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TOWN PLAN AND ZONING COMMISSION
MEETING MINUTES

November 14, 2018

Present were Chair Brenneman, Commissioners Doeg, Donald, Grabulis, Pogson, Tucker and Alternate Commissioner Ogan and Town Planner and Clerk. Town Council Liaison Charette was also present. Chair Brenneman opened the meeting at 7:00 p.m.

PLEDGE OF ALLEGIANCE (Led by Commissioner Donald)

Secretary Tucker read the legal notice into the record.

Chair Brenneman announced the Public Hearing for the David Quisenberry application is tabled and will not be heard this evening.

NEW BUSINESS

Birdseye Road, LLC – 10 Birdseye Road

Kyle Richards, Metro Realty Group, presented a revised location for the proposed monument sign in response to suggestions from the Commission at the October 10, 2018 meeting. The monument sign is now proposed for installation on South Road instead of Farmington Avenue. The monument sign is the same design and material of existing signs throughout the campus. The Commission suggested a directional sign on Farmington Avenue to Birdseye Road.

Upon a motion made and seconded (Tucker/Donald) it was unanimously

VOTED: To approve the Birdseye Road, LLC sign application for 10 Birdseye Road as submitted along South Road and on file in the Planning Office.

Sign Pro Inc. – 15 Executive Drive

Marisa Montemurro, Sign Pro Inc., presented the proposal for the addition of a building sign at 15 Executive Drive. The proposed Caveman Cryotherapy non-illuminated building sign will be in line with other tenant signs under the Malibu Fitness sign. No new lighting is proposed.

Upon a motion made and seconded (Tucker/Donald) it was unanimously

VOTED: To approve the Sign Pro Inc. building sign application for Caveman Cryotherapy at 15 Executive Drive as presented and on file in the Planning Office.

Adopt 2019 Meeting Schedule

Upon a motion made and seconded (Tucker/Doeg) it was unanimously

VOTED: To adopt the 2019 meeting schedule as submitted.

Ion Bank – 4 Main Street

Accept application for special permit for bank use at 4 Main Street and schedule public hearing (recommended public hearing date is December 10, 2018).

Upon a motion made and seconded (Tucker/Pogson) it was unanimously

VOTED: To accept the application for special permit for bank use at 4 Main Street and to schedule a public hearing for December 10, 2018.

PUBLIC HEARING

David Quisenberry – 70 Mountain Road

Application for two-lot subdivision of 70 Mountain Road, R80 zone. This matter is tabled to the December 10, 2018 meeting.

Town of Farmington – Text Amendment

Town of Farmington application for text amendment to the Zoning Regulations Article I, Section 2 Basic Requirements and Article V, Section 2 Administration and Enforcement. Town Planner Warner reviewed the proposed text amendment to Article V, Section 2 Zoning Permit and Certificates of Zoning Compliance adding *proposed demolition of principal/non-accessory structures*. Proposals for demolition will be presented to the Commission for site plan review/approval.

The public hearing closed at 7:32 p.m.

Upon a motion made and seconded (Tucker/Donald) it was unanimously

VOTED: To approve the Town of Farmington application for text amendment to the Zoning Regulations Article I, Section 2 Basic Requirements and Article V, Section 2 Administration and Enforcement as presented. The amendment will become effective November 30, 2018.

PLANNER'S REPORT

Architectural Design Review Committee

Town Planner Warner has received seven Letters of Interest/Resumes from individuals interested in serving on the Architectural Design Review Committee. The Commission discussed reviewing the resumes prior to the next meeting and the interview process.

Projects in Progress

Town Planner Warner provided an update on the various projects in progress throughout Town and point in time violations.

MINUTES

October 22, 2018 Meeting Minutes

Upon a motion made and seconded (Tucker/Pogson) it was unanimously

VOTED: To approve the minutes of the October 22, 2018 meeting.

The meeting adjourned at 8:13 p.m.

SJM

DRAFT