines for FHS Building Committee members when communicating about the FHS Building Project on their personal social media accounts. Each of the Building Committee members have received "FHS Building Committee Talking Points," which are referenced in the social media norms. These talking points will be updated and distributed to the committee throughout the process.

Upon a motion made and seconded (Siuta/Meehan) it was unanimously VOTED: to approve the social media norms.

A copy of the approved social media norms is recorded with these minutes as Attachment A.

H. To review and approve the draft evaluation criteria matrix.

Upon a motion made and seconded (Meehan/Carrier) it was unanimously VOTED: to table this agenda item for discussion at next week's meeting.

I. Executive Session: To discuss proposals and related documentation pursuant to §1-210(b)(24).

Upon a motion made and seconded (Carrier/Meehan) it was unanimously VOTED: to move to Executive Session to discuss proposals and related documentation pursuant to §1-210(b)(24) at 6:57 p.m. with voting and non-voting members of the FHS Building Committee, representatives from Construction Solutions Group, representatives from QA+M Architecture, and representatives from TSKP Studio in attendance.

The committee returned to open session at 8:51 p.m.

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J. Adjournment.

Upon a motion made and seconded (Carrier/Mazzochi) it was unanimously VOTED: to adjourn the meeting at 8:52 P.M.

Respectfully Submitted,

Kathryn Krajewski
Assistant Town Manager



Social Media Norms for FHS Building Committee Members

Please note the FHSBC Chair is the official spokesperson for the FHSBC and communicates with the public on behalf of the committee.

The following are suggested guidelines for FHS Building Committee Members when communicating about the FHS Building Project on their personal social media accounts.

- Be accurate. Use appropriate reference to links and additional sources to support the information provided (FHS Building Project Website, minutes, agendas, etc.).
- Refer to FHS Building Committee Talking Points.
- Be honest and transparent.
- Correct errors, and if modifying an earlier post, identify the change.
- Respect your audience. Use appropriately respectful speech and refrain from harassing, defamatory, abusive, discriminatory, threatening or other inappropriate communications.
- Avoid confrontation.
- Do not post confidential or proprietary Town information or any information which would violate any privacy laws applicable to the Town.
- Use a disclaimer- "the postings on this site are my own and do not necessarily represent the Town's positions or opinions."

Community Input Meeting Survey

Thank you for attending the Community Input Meeting on October 16th. Input and feedback from our residents is an integral part of the process.

Please respond to this survey so that we may improve our outreach efforts as we move through this process.

Thank you!



Name (Optional)

How would you rate the information presented at the Community Input Meeting? *

	1	2	3	4	5	
Not Valuable	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Valuable

Did you find the stations informative? The five stations were: (1) Accreditation and Accessibility, (2) Security Compliance, (3) Sprawling Layout, (4) Educational Programming, (5) Energy Efficiency *

- Yes
- No

Did you find the student-led tours informative? *

- Yes
- No

How would you rate the priority exercise? *

	1	2	3	4	5	
Not Valuable	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Valuable

Do you have any suggestions for improvement? *

Need more time - the stations were SO rushed, none of them could get through most of their presentation, and there was no time for interaction. But the state speaker at the beginning was great.

How did you find out about the Community Input Meeting? *

- Social Media
- Flyer distributed in Friday Folders
- Town or Building Committee Website
- Town Newsletter
- Farmington Patch
- Explore Farmington
- Other: Comprehensive FHS

Please leave any comments or questions you may have for the FHS Building Committee.

Really important to get people on board with the NEED and that this is necessary. Heard a lot of comments that "my kids don't have special needs or need ADA access, why should I spend money on that." And "so what if the xxxx is xxxxx - they're getting by fine now. Just patch it up and keep going" types of comments. These are dangerous perspectives in my opinion.

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Google Forms

Community Input Meeting Survey

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Did you find the stations informative? The five stations were: (1) Accreditation and Accessibility, (2) Security Compliance, (3) Sprawling Layout, (4) Educational Programming, (5) Energy Efficiency *

- Yes
- No

Did you find the student-led tours informative? *

- Yes
- No

How would you rate the priority exercise? *

	1	2	3	4	5	
Not Valuable	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Valuable

Do you have any suggestions for improvement? *

My group did not get to hear all of the energy efficiency schpiel, due to lack of time. Build in more time for questions, etc. By the time we got to the priority exercise, I was overwhelmed with info. (Do not have kids, so I don't hear the stories at home). I'd love to hear how the kids would change things, too. I also don't know, necessarily, all the things the school does.

How did you find out about the Community Input Meeting? *

- Social Media
- Flyer distributed in Friday Folders
- Town or Building Committee Website
- Town Newsletter
- Farmington Patch
- Explore Farmington
- Other: Friends who are involved.

Please leave any comments or questions you may have for the FHS Building Committee.

We are in the middle of climate change. I would like the Committee to be aware of that, and build with the idea that we might not have gas or oil in the next ten years. That we need awareness of disabilities and need to look beyond just the letter of the ADA to inclusivity. Which also includes diversity on other levels. A quiet room for people who become easily overstimulated could also be used as a prayer room for Muslim students. I kept wondering, looking at the layout, if it wouldn't be better to look at the school in terms of a college campus. Have a science building, an arts building, a library, linked with covered walkways? I'd love to see more informational sessions around town. Maybe with students participating. Not everyone can make it out to the high school at night. Maybe have some informational session during the day, when school is in session, so people can see how things move... (or a FB live during the day? hosted by students?)

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MOTION:

Agenda Item F

To review and approve the draft evaluation criteria matrix.

NOTE: A draft criteria matrix was developed as a result of the October 30, 2019 meeting. A copy of the draft evaluation criteria matrix will be distributed at the meeting.

MOTION:

Agenda Item G

Executive Session: To discuss proposals and related documentation pursuant to §1-210(b)(24).

To adjourn the meeting to executive session as permitted by Connecticut General Statutes Section 1-210(b)(24).

Responses to any request for proposals or bid solicitation issued by a public agency or any record or file made by a public agency in connection with the contract award process, until such contract is executed or negotiations for the award of such contract have ended, whichever occurs earlier, provided the chief executive officer of such public agency certifies that the public interest in the disclosure of such responses, record or file is outweighed by the public interest in the confidentiality of such responses, record or file;

That attendance in the Executive Session shall be limited to:

Voting and Non-Voting Members of the Farmington High School Building Committee, representatives from Construction Solutions Group, representatives from QA+M Architecture, and representatives from TSKP Studio.

NOTE: Approval of this motion shall be by 2/3 vote.