

**TOWN OF FARMINGTON, CT
ECONOMIC DEVELOPMENT COMMISSION**

DATE: January 16, 2019
TIME: 5:30 P.M.
PLACE: Town Council Chambers

MINUTES

Present

John Karwoski
Robert Reeve
Brian Connolly
Dan Kleinman

Staff

Rose Ponte

- a. Call to Order**
a. Meeting was called to order by the Brian Connolly at 5:34 pm
- b. Public Comment- none noted**
- c. Reading of the Minutes**
A motion was made and seconded (Reeve /Karwoski) to accept the October 10, 2018 minutes.
a. The **motion carried.**
- d. Economic Development Report**
The Commissioners reviewed the Economic Development Report
- a. Budget discussion 2109-2020**
Rose reviewed the proposed budget with the Commissioners. The budget did not include any increases. Commissioners reviewed and agreed to recommend the proposed budget to the Town Council.
- b. January 23 Business Breakfast**
Brian Connolly will serve as the emcee for the breakfast. Commissioners discussed logistics associated with the new sponsorship.
- c. Innovation Advisory Group.**
Rose explained that she is assembling an advisory group to explore how to collaborate more with neighboring communities and bring opportunities to the area.
- d. Farmington Village Center Committee (FVCC) update**
The committee interviewed three finalists to develop a streetscape improvement plan for the village study area. The committee selected BCS Group, the plan should be completed by early summer
- e. Green Efforts Collaboration**
The Green Efforts Committee has requested that we include their efforts in our bi-monthly E-Newsletters. In addition we will include their flyers at the breakfast.
- e. Town Council Liaison Report- N/A**
- f. Old Business-Looking at 2019 Activities- Tabled**
- g. Adjournment**
A motion was made and seconded (Kleinman / Reeve) to adjourn the meeting. Meeting was adjourned at 6:25 pm. **Approved unanimously**

Respectfully Submitted,
Rose Ponte
Economic Development Director

CC: Economic Development Commissioners