

Farmington Community & Recreational Services Department Recreation Division

2010 Field Use Policies and Procedures

Purpose

The athletic fields of the Town of Farmington are provided for the leisure time pursuits of all residents. Correspondingly, certain policies are needed to insure proper use and control of the Town of Farmington's athletic fields so that all residents may have fair and equitable access to these facilities.

Policies and Procedures:

- Field conditions, maintenance schedules, and the number of hours of available usage on a particular field will determine field availability.
****Fields will be closed for maintenance on Sunday, October 17th.**
- The Town of Farmington reserves the right to restrict, refuse, or cancel the use of any field for the following reasons:
 1. The field is closed for maintenance and repairs, closed due to overuse, or closed due to limited town resources.
 2. Requested use is inappropriate and/or may damage the field due to opposing wear patterns that may result in unsafe playing conditions. Therefore, the playing of two sports in the same season on the same field may not be permitted.
 3. Other instances as deemed necessary.
- Rentals from the previous year must submit a completed field request form by March 31st in order to secure a rental for 2010. Beginning April 1st, priority will be based on a first come, first served basis. Requests made less than seven days in advance may not be approved.
- An invoice will be processed indicating a due date for the rental fee [see page 3].
- Those who have secured fields are required to inform the Farmington Recreation Division if they are not using the dates/times that has been reserved.
- Those who have secured fields are responsible for following the Town of Farmington ordinances.
- Those who have secured fields must submit a Certificate of Insurance or must sign a Liability and Indemnification Agreement/Release of Liability, which is found on the Field Request Form.

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- Farmington public school activities have priority on school fields.
- Farmington Recreation Division sponsored programs have priority on school fields when Farmington public school activities are not scheduled.
- Farmington Recreation Division sponsored programs have priority at Tunxis Mead Park with special consideration given to Farmington High School athletic programs.
- The Farmington Recreation Division is responsible for assigning recognized community youth athletic organizations to designated sport specific fields. The amount of field use time allocated to each community youth athletic organization is at the discretion of the Farmington Recreation Division and is determined by the availability of space to provide the specified activity.
- Field rentals, Monday - Friday, may not be available until July 1st due to use by community youth athletic organizations. Field rentals on Saturdays and Sundays may be available after April 15th at the discretion of the Farmington Recreation Division.
- Recognized community youth athletic organizations are required to pay a participant player fee; \$10.00 per resident and \$20.00 per non-resident. Farmington Recreation will send a letter indicating the payment due date.
- A field rental, local, fee shall be imposed for adult athletic organizations whose membership is composed of a majority of Farmington residents or are full time employees of a business located in Farmington.
- A field rental, non-local, fee shall be imposed for seasonal adult athletic organizations whose membership is not composed of a majority of Farmington residents or are full time employees of a business located in Farmington.
- A field rental, local, fee shall be imposed to all non-profit groups whose membership is composed of a majority of Farmington residents.
- A field rental, non-local, fee shall be imposed to all profit making groups and non-local, non-profit organizations.

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FEES

| <u>Class</u> | <u>Local Groups</u> | <u>Non local Groups</u> |
|---------------|---------------------|-------------------------|
| Class A Field | \$17.00 per hour | \$34.00 per hour |
| Class B Field | \$12.00 per hour | \$24.00 per hour |
| Lights | \$20.00 per hour | \$20.00 per hour |

Minimum Rental Use: All rentals shall be billed in one-hour increments.

FIELDS

Class A Fields (irrigated)

Baseball (regulation)

Farmington High School**

Irving Robbins School** (Wolf Pit Rd.)

Tunxis Mead**

Baseball (regulation youth)

West Woods School**

River Glen Little League Complex**

Softball (regulation)

Irving Robbins School (Patrick Flood Rd.)

Tunxis Mead #1**

Tunxis Mead #2**

Soccer (regulation)

Irving Robbins School

West Woods School

Tunxis Mead #1***

Tunxis Mead #2***

Tunxis Mead #3***

Tunxis Mead #4***

Tunxis Mead #5 / #7***

Tunxis Mead #9***

Football / Lacrosse (regulation)

Farmington High School (Limited Availability)

Field Hockey / Lacrosse (regulation)

Farmington High School

Class B Fields

Softball

West District School

Union School

Multipurpose Athletic Fields

West District School

East Farms School

Union School

Noah Wallace School

Farmington High School (Upper)

Farmington High School (Lower)

** Fields will be closed for maintenance on Sunday, October 17th.

*** Tunxis Mead soccer fields may be closed for maintenance during July and August.