

Minutes of the Town of Farmington
Regular Town Council Meeting
March 13, 2018

Present:

Nancy W. Nickerson, Chair
Patricia Boye-Williams
Bruce Charette
Paul Cianci
Edward Giannaros
Beth Kintner
C. J. Thomas

Kathy Eagen, Town Manager
Paula B. Ray, Clerk

A. Call to Order

The Chair called the meeting to order at 7:00 p.m.

B. Pledge of Allegiance

The Council and members of the public recited the Pledge of Allegiance.

The Chair called for a moment of silence in memory of Jack Matava, a resident who had been very involved in Town and a member of the Town Plan and Zoning Commission.

C. Presentations and Recognitions

1. Proclamation

Mr. Thomas read the following proclamation:

PROCLAMATION

WHEREAS, the Stanley-Whitman House is the fourth-oldest existing structure and the oldest eighteenth-century structure in modern-day Farmington, and

WHEREAS, the Stanley-Whitman House became a National Historic Landmark in 1960 for its outstanding historic significance, and

WHEREAS, the Stanley-Whitman House is a living history center and museum that teaches through the collection, preservation, research, and dynamic interpretation of history and culture of early Farmington, and

WHEREAS, the Stanley-Whitman House stewards an important period of American History by preserving a nationally-significant historic building and landscape, and values its role as the Farmington Visitor Center and a gateway to Farmington's heritage and historic sites, and

WHEREAS, Lisa Johnson has served as Executive Director of the Stanley Whitman House since 1998 and will retire on March 15, 2018, after twenty years of dedicated service, and

WHEREAS, Lisa Johnson , through dynamic leadership and a passion for the authentic delivery and preservation of Farmington's heritage, has effectively managed the strategic plan, mission delivery, and daily operations of the Stanley-Whitman House and has significantly enhanced the museum's infrastructure and delivery of services and programs, and

WHEREAS, Lisa Johnson has grown the number of visitors to the Stanley-Whitman House from 800 in 1998, to 17,500 annual visitors in 2017 and increased the educational programming to reach over 4,000 students across Connecticut.

NOW THEREFORE, the Town Council hereby commends Lisa Johnson for her excellent work on behalf of the community and we hereby thank her for twenty years of selfless dedication and immeasurable contributions and commitment to the Town of Farmington and its residents. The Town Council hereby extends to Lisa Johnson best wishes in her future endeavors.

Dated at Farmington, Connecticut this 13th day of March 2018.

Nancy W. Nickerson
Chair, Farmington Town Council.

The Council congratulated Lisa Johnson on her accomplishments and thanked her for her service.

D. Public Hearing

1. A public hearing on the Town Manager's 2018-2019 Recommended Operating Budget.

The Chair called the public hearing to order at 7:10 p.m. and the Clerk read the legal notice recorded with these minutes as Agenda Item D-1. The Chair explained the procedures that would be followed for the public hearing.

Kathy Eagen, Town Manager; Chris Fagan, Chair of the Board of Education and Kathy Greider, Superintendent of Schools reviewed their sections of the Town Manager's 2018-2019 Recommended Operating Budget using the presentations recorded with these minutes as Agenda Items D-2, D-3 and D-4.

The Chair opened the hearing for public comment.

Mike Demicco, State Representative for the 21st District distributed a chart showing the grant funding from the State of Connecticut for the past six years and the proposed amounts for the next two years, which is recorded with these minutes as

Agenda Item D-5. He stressed the stability of the grants over time and told the Council not to be concerned about receiving less than what was proposed in the Legislature's two year budget.

Hearing no further public comments the Chair closed the hearing at 8:00 p.m.

E. New Items

Motion was made and seconded (Charette/Giannaros) to add as Agenda Item L-12 appointment to the Greater Hartford Transit District.

Adopted unanimously

Motion was made and seconded (Charette/Giannaros) to add as Agenda Item N-9 to set a public hearing for the Community Development Block Grant.

Adopted unanimously

F. Public Comments

There were no public comments made.

G. Reading of the Minutes

1. February 13, 2018 Regular Town Council Meeting

Motion was made and seconded (Charette/Giannaros) to approve the February 13, 2018 Regular Town Council Meeting minutes.

Adopted unanimously

2. February 27, 2018 Regular Town Council Meeting

Motion was made and seconded (Charette/Giannaros) to approve the minutes of the February 27, 2018 Regular Town Council meeting.

Adopted unanimously

H. Reading of Communications and Written Appeals

There were no communications or written appeals received.

I. Report of the Committees

1. Uconn Health Committee

There was no report for Agenda Item I-1.

2. Land Acquisition Committee

Ms. Boye-Williams reported the Committee was reviewing the list of properties to make sure all the properties still met the criteria for the land Acquisition Committee.

3. Green Efforts Committee

Ms. Boye-Williams reported the Committee had seen a presentation from Kristen Brown, Waste Zero regarding the smart reduction of waste and costs related to waste management. The Committee was planning to start putting blog posts on the Explore Farmington page in April. She reminded the public Clean Up Day was scheduled for April 21st, which was the same day as the household hazardous waste collection. She explained there would be no paper shredding this time because it was Earth Day and no vendors were available, but told the public Farmington Bank holds several shredding days throughout the summer.

J. Report of the Council Chair and Liaisons

1. Chair

There was no Chair report.

2. Board of Education Liaison

Ms. Kintner reported there was a new science curriculum for K-6, a middle school science team that will be competing in Washington DC and there were 3 National Merit Scholars at Farmington High School. The Board of Education had discussed facility issues and had received a report on the roof at Farmington High School. The next meeting of the Board of Education was March 19, 2018 at Union School.

3. Chamber of Commerce

4. Economic Development Commission Liaison

5. Farmington Historic District Commission

6. Human Relations Commission

7. Library Board

There were no reports for Agenda Items J-3 through J-7.

8. Town Plan and Zoning Liaison

Mr. Charette reported a food truck festival was approved at 20 Waterside Drive for this summer, and St. Patrick's Church had completed their community meetings regarding their proposed addition and would be making a formal application to the Town Plan and Zoning Commission either April 17th or 23rd.

9. Unionville Historic District Commission

10. Unionville Village Improvement Association Liaison

There were no reports for Agenda Items J-9 or J-10.

11. Water Pollution Control Authority

Mr. Cianci reported the WPCA renovations were going well and on schedule. The new sewer rate was 2.3% and they were having a public hearing on the new rate on March 14, 2018.

12. Other Liaisons

Housing Authority

Ms. Kintner reported there was a waiting list of 56 singles and 5 couples for Maple Village, the Town's Section 8 housing had a long waiting list and the Town's cooperative housing program was doing well. One house had just sold after being on the market only a few weeks.

K. Report of the Town Manager

Strategic Plan Meeting Schedule

The Manager suggested that after the budget, in May, the Council should meet to discuss and approve an updated Strategic Plan. She planned that they start by meeting with the Board of Education on May 15, 2018.

State Grant Estimate Report

Mr. Swetcky reported there had been no change since the last report.

Simple Recycling

Ms. Boye-Williams reported the Green Efforts Committee had been investigating Simple Recycling for the Town, which would be a program for recycling textiles. There would be no cost to the Town or its residents for the program and the collections would be done curbside every other week with the regular recycling. Residents would be given pink bags to leave at the curb. The bags would be supplied by Simple Recycling for no cost to residents. Simple Recycling reviews the items and those that can still be used are sold or passed on to agencies for distribution. The Manager reported both the Green Efforts and Conservation and Inland Wetlands Commission had voted to endorse the program. She asked for Council consensus regarding moving forward. It was the consensus of the Council to have the Manager prepare a contract with Simple Recycling for Council approval.

Grand List/Revaluation

The Manager reported the Grand List grew by 1.65% and due to the revaluation there was a shift to the commercial tax payers. Resulting in 32.4% of the Grand List being made up of commercial/industrial properties. West Farms Mall was still the highest tax paper, followed by Dunn-Sager and then United Technologies.

Woodford-Newell-Strong House

The Manager reported that a demolition permit was filed on January 19, 2018 for the property, and that she, the Town Historian, the President of the Farmington Historical Society and other staff members had attended a meeting with Preservation Trust and the State Office of Historic Preservation at which was learned the only avenue to save the building was through negotiations with the owner. The owner had a right to destroy his own private property that was not under any preservation restrictions. After that meeting, the Manager held a meeting including the Town Chair and Vice

Chair, the Town Historian, the President of Farmington Historical Society, the Chairman of the Farmington Historic District Commission, Lisa Johnson, representing Preservation Now and Town staff. The purpose of the meeting was to try to develop a plan that would be acceptable to the developer and create a development the residents of the village would support. The Town staff had been meeting with the developer. The Manager was hopeful that progress was being made to save the structure, but reminded the Council in the end the owner has the right to demolition the building.

Motion was made and seconded (Charette/Giannaros) to accept the Manager's Report.

Adopted unanimously

L. Appointments

1. Town Council Liaisons/Committees

Motion was made and seconded (Cianci/Nickerson) that C.J. Thomas be appointed as a member to or as liaison to the following entities or committees:

- Bicycle Advisory Committee
- Chamber of Commerce
- Stephen A. Flis Scholarship
- UConn Communication Committee.

Adopted unanimously

2. Building Code Board of Appeals (Hammerberg) (D)

There was no action taken on Agenda Item L-2.

3. Conservation and Inland Wetlands Commission **Alternate**

Motion was made and seconded (Charette/Giannaros) that Inez St. James be appointed to the Conservation Commission and Inland Wetlands Commission as an alternate for the balance of a four-year term beginning immediately and ending September 30, 2021.

Adopted unanimously

4. Conservation and Inland Wetlands Commission

Motion was made and seconded (Charette/Giannaros) that Ned Statchen be appointed to the Conservation and Inland Wetlands Commission for the balance of a four-year term beginning immediately and ending September 30, 2018.

Adopted unanimously

5. Farmington Historic District Commission **Alternate** (Charette) (D)
6. North Central Regional Mental Health Board (Wienke) (R)
7. North Central Regional Mental Health Board (Parady) (U)
8. Plainville Area Cable TV Advisory Council (R)

9. Plainville Area Cable TV Advisory (Hall) (R)
There was no action taken on Agenda Items L-5 through L-9.

10. Retirement Board
Motion was made and seconded (Charette/Giannaros) that Steven Cohen be appointed to the Retirement Board for the balance of a two-year term beginning immediately and ending January, 2020.

Adopted unanimously

11. Tourism Central Regional District (Bernier) (R)
There was no action taken on Agenda Item L-11.

12. Greater Hartford Transit District
Motion was made and seconded (Charette/Giannaros) that Kathy Eagen be appointed to the Greater Hartford Transit District for the balance of a four-year term beginning immediately and ending June 30, 2018.

Adopted unanimously

M. Old Business

There was no Old Business conducted.

N. New Business

1. To set a public hearing on **Monday**, April 2, 2018 at 7:05 p.m. in the Town Hall Council Chambers on the Town Council's Proposed Budget for the Fiscal Year 2018-2019

Motion was made and seconded (Charette/Giannaros) to set a public hearing on Monday, April 2, 2018 at 7:05 p.m. in the Town Hall Council Chambers on the Town Council's Proposed Budget for fiscal year 2018-2019.

Adopted unanimously

2. To cancel the March 27, 2018 Town Council Meeting

Motion was made and seconded (Charette/Giannaros) to cancel the March 27, 2018 Regular Town Council meeting.

Adopted unanimously

3. To appoint Blum Shapiro and Company, Inc. of West Hartford, CT as the Town's independent auditor for the fiscal year ending June 30, 2018

*After discussion the Council directed the Town Staff to request that Blum Shapiro to assign a new lead associate to conduct the physical review of the financial records.

Motion was made and seconded (Charette/Giannaros) to appoint Blum Shapiro and Company, Inc. of West Hartford, CT as the Town's independent auditor for the fiscal year ending June 30, 2018.

Adopted unanimously

*Correction per the April 2, 2018 Town Council Meeting.

4. To accept the Annual Report

Motion was made and seconded (Charette/Giannaros) to accept the Annual Report.

Adopted unanimously

5. That pursuant to Section 55-10 of the Town of Farmington Purchasing Ordinance the bidding requirements under Section 55-1 be waived so that the Police Department may contract with MILO Range Training Systems to acquire an Interactive Range Firearms Training Simulator at a cost of \$54,990.00

Motion was made and seconded (Charette/Giannaros) that pursuant to Section 55-10 of the Town of Farmington Purchasing Ordinance the bidding requirements under Section 55-1 be waived so that the Police Department may contract with MILO Range Training Systems to acquire an Interactive Range Firearms Training Simulator at a cost of \$54,990.00.

Adopted unanimously

6. To schedule Town Council Meetings on Tuesday, May 15, 2018 and Tuesday, May 29, 2018 at 7:00 pm in the Town Hall Council Chambers

Motion was made and seconded (Charette/Giannaros) to schedule Town Council meetings on Tuesday May 15, 2018 and Tuesday May 29, 2018 at 7:00 p.m. in the Town Hall Council Chambers.

Motion was made and seconded (Charette/Giannaros) to amend the motion to add "at Farmington High School" after May 15, 2018.

Adopted unanimously

Adopted as amended unanimously

7. To schedule a Town Council meeting (if needed) on Friday, April 27, 2018 in the Town Hall Council Chambers at 4:00 p.m. to approve the Town Council's 2018-2019 Second Recommended Budget

Motion was made and seconded (Charette/Giannaros) to schedule a Town Council Meeting (if needed) on Friday April 27, 2018 in the Town Hall Council Chambers at 4:00 p.m. to approve the Town Council's 2017-2018 Second Recommended Budget.

Adopted unanimously

8. To approve property tax refunds

Motion was made and seconded (Charette/Giannaros) to approve the following property tax refunds.

NAME	REASON	AMOUNT
1)Frank & Jane Amodio	Double payment	\$4,455.43
2)Julie Anopolsky	Assessor's adjustment	\$115.73
3)C & L Boyson	Overpayment	\$1533.30
4)Corelogic	Double payment	\$341,410.68
5)Martha Crockett	Assessor's adjustment	\$156.22
6)East Coast Packaging	Overpayment	\$68.57
7)Joseph Distel and Co	Assessor's adjustment	\$113.93
8)Farmington Bank	Double payment	\$29,626.70
9)Farmington West Estate	Overpayment	\$1,991.66
10)Dalton Gallagher	Overpayment	\$2,033.79
11)Debra Gilbert	Double payment	\$2,172.29
12)Honda Lease Trust	Assessor's adjustment	\$81.64
13)Griselda Khoe	Overpayment	\$3,259.23
14)Singh P. Lakshman	Overpayment	\$2,271.64
15)Leretta LLC	Double payments	\$15,978.53
16)Barbara Marcus	Assessor's adjustment	\$187.64
17)Miss Porters School	Erroneous payment	\$7,410.51
18)Narian LLC	Erroneous payment	\$2,598.77
19)William Nawrocki Jr.	Assessor's adjustment	\$16.73
20)Nissan Infiniti	Assessor's adjustment	\$478.61
21)One Mill Lane LLC	Double payment	\$8,497.32
22)Aloysius Rydel	Overpayment	\$1,204.44
23)Toyota Lease Trust	Assessor's adjustment	\$37.06
24)USB Leasing LT	Assessor's adjustment	\$262.63
25)R. & C. Vicino	Assessor's adjustment	\$27.69
26)VW Credit Leasing LTD	Assessor's adjustment	\$963.36
27)Wells Fargo Home Mtg	Double payment	\$21,013.85
28)Xu Yi & P. Weilin	Double payment	\$3,188.13
29)Jane Young	Double payment	\$2,612.11
	TOTAL:	\$453,768.19

Adopted unanimously

9. *To Set a Public Hearing for the Community Development Block Grant

Motion was made and seconded (Charette/Giannaros) to set a public hearing on April 2, 2018 at 7:30 p.m. in the Town Hall Council Chambers to discuss the Fiscal Year 2018 Community Development Block Grant program and the solicit citizen input.

Adopted unanimously

* Corrected per the April 2, 2018 Town Council Meeting.

O. Executive Session

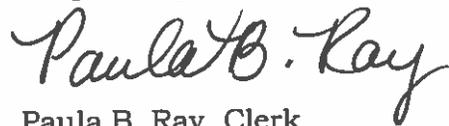
There was no Executive Session held.

P. Adjournment

Motion was made and seconded (Charette/Giannaros) to adjourn the meeting at 9:15 p.m.

Adopted unanimously

Respectfully submitted,

A handwritten signature in black ink that reads "Paula B. Ray". The signature is written in a cursive, flowing style.

Paula B. Ray, Clerk

**LEGAL NOTICE
TOWN OF FARMINGTON
PUBLIC HEARING**

A Public Hearing will be held on Tuesday, March 13, 2018 at 7:05 p.m. in the Town Hall Council Chambers on the Town Manager's 2018-2019 Recommended Budget.

Dated at Farmington, Connecticut this 1st day of March 2018.

Kathleen A. Eagen
Town Manager



2018-2019
TOWN MANAGER'S
RECOMMENDED BUDGET

Town of Farmington



Expenditures

- Town
- School System
- Debt Service
- Capital Improvements



Town Council Policy Guidelines

- Budget target no more than 2.25-2.75%
- Town of Farmington's Strategic Plan
- Town of Farmington's Capital Improvement Policy



Two Main Funding Themes

- Maintain Current Service Levels
- Maintain Current Capital Funding Levels



Expenditures 2018-2019

<u>General Fund</u>	<u>2018/19 Recommended</u>	<u>% Change</u>
General Administration	\$ 6,677,403	6.40%
Public Safety	\$9,859,796	0.56%
Public Works	\$4,758,129	(2.36%)
Community and Rec.	\$838,939	(1.65%)
Other	\$7,439,387	5.47%



Expenditures By Object 2018-2019

<u>General Fund</u>	<u>2018/19 Recommended</u>	<u>% Change</u>
Salaries	\$ 13,401,530	1.8%
Benefits	\$7,429,387	5.47%
Supplies	\$762,745	(1.55%)
Equipment	\$435,394	8.42%
Contractual	\$5,498,434	1.93%
Utilities	\$2,046,164	(1.75%)



Town General Fund Appropriation

**Manager's
Recommended**

<u>FY 2017/2018</u>	<u>FY 2018/2019</u>	<u>Increase</u>
\$28,860,794	\$29,573,654	\$712,860

2.47% Increase



2018/2019 Debt Service

	FY 2017/18	FY 2018/19	% Change	\$ Change
Debt Service	\$7,315,700	\$8,399,011	14.81%	\$1,083,311



Special Services

- **Refuse Collection**

Current Charge: \$235

Proposed Charge: \$235

This budget proposes no rate increase.



General Fund Capital Projects

	FY 2017/18	FY 2018/19	% Change	\$ Change
Capital	\$2,398,000	\$2,675,000	11.55%	\$277,000



Capital Improvement Funding Themes

- Equipment, Infrastructure, & Maintenance Improvements
- Technology and Communication Initiatives
- Adherence to Laws and Compliance



General Fund Capital Projects

Board of Education:

- \$500,000 – Technology Improvements
- \$265,975 – Farmington High School Roof Replacement
- \$500,000 – District wide Mechanical Equipment
- \$400,000 – Structural/Architectural
- \$75,000 – School Security
- \$90,000 – School Code/Safety Compliance
- \$203,000 – Noah Wallace Office Relocation
- \$150,000 – Classroom Furniture
- \$25,000 – Cafeteria Equipment
- \$70,000 – Road Maintenance Truck
- \$45,000 – Turnout Gear.
- \$160,000 – SCBA Cylinder Replacements.
- \$25,000 – Hose Replacement.
- \$110,000 – Medic 11 Replacement
- \$50,000 – Police Technology
- \$35,000 – Automated Fingerprint Machine
- \$445,000 – Communications Upgrade
- \$40,000 – Building Improvements
- \$185,000 – Technology Improvements
- \$100,000 – Town Hall Improvements
- \$30,000 – Land Records Re-Indexing
- \$100,000 – Stone House Renovations
- \$65,000 – Rough Mower
- 40,000 – Irrigation Improvements

Town:

- \$200,000 STP Urban – New Britain Avenue Road Project
- \$50,000 – Environmental Compliance throughout Town
- \$65,000 – High School Bleachers
- \$40,000 – Irrigation Improvements
- \$50,000 – Tunxis Meade Improvements
- \$210,000 – Dump Truck Highway
- \$130,000 – Backhoe Loader

Total: \$4,453,975

Proposed Bonding

2018-2019

Fire Department

- \$650,000 Engine 2 Replacement
- \$1,500,000 Ladder 1 Replacement

Total: \$2,150,000



Board of Education Expenditure

Appropriation 2018/2019

	FY 2017/18	FY 2018/19	% Change	\$ Change
Board of Education	\$64,172,641	\$65,799,897	2.54%	\$1,627,256





BOARD OF EDUCATION'S 2018-2019 RECOMMENDED BUDGET

FARMINGTON PUBLIC SCHOOLS

Pioneers | Scholars | Contributors | Citizens



March 13, 2018

FARMINGTON PUBLIC SCHOOLS
"Vision of the FPS Graduate"

*Farmington Graduates:
Reaching Global Standards of Achievement,
Leadership, and Citizenship*

Farmington Public Schools' Graduates will acquire an understanding of the essential knowledge and skills in the core academic disciplines and develop the thinking and learning skills necessary to meet the challenges of local, national and global citizenship in a rapidly changing world.

Vision of the Farmington Public Schools' Graduate



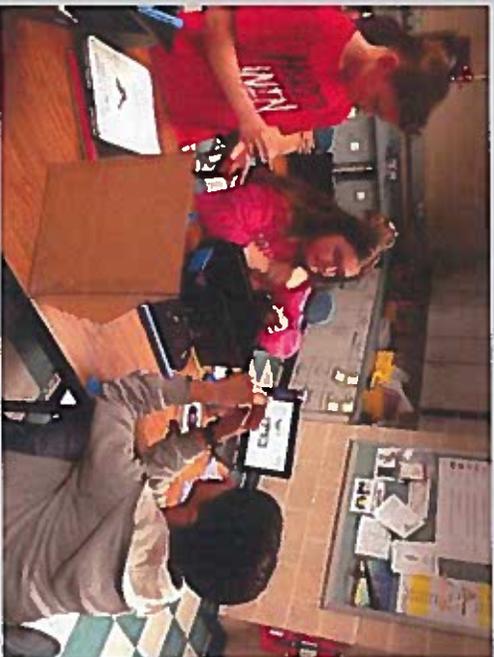
Critical Thinking and Reasoning: Students access, interpret, analyze, and evaluate ideas and information, draw evidence-based conclusions, synthesize new learning with prior knowledge and reflect critically on learning.

Collaboration and Communication: Students participate effectively in a variety of teams, actively listen and respond to the ideas of others, share responsibility for outcomes, articulate ideas clearly in multiple formats and use technology tools to enhance communication.

Problem Solving and Innovation: Students identify problems, analyze data, ask questions, utilize a variety of resources, think flexibly, make connections and seek practical, innovative and entrepreneurial solutions.

Self-Direction and Resourcefulness: Students explore interests, take initiative, set learning goals, demonstrate persistent effort, adapt to change with resiliency and exhibit ethical leadership and responsible citizenship.

*Critical Thinking
and Reasoning*



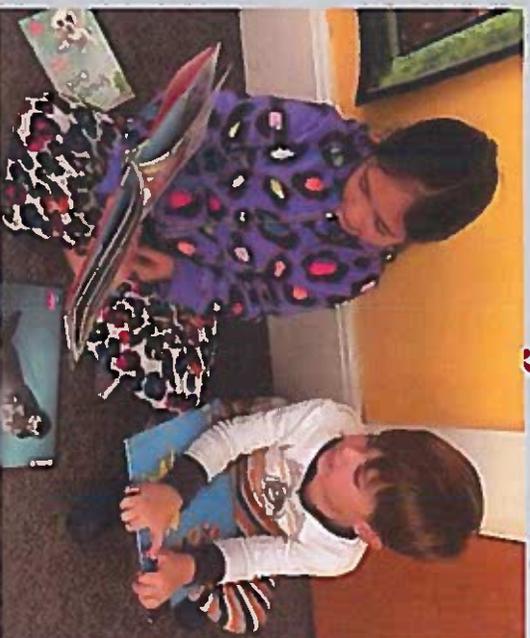
*Communication and
Collaboration*



*Problem Solving
and Innovation*



*Self-Direction and
Resourcefulness*



BUDGET PRIORITIES AND GUIDELINES: COMPELLING MISSION STATEMENT

The mission of the Farmington Public Schools is to enable all students to achieve **academic and personal excellence, exhibit persistent effort and live as resourceful, inquiring and contributing global citizens.**

FARMINGTON'S THEORY OF ACTION

Purpose-Driven Learning

Mastery-Based Learning



Socially-Constructed Learning

Self-Directed Learning

**SUPERINTENDENT'S 2018-2019
RECOMMENDED BUDGET**

Total Budget Amount:

\$65,799,897

Increase:

\$ 1,627,256

Percent Increase Over

2017-2018 Budget:

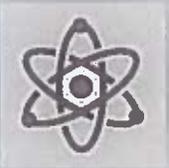
2.54%

ACADEMIC EXCELLENCE AND EQUITY, SOCIAL/EMOTIONAL LEARNING, AND FACILITIES/INFRASTRUCTURE

Maintains core programming K-12 aligned to Farmington's improvement design and strategic priorities through:

- Academic excellence and equity in innovative programming K-12;
- Supports for students' social emotional development;
- Cost containment given uncertain grant and state-level funding;
- An increased focus on facility and infrastructure improvements aligned to our 2018 K-8 Facility Assessment;
- Continued focus on technology integrated teaching and learning;
- Excellence in curriculum development;
- Comprehensive, research-based and highly effective staff and faculty development; and
- Class size levels in accordance with BoE policy.

FARMINGTON PUBLIC SCHOOLS: LEADING THE WAY



CWRA+



- ✓ P21 National Exemplar District
- ✓ Only CT District invited to join the Deep Learning Network
- ✓ Exemplary Elementary Science Program and #1 in the state on the 5th Grade Science CMT
- ✓ IAR team named CT's Science Bowl winner and will compete nationally
- ✓ FHS is a Project Lead the Way Distinguished School (one of two in CT)
- ✓ Farmington Sophomores outperform the national cohort of Seniors on the College Work Readiness Assessment (CWRA)
- ✓ National and State Level Rankings—One of the top high schools in Connecticut (U.S. News and World Report, Washington Post and Newsweek)
- ✓ Students and faculty continue to be recognized at the state and national levels for their many, varied accomplishments
- ✓ Strong partnerships with local organizations and businesses that promote internships, job shadowing and unique learning experiences
- ✓ Recipient of a Rockefeller Grant for innovation in social emotional learning

EXCELLENCE AND INNOVATION IN FISCAL MANAGEMENT: EXPENDITURE RANKINGS

*Exceptional management of taxpayer dollars:

- **130** out of all Connecticut towns in purchased services;
- **159** out of all Connecticut towns in general administration;
- **155** out of all Connecticut towns in school based administration;
- **130** out of all Connecticut towns in Special Education;
- **117** out of all Connecticut towns in employee benefits;
- **141** out of all Connecticut towns in total transportation; and
- **125** out of all Connecticut towns in plant services.

**Of 169 towns: #1 spending the most and 169 spending the lowest*

Source: Connecticut Public School Expenditures Report

COLLABORATIVE, STRATEGIC AND EFFECTIVE COST CONTAINMENT

- Town of Farmington's contract negotiations for liability, umbrella, and motor vehicle insurance has resulted in savings in the 2018-2019 budget;
- Farmington has worked with its parts vendor for Chromebooks to sell back unused power adapters from new Chromebook purchases defraying the cost of repair parts. This has helped us avoid the need to significantly increase our repair budgets; and
- Membership in the Education Resources Collaborative (ERC) has led to savings in district-wide copy equipment lease and On-Call Safety Services.

COLLABORATIVE, STRATEGIC AND EFFECTIVE COST CONTAINMENT

- New vans in transportation have minimized maintenance costs;
- New internal* and external lighting projects** will provide savings in electricity in 2018-2019 and beyond;
- Planning for the future (cost efficiency work, facility study, Special Services study and building internal capacity);
- Continuing to move to a paperless approach in Operations; and
- Reductions to the budget of approximately \$500,000 to arrive at the Superintendent's recommended budget.

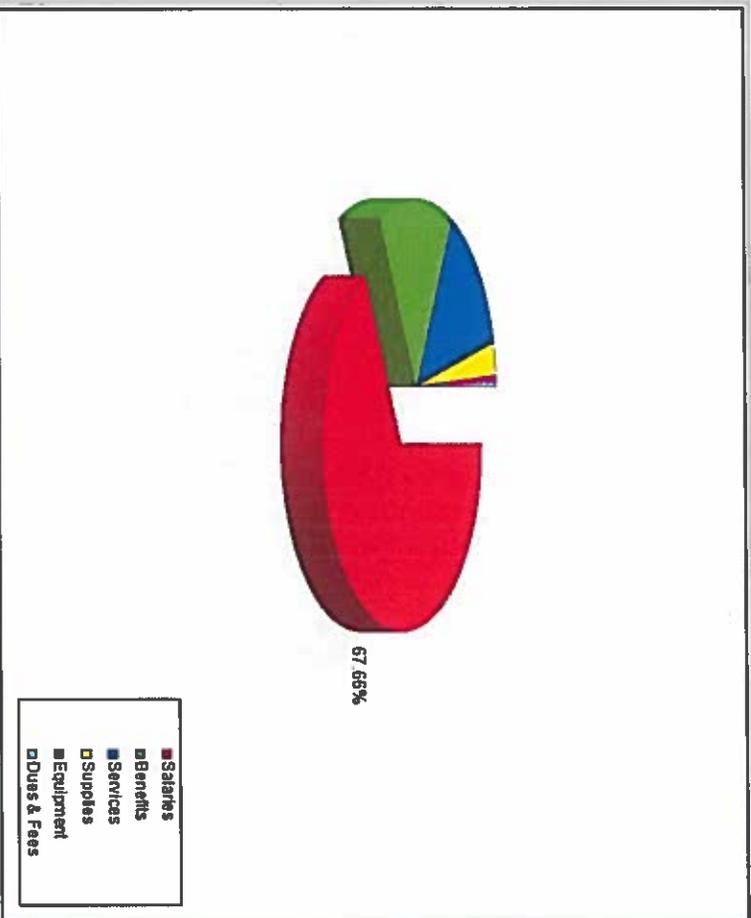
** Partially funded by energy efficiency EverSource/Energize CT grant incentive funds*

***Fully funded by energy efficiency rebate funds from the Joint Town/Board Performance Contract*

SUMMARY OF REDUCTIONS TO 2018-2019 SUPERINTENDENT'S RECOMMENDED BUDGET

Examples of Superintendent and Board of Education Reductions: <i>Cost efficiencies and containment, favorable budget trends, recently negotiated contract saving and other reductions from initial budget requests</i>	Amount of Reduction
Salaries	\$155, 304
Benefits	\$29, 028
Services	\$265, 653
Supplies	\$15, 425
Equipment	\$5, 250
Dues / Fees	\$28, 000
<i>Reduction Amount</i>	<i>\$498, 660</i>

SALARIES-100 SERIES



2018-19 Requested Budget \$44,521,715
2017-18 Approved Budget \$43,496,132
Total Increase Requested \$1,025,583
Percentage Increase 2.36%

- Provides funding for school district employees, including teachers;
- 2018-2019 represents the second year of the Teachers' three year agreement; and
- Account reflects the following negotiated increases:

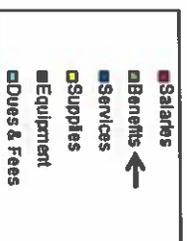
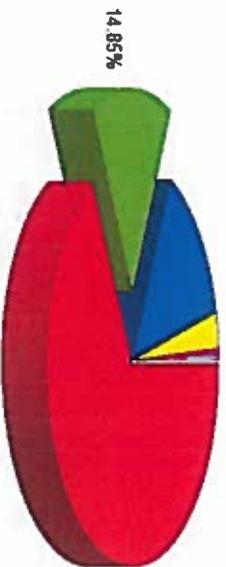
Teachers 1.50% GWI max step only
 + Step increase only for teachers below max step

Administrators 2.00%
 + Step increase

Nurses 1.85%

Classified Staff Open for negotiation

BENEFITS-200 SERIES



2018-19 Requested Budget	\$9,773,598
2017-18 Approved Budget	\$9,395,092
Total Increase Requested	\$378,506
Percentage Increase	4.03%

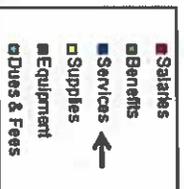
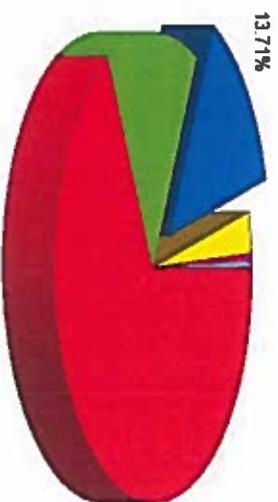
- In 2018-2019 this account provides 100% of expected paid claims and administration of employee health insurance;
- Farmington's preventative care measurements show best in class rates across almost all items;
- Farmington employee cost of healthcare services is below industry average which is currently running between 10%- 12%;
- The Farmington BOE and Town have collaborated on a self-insurance policy that is a model for the state; and
- Life Insurance cost is \$.185/thousand and Long Term Disability cost is \$.29/hundred.

SELF INSURANCE:

INNOVATION AND FISCAL RESPONSIBILITY

- Joint Town and Board of Education Self Insurance Committee established a Joint Self Insurance Policy that articulates best practices in self insurance budgeting and establishes protocols for proactively reducing reserve when it reaches the 25% level;
- Thus, the policy assists the Town and Board in reducing the taxpayer's burden when the reserve reaches an insurance industry's reserve level;
- Town and Board of Education collaboration continues to promote innovation and best practices; and
- Farmington schools moved to a High Deductible HSA for all employees and the school district is experiencing favorable trends in claims overall.

SERVICES-300 SERIES



2018-19 Requested Budget **\$9,020,087**
2017-18 Approved Budget **\$8,809,698**
Total Increase Requested **\$210,389**
Percentage Increase **2.39%**

- The Board's management of its public utility needs has created cost containment and/or avoidance;
- The Board has contracted with Connecticut Natural Gas to heat our facilities at the lowest possible cost;
- Account provides for Professional Development Programs to improve teaching and learning; and
- The Board and Town collaborated on a very successful energy service company performance contract which will bring further efficiencies to Board and Town buildings.

SERVICES:

ACADEMIC AND FISCAL EXCELLENCE

- High-quality in-district special services programming to meet students' needs;
- Continued energy cost savings due to Joint Town/Board Performance Contract;
- Realized savings in professional learning with a comprehensive, research-based and highly effective professional development approach;
- Partnership with the Town of Farmington reduced costs for the FAHS facility; and
- Review of district printer services resulted in a transition to less expensive copier services, less printers and cost savings.

SERVICES: FACILITIES AND INFRASTRUCTURE CRITICAL FACILITY NEEDS

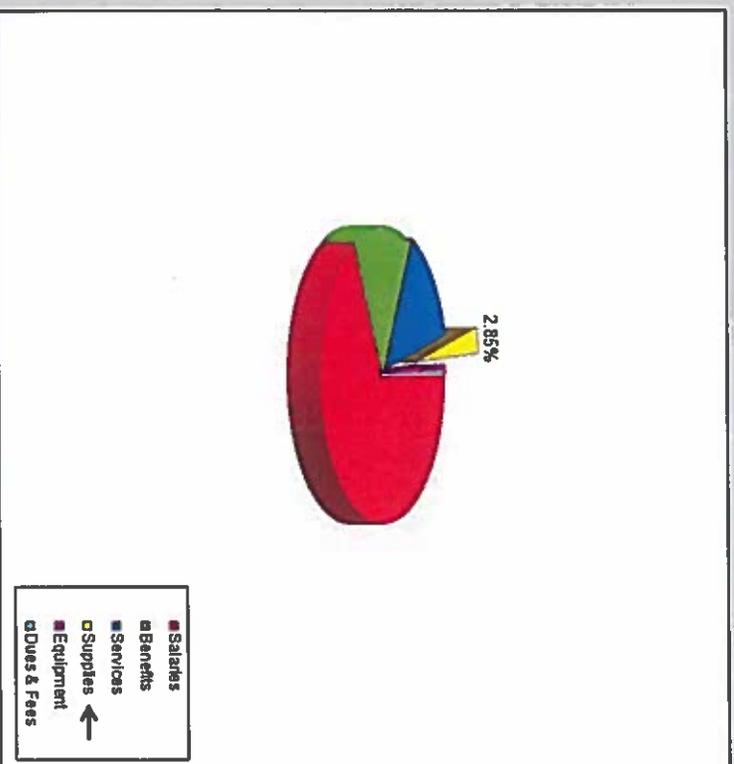
FHS: Critical and Urgent Facility Needs

- FHS Statement of Need is included in the Board of Education's Capital Budget and 2018-2019 Board Budget book as this is a significant, urgent and critical facility need in Farmington

K-8 2018 Facility Assessment

- The recent Facility Assessment is a K-8 facility improvement plan for both short and long term facility improvement planning
- The recommendations will impact the annual Capital Budget and Major Projects in the Operating Budget

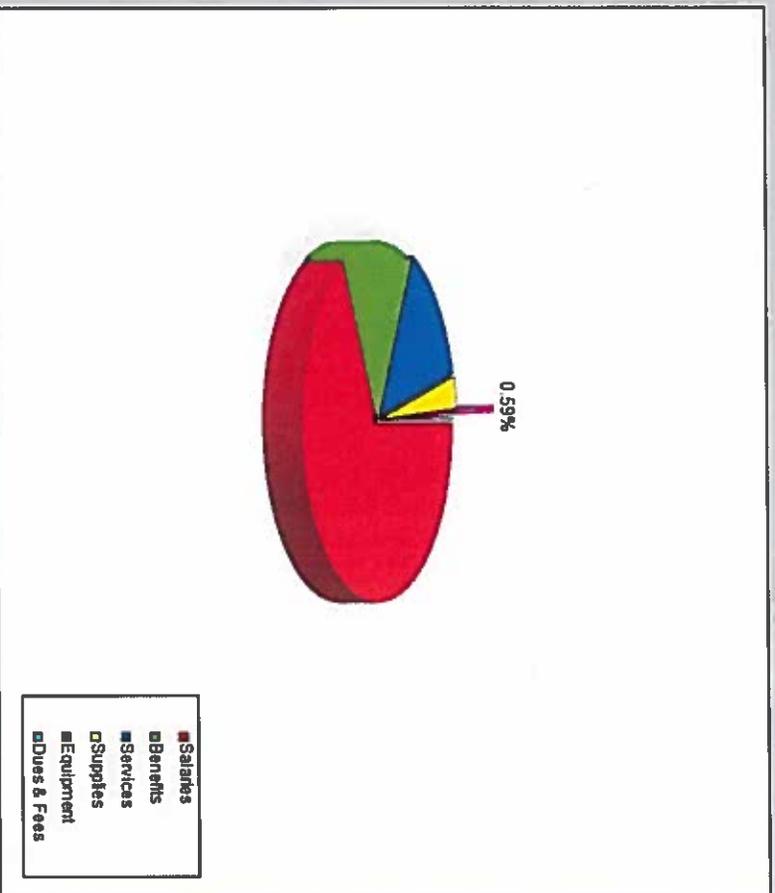
SUPPLIES-400 SERIES



- Account provides for facilities used in swimming and ice hockey competitions;
- Account provides for the purchase of a wide ranging group of items such as instructional, health, custodial, computer, and testing supplies, text and library books, and A-V/Computer materials; and
- As a result of an ERC competitive bid process, significant savings in district copiers will continue into 2018-19.

2018-19 Requested Budget	\$1,872,866
2017-18 Approved Budget	\$1,857,639
Total Increase Requested	\$15,227
Percentage Increase	0.82%

EQUIPMENT -500 SERIES



2018-19 Requested Budget \$389,348
2017-18 Approved Budget \$364,939
Total Increase Requested \$24,409
Percentage Increase 6.69%

- The district has prioritized all potential technology purchases;
- Having successfully built technology capacity in the classrooms over the past seven (7) years, the district is focused on sustaining technology in the schools;
- Chromebook replacements at the K-6 schools will phase out our oldest units (now 5 years old); and
- Replacement classroom technology equipment at FHS that was delayed in anticipation of a building project.

TECHNOLOGY INFUSED TEACHING AND LEARNING: BUILDING A SUSTAINABLE ENVIRONMENT

2011-2013 - Replacement of 8-10 year old hardware

2013-2014 - Expand technology hardware through cost effective devices to address new instructional needs. Bring technology to the student to promote technology integration in curriculum, instruction and assessment K-12.

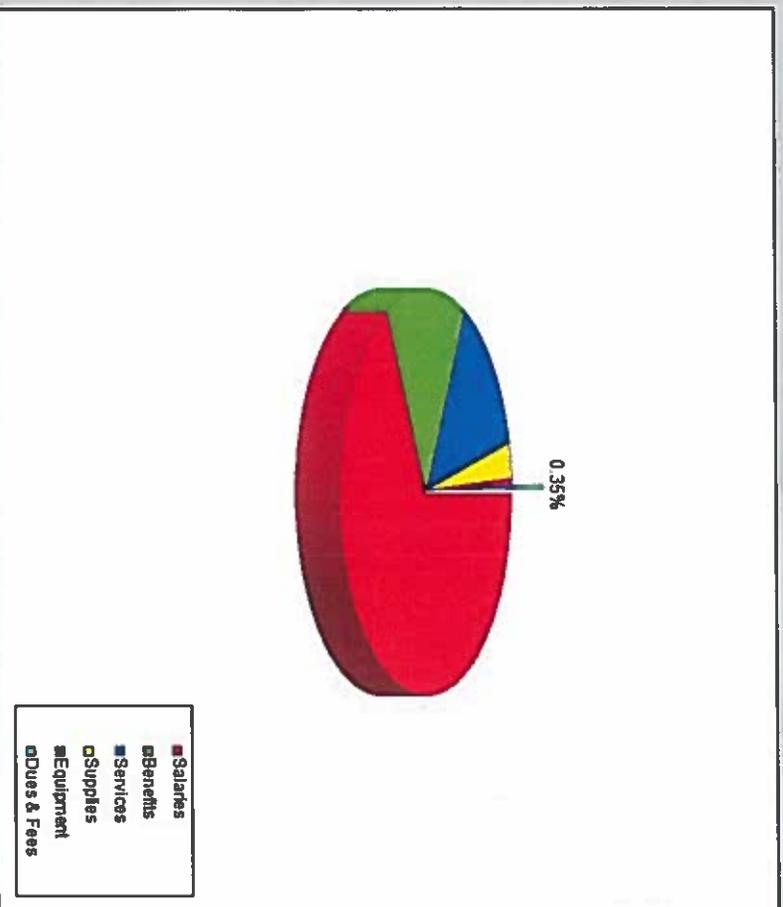
2014-2015 - Build and maintain sustainability in the infrastructure to support an increased demand for devices and services, as well as rapid changes in technology. Ensure IT support has the resources, capacity, and knowledge to adapt to the changing needs of the learning environment.

2015-2019 - Strategically implement a sustainable model for replacement of devices and classroom equipment to maintain a 21st Century student-centered learning environment.

TECHNOLOGY: INNOVATION AND COST CONTAINMENT AND AVOIDANCE

- Worked out trade-ins and sell-backs with vendors for unused or replacement devices and parts. Used credit toward new purchases (overall savings of about \$6,000);
- Negotiated sell-back of Chromebook power blocks to a parts vendor to cover costs of replacement parts on Chromebooks (overall savings of about \$6,000 for FY 18);
- Upgraded intra-school network as a result of Federal E-rate regulations. New equipment increases the bandwidth of connections within schools by 10x, provides added redundancy; and
- Continuous monitoring of energy conservation utility (SYAM) to monitor computer power consumption. This is done in combination with a replacement of inefficient hardware.

DUES AND FEES-600 SERIES

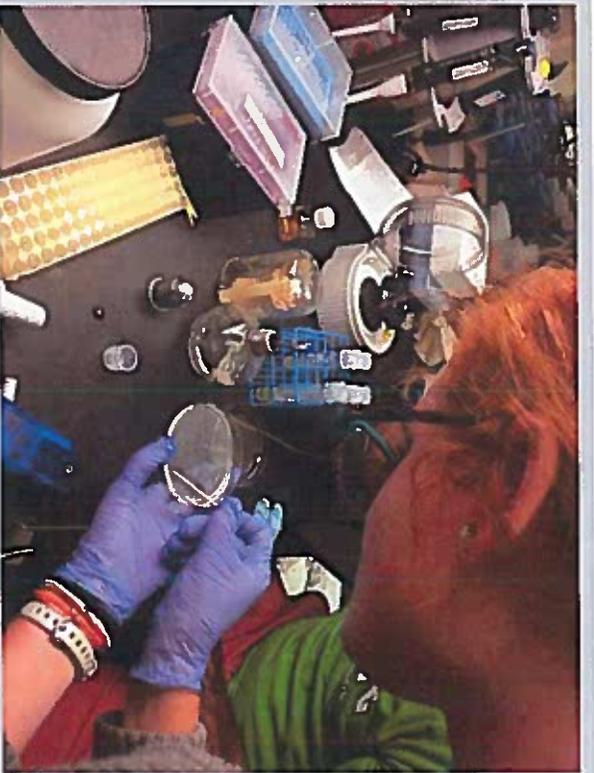


2018-19 Requested Budget	\$222,283
2017-18 Approved Budget	\$249,141
Total Increase Requested	\$(26,858)
Percentage Increase	-10.78%

- Memberships in organizations such as the Connecticut Association of School Business Officials and the Connecticut Association of Public School Superintendents are included here.
- Decrease in this series is attributed to the Town of Farmington's negotiated savings on liability, umbrella and motor vehicle insurance.

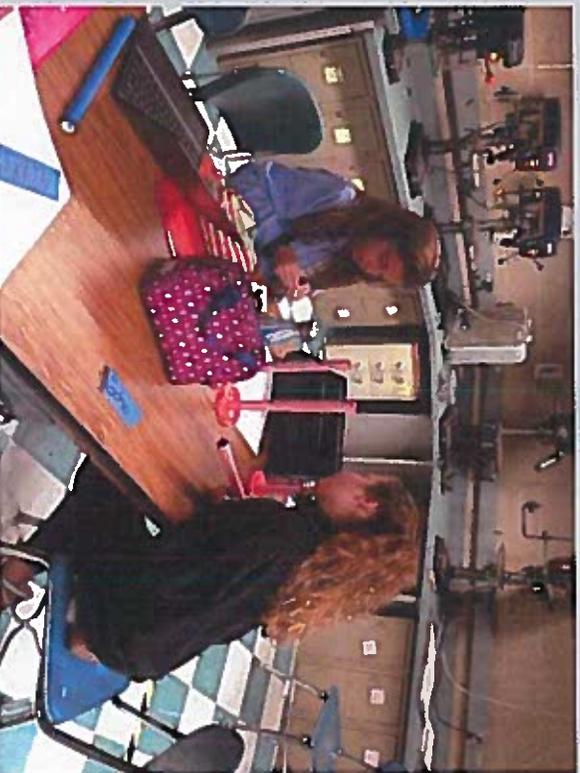
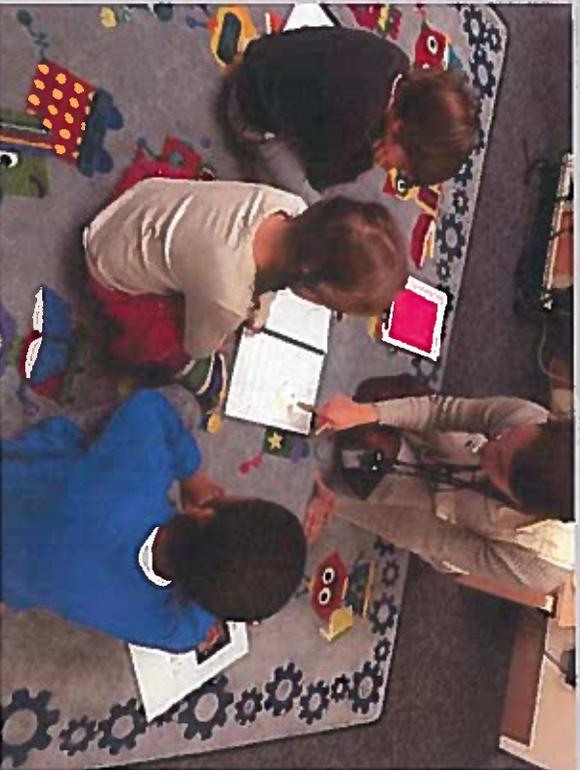
BUDGET SUMMARY 2018-2019

ACCOUNT	2017-2018	2018-2019	Change	Percent
SALARIES	\$43,496,132	\$44,521,715	\$1,025,583	2.36%
BENEFITS	\$9,395,092	\$9,773,598	\$378,506	4.03%
SERVICES	\$8,809,698	\$9,020,087	\$210,389	2.39%
SUPPLIES	\$1,857,639	\$1,872,866	\$15,227	0.82%
EQUIPMENT	\$364,939	\$389,348	\$24,409	6.69%
DUES/FEEES	\$249,141	\$222,283	\$(26,858)	-10.78%
TOTALS	\$64,172,641	\$65,799,897	\$1,627,256	2.54%



FARMINGTON PUBLIC SCHOOLS

Pioneers | Scholars | Contributors | Citizens



EXCELLENCE AND INNOVATION IN FISCAL MANAGEMENT: EXPENDITURE RANKINGS

**Exceptional management of taxpayer dollars:*

- **130** out of all Connecticut towns in purchased services;
- **159** out of all Connecticut towns in general administration;
- **155** out of all Connecticut towns in school based administration;
- **130** out of all Connecticut towns in Special Education;
- **117** out of all Connecticut towns in employee benefits;
- **141** out of all Connecticut towns in total transportation; and
- **125** out of all Connecticut towns in plant services.

**Of 169 towns: #1 spending the most and 169 spending the lowest*

Source: Connecticut Public School Expenditures Report

FARMINGTON PUBLIC SCHOOLS BUDGET TIMELINE

First Public Hearing on Town/School Budget	March 13 @ 7:00pm
Board and Town Council Budget Workshop	March 14 @ 4:00 – 9:00pm
Town Council Budget Workshop	March 15 @ 4:00 – 9:00pm
Town Council Budget Workshop	March 17 @ 9:00am – 12:00pm
Town Council Budget Workshop (if needed)	March 19 @ 4:00 – 9:00pm
Town Council Budget Workshop (if needed)	March 20 @ 4:00 – 9:00pm
Town Council Public Hearing on the Budget	April 2, 2018 @ 7:00pm
First Annual Town Meeting	April 16 @ 7:00pm
Town-wide Referendum on 2018-2019 Town & School Budgets	April 26
Second Annual Meeting (if needed)	April 30 @ 7:00pm
Second Referendum (if needed)	May 10

Total Budgetary Expenditure

Appropriation 2018/19

<u>Expenditures</u>	FY 2017/18	FY 2018/19	\$ Change	% Change
Education	\$64,172,641	\$65,799,897	\$1,627,256	2.54%
Town	28,860,794	29,573,654	712,860	2.47%
Debt Service	7,315,700	8,399,011	1,083,311	14.81%
Capital	2,398,000	2,675,000	277,000	11.55%
Total	\$102,747,135	\$106,447,562	\$3,700,427	3.60%



Grand List 2018/19

	FY 2017/18	FY 2018/19	\$ Change	% Change
Real Estate	\$3,140,510,560	\$3,193,799,380	\$53,288,820	1.70%
Personal Property	\$221,970,453	\$228,781,599	\$6,811,146	3.07%
Motor Vehicles	\$233,478,558	\$232,795,485	(\$683,073)	(0.29%)
Total	\$3,595,959,571	\$3,655,376,464	\$59,416,893	1.65%



Revenues, Grants, Charges, Other

	FY 2017/18	FY 2018/19	% Change	\$ Difference
Other Property Taxes	\$1,200,000	\$1,265,000	5.42%	\$65,000
Licenses & Permits	648,000	648,000	0.00%	\$0
Fines & Penalties	39,000	39,000	0.00%	\$0
Interest	150,000	335,000	123.33%	\$185,000
Grants	4,145,382	4,039,095	(2.56%)	(\$106,287)
Service Charges	1,357,290	1,313,790	(3.20%)	(\$43,500)
Other	27,000	51,500	90.74%	\$24,500
Westwoods Contribution	335,030	335,030	0.00%	\$0
Total	\$7,901,702	\$8,026,415	1.58%	\$124,713



Recommended Tax & Mill Rate 2018/19

	FY 17/18	FY 18/19
Tax Levy	\$95,553,433	\$99,129,147
Mill Rate	26.68	27.23
Mill Rate Change	0.90	0.55
% Change	3.50%	2.06%
Avg. Assessment	\$ 232,074	\$226,777
Real Estate Taxes	\$6,191.54	\$6,174.60
\$ Increase	\$ 209.57	(\$16.94)
% Increase	3.50%	(.27%)



FY 2018/2019 Tax & Budget Worksheet

Town

Manager's Recommended Budget

	FY17/18 Adopted Budget	FY18/19 Manager Recommended Budget	Dollar Change	% Change
EXPENDITURES				
Education	64,172,641	65,799,897	1,627,256	2.54
Town	28,860,794	29,573,654	712,860	2.47
Debt Service	7,315,700	8,399,011	1,083,311	14.81
Capital Improvements	2,398,000	2,675,000	277,000	11.55
Total	102,747,135	106,447,562	3,700,427	3.60
GRANDLIST				
Real Estate	3,140,510,560	3,193,799,380	53,288,820	1.70
Personal Property	221,970,453	228,781,599	6,811,146	3.07
Motor Vehicles	233,478,558	232,795,485	(683,073)	(0.29)
Total	3,595,959,571	3,653,376,464	59,416,893	1.65
REVENUES				
Other Property Taxes	1,200,000	1,265,000	65,000	5.42
Licenses and Permits	648,000	648,000	-	-
Fines and Penalties	39,000	39,000	-	-
Interest	150,000	335,000	185,000	123.33
Grants	4,145,582	4,039,095	(106,287)	(2.56)
Service Charges	1,357,290	1,313,790	(43,500)	(3.20)
Other	27,000	51,500	24,500	90.74
Westwoods Contribution	335,030	335,030	-	-
Total	7,901,702	8,026,415	124,713	1.58
TAX & MILL RATE				
Tax Levy	\$ 95,553,433	\$ 99,129,147	\$ 27.23	
Mill Rate	0.90	0.55	2.06%	
Mill Rate Change	3.50%	2.06%		
Avg Residential Assessment	\$ 232,074	\$ 226,777	\$ (5,297)	(2.28%)
Real Estate Taxes	\$ 6,191,54	\$ 6,174,60	\$ (16,94)	(0.27%)
Dollar Increase	209.57	(16.94)		
Percent Increase	3.50%	-0.27%		



2018 Town of Farmington Upcoming Budget Schedule

Please note: Budget workshops are subject to change



March 13 Tuesday	7 p.m. Regular Town Council Meeting Public Hearing on the Town Manager's Recommended Budget
March 14 Wednesday	4-10 p.m. Board of Education
March 15 Thursday	4 p.m. Police, Public Works-Engineering, Highway, Refuse Collection, Westwoods Golf Course, Fire & Rescue, Economic Development, Library, Community & Rec- Recreation Fund
March 17 Saturday	9-12 noon Debt Service, Non-Tax Revenues, Debt Service Budget, Town Budget, Capital Projects Budget, Board of Education Budget, FY 2017/2018 Tax Rate
March 19 & 20 Monday & Tuesday	4-9 p.m. Wrap-Up Town Budget (if needed)
April 2 Monday	7 p.m. Regular Town Council Meeting Public Hearing on the Town Council's Proposed Budget
April 16 Monday	7 p.m. Annual Town Meeting (Farmington High School Auditorium)
April 26 Thursday	Referendum Vote
April 27 Friday	4 p.m. Special Town Council Meeting (if needed)
April 30 Monday	7 p.m. Second Town Meeting (if needed)
May 10 Thursday	Second Referendum Vote (if needed)
May 22 Tuesday	7 p.m. Town Council Meeting—set tax rate

Agenda Item 0-5

Major Statutory Aid to Farmington FY 12 to				
	FY 12	FY 13	FY 14	FY 15
<i>Major, Appropriated</i>				
State Property PILOT	2,832,352	2,855,163	2,745,281	3,507,095
College & Hospital PILOT	30,567	29,932	27,675	31,718
Pequot	32,102	30,838	30,763	31,383
Education Cost Sharing	1,580,800	1,610,310	1,637,675	1,617,748
Adult Education	4,044	3,692	3,580	3,824
Public School Transportation	32,068	23,364	21,296	26,185
MRSA- Revenue Sharing	-	-	-	-
Municipal Stabilization	-	-	-	-
<i>Bonded</i>				
Town Aid Road	187,079	186,196	372,175	372,988
LoCIP	138,104	137,996	138,512	136,925
Grants for Municipal Projects	-	-	512,328	512,328
Total to Town	4,837,117	4,877,491	5,489,285	6,240,194

FY 19						
FY 16	FY 17	FY 18 Orig.	FY 19 Orig.			
3,147,460	3,134,814	2,106,294	2,069,061			
29,785	29,691	23,644	23,644			
31,572	29,796	29,796	-			
1,559,944	1,095,080	1,040,326	941,089			
3,506	3,522	3,747	3,747			
15,302	-	-	-			
-	335,287	-	-			
-	-	894,926	802,461			
372,988	373,438	373,438	373,438			
136,925	-	252,085	160,417			
512,328	512,328	512,328	512,328			
5,809,810	5,513,956	5,236,584	4,886,185			