

**Town of Farmington, CT  
Office of the Town Manager  
Regular Town Council Meeting**

Date: March 8, 2016  
(Council Members should call the Town Manager's Office if unable to attend.)

Time: 7:00 p.m.

Place: Council Chambers

**Agenda**

- A. Call to Order
- B. Pledge of Allegiance
- C. Presentations and Recognitions
- D. Public Hearing
  - 1. A public hearing on the Town Manager's 2016-2017 Recommended Operating Budget. (attachment)
- E. New Items
- F. Public Comments
- G. Reading of the Minutes
  - 1. February 9, 2016 Regular Town Council Meeting
  - 2. February 23, 2016 Regular Town Council Meeting
- H. Reading of Communications and Written Appeals
  - 1. Farmington Legislative Delegation – Town Manager Correspondence (attachment)
  - 2. Metropolitan District Commission – Town Manager Correspondence (attachment)
- I. Report of the Committees.
  - 1. UCONN Committee(s)
  - 2. Land Acquisition Committee
  - 3. Green Efforts Committee
  - 4. Joint Town of Farmington/City of Hartford Committee
  - 5. Bicycle Advisory Committee
  - 6. Farmington Gateway Committee
  - 7. Web Page Sub-Committee
  - 8. Farmington High School Renovation Committee

J. Report of the Council Chair and Liaisons

1. Chair Report
2. Board of Education Liaison Report
3. Unionville Village Improvement Association Liaison Report
4. Town Plan and Zoning Liaison Report
5. Water Pollution Control Authority Report
6. Economic Development Commission Liaison Report
7. Human Relations Commission Report
8. Chamber of Commerce Report
9. Other Liaison Reports

K. Report of the Town Manager — Farm Viability Grant; Economic Development Update

L. Appointments

1. Plainville Area Cable TV Advisory Council (Landry) (R)
2. North Central Regional Mental Health Board, Inc. (Wienke) (R)
3. Housing Authority (Cowdry) (R)
4. Building Code Board of Appeals (Schadler) (R)
5. Plainville Area Cable TV Advisory (Montes) (R)
6. Unionville Historic District and Properties Commission Alternate (Hoffman) (R)
7. Retirement Board (Miller) (D)
8. Conservation and Inland Wetlands Commission (Forster) (R)
9. Conservation and Inland Wetlands Commission Alternate (Colandrea) (R)

M. Old Business. None

N. New Business

1. To set a public hearing on **Monday**, April 11, 2016 at 7:05 p.m. in the Town Hall Council Chambers on the Town Council's Proposed Budget for the Fiscal Year 2016-2017.
2. To cancel the March 22, 2016 Town Council Meeting.
3. To approve the acquisition of properties owned by October Twenty-Four, Inc. located at 8885 South Ridge Road (Lot 7) and 8809 (Lot 6A/B) Settlement Road (approximately 107.1 acres) for the purchase price of \$1,225,000.
4. To approve the Office of Policy and Management (OPM) Regional Performance Incentive Program Resolution.
5. To act on a resolution authorizing an increase of \$9,862,837 in the appropriation for the upgrade of the Water Pollution Control Facility for an aggregate appropriation of \$67,102,837.

6. To award Bid # 231 "Engine 4 and Engine 6 Pumper Engines" to Pierce Manufacturing, Inc. of Appleton, Wisconsin at a contract price of \$1,096,960.
  7. To recommend the transfer of a 2,216 square feet piece of Town open space property to Wilson Development in exchange for a 5,252 square feet piece of property to be made permanent open space to the Town Plan and Zoning Commission for a report under Section 8-24 of the Connecticut General Statutes.
  8. To approve property tax refunds.
- O. Executive Session
1. Land Acquisition
- P. Adjournment

**LEGAL NOTICE  
TOWN OF FARMINGTON  
PUBLIC HEARING**

A Public Hearing will be held on Tuesday, March 8, 2016 at 7:00 p.m. in the Town Hall Council Chambers on the Town Manager's 2016-2017 Recommended Budget.

Dated at Farmington, Connecticut this 17th day of February 2016.

Kathleen A. Eagen  
Town Manager

March 8, 2016

Farmington Town Council and Members of the Public:

I present for your review the Town Manager's recommended budget for Fiscal Year 2016 - 2017. This budget is proposed, as always, with the Town of Farmington Vision Statement in mind. The Town of Farmington Vision Statement is that:

*"...Farmington will be recognized as an historic and progressive town with an engaged citizenry committed to the betterment of the entire community. To that end, high quality services will be provided to a diverse population living and working in a balanced blend of open space, and residential housing and commercial properties supported by stable and equitable revenues..."*

The General Fund Budget includes the recommended spending for the Town, for the school system, for debt service and for capital improvements. The recommended budgets for the Golf Course, Recreation Fund and solid waste collection and disposal are also included for your review.

The Town Council set a target in which the Town expenditure portion of the budget would increase no more than 2.75%-3.25% above current expenditures. Along with the Town Council's budget target, the Town's Strategic Plan and the Town's Capital Improvement Policy were the policy guidelines at the forefront when formulating this budget. The budget building process focused on the following funding themes:

- 1) **Maintain current service levels.** Continue to fund accounts at levels that will enable service levels to remain at high standards. Additionally, any increase in service levels should be directly tied to accomplishing the Town's Strategic Plan/Town Manager goals.
- 2) **Maintain current Capital Funding levels.** The cost of maintaining the Town's infrastructure through the Capital Budget is a necessary expense that has to be recognized. The cost of not maintaining the Town's property, buildings, and equipment will have a significant negative long-term impact. This year's appropriation exceeds our Capital Improvement Policy guidelines and will allow us to make significant headway toward meeting the Town's capital improvement needs.
- 3) **Implement the Recreation Operational Funding Policy.** The Town of Farmington is committed to providing and funding exceptional town-wide recreation programs. The recently adopted policy specifies that the General Fund will now support the cost for personnel, grounds, and facility maintenance of the golf course. This recommended budget accomplishes the objectives of the policy.

The recommended Town budget increase is 4.09%. This includes the transfer of the golf course maintenance accounts of \$376,021 or (1.4%) into the general fund. This transfer is partially offset by the revenues collected by the golf course operation. I have included \$332,990 in the revenue portion of the budget. The revenue of the golf course offsets the majority of these expenditures.

Without the transfer of the golf course maintenance accounts, the overall increase of my recommended budget is 2.71%, which is below the Town Council target.

This recommended budget of 2.71% not only maintains the service levels that residents expect, it enables the expansion of several services. In conformity to the Strategic Plan, addressing the Town's traffic concerns will be advanced with an additional patrol officer dedicated to traffic issues throughout Town and two additional speed trailer signs. The Engineering Department budget funds a seasonal construction inspector to assist in the numerous state and local infrastructure projects that are currently in progress. A part-time land consultant will continue the Town's long and successful history of purchasing open space land and applying for state and federal grants to uphold the Town's vision statement.

In summary, an expenditure increase of 2.71% has afforded me the ability to meet all of the above mentioned guidelines and policy directions for Town services and spending.

**EXPENDITURES:**

<b>General Fund</b>	<b>2016/2017 TM Recommended</b>	<b>% Increase (Decrease)</b>
General Administration	\$6,413,748	6.0%
Public Safety	\$9,566,320	1.3%
Public Works	\$4,650,178	9.4%
Community and Rec.	\$ 815,630	(4.5)%
Other	\$6,783,495	4.1%

**General Administration**

The General Administration group of accounts includes expenses for the administrative branch of the Town government and funding for non-profit organizations that the Town supports.

**Some areas to note:**

- The Town Manager account shows a part-time land consultant position that will manage the Town's Land Acquisition program.
- The Salary Reserve account in the Personnel budget will cover salary adjustments for all Town employees except members of SEIU and IAFF. There are two years of salary reserves budgeted for AFSCME and IBPO.
- The Registrars budget has been increased to support the Presidential election in November 2016.
- The contribution to the library is \$2,426,064 which is a 3% increase above current budget levels.
- In-kind contributions in the Non-Profit Organization account have been added this year to budget for various requests from non-profit organizations to waive Town fees such as police services at local events.
- The Planning Department shows an increase to fund a map scanning project.
- The Legal account has been increased to reflect expected legal work.
- The Town Clerk's office equipment has been increased to reflect storage needs.

The proposed budget requested for this group of accounts is \$6,413,748 or a 6.0% increase above the current budget.

## **Public Safety**

The Public Safety group of accounts includes: fire, police, emergency medical and ambulance services, dispatching, and building inspection functions.

### ***Some areas to note:***

- The Fire Hydrant fees are projected to increase by 5.9% for the upcoming fiscal year.
- In Police, the Community Policing account has been increased to add a new patrol officer position dedicated to traffic efforts in Town.
- The Police Animal Control account shows a reduction due to the use of the Town of Burlington municipal animal shelter instead of a private kennel to board dogs.
- The Police Fleet account includes funding for three new 24-hour patrol vehicles and four leased unmarked cars, and a replacement Animal Control Officer vehicle. This is in line with our police vehicle replacement plan.
- The Gas and Diesel account(s) have been decreased to reflect reduced pricing.

The proposed budget request for this group of accounts is \$9,566,320 or a 1.3% increase above the current budget

## **Public Works**

The Public Works group of accounts includes Public Works and Development, Highway and Grounds, and Engineering.

### ***Some areas to note:***

- The Highway and Grounds Operations account shows funding for four (4) seasonal summer employees who will be used to supplement regular staff.
- The Gas and Diesel Fuel account(s) have been decreased to reflect lower fuel costs.
- The Westwoods Golf Course Grounds Maintenance account has been added to the Highway and Grounds budget. This includes two (2) full-time positions and two (2) seasonal positions.
- The Engineering account includes funds for a new Seasonal Construction Inspector to assist the Department with several large State and Town construction projects as well as their portion of the map scanning project shared with the Planning Department.

The total request for the Public Works group of accounts is \$4,650,178, an increase of 9.4%. The increase, without the addition of the Westwoods Golf Course Maintenance account, is 0.53%.

## **Community and Recreation Services**

The Community and Recreation Services group of accounts include Community Services and Housing.

### ***Some areas to note:***

- The Busing Account has been increased to better reflect actual spending.
- The Recreation Manager position has been eliminated due to an overall restructuring of functions within the department.

The total request for the Community and Recreation Services account is \$815,630, a decrease of (4.5) %.

### **Other**

The Other group of accounts includes funds for employee benefits and contingencies. The proposed budget request for this group of accounts is \$6,783,495, an increase of 4.1%.

### ***Some areas to note:***

- The Workers Compensation account has been increased due to premium increases related to past negative experience, earnings growth, and payroll audit adjustments.
- The Pension contribution has increased as a result of a significant increase in the accrued liability for inactive members of the retirement plan and an increase in the amount of required contributions to the Defined Compensation Plan for recently hired employees.
- The Health Insurance account contains a 3.8% increase. This is the result of a slight increase in the Town's insurance renewal for next year.
- The Health and Hypertension account has been decreased due a stabilization of claim costs.

---

The proposed total Town General Fund Appropriation is \$28,229,371, which is a 4.09% increase above the current budget. As stated, this includes the transfer of the Golf Course Maintenance account into the Highway and Grounds budget, which is partially offset by revenues collected from the golf course operation and is shown in the revenue portion of the budget.

---

## **Debt**

The Debt group of accounts includes appropriations to make principal and interest payments on the Town's long-term bonded debt. The total recommended amount for next fiscal year is \$6,827,369. This is an increase of \$8,749 or 0.13% from the previous year. Debt service payments are flat as a result of the maturing of debt, and the refinancing of some existing debt that was undertaken last year. The budget also includes an amount for the interest cost on the short-term debt that we will be issuing at the end of March. This short-term debt will be used to pay the costs of the Wastewater Treatment Facility upgrade.

## **Refuse Collection**

The Refuse Collection budget includes the cost of collecting and disposing of solid and bulky waste generated by Town residents and the Town's landfill operation. This budget proposes no rate increase. The annual fee will remain at \$235.00 per household.

## **Capital Improvements**

The proposed General Fund appropriations to support the first year of the Capital Improvements is \$3,236,900, which is 3.19% of the projected annual General Fund revenues allocated to the Operating Budget. Based on the Town's Capital Improvement Policy, the Town's objective is to contribute at least 2.5% of annual General Fund revenues allocated to the operating budget.

The proposed Capital Budget recommends funding above the policy limit in order to take advantage of projected flat debt service payments in Fiscal Year 2016-2017. Over the past few years, debt service payments have been reduced or have been flat. This reduction will be temporary as we will soon be increasing the Town's outstanding debt to finance the upgrade of the Wastewater Treatment Facility. Since the reduction is expected to be short term, I am recommending that we use these funds to increase the capital budget to fund improvement projects of a non-recurring nature. In the following years, when the Town's debt service increases, we will then be able to move these funds back to the debt service budget to help mitigate the impact to the tax rate.

The Town's Capital Improvement Plan (CIP) and the Town's Strategic Plan were the policy guidelines that were at the forefront when formulating the CIP while focusing the appropriations into three main funding themes. These themes are equipment/infrastructure/maintenance improvements, technology and communication initiatives, and building improvements/renovations.

## **Equipment/Infrastructure/Maintenance Improvements Summary**

Last year, we made progress in this area but significant equipment, infrastructure, and maintenance improvements are still needed throughout Town. Each department has equipment replacement plans that are funded in the CIP. This plan supports the replacement of equipment throughout Town. This critical equipment keeps our volunteer firefighters safe when responding to calls for service. It allows our roads to be plowed during winter emergencies. It also keeps our parks and golf course looking clean and ready for play during the warm weather months. Equipment replacement ensures the Town's ability to offer high quality services to our residents and businesses.

This Capital Improvement Plan proposes to fund equipment purchases for the replacement of turnout gear, Self Contained Breathing Apparatus (SCBA) packs for the Fire Department, and speed sign trailers for the Police Department. Equipment purchases also include a large dump truck, a road sweeper, a truck lift replacement, and playground equipment to replace the existing playscape at Tunxis Mead Park in the Public Works Department.

This proposed Capital Improvement Plan continues to fund the Town's road reconstruction and miscellaneous sidewalk repairs.

## **Technology and Communication Summary**

In the 21st century, a town's technology infrastructure must be maintained. It must keep up with the rapidly changing world of technology, as well as with the expectations of residents and businesses. Town-wide technology improvements, as well as improvements specific to the Police Department, Town Clerk, Public Works, and Administration, are proposed in this Capital Improvement Plan.

The Capital Improvement Plan will provide funds to the Police Department to replace video cameras, alarm monitoring hardware and software, and portable radios. Funds will also replace the Police Department and Senior Center phone systems to make them compatible with Town Hall. This telephone system will strengthen the communication between the departments and improve accessibility.

Technology is constantly evolving, and the proposed Capital Improvement Plan will also provide routine technology improvements to Town Hall, allowing all departments to deliver public goods and services effectively and efficiently.

The Town Clerk's office will continue the land record re-indexing project with its proposed funding. The funds in this budget will allow for 1966-1971's records to be digitized and available in the Town Clerk's vault and on the internet. The public made 5,412 copies, at a dollar per copy, from the on-line indexing service in the past 6 months. During the past 3 months, as more documents have become available on line, the copies averaged 1,175 per month.

### **Building Improvements/Renovations Summary**

The Town is making progress updating Town owned buildings and planning for large scale renovations in the future. Building improvements and renovations are a large piece of the proposed Capital Improvement Plan.

Building improvements include updates to the interior and exterior of Town Hall, providing a new Clubhouse roof and completing electrical and structural code updates to the Westwoods Golf Course Maintenance Building. The Town Manager's Office has allocated additional funds for professional services to plan and develop the Farmington High School building design for renovations.

### **Bonding Summary**

The proposed budget has two bonding items. The first item is very similar to the bond that was passed several years ago for road reconstruction and paving. A bond appropriation of \$4,000,000 is proposed and would include road reconstruction and paving along with miscellaneous drainage projects. This funding will allow the Town to pave and reconstruct approximately 10 miles of Town roads.

The second bonding question is the replacement of Engine 3 at Southwest Fire Station for \$600,000.

### **Water Pollution Control Authority Budget**

The Water Pollution Control Authority will hold a public hearing on its budget on March 9, 2016 at 7:00 p.m. in the Board of Education Conference room, Town Hall. The budget shows a 2.6 % increase in the sewer usage fee.

### **Board of Education**

The Board of Education account includes a request of \$63,033,101, an increase of 4.37% above the current year budget. Details of the Education budget are included in the budget document provided by the Board of Education.

## Expenditures

The total recommended budget for Fiscal Year 2016-2017 is \$101,326,741, an increase of \$3,764,004, or 3.86% above the current budget.

Category	2015-2016	2016-2017	Increase/Decrease	% Change
Board of Ed	\$60,391,209	\$63,033,101	\$2,641,892	4.37%
Town Operations	27,118,908	28,229,371	1,110,463	4.09%
Debt Service	6,818,620	6,827,369	8,749	0.13%
Capital Outlay	3,234,000	3,236,900	2,900	0.09%
Total	\$97,562,737	\$101,326,741	\$3,764,004	3.86%

---

## GRAND LIST

The Grand List is broken down into three categories: Real Estate, Personal Property, and Motor Vehicles. The Real Estate account shows a 0.86% increase, the Personal Property account shows a 6.78% increase and the Motor Vehicles account shows a 0.96% increase. In summary, the Grand List increased by 1.20%, or \$42,371,023, for a total of \$3,574,821,028.

Category	2015-2016	2016-2017	Increase/Decrease	% Increase/Decrease
Real Estate	\$3,103,366,310	\$ 3,129,962,090	\$26,595,780	0.86%
Personal Property	\$200,261,295	\$213,845,102	\$13,583,807	6.78%
Motor Vehicles	\$228,822,400	\$231,013,836	\$2,191,436	0.96%
Total	\$3,532,450,005	\$ 3,574,821,028	\$42,371,023	1.20%

### Some areas to note:

- Personal Property increased by 6.78%. This is a significant increase and demonstrates the strong business environment in Farmington. Businesses are continuing to invest in Farmington.
- Real Estate grew by 0.86%. This is due in part to a new apartment complex and an assisted living facility.

## REVENUES

I have broken down revenues into eight categories: Other Property Taxes, Licenses and Permits, Fines and Penalties, Interest, Grants, Service Charges, Other, Westwoods Golf Course.

In summary, projected non-tax revenues are \$10,035,204 or a 0.61% increase over the current year.

### Some areas to note:

- Licenses and Permits have decreased (17.66) %, mainly attributable to decreased Building Permit Fees. The Town had experienced a spike in building permit revenue over the past few years which is now returning to more normal levels.
- Other Property Taxes are projected to increase by 8.90% mainly attributable to Supplemental Motor Vehicle taxes. This revenue account has been gradually increasing each year as more automobiles are being purchased.

- State and Federal Grants have been reduced by (1.87) %. Due to the uncertainty of the State budget process, I did not include all of the proposed revenue that was included in the Governor's proposed budget. I am recommending that some revenue not be included in order to have a buffer for any changes that the State Legislature may make to the Governor's proposed budget.
- Service Charges are projected to increase by \$38,709 or 3.0%. Revenue collected from the Real Estate Conveyance Tax accounts for most of the increase. The increase in this revenue reflects the increase in real estate sales activity in Town.
- The Other account has been decreased by \$148,000 because assessment payments that other towns were required to pay to the Town for the 1993 Wastewater Plant Upgrade have ended.
- Westwoods Contribution account. This includes a \$332,990 contribution from the West Woods Golf Course operations to the Operating Budget to help support the adding of the golf course maintenance expenses to the budget.

<b>Revenues</b>	<b>FY 15/16</b>	<b>FY 16/17</b>	<b>% Change</b>
Other Property Taxes	\$1,079,000	\$1,175,000	8.90%
Licenses and Permits	843,500	694,500	(17.66)%
Fines and Penalties	39,200	40,000	2.04%
Interest	75,000	85,000	13.33%
Grants	6,471,275	6,350,171	(1.87)%
Service Charges	1,288,834	1,327,543	3.00%
Other	178,000	30,000	(83.15)%
Westwoods Golf Course	-	332,990	-
<b>Total</b>	<b>\$9,974,809</b>	<b>\$10,035,204</b>	<b>0.61%</b>

**Recommended Tax and Mill Rate:**

The recommended General Fund budget will require a property tax rate of 25.84 mills, an increase of .74 mills. Below is the cost for the average homeowner with a house assessed at \$232,074:

<b>Proposed Tax and Mill Rate</b>	<b>FY 15/16</b>	<b>FY 16/17</b>
Tax Levy	\$88,299,928	\$92,003,537
Mill Rate	25.10	25.84
Mill Rate Change	0.66	0.74
% of Change	2.71%	2.95%
Real Estate Taxes for the Average Home Owner	\$ 232,074	\$ 232,074
Dollar Increase /decrease	\$153.46	\$171.85
Percent Increase/decrease	2.71%	2.95%

The recommended 2016-2017 Budget provides a strong financial backbone to move the Town's Strategic Plan forward. This budget continues the Town's commitment to providing and funding exceptional services town-wide. The budget supports the management of programs and services that are in accordance with industry best practices and adheres to our strong financial policies such as the Town's Capital Improvement Plan and the Recreation Operational Funding Policy. The budget was built to maintain current service levels, ensure that our capital improvement needs are met, and to expand services where needed and supported by the Town's goals and objectives as outlined in the Strategic Plan.

Farmington remains well positioned in terms of economic development and encouraging growth in the community. The Town of Farmington continues to see positive increases in the Grand List. Continued growth demonstrates the strong business environment in Farmington. It shows that businesses are continuing to invest in Farmington and that our community is desirable to both work and live in. Farmington continues to offer top rated schools and high quality services at a low and enviable tax rate. A strong Grand List and positive economic development will serve to bolster the Town against an uncertain State budget environment.

We continue to serve the community at a high level without substantially increasing tax resources. We do this while our population, infrastructure and calls for service have grown significantly over the last decade. We continually review the organization for efficiencies, cost savings and implementation of best practices of municipal government. This has afforded us the ability to expand some services next year, where indicated by our Strategic Plan, and meet the needs of the community.

My staff and I stand ready to assist you in your deliberations during the next week.

Sincerely,

*Kathleen Eagen*

Town Manager

**TOWN OF FARMINGTON, CT**

**FY2016-2017**

**TOWN MANAGER'S  
RECOMMENDED BUDGET**

**PUBLIC HEARING  
MARCH 8, 2016**

**FY2016/2017  
TAX AND BUDGET WORKSHEET  
MANAGER'S RECOMMENDED BUDGET  
MARCH 8, 2016**

<u>EXPENDITURES</u>	<u>FY15/16 Adopted</u>	<u>FY16/17 Manager Recommended</u>	<u>Dollar Change</u>	<u>% Change</u>
Education	60,391,209	63,033,101	2,641,892	4.37
Town	27,118,908	28,229,371	1,110,463	4.09
Debt Service	6,818,620	6,827,369	8,749	0.13
Capital Improvements	3,234,000	3,236,900	2,900	0.09
Total	<u>97,562,737</u>	<u>101,326,741</u>	<u>3,764,004</u>	3.86

GRAND LIST

Real Estate	3,103,366,310	3,129,962,090	26,595,780	0.86
Personal Property	200,261,295	213,845,102	13,583,807	6.78
Motor Vehicles	228,822,400	231,013,836	2,191,436	0.96
Total	<u>3,532,450,005</u>	<u>3,574,821,028</u>	<u>42,371,023</u>	1.20

REVENUES

Other Property Taxes	1,079,000	1,175,000	96,000	8.90
Licenses and Permits	843,500	694,500	(149,000)	(17.66)
Fines and Penalties	39,200	40,000	800	2.04
Interest	75,000	85,000	10,000	13.33
Grants	6,471,275	6,350,171	(121,104)	(1.87)
Service Charges	1,288,834	1,327,543	38,709	3.00
Other	178,000	30,000	(148,000)	(83.15)
Westwoods Contribution	-	332,990	332,990	
Total	<u>9,974,809</u>	<u>10,035,204</u>	<u>60,395</u>	0.61

TAX & MILL RATE

Tax Levy	\$ 88,299,928	\$ 92,003,537
Mill Rate	25.10	25.84
Mill Rate Change	0.66	0.74
% Change	2.71%	2.95%
Avg Residential Assessment	\$ 232,074	\$ 232,074
Real Estate Taxes	\$ 5,824.92	\$ 5,996.77
Dollar Increase	153.46	171.85
Percent Increase	2.71%	2.95%

**TOWN OF FARMINGTON, CT**  
**FY2016/2017**  
**TOWN MANAGER'S RECOMMENDED**  
**BUDGET**  
**GENERAL FUND REVENUE**

<u>ACCOUNT DESCRIPTION</u>	<u>2014-2015 ACTUAL</u>	<u>2015-2016 REVISED BUDGET</u>	<u>2015-2016 7 MONTH ACTUAL</u>	<u>2015-2016 ESTIMATED 12 MONTHS</u>	<u>2016-2017 MANAGER</u>	<u>% CHANGE</u>
<b>PROPERTY TAXES</b>						
CURRENT TAXES	84,505,795	87,587,928	56,297,617	87,658,812	91,291,537	4.23%
DELINQUENT TAXES	222,501	200,000	191,084	250,000	200,000	0.00%
INTEREST & LIENS	266,930	200,000	126,162	226,200	225,000	12.50%
SUPPLEMENTAL TAXES	683,473	679,000	47,873	753,023	750,000	10.46%
<b>TOTAL</b>	<b>85,678,699</b>	<b>88,666,928</b>	<b>56,662,736</b>	<b>88,888,035</b>	<b>92,466,537</b>	<b>4.29%</b>
<b>LICENSES AND PERMITS</b>						
DOG LICENSES	6,244	5,000	3,672	6,370	6,000	20.00%
BUILDING PERMITS	840,880	825,000	307,287	593,171	675,000	-18.18%
OTHER PERMITS	8,292	13,500	12,200	20,615	13,500	0.00%
<b>TOTAL</b>	<b>855,416</b>	<b>843,500</b>	<b>323,159</b>	<b>620,156</b>	<b>694,500</b>	<b>-17.66%</b>
<b>FINES AND PENALTIES</b>						
COURT FINES	37,471	36,000	8,603	26,604	37,000	2.78%
DOG FINES & CHARGES	2,481	3,200	1,275	2,874	3,000	-6.25%
<b>TOTAL</b>	<b>39,952</b>	<b>39,200</b>	<b>9,878</b>	<b>29,478</b>	<b>40,000</b>	<b>2.04%</b>
<b>INTEREST</b>						
INTEREST EARNINGS	65,555	75,000	44,445	82,985	85,000	13.33%
<b>TOTAL</b>	<b>65,555</b>	<b>75,000</b>	<b>44,445</b>	<b>82,985</b>	<b>85,000</b>	<b>13.33%</b>
<b>STATE AND FEDERAL GRANTS</b>						
PILOT: STATE-OWNED PROPERTY	3,507,095	3,318,343	3,147,460	3,147,460	3,159,385	-4.79%
PILOT: COLLEGES & HOSPITALS	31,718	29,789	29,785	29,785	29,924	0.45%
VETERAN'S EXEMPTION	5,285	5,390	5,873	5,873	5,873	8.96%
ELDERLY CIRCUIT BREAKER	141,280	144,105	138,586	138,586	138,586	-3.83%
ELDERLY TAX FREEZE	896	914	929	929	929	1.64%
PEQUOT/MOHEGAN FUND GRANT	31,383	32,778	9,857	29,572	29,874	-8.86%
PILOT: TELECOMM EQUIP	115,532	112,713	794	112,713	112,713	0.00%
REVENUE SHARING-PROJECTS	513,328	545,804	-	712,595	545,804	0.00%
REVENUE SHARING-SALES TAX	-	-	-	-	241,319	-
SOCIAL SERVICE GRANTS	8,008	12,000	4,636	10,772	12,000	0.00%
POLICE GRANTS	55,633	105,637	74,462	104,462	75,000	-29.00%
TOWN AID ROADS	372,988	372,988	186,671	373,341	373,341	0.09%
HOLD HARMLESS GRANT	12,843	-	-	-	-	0.00%
EDUCATION GRANTS	1,617,748	1,611,013	402,753	1,556,699	1,608,846	-0.13%
TRANSPORTATION GRANT	26,185	16,869	-	15,334	16,577	-1.73%
SCHOOL BLDG GRANT	171,125	162,932	162,932	162,932	-	-100.00%
<b>TOTAL</b>	<b>6,611,046</b>	<b>6,471,275</b>	<b>4,164,738</b>	<b>6,401,053</b>	<b>6,350,171</b>	<b>-1.87%</b>

**TOWN OF FARMINGTON, CT  
 FY2016/2017  
 TOWN MANAGER'S RECOMMENDED  
 BUDGET  
 GENERAL FUND REVENUE**

<u>ACCOUNT DESCRIPTION</u>	<u>2014-2015 ACTUAL</u>	<u>2015-2016 REVISED BUDGET</u>	<u>2015-2016 7 MONTH ACTUAL</u>	<u>2015-2016 ESTIMATED 12 MONTHS</u>	<u>2016-2017 MANAGER</u>	<u>% CHANGE</u>
<b>SERVICE CHARGES</b>						
REAL ESTATE CONVEYANCE TAX	590,267	515,000	268,716	526,330	550,000	6.80%
BUSING FEES	5,860	5,500	2,695	5,445	5,785	5.18%
RENTALS	2,319	4,000	2,537	4,536	4,500	12.50%
TOWER SPACE RENTAL	173,868	144,392	75,340	149,590	151,258	4.76%
HOUSING	52,144	50,820	26,201	52,751	52,000	2.32%
POLICE SERVICES	293,828	243,122	57,204	222,816	225,000	-7.45%
TOWN CLERK FEES	260,705	285,000	154,642	297,255	285,000	0.00%
SEWER INSPECTION FEE	-	17,000	-	-	17,000	0.00%
ZONING HEARINGS	22,110	10,000	55,586	62,000	22,000	120.00%
ALARM FINES & CONNECTIONS	15,000	14,000	4,025	12,810	15,000	7.14%
<b>TOTAL</b>	<b>1,416,101</b>	<b>1,288,834</b>	<b>646,946</b>	<b>1,333,533</b>	<b>1,327,543</b>	<b>3.00%</b>
<b>OTHER REVENUES</b>						
OTHER ASSESSMENTS	141,125	140,000	138,962	138,962	5,000	-96.43%
OTHER REVENUES	29,242	38,000	22,870	25,000	25,000	-34.21%
<b>TOTAL</b>	<b>170,366</b>	<b>178,000</b>	<b>161,832</b>	<b>163,962</b>	<b>30,000</b>	<b>-83.15%</b>
<b>OTHER FUNDS</b>						
WESTWOODS CONTRIBUTION	-	-	-	-	332,990	
<b>TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>332,990</b>	
<b>TOTAL REVENUES</b>	<b>\$ 94,837,136</b>	<b>\$ 97,562,737</b>	<b>\$ 62,013,734</b>	<b>\$ 97,519,202</b>	<b>\$ 101,326,741</b>	<b>3.86%</b>

**TOWN OF FARMINGTON, CT**  
**FY2016/2017**  
**TOWN MANAGER'S RECOMMENDED BUDGET**  
**GENERAL FUND APPROPRIATIONS**

<u>DEPARTMENT</u>	<u>2014/2015 ACTUAL</u>	<u>2015/2016 REVISED BUDGET</u>	<u>2015/2016 7 MONTH ACTUAL</u>	<u>2015/2016 ESTIMATED 12 MONTHS</u>	<u>2016/2017 DEPT REQUEST</u>	<u>2016/2017 MANAGER</u>	<u>% CHANGE</u>
<b><u>GENERAL GOVERNMENT</u></b>							
TOWN MANAGER	403,821	393,126	234,424	404,802	410,405	486,188	23.7%
FINANCE	1,045,345	1,103,838	667,568	1,097,921	1,217,310	1,110,563	0.6%
PROBATE	14,762	15,000	8,930	15,180	15,000	15,000	0.0%
REGISTRARS OF VOTERS	99,035	99,227	54,135	96,662	124,879	124,879	25.9%
TOWN COUNCIL	59,725	51,250	37,099	47,533	52,000	53,000	3.4%
PERSONNEL SERVICES	76,361	388,000	34,750	389,215	555,000	494,708	27.5%
LEGAL	213,131	170,000	64,202	161,748	170,000	185,000	8.8%
TOWN CLERK	314,510	312,027	176,302	308,542	327,612	327,394	4.9%
ECONOMIC DEVELOPMENT	112,350	113,983	65,105	113,815	123,977	118,489	4.0%
REGIONAL ASSOCIATIONS	2,507,480	2,586,549	2,586,389	2,586,390	2,671,876	2,663,927	3.0%
PLANNING & ZONING	279,978	327,260	202,161	356,865	394,760	346,861	6.0%
PUBLIC BUILDINGS	213,828	228,953	94,137	228,814	229,064	221,809	-3.1%
INSURANCE	242,123	264,150	227,131	238,942	265,930	265,930	0.7%
<b>TOTAL-GENERAL GOVT</b>	<b>5,582,452</b>	<b>6,053,363</b>	<b>4,452,335</b>	<b>6,046,428</b>	<b>6,557,813</b>	<b>6,413,748</b>	<b>6.0%</b>
<b><u>PUBLIC SAFETY</u></b>							
FIRE MARSHAL	931,337	977,335	684,555	967,692	989,605	1,029,747	5.4%
FIRE DEPARTMENT	1,540,807	1,525,762	829,998	1,471,506	1,599,620	1,539,046	0.9%
POLICE	5,784,807	5,703,682	3,229,914	5,684,244	6,021,394	5,803,799	1.8%
COMMUNICATIONS CENTER	967,989	999,601	596,864	980,853	970,942	990,692	-0.9%
EMS SERVICES	60,902	62,246	41,476	62,246	21,225	21,225	-65.9%
BUILDING INSPECTOR	212,641	172,108	98,535	171,662	174,358	181,811	5.6%
<b>TOTAL-PUBLIC SAFETY</b>	<b>9,498,481</b>	<b>9,440,734</b>	<b>5,481,340</b>	<b>9,338,203</b>	<b>9,777,144</b>	<b>9,566,320</b>	<b>1.3%</b>
<b><u>PUBLIC WORKS</u></b>							
PUBLIC WORKS ADMIN	103,342	103,469	62,755	108,126	113,399	100,922	-2.5%
HIGHWAY & GROUNDS	3,568,637	3,663,625	2,004,462	3,488,065	3,916,252	3,996,967	9.1%
ENGINEERING	458,032	484,655	291,117	493,387	549,592	552,289	14.0%
<b>TOTAL-PUBLIC WORKS</b>	<b>4,130,010</b>	<b>4,251,749</b>	<b>2,358,334</b>	<b>4,089,578</b>	<b>4,579,243</b>	<b>4,650,178</b>	<b>9.4%</b>
<b><u>COMMUNITY &amp; RECREATIONAL SERVICES</u></b>							
COMMUNITY & REC SERVICES	815,923	822,862	466,964	838,942	860,135	788,260	-4.2%
HOUSING	19,944	31,510	12,586	22,014	28,055	27,370	-13.1%
<b>TOTAL-COMM &amp; REC SERVICES</b>	<b>835,867</b>	<b>854,372</b>	<b>479,550</b>	<b>860,956</b>	<b>888,190</b>	<b>815,630</b>	<b>-4.5%</b>
<b><u>OTHER</u></b>							
BENEFITS	5,976,301	6,508,690	5,862,026	6,409,531	6,830,495	6,773,495	4.1%
OTHER	-	10,000	-	-	10,000	10,000	0.0%
<b>TOTAL-OTHER</b>	<b>5,976,301</b>	<b>6,518,690</b>	<b>5,862,026</b>	<b>6,409,531</b>	<b>6,840,495</b>	<b>6,783,495</b>	<b>4.1%</b>
<b>TOTAL-TOWN BUDGET</b>	<b>26,023,112</b>	<b>27,118,908</b>	<b>18,633,585</b>	<b>26,744,696</b>	<b>28,642,885</b>	<b>28,229,371</b>	<b>4.1%</b>

**TOWN OF FARMINGTON, CT  
 FY2016/2017  
 TOWN MANAGER'S RECOMMENDED BUDGET  
 GENERAL FUND APPROPRIATIONS**

<u>DEPARTMENT</u>	<u>2014/2015 ACTUAL</u>	<u>2015/2016 REVISED BUDGET</u>	<u>2015/2016 7 MONTH ACTUAL</u>	<u>2015/2016 ESTIMATED 12 MONTHS</u>	<u>2016/2017 DEPT REQUEST</u>	<u>2016/2017 MANAGER</u>	<u>% CHANGE</u>
<b><u>DEBT SERVICE</u></b>							
DEBT ADMINISTRATION	6,978,029	6,818,620	4,840,423	6,523,579	6,827,369	6,827,369	0.1%
<b>TOTAL-DEBT SERVICE</b>	<b>6,978,029</b>	<b>6,818,620</b>	<b>4,840,423</b>	<b>6,523,579</b>	<b>6,827,369</b>	<b>6,827,369</b>	<b>0.1%</b>
<b><u>CAPITAL IMPROVEMENTS</u></b>							
CAPITAL OUTLAY	2,944,765	3,234,000	3,234,000	3,234,000	3,234,000	3,236,900	0.1%
<b>TOTAL-CAPITAL IMPROVEMEN</b>	<b>2,944,765</b>	<b>3,234,000</b>	<b>3,234,000</b>	<b>3,234,000</b>	<b>3,234,000</b>	<b>3,236,900</b>	<b>0.1%</b>
<b><u>EDUCATION</u></b>							
BOARD OF EDUCATION	58,234,534	60,391,209	26,803,086	60,391,209	63,033,101	63,033,101	4.4%
<b>TOTAL-BOARD OF EDUCATION</b>	<b>58,234,534</b>	<b>60,391,209</b>	<b>26,803,086</b>	<b>60,391,209</b>	<b>63,033,101</b>	<b>63,033,101</b>	<b>4.4%</b>
<b>GRAND TOTAL</b>	<b>94,180,439</b>	<b>97,562,737</b>	<b>53,511,094</b>	<b>96,893,484</b>	<b>101,737,355</b>	<b>101,326,741</b>	<b>3.9%</b>

# **OTHER FUNDS**

**TOWN OF FARMINGTON, CT  
FY2016-2017 BUDGET  
REFUSE COLLECTION FUND**

	<u>2014-2015 ACTUAL</u>	<u>2015-2016 REVISED BUDGET</u>	<u>2015-2016 7 MONTH ACTUAL</u>	<u>2015-2016 ESTIMATED 12 MONTHS</u>	<u>2016-2017 DEPT REQUEST</u>	<u>2016-2017 MANAGER</u>
<b>REVENUES</b>						
INTEREST	919	950	653	1,120	1,000	1,000
WASTE COLLECTION FEES	1,640,036	1,640,212	1,620,217	1,643,383	1,651,755	1,635,880
PRIOR YEAR COLLECTIONS	26,549	16,000	16,124	17,017	16,800	16,800
OTHER REVENUES	26,638	4,700	11,407	11,407	2,200	2,200
<b>TOTAL REVENUES</b>	<b>1,694,142</b>	<b>1,661,862</b>	<b>1,648,402</b>	<b>1,672,927</b>	<b>1,671,755</b>	<b>1,655,880</b>

	<u>2014-2015 ACTUAL</u>	<u>2015-2016 REVISED BUDGET</u>	<u>2015-2016 7 MONTH ACTUAL</u>	<u>2015-2016 ESTIMATED 12 MONTHS</u>	<u>2016-2017 DEPT REQUEST</u>	<u>2016-2017 MANAGER</u>
<b>APPROPRIATIONS</b>						
LANDFILL	31,004	44,650	10,281	25,179	51,400	35,525
REFUSE COLLECTION	1,568,175	1,617,212	819,363	1,555,585	1,620,355	1,620,355
<b>TOTAL APPROPRIATIONS</b>	<b>1,599,179</b>	<b>1,661,862</b>	<b>829,644</b>	<b>1,580,764</b>	<b>1,671,755</b>	<b>1,655,880</b>

**TOWN OF FARMINGTON, CT  
FY2016-2017 BUDGET  
RECREATION FUND**

<b>RECREATION PROGRAMS</b>	<b>2014-2015 <u>ACTUAL</u></b>	<b>2015-2016 <u>REVISED BUDGET</u></b>	<b>2015-2016 7 MONTH <u>ACTUAL</u></b>	<b>2015-2016 ESTIMATED 12 MONTHS</b>	<b>2016-2017 DEPT <u>REQUEST</u></b>	<b>2016-2017 <u>MANAGER</u></b>
<b>REVENUES</b>						
SPORTS & PHYSICAL FITNESS	479,717	494,546	227,400	460,782	451,448	458,292
CULTURAL & CREATIVE	29,709	29,500	18,894	26,020	20,740	20,740
SOCIAL PROGRAMS	9,216	17,340	4,814	11,791	11,500	11,500
BUS TRIPS	5,983	7,200	1,737	5,950	9,700	8,000
PLAYGROUND PROGRAM	56,738	34,500	20,549	58,674	77,058	74,600
SENIOR TRIPS & PROGRAMS	18,889	22,500	21,158	22,500	22,500	22,500
OTHER REVENUE	6,435	4,000	2,898	4,893	4,000	4,000
INTEREST	238	300	189	263	315	300
SURPLUS						
<b>TOTAL REVENUES</b>	<b>606,925</b>	<b>609,886</b>	<b>297,638</b>	<b>590,873</b>	<b>597,261</b>	<b>599,932</b>

<b>APPROPRIATIONS</b>	<b>2014-2015 <u>ACTUAL</u></b>	<b>2015-2016 <u>REVISED BUDGET</u></b>	<b>2015-2016 7 MONTH <u>ACTUAL</u></b>	<b>2015-2016 ESTIMATED 12 MONTHS</b>	<b>2016-2017 DEPT <u>REQUEST</u></b>	<b>2016-2017 <u>MANAGER</u></b>
SPORTS & PHYSICAL FITNESS	367,246	337,776	190,488	336,202	307,165	298,553
CULTURAL & CREATIVE	26,844	24,110	11,661	23,618	13,082	12,882
SOCIAL PROGRAMS	18,458	32,426	15,752	20,013	19,256	19,256
BUS TRIPS	8,878	7,200	2,950	5,900	8,000	8,000
SPECIAL NEEDS	-	4,800	-	-	4,800	4,800
PLAYGROUND PROGRAM	30,681	32,070	42,146	52,170	61,922	60,680
RECREATIONAL SERVICES	156,867	149,004	83,248	149,531	182,914	173,261
SENIOR TRIPS & PROGRAMS	19,440	22,500	11,410	20,543	22,500	22,500
<b>TOTAL APPROPRIATIONS</b>	<b>628,414</b>	<b>609,886</b>	<b>357,655</b>	<b>607,977</b>	<b>619,639</b>	<b>599,932</b>

**TOWN OF FARMINGTON, CT  
FY2016-2017 BUDGET  
GOLF COURSE FUND**

	<u>2014-2015 ACTUAL</u>	<u>2015-2016 REVISED BUDGET</u>	<u>2015-2016 7 MONTH ACTUAL</u>	<u>2015-2016 ESTIMATED 12 MONTHS</u>	<u>2016-2017 DEPT REQUEST</u>	<u>2016-2017 MANAGER</u>
<b>REVENUES</b>						
GREENS FEES	316,674	358,000	193,272	315,752	319,931	316,800
SEASON TICKETS	104,296	118,000	18,571	103,900	103,844	104,000
INTEREST	146	212	169	220	212	220
OTHER	4,388	11,300	2,220	5,028	8,687	5,000
LEASE PAYMENT	4,269	9,100	2,570	4,969	8,499	4,500
GOLF CART RENTALS	93,691	98,600	69,161	103,675	95,805	100,400
DRIVING RANGE	48,840	47,000	26,349	50,359	47,516	47,530
<b>TOTAL REVENUES</b>	<b>\$ 572,305</b>	<b>\$ 642,212</b>	<b>\$ 312,311</b>	<b>\$ 583,903</b>	<b>\$ 584,494</b>	<b>\$ 578,450</b>

	<u>2014-2015 ACTUAL</u>	<u>2015-2016 REVISED BUDGET</u>	<u>2015-2016 7 MONTH ACTUAL</u>	<u>2015-2016 ESTIMATED 12 MONTHS</u>	<u>2016-2017 DEPT REQUEST</u>	<u>2016-2017 MANAGER</u>
<b>APPROPRIATIONS</b>						
GOLF COURSE	463,023	421,792	228,245	422,005	-	-
CLUBHOUSE	150,178	160,420	95,840	169,642	169,458	183,510
RESTAURANT	1,650	2,000	725	2,008	3,000	2,500
DRIVING RANGE	9,007	11,000	3,952	10,625	15,100	15,000
GOLF CART RENTALS	44,042	47,000	31,618	48,278	37,600	44,450
GENERAL FUND CONTRIB	-	-	-	-	359,336	332,990
<b>TOTAL APPROPRIATIONS</b>	<b>667,900</b>	<b>642,212</b>	<b>360,381</b>	<b>652,558</b>	<b>584,494</b>	<b>578,450</b>

**CAPITAL  
IMPROVEMENT  
PROGRAM**

**CAPITAL IMPROVEMENT PROGRAM  
FOR THE PERIOD  
FY2016/2017-FY2020/2021**

**FUNDING SOURCE CODE:  
G = GENERAL FUND  
B = BONDING  
O = OTHER FUNDS**

FUNDING SOURCE	FUNDED 2015-2016	REQUESTED 2016-2017	PROJECTED 2017-2018	PROJECTED 2018-2019	PROJECTED 2019-2020	PROJECTED 2020-2021	TOTAL
----------------	------------------	---------------------	---------------------	---------------------	---------------------	---------------------	-------

**BOARD OF EDUCATION**

TELEPHONE SYSTEMS REPLACEMENT	G	300,000					-
IAR SCHOOL HEATING PLANT	B	900,000					-
ROOF REPLACEMENT-FHS	G		148,700				148,700
ROOF REPLACEMENT-IAR SCHOOL	G	220,000				481,130	481,130
ROOF REPLACEMENT-IAR SCHOOL	O	94,000					-
SCHOOL ROOF REPLACEMENT	B						-
TECHNOLOGY IMPS. - SCHOOLS	G	320,000	565,000	450,000	450,000	450,000	2,365,000
STUDENT TRANSPORTATION VEHICLES	G	79,500		86,000			86,000
SCHOOL SECURITY	G	30,500	50,000	50,000	50,000	50,000	250,000
SCHOOL CODE/SAFETY COMPLIANCE	G		50,000	50,000	50,000	50,000	250,000
CLASSROOM FURNITURE	G			150,000	120,000	120,000	510,000
DISTRICTWIDE MECHANICAL EQUIPMENG	G		55,400				55,400
CAPITAL FACILITIES CONDITION REPORT	G		92,800				92,800
CAPITAL NEEDS ASSESSMENT	G				82,200		82,200
IAR LIBRARY RENOVATION	G				160,000		160,000
CAFETERIA EQUIPMENT	G			36,000	25,000	25,000	111,000
<b>TOTAL-EDUCATION</b>		<b>1,944,000</b>	<b>961,900</b>	<b>822,000</b>	<b>777,200</b>	<b>1,336,130</b>	<b>4,592,230</b>

**ENGINEERING**

ROAD RECONSTRUCTION	G	225,000					-
ROAD RECONSTRUCTION	B		4,000,000			2,000,000	6,000,000
ROAD RECONSTRUCTION	O	125,000			200,000	200,000	400,000
BRIDGE REPAIRS	G	50,000		50,000	50,000		100,000
STP URBAN-NEW BRITAIN AVE	G	125,000	125,000	100,000			225,000
RIVERBANK STABILIZATION	G			550,000			550,000
RAILS TO TRAILS	G	95,000			75,000	75,000	150,000
ENVIRONMENTAL COMPLIANCE	G		35,000		50,000	50,000	135,000
<b>TOTAL-ENGINEERING</b>		<b>620,000</b>	<b>4,160,000</b>	<b>700,000</b>	<b>125,000</b>	<b>325,000</b>	<b>7,560,000</b>

**HIGHWAY & GROUNDS**

SIDEWALK REPLACEMENT	G	50,000		50,000		50,000	100,000
SIDEWALK CONSTRUCTION	O		50,000		50,000	50,000	150,000
HIGH SCHOOL TRACK	G					250,000	250,000
HIGH SCHOOL BLEACHERS	G			250,000	250,000		500,000
IRRIGATION IMPROVEMENTS	G	35,000			75,000	40,000	115,000
TUNXIS MEADE IMPROVEMENTS	G			75,000	50,000	75,000	250,000
FIELDS & PLAYGROUND EQUIPMENT	G		40,000			50,000	90,000
TRUCK LIFT REPLACEMENT	G	35,000	85,000				85,000
GENERATOR REPLACEMENT	G					85,000	85,000
STORAGE BUILDING	G				40,000		40,000
DUMP TRUCKS-HIGHWAY	G	190,000	185,000	185,000	185,000	185,000	925,000
ROAD MAINTENANCE TRUCK-HIGHWAY	G	65,000		65,000		65,000	130,000
ROAD SWEEPER	G		250,000				500,000
3 CUBIC YD WHEEL LOADER	G			185,000			185,000
BACKHOE LOADER	G	130,000					-

**CAPITAL IMPROVEMENT PROGRAM  
FOR THE PERIOD  
FY2016/2017-FY2020/2021**

**FUNDING SOURCE CODE:  
G = GENERAL FUND  
B = BONDING  
O = OTHER FUNDS**

	F	FUNDED	REQUESTED	PROJECTED	PROJECTED	PROJECTED	PROJECTED	TOTAL
	S	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	
2.5 TON ROLLER	G	40,000						-
ROAD SIDE MOWER	G			155,000			155,000	310,000
ROAD MAINTENANCE TRUCK-PARKS	G							-
WING DECK MOWER-PARKS	G				100,000			100,000
MOWER-PARKS	G	25,000		40,000		40,000		80,000
CHIPPER	G	52,000						-
SUPERINTENDENT'S VEHICLE	G						25,000	25,000
BUILDING MAINTENANCE VEHICLE	G	35,000					30,000	30,000
<b>TOTAL-HIGHWAYS &amp; GROUNDS</b>		<b>657,000</b>	<b>610,000</b>	<b>1,005,000</b>	<b>750,000</b>	<b>455,000</b>	<b>1,130,000</b>	<b>3,950,000</b>

**PLANNING DEPARTMENT**

OSM PLAN IMPLEMENTATION	G	25,000						-
URBAN DESIGN STUDY - FARM. CTR.	G	50,000						-
<b>TOTAL-PLANNING</b>		<b>75,000</b>						<b>-</b>

**FIRE DEPARTMENT**

TURNOUT GEAR	G	69,000	45,000	45,000	45,000	45,000	45,000	225,000
SCBA CYLINDER REPLACEMENTS	G		135,000		150,000			285,000
HOSE	G			25,000			25,000	50,000
LADDER 1 REPLACEMENT	B					1,200,000		1,200,000
ENGINE 2 REPLACEMENT	B			600,000				600,000
ENGINES 4 & 6 REPLACEMENT	B	1,100,000						-
ENGINE 3 REPLACEMENT	B		600,000					600,000
ENGINE 8 REPLACEMENT	B				650,000			650,000
ENGINE 9 REPLACEMENT	B						700,000	700,000
MEDIC 7 REPLACEMENT	G					95,000		95,000
MEDIC 11 REPLACEMENT	G				95,000			95,000
MEDIC 16 REPLACEMENT	G						95,000	95,000
TRUCK 14 (BRUSH) REPLACEMENT	G			95,000				95,000
FIRE SAFETY TRAILER	G					70,000		70,000
FIRE STATION IMPROVEMENTS	G		25,000					25,000
FIRE STATION RENOVATIONS	B				2,500,000	2,500,000	2,500,000	7,500,000
<b>TOTAL-FIRE</b>		<b>1,169,000</b>	<b>805,000</b>	<b>765,000</b>	<b>3,440,000</b>	<b>3,910,000</b>	<b>3,365,000</b>	<b>12,285,000</b>

**POLICE DEPARTMENT**

SUPERVISOR'S SUV	G			37,000		37,000		74,000
TECHNOLOGY IMPS. - POLICE	G	50,000	55,000	45,000	50,000	50,000	50,000	250,000
FINGERPRINT MACHINE	G					35,000		35,000
COMMUNICATIONS UPGRADE	G	153,000	25,000	54,000	445,000			524,000
BUILDING IMPROVEMENTS	G		25,000	25,000	200,000			250,000
SPEED SIGN TRAILER	G		30,000					30,000
<b>TOTAL-POLICE</b>		<b>203,000</b>	<b>135,000</b>	<b>161,000</b>	<b>695,000</b>	<b>122,000</b>	<b>50,000</b>	<b>1,163,000</b>

**CAPITAL IMPROVEMENT PROGRAM  
FOR THE PERIOD  
FY2016/2017-FY2020/2021**

**FUNDING SOURCE CODE:  
G = GENERAL FUND  
B = BONDING  
O = OTHER FUNDS**

	F	FUNDED	REQUESTED	PROJECTED	PROJECTED	PROJECTED	PROJECTED	TOTAL
	S	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	
<b>TOWN MANAGER</b>								
TECHNOLOGY IMPS - TOWN	G	165,000	50,000	75,000	130,000	165,000	40,000	460,000
TOWN HALL IMPROVEMENTS	G	375,000	300,000	300,000	250,000	300,000	100,000	1,250,000
BUILDING/EQUIPMENT IMPS	G				75,000		75,000	150,000
TELEPHONE SYSTEM	G		90,000					90,000
EXTERIOR LIGHTING REPLACEMENT	O	375,000						-
FHS SCHEMATIC DESIGN	G	100,000	400,000					400,000
COMPUTER SYSTEM - FINANCE	G			25,000				25,000
TAX & ASSESSMENT SOFTWARE	G	30,000						-
LAND RECORDS RE-INDEXING	G	25,000	30,000	30,000				60,000
REAL ESTATE REVALUATION	G		220,000	150,000				370,000
<b>TOTAL-TOWN MANAGER</b>		<b>1,070,000</b>	<b>1,090,000</b>	<b>580,000</b>	<b>455,000</b>	<b>465,000</b>	<b>215,000</b>	<b>2,805,000</b>
<b>COMMUNITY &amp; RECREATION SERVICE</b>								
STAPLES HOUSE RENOVATIONS	G			25,000	25,000			50,000
HOUSING LAND BANK	G					25,000	25,000	50,000
SPRAYGROUND WATER PARK	G				75,000			75,000
SENIOR CENTER EXERCISE EQUIP	G		25,000	25,000		50,000		100,000
SENIOR CENTER CAPITAL PROJECTS	G	40,000						-
SENIOR CENTER CAPITAL PROJECTS	O		25,000					25,000
STONE HOUSE RENOVATIONS	G					25,000		25,000
GOLF COURSE CLUBHOUSE IMPROVEME	G					50,000		50,000
<b>TOTAL-COMMUNITY &amp; RECREATION</b>		<b>40,000</b>	<b>50,000</b>	<b>50,000</b>	<b>100,000</b>	<b>150,000</b>	<b>25,000</b>	<b>375,000</b>
<b>WESTWOODS GOLF COURSE</b>								
FAIRWAY MOWER	G			70,000				70,000
SPRAYER	G		40,000					40,000
LARGE ROTARY MOWER	G	50,000						-
ROUGH MOWER	G				70,000			70,000
AERIFER	G					75,000		75,000
MAINTENANCE VEHICLE	G					65,000		65,000
UTILITY VEHICLE	G			25,000				25,000
TRAP MACHINE	G						30,000	30,000
IRRIGATION IMPROVEMENTS	G				45,000		50,000	95,000
CART PATHS	G					25,000	25,000	50,000
BUILDING IMPROVEMENTS	G		60,000					60,000
<b>TOTAL-GOLF COURSE</b>		<b>50,000</b>	<b>100,000</b>	<b>95,000</b>	<b>115,000</b>	<b>165,000</b>	<b>105,000</b>	<b>580,000</b>
<b>TREATMENT PLANT</b>								
REPAIR SEWER LINES	O	350,000	125,000	125,000	125,000	350,000	500,000	1,225,000
PUMP STATION IMPROVEMENTS	O	325,000	175,000	175,000	175,000	300,000	475,000	1,300,000
PLANT DESIGN UPGRADE	O	125,000						-
PLANT UPGRADE & IMPROVEMENTS	O		600,000	600,000	600,000	200,000		2,000,000
PLANT EQUIPMENT REPLACEMENT	O	50,000	25,000	25,000	25,000	25,000		100,000
ROLLING STOCK REPLACEMENT	O	125,000	75,000	75,000	75,000	25,000	25,000	275,000
<b>TOTAL-TREATMENT PLANT</b>		<b>975,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>900,000</b>	<b>1,000,000</b>	<b>4,900,000</b>
<b>GRAND TOTAL</b>		<b>6,803,000</b>	<b>8,911,900</b>	<b>5,178,000</b>	<b>7,457,200</b>	<b>7,828,130</b>	<b>8,835,000</b>	<b>38,210,230</b>

**CAPITAL IMPROVEMENT PROGRAM  
FOR THE PERIOD  
FY2016/2017-FY2020/2021**

**FUNDING SOURCE CODE:  
G = GENERAL FUND  
B = BONDING  
O = OTHER FUNDS**

<b>F</b>	<b>FUNDED</b>	<b>REQUESTED</b>	<b>PROJECTED</b>	<b>PROJECTED</b>	<b>PROJECTED</b>	<b>PROJECTED</b>	<b>TOTAL</b>
<b>S</b>	<b>2015-2016</b>	<b>2016-2017</b>	<b>2017-2018</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>	

**FUNDING TOTALS**

GENERAL FUND	G	3,234,000	3,236,900	3,578,000	3,257,200	3,028,130	2,385,000	15,485,230
BONDED	B	2,000,000	4,600,000	600,000	3,150,000	3,700,000	5,200,000	17,250,000
OTHER FUNDS	O	1,569,000	1,075,000	1,000,000	1,050,000	1,100,000	1,250,000	5,475,000
<b>TOTAL</b>		<b>6,803,000</b>	<b>8,911,900</b>	<b>5,178,000</b>	<b>7,457,200</b>	<b>7,828,130</b>	<b>8,835,000</b>	<b>38,210,230</b>



February 10, 2016

State Senator Beth Bye  
Legislative Office Building, Room 3100  
Hartford, CT 06106

State Senator Terry Gerratana  
Legislative Office Building, Room 3000  
Hartford, CT 06106

Representative Brian Becker  
Legislative Office Building, Room 4009  
Hartford, CT 06106

Representative Mike Demicco  
Legislative Office Building, Room 4000  
Hartford, CT 06106

Dear Senator Bye, Senator Gerratana, Representative Becker & Representative Demicco:

Thank you for the opportunity to comment on two (2) State mandates that adversely affect the budgets of towns/municipalities: the **2.5% Municipal Budget Cap** and the **25% Minority and Small Business Set-Aside Program**.

1. **2.5% Municipal Budget Cap** limits the annual budget increase of municipalities to 2.5% per year or the rate of inflation, whichever is greater, starting in 2018. As written, it is too rigid and ill-defined. It stymies the basic democratic governing function of towns/municipalities. Our budgets are always balanced and fiscally responsible and our residents ultimately vote on whether or not to approve the proposed budget based on the level of services they are willing to pay for. As currently stated, the budget cap does not take into account significant capital projects or the reality that some municipal costs can rise much faster than the cap allows. Under the cap, when some budget items increase faster than the cap allows, other items must be cut to fit total expenditures under the limit. There are also times when a Town wants to go forward with a significant capital project funded out of its cash reserves instead of issuing debt. This could put the town over the cap and into the penalty phase of 50 cents on every dollar over the cap. We are also concerned that the legislation does not clearly define general budget expenditures and would like to see greater clarity on this issue. If the cap is not outright repealed, it should at least be delayed until 2020. Otherwise, exemptions to the spending cap should be amended to address such issues as increased state fees, additional state regulations, and state aid cuts from the prior year. Also, State leaders should allow towns with automatic budget referenda to override the spending cap by a majority vote of the taxpayers of the town.
2. **25% Minority and Small Business Set-Aside Program (PA 15-5)** was passed into law during the 2015 Special Session in June and became effective on October 1, 2015. This law requires that any town municipal public works



Page 2

project that receives \$50,000 or more of state funding needs to "set aside" 25% of the state funding amount to a certified Small Business Enterprise (SBE), of which 6.25% must be awarded to a certified Minority Business Enterprise (MBE). In addition, municipalities must state on notices for competitive bids, or request for proposals or qualifications, that the general or trade contractor must comply with the State set-aside nondiscrimination and affirmative action requirements (excluding the purchase of goods and services).

The Town of Farmington has serious concerns about the administrative costs of yet another unfunded mandate on our towns and cities. The additional costs and overall requirements necessary to adhere to these new standards will result in an increased burden to our taxpayers. Although funds will be allocated to the Connecticut Commission on Human Rights and Opportunities (CHRO) to administer the program, no such funds have been allocated to towns and municipalities. Furthermore, the requirements of **PA 15-5** will deter many contractors from bidding, reducing competition and leading to higher costs for construction projects, which will ultimately be passed down to our taxpayers. Although **HB 5049** would postpone these Small Business/Minority Set Aside requirements until July 1, 2019, it does not alleviate the added burden this unfunded mandate places on our already tight resources. Therefore, it is my position that if the law cannot be repealed, that an amendment should be considered to raise the minimum threshold to a more realistic level to help defray some of the administrative costs involved in implementing such a law.

On behalf of the residents of the Town of Farmington, I would like to thank you in advance for your advocacy on these issues.

Respectfully Submitted,

Kathleen A. Eagen  
Town Manager  
Town of Farmington

KAE/gc

cc: Farmington Town Council Members

THE TOWN OF FARMINGTON

INCORPORATED 1645



TOWN HALL  
1 MONTEITH DRIVE  
FARMINGTON, CONNECTICUT 06032-1053

INFORMATION (860) 675-2300  
FAX (860) 675-7140  
"BULLETIN BOARD" (860) 675-2301

March 1, 2016

Mr. Scott Jellison  
Deputy Chief Executive Officer  
The Metropolitan District  
555 Main Street  
PO Box 800  
Hartford, CT 06142-0800

Subject: Niagara Bottling Company

Dear Mr. Jellison:

The Town of Farmington has been monitoring with great interest the decision of the Metropolitan District Commission (MDC) to supply water to the Niagara Bottling Company in Bloomfield, CT. It is our understanding that this agreement includes 450,000 gallons per day initially for one bottling line, with the ability to increase to 1.8 million gallons per day (mgd) for four bottling lines, with a reserve in place until 2022 for the four bottling lines.

While the Town of Farmington is certainly supportive of economic development in neighboring communities and recognizes the benefits of healthy economic growth within Hartford County, we are concerned by the allocation of 1.8 mgd of water to this proposed project. This concern stems from the unknown impacts to our environment and the potential negative impacts to the water supply for our Farmington residents and businesses.

Per our May 19, 2014 letter to you, the Town of Farmington has voiced its concerns because the MDC has been unable to adequately meet the water supply needs of existing and proposed developments within the northeast quadrant of Farmington, specifically for fire protection and irrigation. Also, the Town of Farmington has received information that the MDC will be charging MDC customers, not Niagara, to pay off the \$8,000,000 bond to build an enlarged pipeline to carry the water to the Niagara bottling site. If this is correct, it is unacceptable. Farmington is justifiably concerned about the potential negative impact to this northeast quadrant with the diversion of up to 1.8 mgd of water to the new bottling facility.

As you know, the University of Connecticut Health Center has stated that their recent development projects will bring significant economic development to the surrounding area. However, based on the MDC's analysis of the water supply network, this will never come to fruition as all future developers will be burdened with the expense and complexity of



designing and installing supplemental private fire protection systems, hindering further economic development. Clearly, the economic development impact of the Niagara Bottling Company decision is of concern to the Town of Farmington.

The Farmington River is an extremely important environmental resource for the Town of Farmington. The Farmington River already suffers from innumerable adverse impacts including lower water flow and higher water temperatures. Though the reservoirs may have excess water, the overall system does not. Consequently, we are troubled that this allocation may negatively impact water quality or the natural environmental resources of the Farmington River.

The Town of Farmington respectfully requests that the MDC address the Town of Farmington's concerns and questions.

Sincerely,

A handwritten signature in black ink that reads "Kathleen A. Eagen". The signature is written in a cursive, flowing style.

Kathleen A. Eagen  
Town Manager

KAE/gc

cc: Farmington Town Council  
Arthur House, Chairman PURA  
Dannel P. Malloy, Governor  
Michael Demicco, State Representative  
Brian Becker, State Representative  
Beth Bye, State Senator  
Terry Gerratana, State Senator

MOTION:

Agenda Item K

Report of the Town Manager — Farm Viability Grant; Economic Development Update

**Farm Viability Grant**

I am pleased to announce that the Town of Farmington was recently awarded the Connecticut Department of Agriculture's Farm Viability Grant in the amount of \$15,000 for the Fisher Farm. These funds will be used to replace the roof of the Vegetable Barn at the Sub Edge Farm and also to paint the barn's exterior, which currently only has a thin coat of stain. The existing roof is unable to adequately protect the vegetables stored in the barn from wind and water damage. These vegetables represent the livelihood of the Phillips family. The funds will also serve to comply with the FDA's Food Safety Modernization Act, passed into law in 2011, which focuses on preventing food safety problems, and to apply Good Agricultural Practices through preventative steps to block food contamination with harmful microbes. The benefits of these projects will last well into the future and will help to sustain and promote continued viable agricultural and farming practices in the community.

**Economic Development Update**

We are happy to report that New England Airfoil Products, a local manufacturer located at 36 Spring Lane, has been acquired by Pietro Rosa TBM. Pietro Rosa TBM is an Italy-based manufacturer of compressor airfoils for gas turbines and complex structural components. In addition to retaining the company's current workforce, Pietro Rosa will be creating 100 new positions over the next five years. The company will invest in excess of \$10 million in the Farmington facility, and the State Department of Economic and Community Development (DECD) will provide a \$3 million low-interest loan. State funding may be used for machinery, equipment and working capital in order to expand production capacity. DECD will also assist the company in establishing ties to local universities and technical colleges to develop skilled workers.

The Hartford Business Journal reports that Mauro Fioretti, CEO of the Pietro Rosa group, said the acquisition is part of the company's strategic growth plan. Mr. Fioretti stated that the acquisition will offer greater reach and access to its existing and new North American customer base, as well as complementary manufacturing capabilities and additional capacity.

Rose Ponte plans to welcome the company to Farmington and offer assistance to them during the transition.

MOTION: Agenda Item L-1

That \_\_\_\_\_ be appointed to the Plainville Area Cable TV Advisory Council for the balance of a two-year term beginning immediately and ending June 30, 2016. (Landry) (R)

MOTION: Agenda Item L-2

That \_\_\_\_\_ be appointed to the North Central Regional Mental Health Board, Inc. for the balance of a two-year term beginning immediately and ending September 30, 2017. (Wienke) (R)

MOTION: Agenda Item L-3

That \_\_\_\_\_ be appointed to the Housing Authority for the balance of a five-year term beginning immediately and ending September 30, 2016. (Cowdry) (R)

MOTION: Agenda Item L-4

That \_\_\_\_\_ be appointed to the Building Code Board of Appeals for the balance of a five-year term beginning immediately and ending September 30, 2019. (Schadler) (R)

MOTION: Agenda Item L-5

That \_\_\_\_\_ be appointed to the Plainville Area Cable TV Advisory Council for the balance of a two-year term beginning immediately and ending September 30, 2017. (Montes) (R)

MOTION: Agenda Item L-6

That \_\_\_\_\_ be appointed to the Unionville Historic District and Properties Commission as an **Alternate** for the balance of a three-year term beginning immediately and ending September 30, 2017. (Hoffman) (R)

MOTION: Agenda Item L-7

That \_\_\_\_\_ be appointed to the Retirement Board for a 2-year term beginning immediately and ending January, 2018. (Miller) (D)

MOTION: Agenda Item L-8

That \_\_\_\_\_ be appointed to the Conservation and Inland Wetlands Commission for the balance of a four-year term beginning immediately and ending September 30, 2016. (Forster) (R)

MOTION: Agenda Item L-9

That \_\_\_\_\_ be appointed to the Conservation and Inland Wetlands Commission as an **Alternate** for the balance of a four-year term beginning immediately and ending September 30, 2017. (Colandrea) (R)

MOTION:

Agenda Item N-1

To set a public hearing on **Monday**, April 11, 2016 at 7:05 p.m. in the Town Hall Council Chambers on the Town Council's Proposed Budget for the Fiscal Year 2016-2017.

NOTE: Please note this meeting will be held on **Monday**, April 11, 2016.

**MOTION:**

**Agenda Item N-2**

To cancel the March 22, 2016 Town Council Meeting.

**NOTE:** Historically, the Town Council has cancelled the second Town Council Meeting in March due to the budget workshop meetings held during the prior week.

MOTION:

Agenda Item N-3

To approve the acquisition of properties owned by October Twenty-Four, Inc. located at 8885 South Ridge Road (Lot 7) and 8809 (Lot 6A/B) Settlement Road (approximately 107.1 acres) for the purchase price of \$1,225,000 subject to receipt of an acceptable environmental site assessment report, and subject to due diligence, including but not limited to title search.

NOTE:

- Acquisition Type: Open Space
- Property Size: Approximately 107.1 acres
- Resource Values: Linkage with existing open space, Metacomet Trail now the National New England Scenic Trail, and Ridgeline
- Appraised Value: \$1,125,000
- Proposed Purchase Price: \$1,225,000

This property is located in the southeastern corner of the Town, and is part of a linkage of more than 700 acres of contiguous woodland within the Town of Farmington, in addition to several hundred additional acres to the south in Plainville. The entire area within Farmington was identified in the 2008 Farmington Valley Biodiversity Project as a Primary Conservation Area, which is defined as an important site featuring a high diversity of habitat types. The property being considered includes woodland, traprock ridgeline, watercourse and wetlands habitats. In addition, nearly 2/3rds of a mile of the Metacomet Trail, now the National New England Scenic Trail, passes through this property. The included map shows the location of property being considered for acquisition.

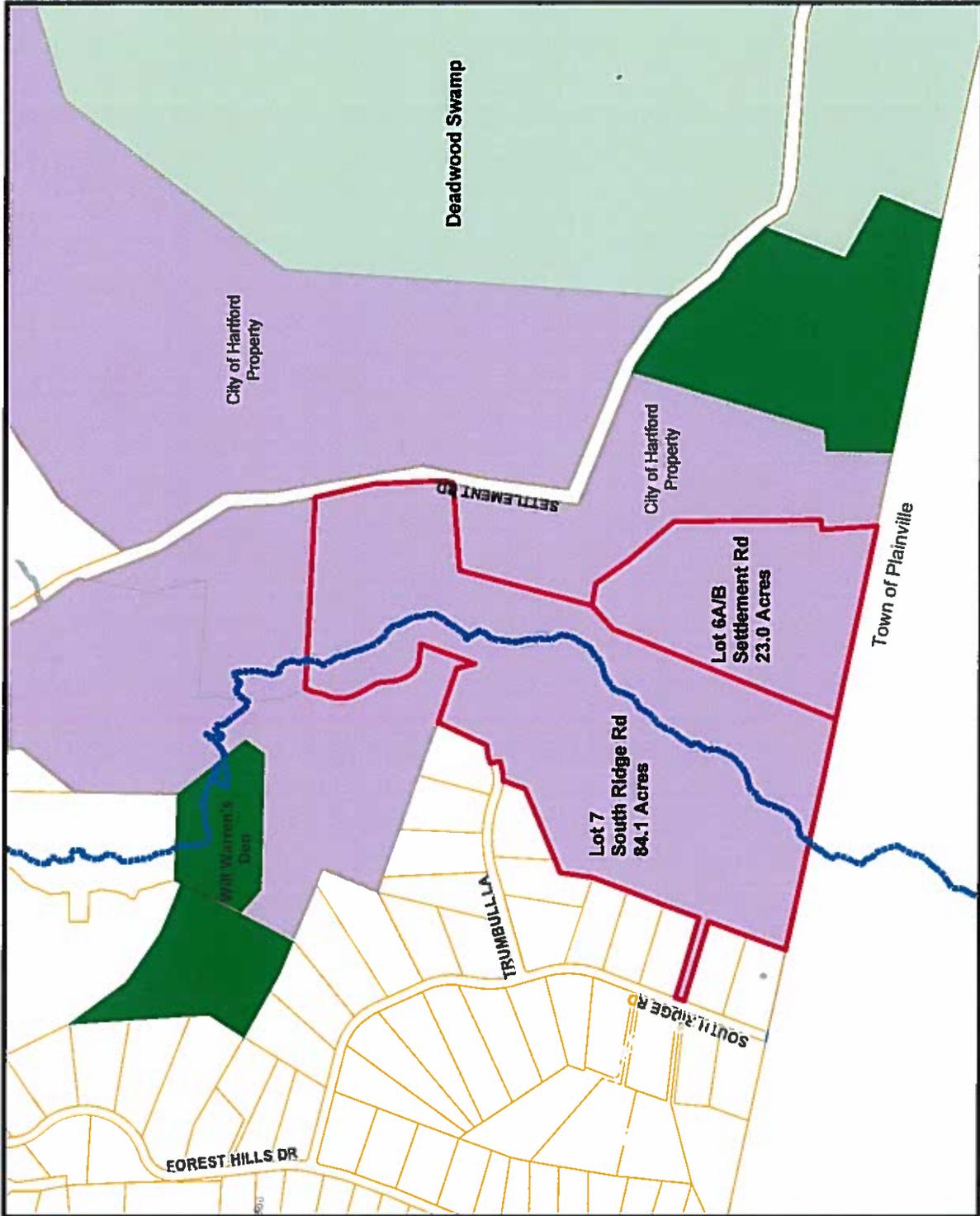
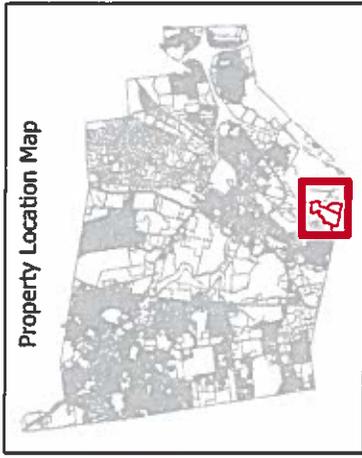
A grant application for this acquisition has been submitted for the Open Space and Watershed Land Acquisition Grant Program. A maximum grant of 65% of the value, or \$796,250 based on the proposed acquisition price. The State, however, has often capped grant awards to approximately \$500,000 in the past.

**Acquisition Timeline:**

	<b>Action</b>	<b>Date</b>
1	Set Public Hearing with Town Council	1/26/2016- <b>Complete</b>
2	Public Hearing with Town Council	2/9/2016- <b>Complete</b>
3	Town Council Referral to TPZ for 8-24	2/9/2016- <b>Complete</b>
4	TPZ 8-24 Recommendation Received by Council	2/29/2016 <b>Complete</b>
5	Town Council Recommendation to Purchase	3/8/2016

/Attachment

# Map of October 24 Properties



Town of Farmington  
 Dept of Public Works & Development Services  
 Planning Division (Map prepared by L. Dolphin)  
 3/10/2015



Scale: 1 inch = 500 feet

MOTION:

Agenda Item N-4

To approve the following Office of Policy and Management (OPM) Regional Performance Incentive Program Resolution.

### **Resolution**

Whereas Section 4-124s as amended by Section 251 and 253 of Public Act 13-247 passed by the Connecticut General Assembly provides statewide incentive grants to regional planning organizations for projects that involve shared services; and

Whereas the Capitol Region Council of Governments is acting as a convener and facilitator of service sharing projects around the CRCOG region; and

Whereas on November 24<sup>th</sup>, 2015 and January 27<sup>th</sup>, 2016 the Policy Board of CRCOG passed resolutions authorizing development and submittal of an application package(s) to the State Office of Policy and Management for funding under the Regional Performance Incentive Grant Program, on behalf of the Council's member municipalities, and municipalities of other regions, which are participating in Council initiatives; and

Whereas, the Chief Elected Officials and municipal staff of the Capitol Region have developed a list of service sharing project proposals that will be included in this application package, to the benefit of individual municipalities and the region as a whole; and

Whereas the Town of Farmington has expressed an interest in taking part in the project proposal(s) entitled:

- Stop Loss Captive Insurance
- Regional Computer Forensics Laboratory

Now, Therefore Be It Resolved that the Farmington Town Council does hereby endorse the above referenced Regional Performance Incentive Program project proposal and authorizes the Town Manager to sign all necessary agreements and take all necessary actions to allow for the Town's participation in this program.

NOTE:

#### **Stop Loss Captive Insurance (estimated \$650,000)**

The creation of an inter-governmental pool for medical stop loss insurance. This program is designed to reduce health benefit costs for self-insured towns and school districts. The RPIP application is to help with start-up costs for this regional program. CREC has been leading this effort and an analysis of data indicates that premiums could be immediately stabilized, enabling members to contain cost, and that real and enduring savings would be realized within a few years of establishment of the captive. These savings would directly impact members'

operating budgets. Town staff is still evaluating this initiative to determine if it will be beneficial for the Town to participate.

**Regional Computer Forensics Laboratory** (estimated \$150,000)

Working with the Capitol Region Chiefs of Police Association, CRCOG would further the concept of a regional forensics laboratory dedicated to computer crimes. With increases in computer crimes (such as online fraud, financial crimes, digital production and dissemination of child pornography, online predators seeking child victims, stalking, harassment, and threatening) there is an overload at the State Laboratory and municipalities are often doing this work on their own. The regional lab has been established using space donated by Cox Communications in Manchester. This project would provide additional equipment, software licenses and training. Participating municipalities would assign investigators to the lab who in turn would receive and maintain the training necessary to successfully resolve these complex investigations for their agencies. Please note: towns with resident troopers may also use this laboratory.

MOTION:

Agenda Item N-5

To act on a resolution authorizing an increase of \$9,862,837 in the appropriation for the upgrade of the Water Pollution Control Facility for an aggregate appropriation of \$67,102,837, and authorization to issue revenue bonds, notes and obligations in the amount of \$9,862,837 to finance such increase.

NOTE: On November 4, 2014 Town voters approved a resolution to appropriate \$57,240,000 for the upgrade to the waste water treatment plant. Since that time, staff working with a consulting engineer put the project out to bid and a contract was awarded to the low bidder. In presenting the project and the financing plan to the various state agencies who are involved with the project, Town staff has been informed by the State of Connecticut Treasurer's Office and the Clean Water Fund Administrator that in order for them to consider the Town's Clean Water Fund Loan and Grant applications they need to have legal resolutions from the Town that show borrowing authorization for the entire cost of the project, not just for what the Town intends to borrow.

As has been previously presented, the project is being funded from several sources, including the borrowing authorization, Water Pollution Control Authority (WPCA) capital budget appropriations and assessments. In order to comply with the State's request and not jeopardize approximately \$14.0 million in Clean Water Fund grant funding, staff, working with legal counsel, has determined that the most appropriate way to proceed is to have the Water Pollution Control Authority, with the approval of the Town Council, authorize an increase in the appropriation for the project and to pledge that the increase will be paid for through revenues generated by the WPCA.

Although the attached resolution authorizes the issuance of additional debt to finance the increase, it is highly unlikely that this will occur. As the attached chart shows, based upon the financing plan for the project, with grants, previously appropriated funds, and WPCA pledged future capital project funds, the amount that will actually be financed through debt borrowing should be significantly below the \$57,240,000 originally authorized by the Town voters.

Staff will be available at the meeting to answer any questions on the motion and resolution.

/Attachments

**TOWN OF FARMINGTON**

**\$9,862,837 INCREASE IN THE APPROPRIATION FOR THE UPGRADE OF THE WATER POLLUTION CONTROL FACILITY FOR AN AGGREGATE APPROPRIATION OF \$67,102,837, AND AUTHORIZATION TO ISSUE REVENUE BONDS, NOTES AND OBLIGATIONS IN THE AMOUNT OF \$9,862,837 TO FINANCE SUCH INCREASE**

**RESOLVED,**

(a) That the Town of Farmington increase by NINE MILLION EIGHT HUNDRED SIXTY-TWO THOUSAND EIGHT HUNDRED THIRTY-SEVEN DOLLARS (\$9,862,837) the appropriation of \$57,240,000, approved at referendum held November 4, 2014, for an aggregate appropriation of \$67,102,837, for costs associated with the upgrade of the Water Pollution Control Facility, substantially as described in plans captioned "Town of Farmington, CT, Water Pollution Control Facility Comprehensive Upgrade, June 2014" and on file in the office of the Water Pollution Control Authority.

(b) That the Town issue its bonds, notes or obligations and temporary notes or obligations in an amount not to exceed NINE MILLION EIGHT HUNDRED SIXTY-TWO THOUSAND EIGHT HUNDRED THIRTY-SEVEN DOLLARS (\$9,862,837) to finance such increase in the appropriation for the project. The bonds, notes or obligations authorized hereunder shall be issued pursuant to Sections 22a-475 to 22a-483 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds, notes or obligations authorized hereunder shall be special revenue obligations of the Town secured by the revenues, funds and moneys of the Water Pollution Control Authority derived from the sewer system of the Town. The bonds, notes, and obligations authorized hereunder shall be in addition to the \$57,240,000 in general obligation bonds, notes and obligations to finance the project, approved at referendum held November 4, 2014.

(c) That the Town Manager and the Town Treasurer shall sign the bonds, notes or obligations by their manual or facsimile signatures. The Town Treasurer shall keep a record of the bonds, notes or obligations. The law firm of Day Pitney LLP is designated as bond counsel to approve the legality of the bonds, notes or obligations. The Town Manager and the Town Treasurer are authorized to determine the amounts, dates, interest rates, maturities, redemption provisions, form and other details of the bonds, notes or obligations; to designate one or more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds, notes or obligations; to provide for the keeping of a record of the bonds, notes or obligations; to designate a financial advisor to the Town in connection with the sale of the bonds or notes; to sell the bonds, notes or obligations at public or private sale; to deliver the bonds, notes or obligations; and to perform all other acts which are necessary or appropriate to issue the bonds, notes or obligations.

(d) That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from the temporary advances of available funds and that (except to the extent reimbursed from grant moneys) the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Town Manager and the Town Treasurer are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds, notes or temporary notes authorized by this resolution if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(e) That the Town Manager and the Town Treasurer are authorized to make representations and enter into written agreements for the benefit of holders of the bonds, notes or temporary notes to provide

secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds, notes or temporary notes.

(f) That the Town Manager, on behalf of the Town, is authorized to apply for and accept Federal and state grants to help finance the appropriation for the project. Any grant proceeds may be used to pay project costs or principal and interest on bonds, notes, or temporary notes or obligations.

(g) That the Town Manager, on behalf of the Town, is authorized to apply for and accept state grants to finance the project and state loans to finance the project, and to enter into any grant or loan agreement prescribed by the State, and that the Town Council, the Town Treasurer, and other proper officers of the Town are authorized to take any other actions necessary to obtain such grants or loans pursuant to Section 22a-479 of the Connecticut General Statutes, Revision of 1958, as amended, or to any other present or future legislation, or to implement such grant or loan agreements.

(h) That the Town Council, the Town Manager, the Town Treasurer, the Water Pollution Control Authority and other proper officers and officials of the Town are authorized to take any other action which is necessary or desirable to enable the Town to complete the project and to issue bonds, notes or temporary notes to finance the aforesaid appropriation.

**TOWN OF FARMINGTON  
WASTE WATER TREATMENT PLANT UPGRADE  
EXPENSES AND FINANCING PLAN**

<u>Expenses</u>	<u>Project Cost</u>
Construction Cost	\$ 57,480,600
Construction Contingency (3.3%)	1,800,000
Engineering Fee (Construction)	3,369,721
Engineering Fee (Design Phase)	3,042,516
Legal	10,000
Short Term Interest	<u>1,400,000</u>
Total	\$ 67,102,837
 <b><u>Financing</u></b>	
Less:	
WPCA Previously Appropriated	(840,600)
WPCA Previously Appropriated (Design Phase)	(3,042,516)
Total WPCA Funds Previously Appropriated	\$ (3,883,116)
Less:	
Future Year WPCA Capital Budget Commitments	\$ (2,000,000)
Less: Clean Water Fund Grant	\$ (14,367,856)
Balance to be Financed (Clean Water Fund Loan)	\$ 46,851,865
Original Authorized Appropriation	\$ 57,240,000
Remaining Available Borrowing Authorization	<u>\$ 10,388,135</u>

MOTION:

Agenda Item N-6

To award Bid # 231 "Engine 4 and Engine 6 Pumper Engines" to Pierce Manufacturing, Inc. of Appleton, Wisconsin at a contract price of \$1,096,960.

NOTE: The purpose of this bid is to award a contract for the replacement of Fire Engines # 4 and # 6. The Town opened bids for these engines on November 17, 2015. Two bids were received, both of which exceeded available funds. Pursuant to Town ordinance, a committee of firefighters met with each bidder to determine how to reduce the cost of the engines in order to bring the cost within available funding.

After extensive negotiations with both bidders, the Committee recommended to the Director of Fire and Rescue Services and to the three fire chiefs that the bid be awarded to Pierce Manufacturing, Inc. While Pierce's bid was not the lowest bid submitted, it was the bid that most closely met the specifications developed by the Fire Department. The Director of Fire and Rescue Services and the three fire chiefs agreed with the committee's recommendation and have requested Town Council approval of the award of the bid to Pierce Manufacturing, Inc.

The bid award price of \$1,096,960 for both engines is within the \$1,100,000 appropriation approved by the voters in 2015.

Town staff will be available at the Town Council meeting to answer any questions.

/Attachment

Town of Farmington  
Bid Tally Sheet

Bid 231 Engine 4 and Engine 6 Pumper Specifications

Opening: Tuesday, November 17, 2015

11:00 a.m.

	Five Star Fire	Pierce										
Engine 4 Base Bid	\$ 587,775.00	\$ 661,979.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Option 4-1	\$ 6,440.00	\$ 1,390.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Add Video recording to Black Box data Recorder (record rear, Side, and front camera)												
Option 4-2	\$ 6,030.60	\$ 1,900.00										
Add Removable cold climate pump enclosure (Provide separate description)												
Option 4-3	\$ 65,000.00	\$ 27,900.00										
Upgrade foam system to Compressed Air Foam System (CAFS)												
<b>ENGINE 4 TOTAL COST</b>	\$ 665,245.60	\$ 693,169.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engine 6 Base Bid	\$ 541,211.00	\$ 573,493.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Option 6-1	\$ 6,440.00	\$ 1,390.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Add Video recording to Black Box data Recorder (record rear, Side, and front camera)												
Option 6-2	\$ 6,030.60	\$ 1,900.00										
Add Removable cold climate pump enclosure (Provide separate description)												
Option 6-3	\$ 65,000.00	\$ 27,900.00										
Upgrade foam system to Compressed Air Foam System (CAFS)												
<b>ENGINE 6 TOTAL COST</b>	\$ 618,681.60	\$ 604,683.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Total Engine 4 & 6 Base Bid \$ 1,128,986.00 \$ 1,235,472.00  
 Total Engine 4 & 6 Base + Option 1 \$ 1,141,866.00 \$ 1,239,252.00  
 Total Engine 4 & 6 Base + Option 1 + 2 \$ 1,153,927.20 \$ 1,242,052.00  
 Total Engine 4 & 6 Base + Option 1 + 2 + 3 \$ 1,283,927.20 \$ 1,297,852.00

Town of Farmington  
Bid Tally Sheet

ITEM DESCRIPTION	PRICE																				
Hurst Edraulic battery charging bank	Total Price	\$	1,487.50	\$	1,750.00																
Motorola CDM1250 mobile Radio VHF	Total Price	\$	2,696.25	\$	5,504.00																
Motorola CDM1250 mobile Radio UHF	Total Price	\$	2,696.25	\$	5,504.00																
6 seat wired (wireless driver) intercom system	Total Price	\$	6,919.63	\$	6,130.00																
Rescue Stokes Basket	Total Price	\$	535.00	\$	561.00																
Fire Extinguisher (Water can)	Total Price	\$	282.58	\$	118.00																
Fire Extinguisher (Co2)	Total Price	\$	306.80	\$	253.00																
Fire Extinguisher (Dy Chem)	Total Price	\$	282.58	\$	158.00																
Fire Extinguisher (Metal X)	Total Price	\$	389.00	\$	351.00																
100' mounted cord Reel with cord and junction box	Total Price	\$	2,813.58	\$	3,100.00																
100' portable cord Reel with cord and junction box	Total Price	\$	2,813.58	\$	880.00	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
Stream light 45670 Portable scene Lights	Total Price	\$	580.00	\$	552.00	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
Honda EU2000 Generator	Total Price	\$	1,149.00	\$	1,152.00																
LED stream lights light boxes	Total Price	\$	120.00	\$	198.00																

**TOTAL COST OF PROJECT:**

Recommendation: That award be made to Pierce Manufacturing at a cost of \$1,096,960 for both engines.  
 Account: Capital Projects Appropriation \$1,099,755.00

**MOTION:**

Agenda Item N-7

To recommend the transfer of a 2,216 square feet piece of Town open space property to Wilson Development in exchange for a 5,252 square feet piece of property to be made permanent open space to the Town Plan and Zoning Commission for a report under Section 8-24 of the Connecticut General Statutes.

**NOTE:**

The developer of Bridgehampton, Wilson Development, approached the Town regarding this land swap. As currently configured, the parcel in question can support a single family home but the backyard would be less than ideal. The attached map displays the proposed land swap to and from Lot 76 Banbury Crescent in the Bridgehampton Development off of River Road. If approved, the land swap will give the developer a larger building envelope to construct the home and he will be able to provide for a larger backyard. Due to its shape, location on the lot, and sewer easement running through it, the land the Town is receiving is less valuable than the land the developer is receiving.

This land swap is worth pursuing from the Town's standpoint because it will allow for a more appropriately sized home with a higher assessed value. The homes on Banbury Crescent are large \$1 million plus homes and this parcel should support a home of the same quality. The Town will also receive more open space land than it currently has and a cash payment. There is really no downside to this land swap.

My staff determined the square foot value of building lots in the area. Building lots on the same street are valued at \$7-\$9 per square foot.

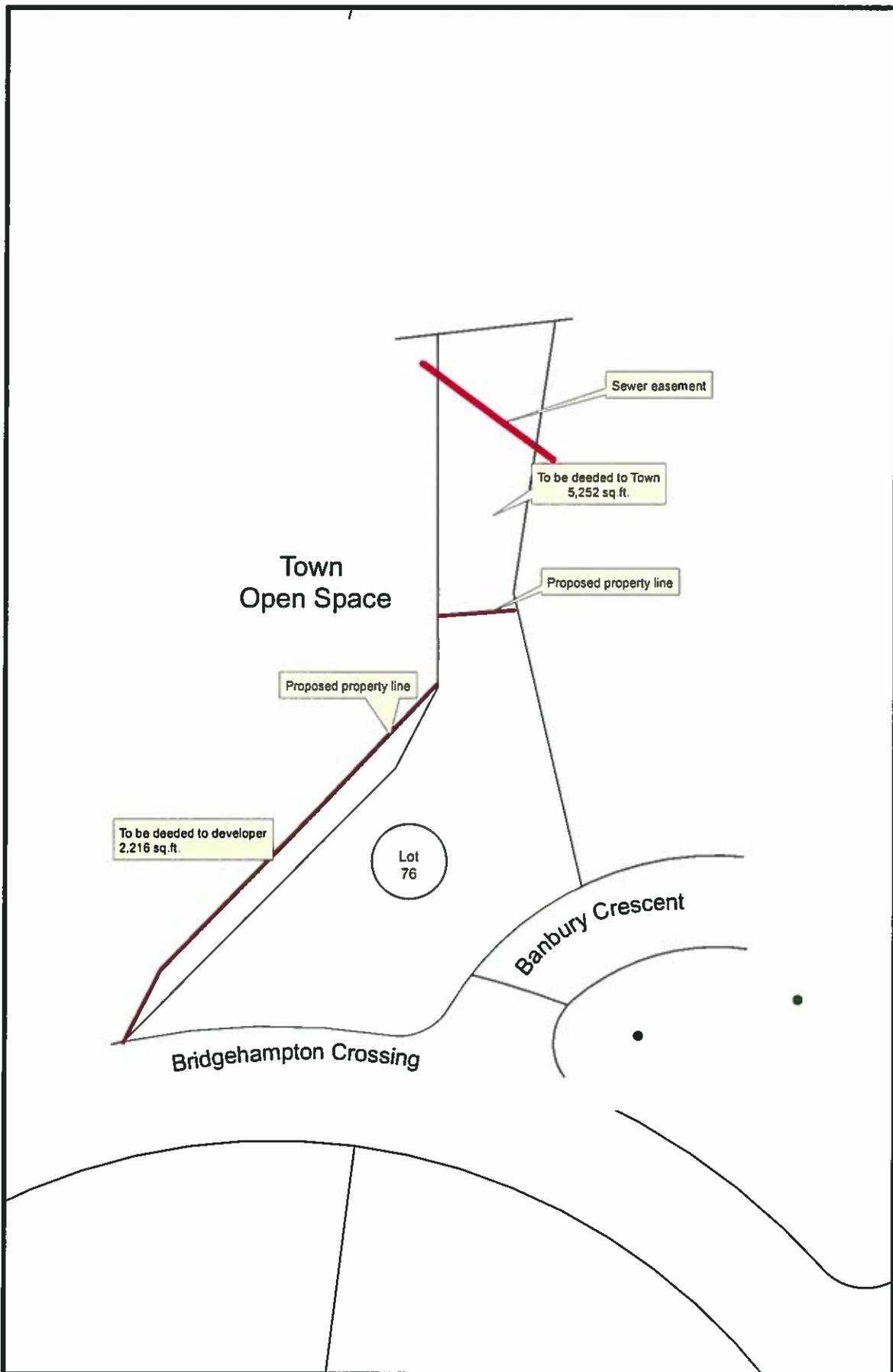
Based on the above, I recommend a discounted sale price of \$3.50 per square foot, because the Town is receiving land in addition to payment and the transfer will allow Wilson Development to build a more valuable house. The larger the structure, the greater the annual tax revenue.

Sales price: 2,216 sq. ft. @ \$3.50 per sq. ft. = \$7,756 plus 5,252 sq. ft. of land.

The Town Attorney recommended the procedure that is being followed for this transaction.

/Attachment

# Land Transfer between Town and Wilson Development



MOTION:

Agenda Item N-8

To approve the following property tax refunds:

<b>NAME</b>	<b>REASON</b>	<b>AMOUNT</b>
1)Jerabek Audrey	Assessor's adjustment	\$29.09
2)330 Main Acquisition LLC	Overpayment	\$17,422.12
3)Deena Babigian	Assessor's adjustment	\$776.95
4)Joseph Biron	Assessor's adjustment	\$70.41
5)Anita Brucker	Assessor's adjustment	\$10.89
6)Karen Caruolo	Assessor's adjustment	\$38.41
7)CCAP Auto Lease	Assessor's adjustment	\$53.96
8)Chase Auto Finance	Assessor's adjustment	\$248.74
9)Amy Cilfone	Assessor's adjustment	\$16.14
10)Dante Cistulli	Assessor's adjustment	\$36.35
11)Megan Clerkin	Overpayment	\$301.77
12)Clayton Clukey	Assessor's adjustment	\$5.13
13)Conn Housing Finance	Overpayment	\$1,120.39
14)Henry Cormier	Assessor's adjustment	\$11.78
15)Corelogic Tax Services	Overpayment	\$7,370.62
16)Matthew Decker	Overpayment	\$98.15
17)J Dietrich & K Bartley	Assessor's adjustment	\$58.05
18)Dennis or Mary Dorio	Assessor's adjustment	\$246.86
19)Nicole Fabrizio	Assessor's adjustment	\$65.62
20)Edward Giannaros	Assessor's adjustment	\$14.57
21)E or W Grant	Assessor's adjustment	\$17.12
22)Honda Lease Trust	Assessor's adjustment	\$49.53
23)Anna Hummell	Assessor's adjustment	\$20.58
24)Hyundai Lease Titling	Assessor's adjustment	\$357.68
25)Infinity Music	Assessor's adjustment	\$46.92
26)Intelextual Software	Assessor's adjustment	\$19.83
27)Won Joo	Assessor's adjustment	\$77.96
28)JP Morgan Chase	Assessor's adjustment	\$99.47
29)JRF Management	Overpayment	\$6,261.11
30)Tracey Logan	Overpayment	\$24.00
31)Scott Mathein	Assessor's adjustment	\$6.84
32)R or T Mathers	Assessor's adjustment	\$75.82
33)Stephanie McQueen	Assessor's adjustment	\$13.10
34)Evelyn Moore	Assessor's adjustment	\$29.21
35)Kenneth Muccino	Assessor's adjustment	\$43.72
36)David Olivo	Assessor's adjustment	\$480.56
37)James Pedrotty	Assessor's adjustment	\$22.58
38)Peterson DL Trust	Assessor's adjustment	\$181.02
39)Maria Elena Philippe	Overpayment	\$307.00
40)David or Nicole Pilon	Assessor's adjustment	\$58.11
41)Edyta Shim	Overpayment	\$1,545.41

42)Matthew Soboleski	Assessor's adjustment	\$8.46
43)Robert Talbot Est	Assessor's adjustment	\$30.69
44)Teddy's Transportation	Assessor's adjustment	\$167.66
45)Toyota Lease Trust	Assessor's adjustment	\$472.74
46)Jane or James Vallee	Assessor's adjustment	\$10.97
47)Helena Waclaw	Assessor's adjustment	\$41.02
48)Westfarms Assoc.	Assessor's adjustment	\$6,023.98
49)Donald Winalski	Assessor's adjustment	\$19.98
50)Richard or Lisa Zeiser	Assessor's adjustment	\$33.46
	<b>GRAND TOTAL:</b>	<b>\$44,542.53</b>

**MOTION:**

**Agenda Item O-1**

**Executive Session—To discuss matters concerning the sale or acquisition of real property.**

**To adjourn the meeting to executive session as permitted by Connecticut General Statutes Section 1-225 (a) for the following purposes as allowed by Section 1-200(6), that is**

**Discussion of the selection of a site or the lease, sale or purchase of real estate by a political subdivision of the state when publicity regarding such site, lease, sale, purchase or construction would cause a likelihood of increased price until such time as all of the property has been acquired or all proceedings or transactions concerning same have been terminated or abandoned;**

**That attendance in the Executive Session shall be limited to:**

**Members of the Town Council  
Town Manager**

**NOTE: Approval of this motion shall be by 2/3 vote.**