

APPLICATION CHECKLIST

Site Plan Approval

Zone Change

Special Permit for

An application must be filed on a form provided by the Planning Department and must be accompanied by the appropriate filing fee and 8 copies of a complete development plan (site plan) for the parcel in question. Development plan sheets must be 24" x 36" at a scale of no less than 1" = 100'.

A. Zoning Requirements

Please complete the following table. This information should also appear on the development plan.

		<u>Required/ Allowed</u>		<u>Existing</u>		<u>Proposed</u>	
1.	Zone Classification						
2.	Lot Size						
3.	Lot Frontage						
4.	Front Yard						
5.	Side Yards						
6.	Rear Yard						
7.	Buffer: Front						
	Side						
	Rear						
8.	Coverage: Building Footprint						
	Paved Area						
	% building and pavement						
9.	Building Height/Stories						
10.	Total Building Area (sq.ft.)						
11.	Public Sewer:	Yes	No	Yes	No	Yes	No
12.	Public Water	Yes	No	Yes	No	Yes	No
13.	Parking Spaces:						
	Total (incl. deferred parking)						
	Deferred						
14.	Parking Lot Landscaping:						
	Area of parking lot						
	Landscaped area						
	% landscaped						

The applicant is required to submit the following information to the Town Plan and Zoning Commission at the time of application. These items should be clearly depicted on the development plan submitted to the Planning Department for review. On this checklist, please check all items submitted and indicate which items are not applicable to the proposed activity.

B. General Information

- \_\_\_\_\_ Name of applicant
- \_\_\_\_\_ Name of property owner
- \_\_\_\_\_ Name of development
- \_\_\_\_\_ Where applicable the signature and seal of:

