

**MINUTES OF THE TOWN COUNCIL'S AUDITOR AD-HOC SUBCOMMITTEE  
MEETING  
HELD ON FEBRUARY 14, 2019**

**PRESENT:**

**Subcommittee Members**

Paul Cianci (Chair)  
Patti Boye-Williams

**Other:**

Joseph Swetcky

**CALL TO ORDER**

The meeting was called to order at 3:32 p.m. by Mr. Cianci.

**PUBLIC COMMENTS**

There were no members of the public present.

**REVIEW AND ACTION ON THE MINUTES OF THE MEETING OF  
DECEMBER 13, 2018**

Ms. Boye-Williams made a motion to approve the minutes of the meeting of December 13, 2018. Mr. Cianci seconded the motion. The minutes were approved as presented.

**REVIEW AND ACTION ON AUDIT PROPOSAL SUBMISSIONS**

The Sub Committee reviewed four proposals that were submitted in response to a Request for Proposals that the Sub Committee issued in December, 2018. The proposals were submitted by:

UHY LLP of Farmington, CT  
Blum Shapiro of West Hartford, CT  
PKF O'Connor Davies of Wethersfield, CT  
RSM LLP of New Haven, CT

After review and discussion the Sub Committee members agreed to interview staff from the firms of Blum Shapiro and PKF O'Connor Davies as the next step in the selection process. It was requested that the interviews be arranged for March 12, 2019.

There being no further business, Ms. Boye-Williams made a motion to adjourn the meeting. The motion was seconded by Mr. Cianci and approved. The meeting adjourned at 4:13 p.m.

Respectfully submitted,

Joseph Swetcky, Jr.  
Director of Finance

