



FARMINGTON HISTORIC DISTRICT COMMISSION

APPLICATION FOR CERTIFICATE OF APPROPRIATENESS

- 1) Name of Applicant: _____
- 2) Contact Person: _____
- 3) Email Address: _____
- 4) Mailing Address: _____
- 5) Phone Number: _____
- 6) Name of Owner if other than applicant: _____
- 7) Mailing Address of Owner: _____
- 8) Location of Property: _____
- 9) **Describe proposed work:**
Replacement or Material Change: _____
Site Improvements: _____
New Construction/Addition: _____

PLEASE COMPLETE ATTACHED GUIDELINES SPECIFIC TO THE PROJECT YOU ARE UNDERTAKING AND SUBMIT **ALL** REQUIRED DOCUMENTATION WITH YOUR APPLICATION:

Informal discussions are strongly encouraged prior to formal submission of an application. Informal discussions occur at the end of each regularly scheduled meeting.

HISTORIC DISTRICT POLICY: Applications for Certificates of Appropriateness require the posting of a sign on the subject property for the 7 days prior to the public hearing. A \$35 deposit is required for such signs, refundable upon return of the sign.

DATE

SIGNATURE OF APPLICANT
(MUST BE OWNER OR HOLDER OF OPTION
TO PURCHASE OR AGENT THEREOF)

Farmington Historic District Commission

Guidelines for Site Improvements

(parking areas, driveways, and structures such as fences, walls, lamp posts, and signage)

Type of Site Improvement:

Detailed description:

Size (Width, depth, height):

Please provide the following information:

1. Site / Plot Plan, 1:20 scale, of property locating existing conditions and proposed structures/ improvements.
2. Plan, elevations and sections as applicable.
3. Photos of site where improvement is proposed and photos of any precedents
4. Product Literature
5. Material samples

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Guidelines for Replacement and Material Change

(Such as: windows, doors, storm windows/ doors, shutters, fence material, siding, decking)

Type of Replacement/ Material Change:

Detailed description:

Location:

Manufacturer's literature:

Please provide the following information:

1. Plan, elevations and sections as applicable.
2. Photos of existing conditions and precedents
3. Product Literature
4. Material samples

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Guidelines for New Construction/ Additions

Type of addition or new structure:

House Garage Barn Shed Addition other

Detailed description:

Dimensions (Width x Depth x Height):

Please provide the following information:

1. Site Plan (Including Topographic survey for new structure)
2. Elevations, Sections, and applicable floor plans
3. Photos of existing conditions and precedents
4. Product Literature and material samples
5. Complete list of materials

Informal Hearings: Encouraged for large additions and new construction