

Minutes of the Town of Farmington
Regular Town Council Meeting
April 1, 2019

Present:

Nancy W. Nickerson, Chair
Patricia Boye-Williams
Bruce Charette
Paul Cianci
Edward Giannaros
Beth Kintner
C. J. Thomas

Kathy Blonski, Town Manager
Paula B. Ray, Clerk

A. Call to Order

The Chair called the meeting to order at 7:00 p.m.

B. Pledge of Allegiance

The Council and members of the audience recited the Pledge of Allegiance.

C. Presentations and Recognitions

1. Proclamation – Steven W. Jones
2. Proclamation – Donald A. Antigiovanni

The Chair thanked Mr. Antigiovanni and Mr. Jones for their dedicated service to the Town of Farmington and read the proclamations recorded with these minutes as Agenda Items C-1 and C-2.

D. Public Hearing

1. A public hearing to discuss the Fiscal Year 2018 Community Development Block Grant program and to solicit citizen input

The Chair opened the Public Hearing at 7:15 p.m., and the Clerk read the legal notice recorded with these minutes as Agenda Item D-1 into the record. Nancy Parent, Director of Community and Recreational Services reviewed the purposes and process to apply for Community Block Grants and told the Council the Town was applying for a \$900,000 grant for improvements to New Horizons Village. Chris Murray, Chief Financial Officer for New Horizons Village thanked the Town on behalf of the 101 residents of New Horizons for assisting them with the grant. She told the Council this grant will finish the reconstruction work on their 14 buildings started with last year's grant. The focus of the project was to improve the quality of life for the residents. New Horizons Village is a completely independent living facility for adults with physical disabilities.

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The Chair opened the Public Hearing for public comments and hearing none closed the hearing at 7:25 p.m.

2. A public hearing on the Town Council's Proposed Budget for the Fiscal Year 2019- 2020

The Chair opened the Public Hearing at 7:25 p.m., and the Clerk read the legal notice recorded with these minutes as Agenda Item D-2 into the record. The Chair reviewed the process the budget had taken to get to become the Town Council's Proposed Budget and the next steps it would follow. She reviewed highlights of the budget using the presentation recorded with these minutes as Agenda Item D-2a. The Manager reviewed the Town's portion of the Town Council's Proposed Budget in detail using the presentation recorded with these minutes as Agenda Item D-2b. Kathy Greider, Superintendent of Schools reviewed the Board of Education portion of the Town Council's Proposed Budget using the presentation recorded with these minutes as Agenda Item D-2c. Chris Fagan, Chair of the Board of Education thanked the Superintendent and her staff for their work on the Board of Education's portion of the budget, his fellow Board members for their dedication and the members of the community that had showed interest in their budget. He thanked the Council and the Town staff for their collaboration on the budget. He felt the Town Council's Proposed Budget supported the mission and goals of the Board of Education. He charged the Town Council and the community to continue to recognize the infrastructure needs of the schools going forward to maintain the excellence in education the Town enjoyed. The Manager reviewed the revenues included in the Town Council's Proposed Budget and the tax impact to the average taxpayer using the presentation recorded with these minutes as Agenda Item D-2d. The Chair opened the hearing for public comments.

Matt Hutvagner of 4 Deepwood Road spoke in favor of the Town Council's Proposed Budget especially the Board of Education's portion. He told the Council how much his family had enjoyed the Maker Fair at the Library the previous day.

Demetrios Giannaros of 56 Basswood Road congratulated the Council on the respectful way they had conducted themselves during the budget process considering each other's opinions and priorities. He believed the budget represented a thoughtful compromise that was beneficial for the residents. He told the Council the Farmington School System was excellent and efficiently run. He spoke about the need for a high school project to address the many needs at the school.

Hearing no further public comments the Public Hearing was closed at 8:12 p.m.

E. New Items

There were no new items added to the agenda.

F. Public Comments

There were no public comments made.

G. Reading of the Minutes

1. March 12, 2019 Regular Town Council Meeting

Motion was made and seconded (Charette/Giannaros) to approve the minutes of the March 12, 2019 Regular Town Council Meeting with the following correction:

- Page 4, Board of Education Liaison Report, change “Harwitz” to “Hurwitz”.

Adopted unanimously

2. March 13, 2019 Regular Town Council Meeting

Motion was made and seconded (Charette/Giannaros) to approve the minutes of the March 13, 2019 Regular Town Council Meeting.

Adopted unanimously

3. March 14, 2019 Regular Town Council Meeting

Motion was made and seconded (Charette/Giannaros) to approve the March 14, 2019 Regular Town Council Meeting.

Adopted unanimously

4. March 16, 2019 Regular Town Council Meeting

Motion was made and seconded (Charette/Giannaros) to approve the minutes of the March 16, 2019 Regular Town Council Meeting.

Adopted unanimously

5. March 26, 2019 Regular Town Council Meeting

Motion was made and seconded (Charette/Giannaros) to approve the minutes of the March 26, 2019 Regular Town Council Meeting with the following correction:

- Page 4, 5th line add the word “do” after the word “and”.

Adopted unanimously.

H. Reading of Communications and Written Appeals

1. Kathleen Blonski – Letter to State Legislature re: Teacher’s Pension

The Chair called the Council’s attention to the letter recorded with these minutes as Agenda Item H-1

I. Report of the Committees

1. UCONN Health Committee
2. Land Acquisition Committee

There was no report for Agenda Items I-1 or I-2.

3. Green Efforts Committee

Ms. Boye-Williams reported the Committee was to meet the following day and that the annual Town Clean Up day was scheduled for April 27, 2019.

4. Farmington Village Center Committee

Mr. Charette reported the Committee had held a public engagement meeting with the BFC Group. Approximately 60 residents had attended, and the attendees were broken up into groups to express their opinions on sidewalks, signage and cross walks.

5.. Auditor Ad Hoc Committee

Mr. Cianci reported the Committee had met and had an item later on the Agenda to approve an auditor for fiscal year 2018-2019.

J. Report of the Council Chair and Liaisons

1. Chair

The Chair thanked everyone involved with the budget process.

2. Board of Education Liaison

Ms. Kintner reported the Board of Education was addressing roofing repairs at the High School, which were expected to cost \$223,000. The cost of the repairs wasn't included the budget, so the Board of Education was looking for sources in their budget to fund the cost of repairs. The school administration was working to balance critical repairs at the High School while waiting for a high school reconstruction project. At the last Board of Education meeting, the Board made reductions to their recommended budget to meet the cuts made by the Town Council. They were able to make the cuts in ways that had minimal direct impact on students.

3. Chamber of Commerce

Mr. Thomas reported the Chamber had held their pizza bake off fundraiser the past week.

4. Economic Development Commission Liaison

Mr. Giannaros reported the next meeting was April 10, 2019 at 5:30 p.m. in the Town Hall Council Chambers.

5. Farmington Historic District Commission

There was no report for Agenda Item J-5.

6. Housing Authority

Ms. Kintner reported the next meeting was April 10, 2019 at 6:00 p.m. at Maple Village.

7. Human Relations Commission

Ms. Kintner reported the Commission had had a well-attended meeting the previous week and planned a forum in the fall for local business. The topics for the forum were to include accessibility for customers and employees with disabilities and possibly the employment of persons with disabilities. The Commission was planning on examining their mission and to do some short-term and long-term planning at their September meeting.

8. Library Board

Mr. Giannaros reported the last Board meeting was cancelled, but the Makers Fair held the previous Saturday had been a big success.

9. Town Plan and Zoning Liaison

Mr. Charette reported the new owner of the Epicure Plaza shared his ideas for the plaza at an informal meeting with the Commission.

10. Unionville Historic District Commission

Mr. Giannaros reported the next meeting was April 4, 2019 at 7:00 p.m. in the Town Council Chambers.

11. Unionville Village Improvement Association Liaison

Mr. Cianci reported the pumps were still working well and the construction was still on schedule.

12. Water Pollution Control Authority

13. Other Liaisons

There was no report for Agenda Items J-12 or J-13.

K. Report of the Town Manager

Quarterly Reports

The Chair thanked the Manager for the reports and commented how they showed how much was happening in Town.

Memorial Day Parade

The Manger reminded the Council about the times of the parades.

Motion was made and seconded (Charette/Giannaros) to accept the report of the Town Manager.

Adopted unanimously

L. Appointments

1. Building Code Board of Appeals (Charette)
2. Plainville Area Cable TV Advisory Council (Bernier)
3. Plainville Area Cable TV Advisory Council (Markuszkka)
4. Water Pollution Control Authority (Thompson)
5. Justice of the Peace (Noe)

There were no appointments made.

L. Old Business

There was no Old Business conducted.

N. New Business

1. To approve the Town Council's Recommended Budget for the Fiscal Year 2019-2020

Motion was made and seconded (Charette/Giannaros) to approve the motion recorded with these minutes as Agenda Item N-1.

Adopted unanimously

2. To forward resolutions 1 through 9 to the Annual Town Meeting with a recommendation that they be approved

Motion was made and seconded (Charette/Giannaros) to approve the motion recorded with these minutes as Agenda Item N-2.

Adopted unanimously

3. To adopt the attached resolution which authorizes the Town Manager to sign a grant application for a Small Cities Community Development Grant and to execute an assistance agreement under the Small Cities Community Development Block Grant Program

Motion was made and seconded (Charette/Giannaros) to approve the motion recorded with these minutes as Agenda Item N-3.

Adopted unanimously

4. To approve the attached Warning for the April 29, 2019 Second Town Meeting and the May 9, 2019 Referendum

Motion was made and seconded (Charette/Giannaros) to approve the motion recorded with these minutes as Agenda Item N-4.

Adopted unanimously

5. That the firm of PKF O'Connor Davies, LLP of Wethersfield, CT be appointed as the Town's independent auditor for the fiscal year ending June 30, 2019

Motion was made and seconded (Charette/Giannaros) that the firm of PFK O'Connor Davies, LLP of Wethersfield, CT be appointed as the Town's independent auditor of the fiscal year ending June 30, 2019.

Adopted unanimously.

6. To approve the Americans with Disabilities Act (ADA) Policy and Grievance Procedure

Motion was made and seconded (Charette/Giannaros) to approve the motion recorded with these minutes as Agenda Item N-6.

Adopted unanimously

7. To approve the Fair Housing Resolution for the Town of Farmington and to authorize the Town Manager to sign and distribute said resolution

Motion was made and seconded (Charette/Giannaros) to approve the motion recorded with these minutes as Agenda Item N-7.

Adopted unanimously

8. To adopt the Affirmative Action Plan for the Town of Farmington

Motion was made and seconded (Charette/Giannaros) to approve the motion recorded with these minutes as Agenda Item N-8.

Adopted unanimously.

9. To adopt the Compliance with Title VI of the Civil Rights Act of 1964 Statement for the Town of Farmington and to authorize the Town Manager to sign and distribute said resolution

Motion was made and seconded (Charette/Giannaros) to approve the motion recorded with these minutes as Agenda Item N-9.

Adopted unanimously

10. To adopt the Fair Housing Policy Statement for the Town of Farmington and to authorize the Town Manager to sign and distribute said resolution

Motion was made and seconded (Charette/Giannaros) to approve the motion recorded with these minutes as Agenda Item N-10.

Adopted unanimously.

11. To cancel the April 23, 2019 Town Council Meeting

Motion was made and seconded (Charette/Giannaros) to cancel the April 23, 2019 Town Council Meeting.

Adopted unanimously.

12. To approve property tax refunds

Motion was made and seconded (Charette/Giannaros) to approve the motion recorded with these minutes as Agenda Item N-12.

Adopted unanimously

O. Executive Session

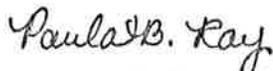
There was no Executive Session held.

P. Adjournment

Motion was made and seconded (Charette/Giannaros) to adjourn the meeting at 8:35 p.m.

Adopted unanimously.

Respectfully submitted,


Paula B. Ray, Clerk

PROCLAMATION

WHEREAS, Steven W. Jones has served the Town of Farmington as a Firefighter with the Farmington Volunteer Fire Department for 50 years, and

WHEREAS, Steven W. Jones joined the Farmington Volunteer Fire Department on February 27, 1969 and continues to provide dedicated service to the community as an active member of the department by responding to numerous calls for service, and

WHEREAS, Steven W. Jones has served in many roles during his time in the Farmington Volunteer Fire Department such as Firefighter, President and his current position as Treasurer, and

WHEREAS, Steven W. Jones is a veteran of the United States Military dedicating himself to his country, but also dedicating himself to his community and family, and

WHEREAS, Steven W. Jones has made significant and lasting contributions that have fostered the well-being of the citizens of the Town of Farmington as a firefighter and to the United States of America as a Veteran of the military.

NOW, THEREFORE, the Farmington Town Council hereby commends Steven W. Jones for his excellent work on behalf of the community and we congratulate him on his 50 years of service in the Farmington Volunteer Fire Department. The Farmington Town Council hereby proclaims April 27, 2019 as Steven W. Jones Day in Farmington, Connecticut.

DATED AT FARMINGTON, CONNECTICUT this 1st day of April 2019.

Nancy Nickerson, Chair
Farmington Town Council

PROCLAMATION

WHEREAS, Donald A. Antigiovanni has served the Town of Farmington as a Firefighter with the Farmington Volunteer Fire Department for 50 dedicated years, and

WHEREAS, Donald A. Antigiovanni has served in many roles during his time in the Farmington Volunteer Fire Department such as Firefighter, through the chain of command and at his current position as Chief, which he has served in for over 20 years, and

WHEREAS, Donald A. Antigiovanni joined the Farmington Volunteer Fire Department in August 1969 reaching a 50 year milestone in August 2019 and still continues to provide dedicated service to the community as an active member of the department by responding to numerous calls for service holding a position as one of the top responders for the Farmington Volunteer Fire Department, and

WHEREAS, Donald A. Antigiovanni is a veteran of the United States Military serving for eight years dedicating himself to his country, but also dedicating himself to his community and family, and

WHEREAS, Donald A. Antigiovanni has made significant and lasting contributions that have fostered the well-being of the citizens of the Town of Farmington as a firefighter and to the United States of America as a Veteran of the military.

NOW, THEREFORE, the Farmington Town Council hereby commends Donald A. Antigiovanni for his excellent work on behalf of the community and we congratulate him on his 50 years of service in the Farmington Volunteer Fire Department. The Farmington Town Council hereby proclaims April 27, 2019 as Donald A. Antigiovanni Day in Farmington, Connecticut.

DATED AT FARMINGTON, CONNECTICUT this 1st day of April 2019.

Nancy Nickerson, Chair
Farmington Town Council

**LEGAL NOTICE
TOWN OF FARMINGTON
PUBLIC HEARING**

NOTICE IS HEREBY GIVEN that the Town of Farmington will conduct a public hearing by the Town Council on Monday, April 1st, 2019, at 7:00 p.m. at Town Hall, 1 Monteith Drive, Farmington, CT 06032 to discuss the Fiscal Year 2018 Community Development Block Grant program and to solicit citizen input.

Maximum award limits: \$1,500,000.00 for Public Housing Modernization (including pre-development and construction); up to \$800,000.00 Housing Rehabilitation Program; up to 1,000,000.00 for Infrastructure; (For example streets and sidewalks); up to 350,000.00 for Public Services (Youth Homelessness and Shelter Diversion programs in participation with CAN); and up to 1,000,000.00 for Public Facilities (for example: construction, reconstruction, rehabilitation or installation of public facilities and improvements and fire protection equipment).

Major activity categories are: Acquisition, Housing Rehabilitation, Public Housing Modernization, Community Facilities, Public Services, and Economic Development. Projects funded with CDBG allocations must carry out at least one of three National Objectives: benefit to low- and moderate-income persons, elimination of slums and blight, or meeting urgent community development needs.

The purpose of the public hearing is to obtain citizen's views on the Town's community development and housing needs and review and discuss specific project activities in the areas of housing, economic development or community facilities which could be part of the Town's Application for funding for the year 2019. In addition, the town's current 2018 Small Cities grant for Public Housing Modernization will be discussed to obtain citizen input on it.

Also, the public hearing will be to give citizens an opportunity to make their comments known on the program and for approval of the Program Income Reuse Plan. If you are unable to attend the public hearing, you may direct written comments to the Town of Farmington, Town Manager's Office, 1 Monteith Drive, Farmington, CT 06032 or you may telephone (860) 675-2350. In addition, information may be obtained at the above address between the hours of 8:30 a.m. and 4:30 p.m. on Monday-Friday.

The Community Development/Housing Department on behalf of the Town of Farmington anticipates applying for the maximum grant amount of \$900,000 under the Public Housing Modernization. In addition, the Town will create a revolving loan fund with program income (principal and interest) generated from the grant, if any, for a public housing modernization program.

The Town of Farmington promotes fair housing and makes all programs available to low - and moderate-income families regardless of race, creed, color, national origin, ancestry, sex, gender identity or expression, marital status, age, lawful source of

income, familial status, learning disability or physical/mental disability, or sexual orientation.

If you are unable to attend the public hearing, you may direct written comments to Town of Farmington, 1 Monteith Drive, Farmington, CT 06032 or you may telephone Kathleen Eagen at (860) 675-2350. In addition, information may be obtained at the above address between the hours of 8:30 am and 4:30 pm Monday-Friday. In addition, the Town's current 2018 Small Cities grant for Public Housing Modernization will be discussed to obtain citizen input on it."

"All are encouraged to attend. The hearing is accessible to the handicapped. Any disabled persons requiring special assistance or non-English speaking persons should contact Erica Robertson, ADA Coordinator at (860) 675-2350 at least five days prior to the hearing"

Equal Opportunity/Affirmative Action.

**LEGAL NOTICE
TOWN OF FARMINGTON
PUBLIC HEARING**

A Public Hearing will be held on Monday, April 1, 2019 at 7:05 p.m. in the Town Hall Council Chambers on the Town Council's Proposed Budget for the Fiscal Year 2019-2020.

Dated at Farmington, Connecticut this 18th day of March 2019.

Kathleen A. Eagen
Town Manager

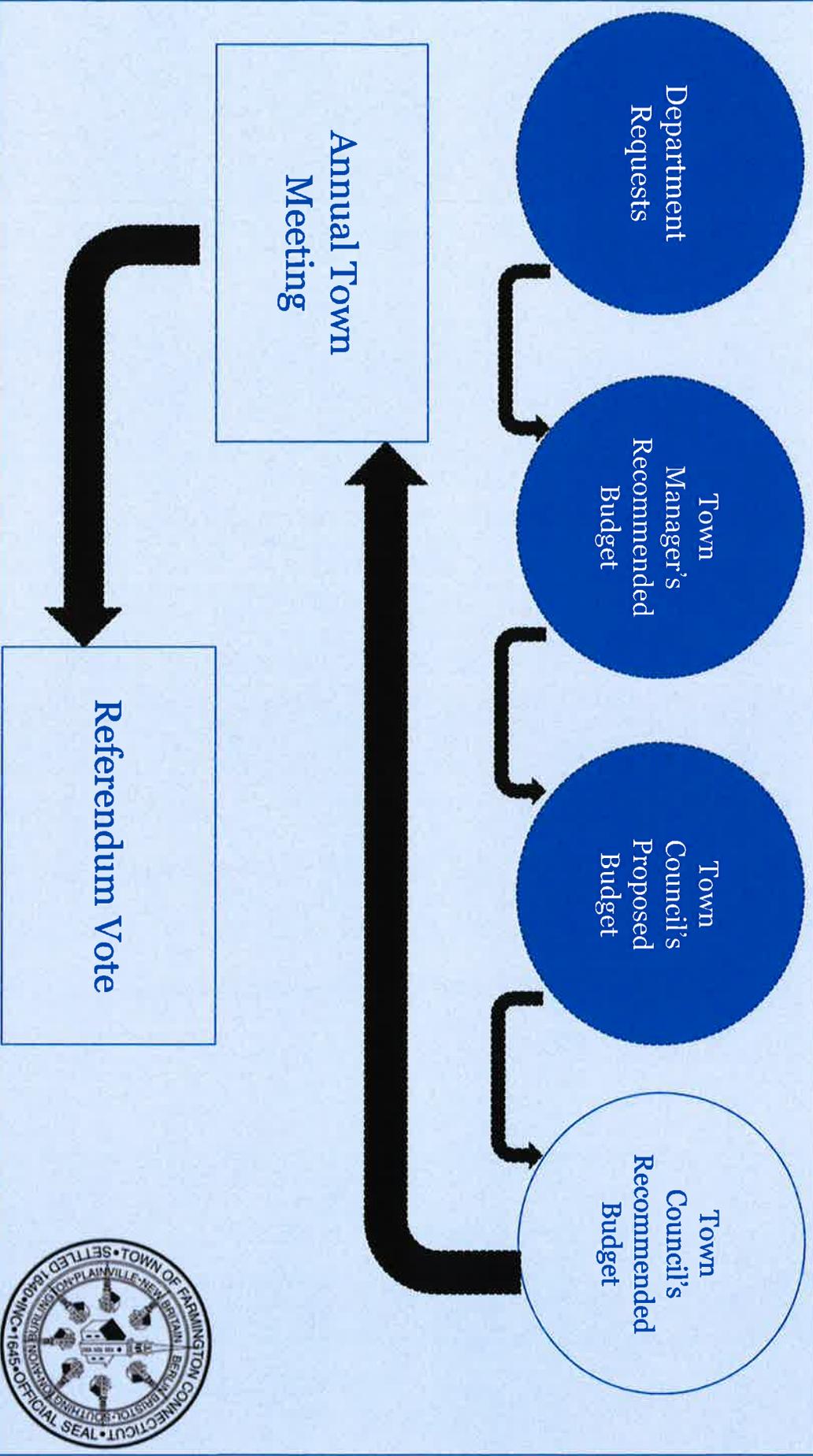
Town Council Proposed Budget

FY 2019-2020

Nancy Nickerson, Town Council Chair
Town of Farmington



Town of Farmington Budget Process



Proposed Tax & Mill Rate

	FY 2018/2019	FY 2019/2020
Tax Levy	\$ 98,973,147	\$102,241,250
Mill Rate	27.18	27.97
Mill Rate Change	0.51	0.78
Avg. Assessment	\$ 226,777	\$226,777
\$ Increase	\$ (26.66)	\$177.37
% Increase	-0.43%	2.88%



Farmington: Recognizing Excellence

- **Aaa Moody's Rating**
 - Highest Credit Rating a Municipality can Achieve
- **Strong Economically- Healthy Tax Base Ratio**
 - Residential Tax Base—68% of Grand List
 - Commercial Tax Base—32% of Grand List
- **Excellent Town Services and School System**
- **Strong Volunteer Base**



Goals of the Proposed Budget

1. Maintain Current Service Levels
2. Excellence in Education
3. Increase Capital Funding town wide



Town of Farmington

Capital Improvement Program (CIP)

Town of Farmington Capital Improvement Program (CIP) FY 2019-2020:
\$9,158,000

- **General Fund revenues to the Capital Improvements Program (CIP):**
\$2,868,000

- **General Fund- Fund Balance Appropriation: \$800,000**
 - \$100,000- Farmington Center Improvements
 - \$700,000- Property Acquisition (Parson's Property)



Proposed Bonding

- **Proposed Bonding for April Referendum:**
 - Board of Education
 - \$1,990,000 Infrastructure Improvements at Various Schools
 - Engineering
 - \$2,000,000 Road Reconstruction
 - Fire Department
 - \$1,500,000 Ladder 1 Replacement



Conclusion

This Proposed Budget:

- Maintains high service levels for both the Town and the Board of Education.
- Ensure capital improvement needs are met town wide.



Agenda Item 0-2b

April 1, 2019

Farmington Town Council and Members of the Public:

I present for your review the Town Council's proposed budget for Fiscal Year 2019-2020.

This proposed budget has already gone through several iterations. For the municipal budget, it began at the departmental level with requests coming to the Town Manager in January. To meet the budget target of no more than a 2.50% increase above current expenditures set forth by the Town Council, I decreased \$568,351 from the budget that was requested by my departments. This decrease reduced the overall budget increase from 4.4% to 2.50%.

During budget deliberations last month, the Town Council made further changes. For the Operating budget, the Town Council reduced the Board of Education budget by \$77,000 and added a total of \$61,450 back to the Town budget. These items that were added back to the budget are aimed to advance the Council's goals and objectives and the Town of Farmington Strategic Plan. These items include: \$15,000 for additional newsletters, \$5,000 for a police speed sign, \$5,000 in the Highway & Grounds Traffic Control account for bike sharrows, \$10,000 for a Council consultant to help with the potential purchase of the Parson's site, \$20,000 for a part time communication specialist, and \$6,450 for an additional Community & Recreation brochure. During the budget deliberations, the Capital Budget general fund cash appropriation was reduced by \$865,000, however bonding was increased to continue infrastructure improvements at various schools.

The Town's Strategic Plan and the Town's Capital Improvement Policy were the policy guidelines at the forefront when formulating this budget. The budget building process focused around two funding themes. These themes were:

- 1) Maintain current service levels. Continue to fund accounts at levels that will enable service levels to remain at high standards.
- 2) Increase Capital funding levels. The cost of maintaining the Town's infrastructure through the Capital Budget is a necessary expense that must be recognized. The cost of not maintaining the Town's property, buildings, and equipment will have significant negative long-term impact. The proposed budget has a total capital funding plan of \$9,158,000, which is made up of a General Fund appropriation of \$2,868,000, which is a 17.82% increase over last year, a fund balance appropriation of \$800,000 from the General Fund, and three bonding questions totaling \$5,490,000.

I will now review the Town Council's proposed budget.

The General Fund Budget includes the proposed spending for the Town, for the school system, for debt service and for capital improvements. The proposed budget for Westwood Golf Course, the Recreation Fund, and solid waste collection and disposal are also included for your review.

The Town of Farmington budget is broken down into three categories; Expenditures, Grand List and Revenues, which are used to develop a tax rate.

EXPENDITURES SUMMARY:

Expenditures

The total proposed budget for Fiscal Year 2019-2020 is \$111,344,077, an increase of \$5,052,515, or 4.75% above the current budget. Included in expenditures this year are the CIP-Parson's Purchase (from the fund balance appropriation), BOE Defined Contribution funds which are a result of a change in retirement benefits from the non-certified collective bargaining

agreement, and the Town's contribution to the Teacher's Retirement fund, per the Governor's proposal.

Category	2018-2019	2019-2020	Increase/Decrease	% Change
Board of Ed	\$65,799,897	\$67,708,605	\$1,908,708	2.90%
Town Operations	\$29,573,654	\$30,373,104	\$799,450	2.70%
Debt Service	\$8,399,011	\$9,298,362	\$899,351	10.71%
Capital Outlay	\$2,519,000	\$2,968,000	\$449,000	17.82%
CIP-Parson's Purchase	-	\$700,000	\$700,000	100.00%
BOE Defined Contribution	-	\$40,000	\$40,000	100.00%
Teacher's Retirement	-	\$256,006	\$256,006	100.00%
Total	\$106,291,562	\$111,344,077	\$5,052,515	4.75%

Town Operations

The Town Council's proposed town budget is \$30,373,104, an increase of \$799,450 or 2.70% above the current expenditure.

Highlights of the Town Operations by category include the following:

General Fund	2018/2019 Revised Budget	2019/2020 Council Proposed	\$ Increase (Decrease)	% Increase (Decrease)
General Administration	\$6,687,403	\$6,804,997	\$117,594	1.76%
Public Safety	\$9,859,796	\$10,068,815	\$209,019	2.12%
Public Works	\$4,758,129	\$4,841,086	\$82,957	1.74%
Community and Rec.	\$838,939	\$888,871	\$49,932	5.95%
Other	\$7,429,387	\$7,769,335	\$339,948	4.58%
TOTAL	\$29,573,654	\$30,373,104	\$799,450	2.70%

- The Salary Reserve account in the Personnel budget will cover salary adjustments for nonunion staff and members of IAFF and IBPO. Salary adjustments for SEIU and AFSCME as well as contractual step increases are budgeted in the respective department accounts this year.
- The contribution to the Library is \$ 2,603,023 which is a 2.50 % increase above current budget levels.
- A new part time Communication's position is proposed in this budget.
- The Fire Hydrant fees are projected to increase by \$22,458 or 2.4% for the upcoming fiscal year.
- The Police Fleet account includes funding for three new 24-hour patrol vehicles and a lease payment for one new unmarked vehicle. This account also funds lease payments for previously purchased unmarked vehicles. This is in line with our police vehicle replacement plan.
- The Highway and Grounds Operations account shows funding for four (4) seasonal summer employees who will be used to supplement regular staff.
- The Highway and Grounds Traffic Control account shows a decrease in the electricity line due to the conversion of street lights to LED lamps. The purchase of street lights and re-lamping program has led to significant savings.

- The Pension contribution has been increased as a result of an increase in the accrued liability for non-active participants and Board of Education non-certified staff. The account also funds required contributions to the Defined Contribution plan.
- Worker's Compensation shows a reduction due to favorable rates. Health Insurance is increasing due to projected premium increases for stop loss insurance.

Town Expenditures by Object

I have also separated the budget by object, which includes Salaries, Benefits, Supplies, Equipment, Contractual, and Utilities. The increases for each object are as follows:

General Fund	2018/2019 Revised Budget	2019/2020 TM Recommended	\$ Increase (Decrease)	% Increase (Decrease)
Salaries	\$13,410,765	\$13,673,460	\$262,695	1.96%
Benefits	\$6,972,247	\$7,280,490	\$308,243	4.42%
Supplies	\$751,760	\$789,039	\$37,279	4.96%
Equipment	\$440,029	\$448,511	\$8,482	1.93%
Contractual	\$5,982,945	\$6,219,336	\$236,391	3.95%
Utilities	\$2,015,908	\$1,962,268	\$(53,640)	(2.66)%
Total	\$29,573,654	\$30,373,104	\$799,450	2.70%

The proposed total Town General Fund Appropriation is \$30,373,104, which is a 2.70% increase above the current budget.

Debt

The Debt group of accounts includes appropriations to make principal and interest payments on the Town's long-term bonded debt. The total recommended amount for next fiscal year is \$9,298,362. This is an increase of \$899,351 or 10.71% from the previous year. This increase in debt service is a result of a full 12 months of payments to the State Clean Water Fund, a loan obligation for the Waste Water Treatment Plant upgrade, as well as a second State Clean Water Fund loan obligation that the Town expects to enter into during the fall of 2019.

Refuse Collection

The Refuse Collection budget includes the cost of collecting and disposing of solid, bulky and hazardous waste generated by Town residents and the Town's landfill operation. This budget proposes no rate increase. The annual fee will remain at \$235.00 per household

Capital Improvements

The proposed General Fund cash appropriation to support the Capital Improvements is \$2,868,000 plus a fund balance appropriation of \$800,000 from the general Fund. There are three bonding questions that will appear on the referendum ballot for infrastructure improvements at various schools, road reconstruction, and the replacement of Ladder 1 in the Fire Department. This year, there is a deliberate increase in the amount of capital projects to meet infrastructure needs town wide.

Capital Improvements Summary:

Equipment/Infrastructure/Maintenance Improvements Summary

Each year in the capital budget we strive to make steady progress in this area. There is a continuous need to maintain the Town's equipment and infrastructure and these needs touch all departments. Each department has equipment replacement plans that are funded in the CIP.

This plan supports replacement of equipment throughout Town. This critical equipment keeps our volunteer firefighters safe when responding to calls for service. It allows our roads to be properly maintained by the Highway and Grounds staff. It also keeps our school grounds, parks, and golf course looking clean and ready for play during the warm weather months. Equipment replacement ensures the Town's ability to offer high quality services to our residents and businesses. Over the last several years the Town has been able to fund many of our equipment needs. This year we continue to focus much of the capital funding in this area.

This Capital Improvement Plan proposes to fund equipment purchases for the replacement of turnout gear for the Fire Department, as well as dump trucks, a road maintenance truck, and a sprayer for the Public Works Department. The plan also funds upgrades to irrigation systems throughout town as well as at the golf course.

Vehicle replacements are included in this proposed Capital Improvement Plan for numerous departments, including the Engineering Department, the Highway & Grounds Department, the Police Department, as well as fleet vehicles and a Fire Marshal vehicle out of the Town Manager's account.

The proposed Capital Improvement Plan continues to fund renovations and/or improvements to Town owned buildings or properties including Staples House, Stone House, the Youth Center, Town Hall, Farmington Center, and an addition to the Unionville Museum to build a bathroom. Funds are also included for the Town's required contribution for the STP Urban Grant road improvements project on New Britain Ave.

Technology and Communication Summary

In the 21st century, a town's technology infrastructure must be maintained. It must keep up with the rapidly changing world of technology, as well as the expectations of residents and businesses. Town-wide technology improvements, as well as improvements specific to the Police Department and Town Hall, are proposed in this Capital Improvement Plan.

This Capital Improvement Plan will provide funds to the Police Department for the continuation of replacing and improving radio site transmitters at various locations including West Farms Mall and the Burlington Fire Department (for the Lake Garda area). In addition, funds provide for a replacement of the current server platform and upgrades for software licenses at both the Police Department and Town Hall.

Technology is constantly evolving, and the proposed Capital Improvement Plan will also provide routine technology improvements to Town Hall, allowing all departments to deliver public goods and services effectively and efficiently. Specifically, these funds will allow for the acquisition of specialized software to better manage human resources.

Each year, the Town funds capital accounts that are used as banking accounts. These accounts save all or a portion of the funds to plan for future infrastructure projects. In essence, the Town is saving money to be able to pay cash for larger, costly projects. Examples of banking accounts in the proposed Capital Improvement Plan include:

- Rails to Trails (Engineering Department) - Funds in this account are used for major repairs, with the majority of funds banked for larger future projects (paving and overlay).
- School Parking Lot Paving/Upgrades (Engineering) - Funds in this account are 100% banked for FY 2019-2020. The first project is anticipated in FY 2020-2021 (Union School).

- Farmington Center Improvements (Planning Department) - The funds in this account will be both banked and used for the implementation of the improvements from the anticipated Landscape Architectural Plan.
- Technology Improvements (Police Department, Town Manager, Board of Education) - Multiple departments request funds for their individual technology accounts. Funds are used for specific technology projects (software/operating system upgrades/Union School data rewiring). In addition, a portion of the funds are banked for a future project (server infrastructure replacement project).

Bonding Summary

The first year of the Capital Plan proposes three bond questions.

1. Infrastructure Improvements at Various Schools: \$1,990,000

- East Farms Elementary School – Relocation of the administrative and nurse’s offices from the interior of the building to the building entrance, relocation of the media center, relocation of the art program to the new media center location, relocation of support space to the existing location of the media center, and addressing ADA compliance issues at the building entrance
- Union Elementary School Elevator – Replacement of the elevator
- West Woods Upper Elementary School- Dehumidification improvements
- Noah Wallace Elementary School- Improvements to the air conditioning system
- Irving A. Robbins Middle School- Improvements to the heating and air conditioning systems

2. Road Reconstruction: \$2,000,000

- Repairs and reconstruction of various Town roads and draining systems

3. Ladder 1 Replacement: \$1,500,000

- Replacement of the ladder truck located at Farmington Fire Station, 76 Main Street, Farmington. The current Ladder 1 is a 2001 Pierce.
- There is 1 ladder truck in Town.

Board of Education

The Board of Education account includes a proposed appropriation of \$67,708,605, an increase of 2.90% above the current year budget. Details of the Education budget are included in the budget document provided by the Board of Education.

Expenditures Summary

The total recommended budget for Fiscal Year 2019-2020 is \$111,344,077, an increase of \$5,052,515 or 4.75% above the current budget.

Category	2018-2019	2019-2020	Increase/Decrease	% Change
Board of Ed	\$65,799,897	\$67,708,605	\$1,908,708	2.90%
Town Operations	\$29,573,654	\$30,373,104	\$799,450	2.70%
Debt Service	\$8,399,011	\$9,298,362	\$899,351	10.71%
Capital Outlay	\$2,519,000	\$2,968,000	\$449,000	17.82%
CIP-Parson’s Purchase	-	\$700,000	\$700,000	100.00%
BOE Defined Contribution	-	\$40,000	\$40,000	100.00%
Teacher’s Retirement	-	\$256,006	\$256,006	100.00%
Total	\$106,291,562	\$111,344,077	\$5,052,515	4.75%

GRAND LIST

The Grand List is broken down into three categories: Real Estate, Personal Property, and Motor Vehicles. The Real Estate account shows a 0.22% increase, the Personal Property account shows a 1.93% increase and the Motor Vehicles account shows a 1.05% increase. In summary, the Grand List increased by 0.38%, or \$13,996,861, for a total of \$3,669,373,325.

Category	2018-2019	2019-2020	Increase/Decrease	% Increase/Decrease
Real Estate	\$3,193,799,380	\$3,200,941,250	\$7,141,870	0.22%
Personal Property	\$228,781,599	\$233,199,367	\$4,417,768	1.93%
Motor Vehicles	\$232,795,485	\$235,232,708	\$2,437,223	1.05%
Total	\$3,655,376,464	\$3,699,373,325	\$13,996,861	0.38%

Some areas to note:

- Real Estate grew by 0.22%. While small, growth in this area is indicative of a stable economy in Farmington.
- Personal Property increased by 1.93%. This increase demonstrates the solid business environment in Farmington. Businesses are continuing to invest in Farmington.
- Motor Vehicles increased by 1.05%. Overall, we have seen an increase in the total value of cars in Farmington. This is primarily due to newer model cars on the list

REVENUES

I have broken down revenues into eight categories: Other Property Taxes, Licenses and Permits, Fines and Penalties, Interest, Grants, Service Charges, Other, Westwoods Golf Course.

Revenues	FY 18/19	FY 19/20	\$ Change	% Change
Other Property Taxes	\$1,265,000	\$1,240,000	\$(25,000)	(1.98) %
Licenses and Permits	\$648,000	\$645,000	\$(3,000)	(0.46) %
Fines and Penalties	\$39,000	\$24,000	\$(15,000)	(38.46) %
Interest	\$335,000	\$525,000	\$190,000	56.72%
Grants	\$4,039,095	\$4,822,777	\$783,682	19.40%
Service Charges	\$1,313,790	\$1,380,025	\$66,235	5.04%
Other	\$51,500	\$50,000	\$(1,500)	(2.91) %
Westwoods Contribution	\$335,030	\$335,025	\$(5)	(0.00) %
Fund Balance	-	\$800,000	\$800,000	100.00%
Total	\$8,026,415	\$9,821,827	\$1,795,412	22.37%

In summary, projected non-tax revenues are \$9,821,827 or a 22.37% increase over the current year.

Some areas to note:

- Licenses and Permits and Fines and Penalties are budgeted at slightly lower levels than last year. These figures are based on what we have been collecting over the last three years.
- Interest Income is projected to increase by 56.72% or \$190,000. Interest rates have risen significantly over the past six months.

- State and Federal Grants have been increased by 19.40% overall. In recent years, due to uncertainty with the State budget, we have been conservative with our budgeted grant revenue. We have based next year's projections on what we have actually received and the Governor's proposed budget for FY 2019/2020.
- Service Charges are projected to increase by \$66,235 or 5.04%. A variety of accounts make up this increase.
- The Westwoods Contribution account includes a \$335,025 contribution from the West Woods Golf Course operations to the Operating Budget to help support golf course maintenance expenses.

Proposed Tax and Mill Rate:

The proposed General Fund budget will require a property tax rate of 27.97 mills, an increase of 0.79 mills. In other words, \$100,000 of assessed value equals \$2,797 in taxes. Below is the cost for the average homeowner with a house assessed at **\$226,777**.

Proposed Tax and Mill Rate	FY 18/19	FY 19/20
Tax Levy	\$98,973,147	\$102,241,250
Mill Rate	27.18	27.97
Mill Rate Change	0.51	0.79
% of Change	1.90%	2.90%
Average Residential Assessment	\$226,777	\$226,777
Real Estate Taxes	\$6,163.80	\$6,342.25
Dollar Increase /decrease	(26.66)	178.45
Percent Increase/decrease	-0.43%	2.90%

Sincerely,

Kathleen A. Blonski
Town Manager

Town Council Proposed Budget

Town of Farmington 2019-2020



Budget Actions

- **Operating Budget**
 - Reduced Board of Education budget by \$77,000
 - Added \$61,450 to Town Budget
 - \$15,000 for additional newsletters
 - \$5,000 for a police speed sign
 - \$5,000 in the Highway & Grounds Traffic Control account for bike sharrows
 - \$10,000 for a Council consultant to help with the potential purchase of the Parson's site
 - \$20,000 for a part time communication specialist
 - \$6,450 for an additional Community & Recreation brochure
- **Capital Budget**
 - Reduced General Fund cash appropriation by \$865,000
 - Bonding increased to continue infrastructure improvements at various schools.



Town Expenditures 2019/20

<u>Expenditures</u>	FY 2018/19	FY 2019/20	\$ Change	% Change
Education	\$65,799,897	\$67,708,605	\$1,908,708	2.90%
Town	\$29,573,654	\$30,373,104	\$799,450	2.70%
Debt Service	\$8,399,011	\$9,298,362	\$899,351	10.71%
Capital	\$2,519,000	\$2,968,000	\$449,000	17.82%
CIP-Parson's Purchase	-	\$700,000	\$700,000	100.00%
BOE Defined Contribution	-	\$40,000	\$40,000	100.00%
Teacher's Retirement	-	\$256,006	\$256,006	100.00%
Total	\$106,291,562	\$111,344,077	\$5,052,515	4.75%



Town Expenditure by Operations

General Fund	2018/2019 Revised Budget	2019/2020 TC Proposed	% Increase (Decrease)
General Administration	\$6,687,403	\$ 6,804,997	1.76%
Public Safety	9,859,796	10,068,815	2.12%
Public Works	4,758,129	4,841,086	1.74%
Community and Rec.	838,939	888,871	5.95%
Other	7,429,387	7,769,335	4.58%
TOTAL	\$29,573,654	\$30,373,104	2.70%



Town Expenditure by Category

General Fund	2018/2019 Revised Budget	2019/2020 TM Recommended	\$ Increase (Decrease)	% Increase (Decrease)
Salaries	\$13,410,765	\$13,673,460	\$262,695	1.96%
Benefits	\$6,972,247	\$7,280,490	\$308,243	4.42%
Supplies	\$751,760	\$789,039	\$37,279	4.96%
Equipment	\$440,029	\$448,511	\$8,482	1.93%
Contractual	\$5,982,945	\$6,219,336	\$236,391	3.95%
Utilities	\$2,015,908	\$1,962,268	\$(53,640)	(2.66) %
Total	\$29,573,654	\$30,373,104	\$799,450	2.70%



Town General Fund Appropriation

Town Council
Proposed

<u>FY 2018/19</u>	<u>FY 2019/20</u>	<u>Increase</u>
\$29,573,654	\$30,373,104	\$799,450

2.70% Increase



2019/20 Debt Service

	FY 2018/19	FY 2019/20	\$ Change	% Change
Debt Service	\$8,399,011	\$9,298,362	\$899,351	10.71%



Special Services

- **Refuse Collection**

Current Charge: \$235.00

Proposed Charge: \$235.00

This budget proposes no rate increase.



FY 2019/2020 Capital Projects

- **General Fund: \$2,868,000**
- **GF Fund Balance Appropriation:
\$800,000**
- **Bonding: \$5,490,000**



Capital Projects-General Fund (Cash)

Board of Education:

- \$480,000-Technology Improvements
- \$275,000-School Security
- \$25,000- Structural/Architectural
- \$282,000- Districtwide Mechanical Equipment
- \$90,000- School Code/Safety Compliance
- \$25,000- Cafeteria Equipment
- \$150,000- Classroom Furniture

Town:

- \$25,000- Bridge Repairs
- \$50,000- STP Urban-New Britain Ave.
- \$25,000- Vehicle Replacements
- \$25,000 Rails to Trails
- \$50,000- Environmental Compliance
- \$150,000- School Parking Lot Paving/Upgrades
- \$40,000- Irrigation Improvements
- \$190,000-Dump Truck-Highway
- \$70,000- Road Maintenance Truck-Highway
- \$28,000- Highway Superintendent's Vehicle
- \$45,000- Turnout Gear

- \$68,000- Police Supervisor's SUV
- \$75,000- Police Technology Improvements
- \$35,000- Police Communications Upgrade
- \$185,000- Technology Improvements- Town Hall
- \$150,000- Town Hall Improvements
- \$35,000- Fire Marshal Vehicle
- \$50,000- Fleet Vehicles
- \$25,000- Unionville Museum Bathroom Addition
- \$25,000- Staples House Renovations
- \$75,000- Stone House Renovations
- \$25,000- Youth Center Renovations
- \$55,000- Sprayer- Westwoods Golf Course
- \$40,000- Irrigation Improvements- Westwoods Golf Course

Total: \$2,868,000

Capital Projects- Fund Balance

General Fund- Fund Balance Appropriation

- **Planning Department**
 - \$100,000- Farmington Center Improvements
 - \$700,000- Property Acquisition (Parson's Property)

Total- GF Fund Balance Appropriation : \$800,000



Proposed Bonding

- **Board of Education**
 - \$1,990,000 Infrastructure Improvements at Various Schools
- **Engineering**
 - \$2,000,000 Road Reconstruction
- **Fire Department**
 - \$1,500,000 Ladder 1 Replacement

Total: \$5,490,000



Teacher's Retirement Plan/BOE Defined Contribution

- Funding of the Teacher's Retirement Plan:
\$256,006
- BOE Defined Contribution: \$40,000



Board of Education Expenditure Appropriation 2019/20

	FY 2018/19	FY 2019/20	% Change	\$ Change
Board of Education	\$65,799,897	\$67,708,605	2.90%	\$1,908,708

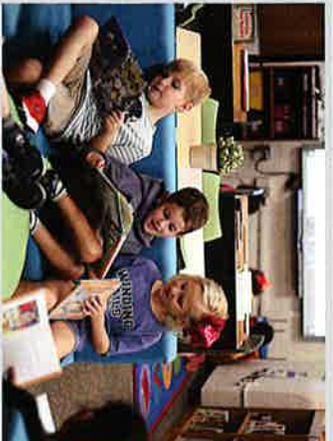




**BOARD OF EDUCATION'S 2019-2020
RECOMMENDED BUDGET**

**FARMINGTON
PUBLIC SCHOOLS**

Pioneers | Scholars | Contributors | Citizens





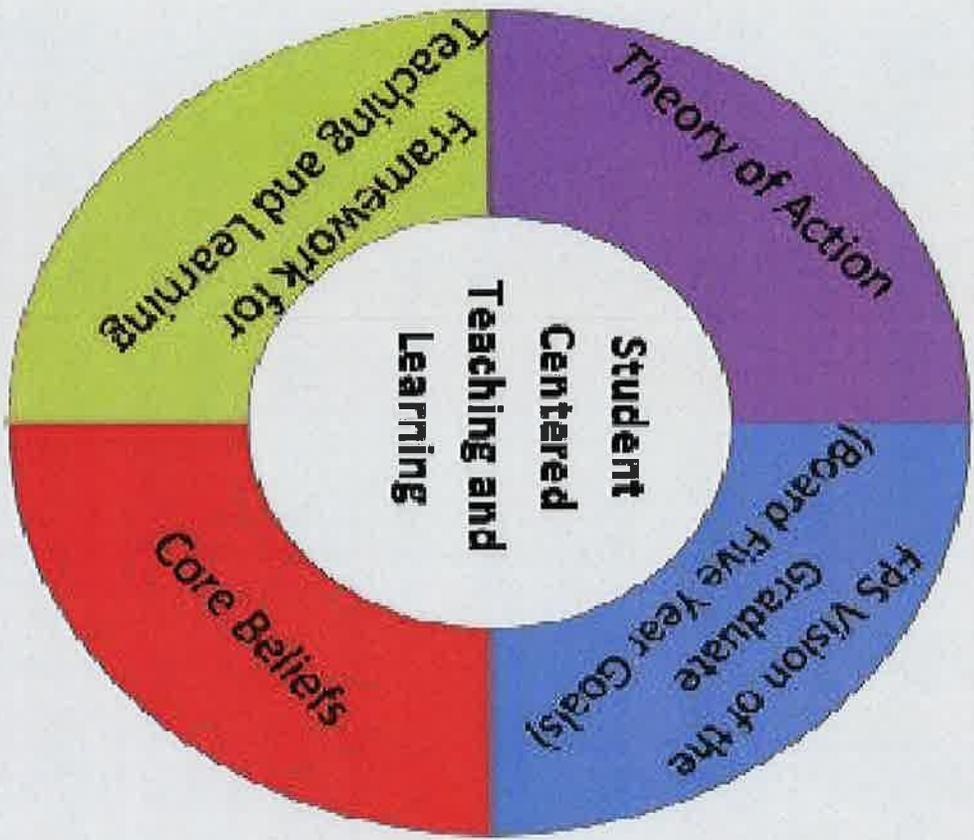
BUDGET PRIORITIES AND GUIDELINES: COMPELLING MISSION STATEMENT

The mission of the Farmington Public Schools is to enable all students to achieve academic and personal excellence, exhibit persistent effort and live as resourceful, inquiring and contributing global citizens.

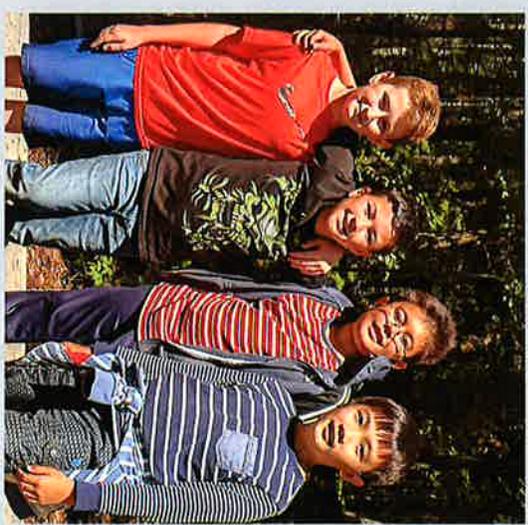




BUDGET PRIORITIES AND GUIDELINES: INNOVATIVE IMPROVEMENT DESIGN



- Vision of the Graduate (The What)
- Core Beliefs (The Why) Framework for Teaching and Learning (The How)
- Theory of Action (The Direction)



FARMINGTON PUBLIC SCHOOLS
“Vision of the FPS Graduate”

Farmington Graduates:
Reaching Global Standards of Achievement,
Leadership, and Citizenship

Farmington Public Schools’ Graduates will acquire an understanding of the essential knowledge and skills in the core academic disciplines and develop the thinking and learning skills necessary to meet the challenges of local, national and global citizenship in a rapidly changing world.

Farmington Public Schools’ Graduate



Critical Thinking and Reasoning:
Students access, interpret, analyze, and evaluate ideas and information, draw evidence-based conclusions, synthesize new learning with prior knowledge and reflect critically on learning.

Collaboration and Communication:
Students participate effectively in a variety of teams, actively listen and respond to the ideas of others, share responsibility for outcomes, articulate ideas clearly in multiple formats and use technology tools to enhance communication.

Problem Solving and Innovation:
Students identify problems, analyze data, ask questions, utilize a variety of resources, think flexibly, make connections and seek practical, innovative and entrepreneurial solutions.

Self-Direction and Resourcefulness:
Students explore interests, take initiative, set learning goals, demonstrate persistent effort, adapt to change with resiliency and exhibit ethical leadership and responsible citizenship.

**Farmington’s Core Academic Content Areas include English/Language Arts, Mathematics, Science, Social Studies, World Language, Health, Physical Education, Wellness and Music, Fine and Applied Arts.*



Critical Thinking and Reasoning



Communication and Collaboration



Problem Solving and Innovation



Self-Direction and Resourcefulness





**FARMINGTON PUBLIC SCHOOLS:
BOARD OF EDUCATION'S 2019-2020
RECOMMENDED BUDGET**

Total Budget Amount:

\$67,708,605

Increase:

\$ 1,908,708

Percent Increase Over

2018-2019 Budget:

2.90%





FARMINGTON PUBLIC SCHOOLS: 2019-2020 BUDGET INCREASE OVERVIEW

Budget Driver	Dollar Increase	Percentage Increase	Explanation
Salaries	\$777,550	1.18%	<ul style="list-style-type: none"> Contractual
Benefits	\$801,804	1.22%	<ul style="list-style-type: none"> Self-Insurance Claim Trend and increased number of retirements
Transportation	\$264,278	0.40%	<ul style="list-style-type: none"> Transportation Contract including GPS, Video Surveillance, and Special Services Transportation
Other	\$94,183	0.10%	<ul style="list-style-type: none"> Other services, supplies, equipment, and fees including increased Special Services contracted services
Total	\$1,908,708	2.90%	





FARMINGTON PUBLIC SCHOOLS: 2019-2020 BOARD OF EDUCATION'S RECOMMENDED BUDGET

Maintains core programming K-12 aligned to Farmington's improvement design and strategic priorities by:

- Advancing academic excellence and equity through innovative programming K-12;
- Supporting students' academic and social emotional development;
- Providing flexible pathways for challenge and support;
- Promoting comprehensive, research-based and highly effective staff and faculty development;
- Increasing safety and security measures in schools and in the area of transportation;
- Containing costs through zero-based budgeting and efficiencies to maintain current programming; and
- Maintaining class size levels in accordance with BoE policy.





FARMINGTON PUBLIC SCHOOLS: LEADING THE WAY



CWRA+

- ✓ P21 National Exemplar District (All Schools) and Project Lead the Way Distinguished School (FHS)
 - ✓ FHS Boys' Basketball Team named 2019 State Champions
 - ✓ Farmington Sophomores outperform the national cohort of Seniors on the College Work Readiness Assessment (CWRA)
 - ✓ National and State Level Rankings—One of the top high schools in Connecticut
 - ✓ Students and faculty continue to be recognized at the state and national levels for their many, varied accomplishments
- ## CWRA+
- ✓ Outstanding Music Program (67 FHS and 72 IAR/WW students Northern Regional Music Festival, 27 students CT All-State Music and 32 students CT Honor Choir)
 - ✓ Other Impressive Recognitions and Accomplishments: 1st Place in Entrepreneurship Challenge, Economics Team earned 1st Place in the annual Harvard Pre-Collegiate Economic Challenge and The Voice, FHS's Student Newspaper, was awarded a Gold Medal for excellence in student media
 - ✓ FHS Theater Productions received 12 HALLO award nominations and won in the category of Best Dynamic Duo in a Play





FARMINGTON PUBLIC SCHOOLS: EXCELLENCE IN FISCAL MANAGEMENT EXPENDITURE RANKINGS

*Exceptional management of taxpayer dollars:

- 158 out of all Connecticut towns in purchased services;
- 160 out of all Connecticut towns in general administration;
- 143 out of all Connecticut towns in school based administration;
- 145 out of all Connecticut towns in Special Education;
- 120 out of all Connecticut towns in employee benefits; and
- 139 out of all Connecticut towns in total transportation.

**Of 169 towns: #1 spending the most and 169 spending the lowest*

Source: Connecticut Public School Expenditures Report





FARMINGTON PUBLIC SCHOOLS: COLLABORATIVE, STRATEGIC AND EFFECTIVE COST CONTAINMENT

- Established a relationship with a local partner for trade-ins and sell-backs of unused or replacement devices and parts. Used credit toward part purchases (overall savings of about \$6,000);
- Re-evaluated the needs for virtualization resulting in the adoption of new services that allowed reallocation of funding by approximately \$25,000 in operating and \$50,000 in CIP;
- Continuous improvement of network topology in collaboration with CEN, leveraging Federal E-rate program resulting in increased network security, increased bandwidth, and added resiliency; and
- Continuous monitoring of energy conservation utility (SYAM) to monitor computer power consumption aided by replacement of inefficient hardware.





FARMINGTON PUBLIC SCHOOLS: COLLABORATIVE, STRATEGIC AND EFFECTIVE COST CONTAINMENT

- An update in security cameras K-12 will result in annual savings to the operating budget next year and in the future;
- FPS was successfully awarded a security grant to support school security improvements for an estimated \$300,644 in grant funding; and
- Adoption of new, versatile, and more cost effective virtual technology that allows access from Chromebooks to the latest software regardless of operating system.





FARMINGTON PUBLIC SCHOOLS: COLLABORATIVE, STRATEGIC AND EFFECTIVE COST CONTAINMENT

- Membership in the Education Resources Collaborative (ERC) has led to savings in district-wide copy equipment lease and On-Call Safety Services;
- New occupational therapy “equipment collaborative” between several school districts is resulting in cost savings;
- New internal* and external lighting projects** will continue to provide savings in electricity over time; and
- Reductions to the budget of over \$500,000 to arrive at the Board of Education’s recommended budget.

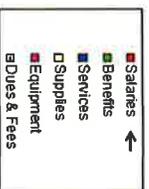
** Partially funded by energy efficiency Eversource/Energize CT grant incentive funds*

***Fully funded by energy efficiency rebate funds from the Joint Town/Board Performance Contract*





SALARIES-100 SERIES



2019-2020 Requested Budget **\$45,299,265**
2018-2019 Approved Budget **\$44,521,715**
Total Increase Requested **\$777,550**
Percentage Increase **1.75%**

- Provides funding for school district employees, including teachers;
- 2019-2020 represents the third and final year of the Teachers' three year agreement; and
- Account reflects the following negotiated increases:

Teachers 1.50% GWI max step only
 + Step increase only for teachers below max step

Administrators 2.00%
 + Step increase

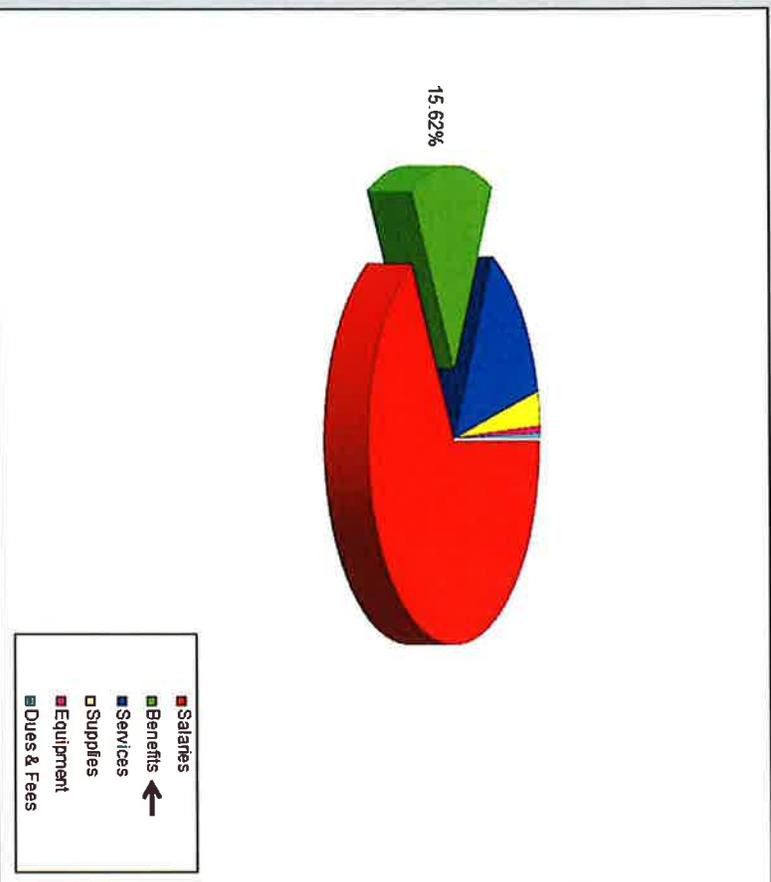
Nurses 1.85%

Classified Staff 2%





BENEFITS-200 SERIES



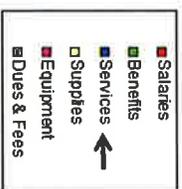
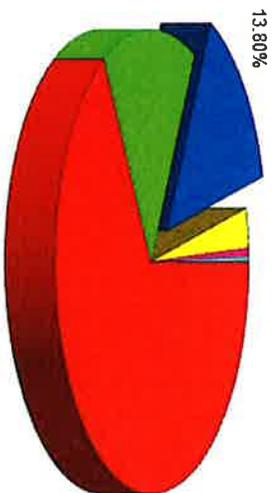
2019-2020 Requested Budget	\$10,575,402
2018-2019 Approved Budget	\$9,773,598
Total Increase Requested	\$801,804
Percentage Increase	8.20%

- In 2019-2020 this account provides 100% of expected paid claims and administration of employee health insurance;
- Farmington’s preventative care measurements show best in class rates across almost all items;
- The Farmington BOE and Town have collaborated on a self-insurance policy that is a model for the state; and
- Life Insurance cost is \$.185/thousand and Long Term Disability cost is \$.29/hundred.





SERVICES-300 SERIES



2019-2020 Requested Budget	\$9,343,859
2018-2019 Approved Budget	\$9,020,087
Total Increase Requested	\$373,772
Percentage Increase	3.59%

- The Board’s management of its public utility needs has created cost containment and/or avoidance;
- The Board has contracted with Connecticut Natural Gas to heat our facilities at the lowest possible cost;
- Account provides for Professional Development Programs to improve teaching and learning; and
- The Board and Town collaborated on a very successful energy service company performance contract which will bring further efficiencies to Board and Town buildings.





FARMINGTON PUBLIC SCHOOLS: FACILITIES AND INFRASTRUCTURE CRITICAL FACILITY NEEDS (SERVICES)

FHS: Critical Facility Issues and Needs

- The FHS Statement of Need is included in the Board of Education's Capital Budget and 2019-2020 budget book as this is a significant and critical facility need in Farmington

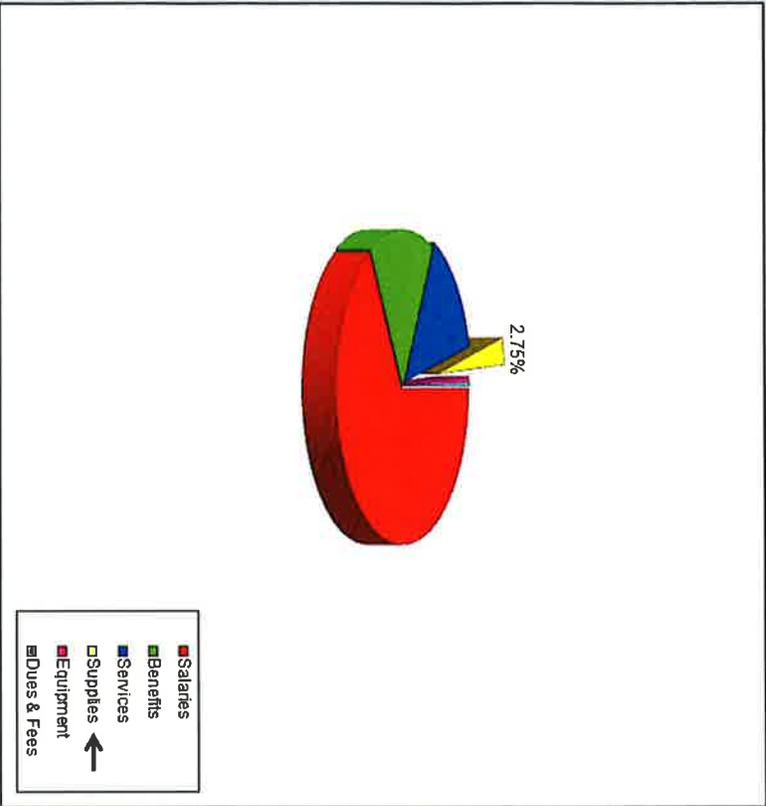
K-8 2018 Facility Assessment

- FPS Facility Assessment is a K-8 facility improvement plan for both short and long term facility improvement planning
- The K-8 Facility Assessment recommendations will continue to impact the annual Capital Improvement Budget and the Major Projects area of the Operating Budget





SUPPLIES-400 SERIES



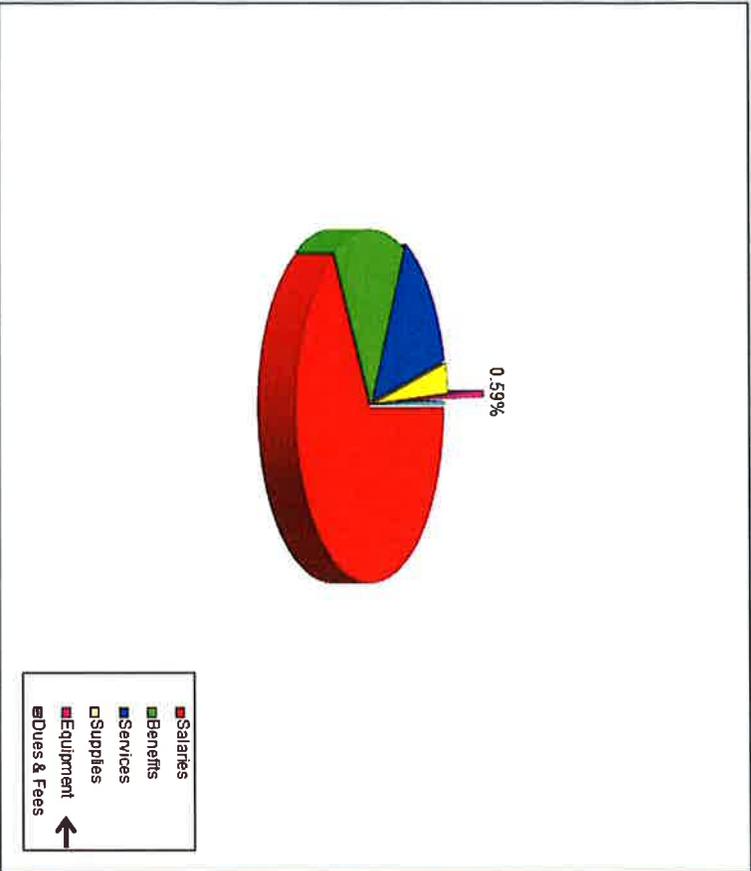
- Account provides for facilities used in swimming and ice hockey competitions;
- Account provides for the purchase of a wide ranging group of items such as instructional, health, custodial, computer, and testing supplies, text and library books, and A-V/Computer materials; and
- As a result of an ERC competitive bid process, significant savings in district copiers will continue into 2019-2020.

2019-2020 Requested Budget	\$1,862,863
2018-2019 Approved Budget	\$1,872,866
Total Increase Requested	\$(10,003)
Percentage Increase	-0.53%





EQUIPMENT -500 SERIES



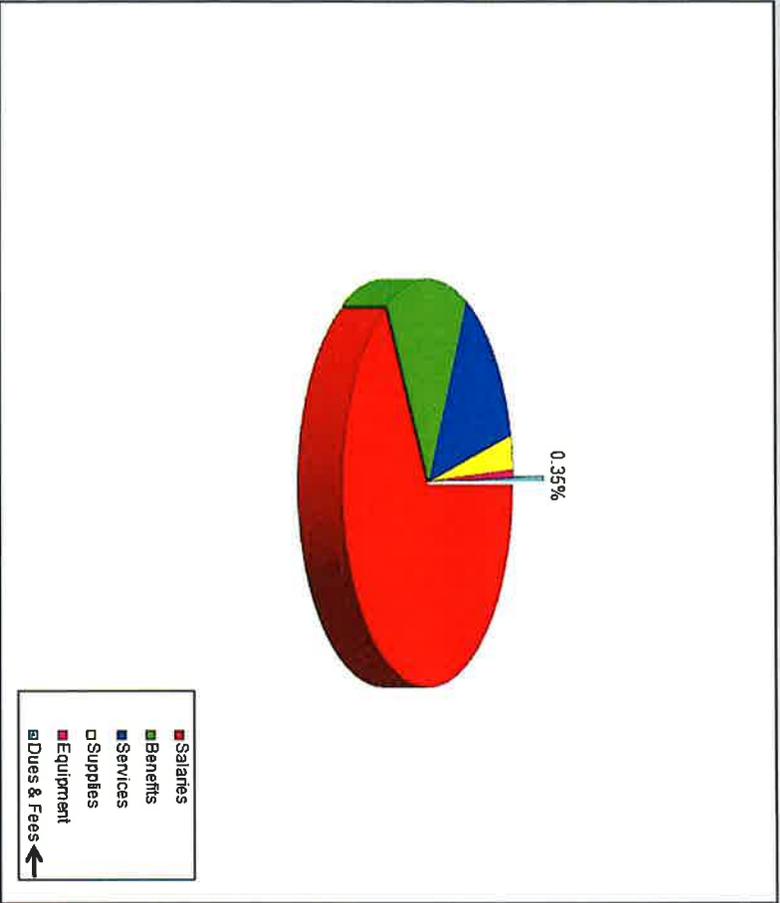
2019-2020 Requested Budget	\$398,550
2018-2019 Approved Budget	\$389,348
Total Increase Requested	\$9,202
Percentage Increase	2.36%

- The district has prioritized all potential technology purchases;
- Having successfully built technology capacity in the classrooms over the past seven (7) years, the district is focused on sustaining technology in the schools;
- Chromebook replacements at grades 5 and 8 continues to phase out our oldest units and prepares for proposed 1:1; and
- Continuous improvement and innovation of classroom technology to support student centered learning.





DUES AND FEES-600 SERIES



2019-2020 Requested Budget	\$2228,665
2018-2019 Approved Budget	\$2222,283
Total Increase Requested	\$6,382
Percentage Increase	2.87%

- Memberships in organizations such as the Connecticut Association of School Business Officials and the Connecticut Association of Public School Superintendents are included here.
- Town of Farmington’s negotiated savings on liability, umbrella and motor vehicle insurance will continue into 2019-2020.





FARMINGTON PUBLIC SCHOOLS: BUDGET SUMMARY 2019-2020

ACCOUNT	2018-2019	2019-2020	Change	Percent
SALARIES	\$44,521,715	\$45,299,265	\$777,550	1.75%
BENEFITS	\$9,773,598	\$10,575,402	\$801,804	8.20%
SERVICES	\$9,020,087	\$9,343,859	\$323,772	3.59%
SUPPLIES	\$1,872,866	\$1,862,863	-\$10,003	-0.53%
EQUIPMENT	\$389,348	\$398,550	\$9,202	2.36%
DUES/FEES	\$222,283	\$228,665	\$6,382	2.87%
TOTALS	\$65,799,897	\$67,708,605	\$1,908,708	2.90%





FARMINGTON PUBLIC SCHOOLS: EXCELLENCE IN FISCAL MANAGEMENT EXPENDITURE RANKINGS

*Exceptional management of taxpayer dollars:

- 158 out of all Connecticut towns in purchased services;
- 160 out of all Connecticut towns in general administration;
- 143 out of all Connecticut towns in school based administration;
- 145 out of all Connecticut towns in Special Education;
- 120 out of all Connecticut towns in employee benefits; and
- 139 out of all Connecticut towns in total transportation.

**Of 169 towns: #1 spending the most and 169 spending the lowest*

Source: Connecticut Public School Expenditures Report





FARMINGTON PUBLIC SCHOOLS: BUDGET TIMELINE

Town Council Public Hearing on the Budget

April 1, 2019 @ 7:00pm

First Annual Town Meeting

April 15 @ 7:00pm

Town-wide Referendum on 2019-2020 Town & School Budgets

April 25

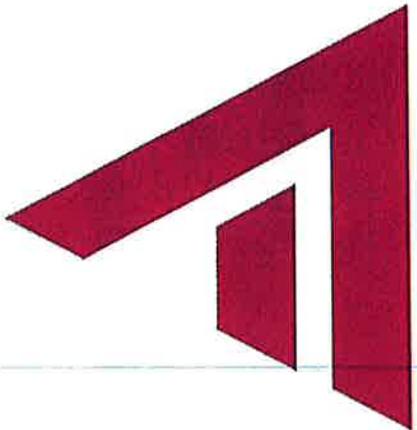
Second Annual Meeting (if needed)

April 29 @ 7:00pm

Second Referendum (if needed)

May 9





FARMINGTON PUBLIC SCHOOLS

Pioneers | Scholars | Contributors | Citizens

2019-2020

Capital Projects

April 1, 2019

***April 1, 2019 UPDATED PRESENTATION REPRESENTING
TOWN COUNCIL RECOMMENDED
CAPITAL IMPROVEMENT BUDGET INFORMATION***

Capital Budget Categories

- ✓ Technology
- ✓ *Security
- ✓ *Structural/Architectural
- ✓ *MEP: Mechanical, Electrical, Plumbing
- ✓ *Code & Safety
- ✓ **Topic Specific Projects
- ✓ Cafeteria Equipment
- ✓ FF & E: Furniture, Fixtures and Equipment
- ✓ Vehicles
- ✓ Telephone

*Including but not limited to K-8 Facilities Review Report Recommendations
**Per State of Connecticut and Town of Farmington policies many Projects will be listed as separate and distinct Capital Projects to qualify for partial reimbursement.



**FARMINGTON
PUBLIC SCHOOLS**

Pioneers | Scholars | Contributors | Citizens

2019-2020 Board Approved Request

January 14, 2019

2019-2020 Capital Projects*:

• Technology: Technology Infrastructure	\$500,000
• Security:	\$275,000
• East Farms Office Relocation	\$835,000
• Structural/Architectural:	\$325,000
• MEP: District-wide Mechanical Equipment	\$602,000
• Code and Safety Compliance:	\$ 90,000
• Cafeteria Equipment:	\$ 25,000
• FF&E: Classroom Furniture	\$150,000
• Vehicles: Student Transport Replacement (out years)	
• IAR Cafeteria Addition/Renovation: IAR (out years)	
• Telephone System Upgrade (out years)	
Total Request:	\$2,802,000*

**Farmington High School's Statement of Needs outlines the urgent facility needs of our high school. Thus, the Statement of Needs is included in the 2019-2020 Capital Budget Request as it represents current and critical facility needs.*



**FARMINGTON
PUBLIC SCHOOLS**

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2019-2020 Updated Request

(After Town Manager's Review)

2019-2020 Capital Projects*:

• Technology: Technology Infrastructure	\$ 500,000
• Security:	\$ 275,000
• East Farms Office Relocation	\$1,670,000
• Structural/Architectural:	\$ 325,000
• MEP: District-wide Mechanical Equipment	\$ 602,000
• Code and Safety Compliance:	\$ 90,000
• Cafeteria Equipment:	\$ 25,000
• FF&E: Classroom Furniture	\$ 150,000
• Vehicles: Student Transport Replacement (out years)	
• IAR Cafeteria Addition/Renovation: IAR (out years)	
• Telephone System Upgrade (out years)	
Total Request:	\$3,637,000*

**Farmington High School's Statement of Needs outlines the urgent facility needs of our high school. Thus, the Statement of Needs is included in the 2019-2020 Capital Budget Request as it represents current and critical facility needs.*



**FARMINGTON
PUBLIC SCHOOLS**

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2019-2020 Updated Request

(After Town Council's Review and Approval)

2019-2020 Capital Projects*:

• Technology: Technology Infrastructure	\$ 480,000
• Security:	\$ 275,000
• East Farms Office Relocation	\$1,670,000
• Structural/Architectural:	\$ 25,000
• MEP: District-wide Mechanical Equipment	\$ 602,000
• Code and Safety Compliance:	\$ 90,000
• Cafeteria Equipment:	\$ 25,000
• FF&E: Classroom Furniture	\$ 150,000
• Vehicles: Student Transport Replacement (out years)	
• IAR Cafeteria Addition/Renovation: IAR (out years)	
• Telephone System Upgrade (out years)	
Total Request:	\$3,317,000*

**Farmington High School's Statement of Needs outlines the urgent facility needs of our high school. Thus, the Statement of Needs is included in the 2019-2020 Capital Budget Request as it represents current and critical facility needs.*



**FARMINGTON
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**Farmington Public Schools
2019-2020 Capital Projects**

**Farmington High School
Statement of Need**



**FARMINGTON
PUBLIC SCHOOLS**

Pioneers | Scholars | Contributors | Citizens

Farmington High School
Board of Education Approved Statement of Need
Date: January 28, 2019

1. Whereas, the Farmington Board of Education has engaged in a comprehensive school feasibility study with TECTON that included multiple observations of existing conditions, age of equipment, facility, review of history of site, building and additions, analysis of energy efficiency and options for improvement, review of existing reports (OCR, NEASC, School Safety), focus groups with faculty, administration and students, assessment of education space needs and conceptual solutions to address needs.
2. Whereas, the FHS NEASC study summary highlights a need to improve travel distances for faculty and staff, improve circuitous and crowded corridors and intersecting/converging students and faculty, create informal collaboration spaces for students, faculty and staff, address building systems for a controllable interior environment and address accessibility to interior and exterior areas.
3. Whereas, several spaces at FHS do not meet ADA requirements as outlined by the OCR report issued in 2013-2014, including but not limited to the auditorium, stage, music instructional spaces, some classrooms, outdated chair lift in the weight room, media center, bathrooms, portions of 2nd and 3rd floors of 1928 building, culinary space, gymnasium and outdoor athletic facilities.



**Farmington High School
Board of Education Approved Statement of Need**

Date: January 28, 2019

4. Whereas, the FHS Safety and Security Study highlights accessibility issues (23 separate entry points to building), sight line issues, public/private use of building , inadequate interior and exterior lighting levels, building orientation difficulty and various issues around the multiple additions.
5. Whereas, FHS has experienced several additions over many years, with an aging 1928 building in need of significant renovation as well as several additions with an inefficient building envelope impacting energy costs and efficiencies (insulation, façade, windows-except for 900 wing) as well as aging mechanical, electrical, plumbing, fire alarm and protection building systems not in code compliance.
6. Whereas, FHS building energy performance is inadequate and in need of a “Green Design” (new or renovated MEP systems could save an average of 35%-45%of annual costs depending upon solution).
7. Whereas, the auditorium (poor acoustics), cafeteria, and library are undersized, impacting high school scheduling, educational programming as well as state and federal requirements on food services.



Farmington High School
Board of Education Approved Statement of Need

Date: January 28, 2019

8. Whereas, the additions have primarily addressed enrollment increases, but have resulted in a very large, inefficient facility footprint impacting not only energy costs, but security, insufficient student classroom space, a need for students to travel outside the building to travel to classes (696 student cross intersection between classes 9 times per day and 1070 feet from one side of the building to another), significant hallway congestion, inadequate use of space (30% unused space), a lack of space for robotics, lack of space for whole school staff professional learning and collaboration as well as constraints on educational programming for students.
9. Whereas, with current and emerging educational requirements and demands on comprehensive high schools, FHS is in need of an efficient, functional, flexible learning facility that meets state and federal requirements and serves the diverse needs of all students.
10. Whereas, the current parking is inadequate and requires expansion to accommodate the school and public use of Farmington High School's building.



**Farmington High School
Board of Education Approved Statement of Need**

Date: January 28, 2019

The Board, therefore, directs administration to begin planning a renovation of appropriate and necessary school space at Farmington High School to accommodate new MEP needs, educational programming needs, Connecticut school safety expectations, NEASC standards and OCR/ADA regulations not currently being addressed in their entirety:

- Maximize square footage for educational programming (see #2, #8, #9)
- Create multiple levels to the building to address inefficient sprawl and “maze” like building to increase classroom space, space for robotics and other current and emerging learning spaces (see #2, #8, #9)
- Address undersized auditorium (acoustic issues), stage cafeteria and media center (see #7)
- Address multiple ADA compliance issues (see #3)
- Address Mechanical, Electrical and Piping (MEP) code compliance issues (see #2, #5, #6)
- Address Security compliance issues (see #4)
- Address overcrowded Town Hall office space as well as off-site Farmington Alternative High School space needs (#8)



**FARMINGTON
PUBLIC SCHOOLS**

Pioneers|Scholars|Contributors|Citizens

Farmington High School
Board of Education Approved Statement of Need
Date: January 28, 2019

It is Hereby Resolved, that the Farmington Board of Education recommends to the Farmington Town Council, as required in Section 53-2 in the Farmington Town Code and the Conn. General Statutes 10-220, that a comprehensive building project (renovate, renovate with additions, renovate as new or new construction) of Farmington High School as noted above and further, that the Farmington Town Council consider this statement of needs as soon as possible.



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Farmington Public Schools 2019-2020 Capital Projects

Farmington High School Statement of Need

Farmington High School

Board of Education Approved Statement of Need

Date: January 28, 2019

MOTION: To perform actions pertaining to the Farmington High School Renovation project in accordance with Chapter 53, "Public Buildings," of the Farmington Town Code.



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**Farmington Public Schools
2019-2020 Capital Projects**

Technology

\$480,000



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Capital Improvement Plan - Technology

Servers (K-8) ²	District	\$40,000.00
Servers (Core) ¹	District	\$50,000.00
Network Equipment ²	District	\$40,000.00
Data Rewire	NWS	\$40,000.00
Data Rewire	UNS	\$55,000.00
Art/Music Lab	FHS	\$70,000.00
Classroom Upgrades	District	\$150,000.00
Art/Library AV	WWS	\$35,000.00
Total		\$480,000.00

¹ - This line has been building each year for a total of \$200,000.00, matched on the Town side for planned upgrade/replacement of Core server infrastructure.

² - This line is drawn from each year for repairs, maintenance, and planned replacements.

Farmington Public Schools 2019-2020 Capital Projects

Security

\$275,000



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Security

Provides funding for the continued phasing and upgrading of security measures within the district including security window film, CCTV monitoring systems, anti-penetration bollards, remote audio/visual access control and items critical to the implementation of Farmington's All Hazards School Security and Safety Plan aligned to the security review recommendations as well as Farmington Police Department's recommendations and the K-8 Facilities Review Report recommendations.

2019-2020:

- *Upgrade Cameras K-12*
- *Install Additional Bollards*
- *Upgrade Public Address Systems K-12*



**Farmington Public Schools
2019-2020 Capital Projects**

**East Farms Elementary School
Office Relocation/Security/ ADA &
Media Center Upgrades**

\$1,670,000*

*Total project cost is estimated to be \$1,769,270, remaining funds were authorized for bonding in FY 2018-19 CIP Budget under Security Vestibules



EF Offices Relocation

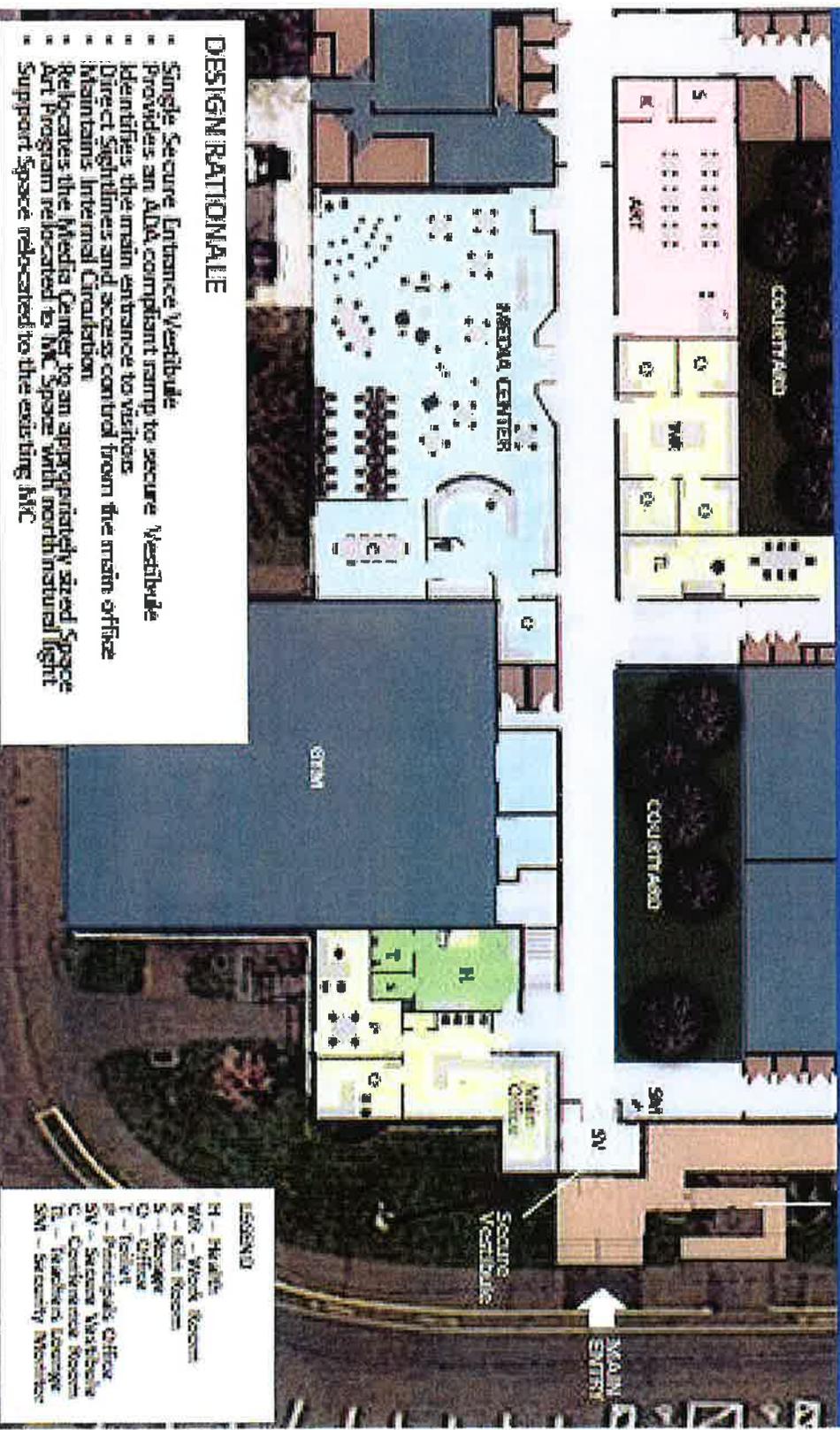
***To relocate the East Farms Main Office suite and Nurse’s Office from the center of the building to the building exterior and to update and improve the media center. This will improve school security, address some ADA compliance issues, and improve the main entrance to the school.**

**School Security Recommendation & K-8 Facilities Review Report
Recommendation (Security)*



East Farms

Concept Design



DESIGN RATIONALE

- Single Secure Entrance Vestibule
- Provides an ADA compliant ramp to secure Vestibule
- Identifies the main entrance to visitors
- Direct Sightlines and access control from the main office
- Maintains Internal Circulation
- Relocates the Media Center to an appropriately sized Space
- Art Program relocated to MC Space with north natural light
- Support Space relocated to the existing MC

Q.A.M

Essexport Public School - East Farms School Safety & Program Improvements

January 14, 2015

**Farmington Public Schools
2019-2020 Capital Projects**

**Structural /Architectural
\$25,000**



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Structural/Architectural

*Current and “Out Years” Examples include:

- NW Exterior Painting and Wood Façade Repair*
- Project Design IAR Cafeteria Addition

**K-8 Facilities Review Report Recommendations*



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**Farmington Public Schools
2019-2020 Capital Projects**

**MEP: District-wide
Mechanical, Electrical
and Plumbing**

\$602,000



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MEEP:

***Current and “Out Years” Examples include:**

- **MEP--UN Elevator replacement* (design 19-20, replacement 20-21)**
 - **IAR Heat/AC RTU replacement (19-20)***
 - **NW Library AC (design 19-20, installation 20-21)***
- **WW Dehumidification project design(19-20)**
- **Funds for deferred maintenance due to the condition of FHS facility (19-20)**

**K-8 Facilities Review Report Recommendation*



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Union School Elevator



**FARMINGTON
PUBLIC SCHOOLS**

Pioneers | Scholars | Contributors | Citizens

IAR Heat/AC RTU



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**Farmington Public Schools
2019-2020 Capital Projects**

**Code and Safety Compliance
\$90,000**



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PUBLIC SCHOOLS**

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Code and Safety Compliance

***Maintaining compliance with Fire and Life Safety codes requires ongoing examination and subsequent replacement and/or modification of life safety equipment and structure. These include fire suppression and alarm systems, emergency lighting, AED's, emergency exiting hardware and upgrades to fire rated enclosures and pathways.**

**K-8 Facilities Review Report Recommendations*

2019-2020:

UN Fire Alarm Panel Upgrade (19-20)
WD Magnetic Timed Locks (19-20)



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**Farmington Public Schools
2019-2020 Capital Projects**

**Cafeteria Equipment
\$25,000**



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Cafeteria Equipment

Replace aging cafeteria equipment throughout the district. Examples include dishwashers, freezers, stoves, etc.



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**Farmington Public Schools
2019-2020 Capital Projects**

**Furniture, Fixtures and
Equipment (FF&E):
Classroom Furniture
\$150,000**



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FF&E: Classroom Furniture

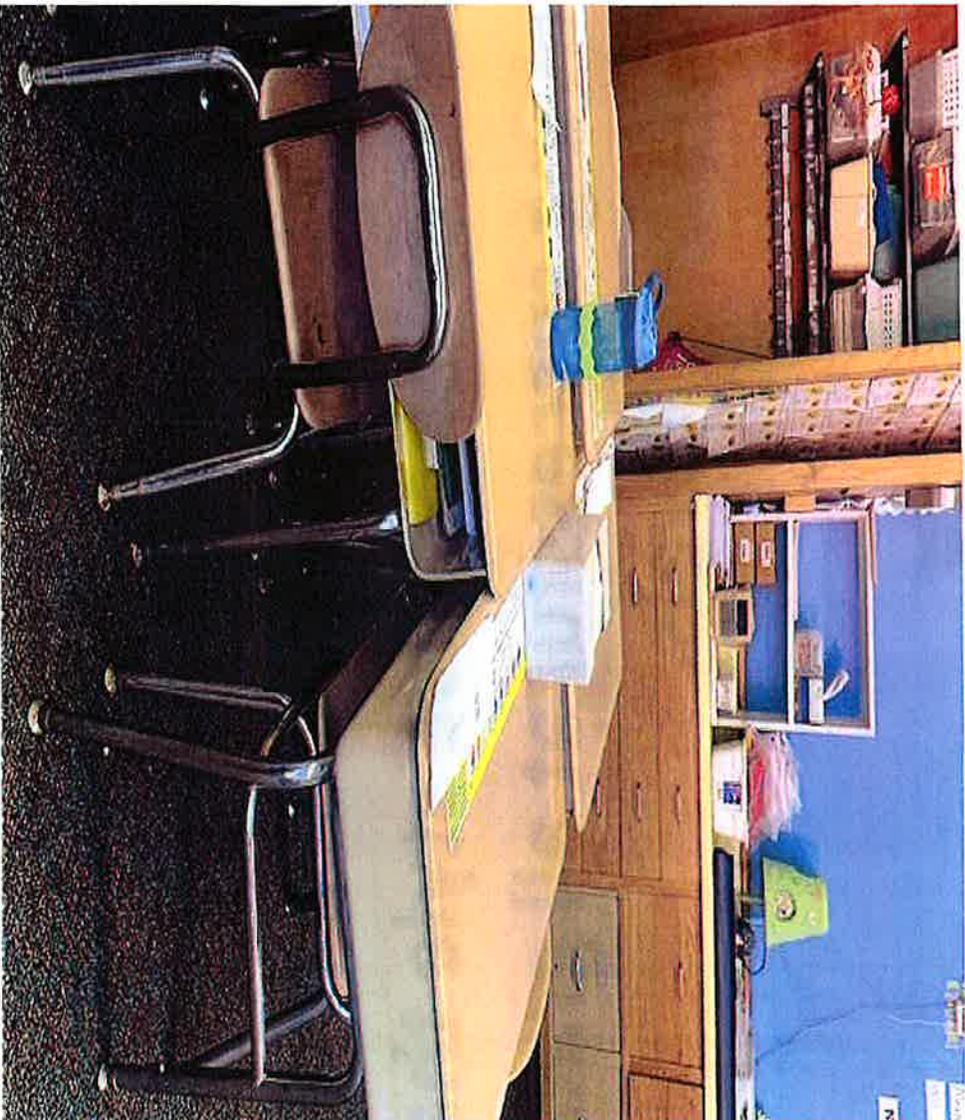
FF&E would be replaced in 1st grade classrooms with a more modern, collaborative style that is proving successful at all grade levels.



**FARMINGTON
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FF&E: Classroom Furniture



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Farmington Public Schools 2019-2020 Capital Projects

Capital Projects:

Examples of Out Year Projects



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Examples of Capital Projects: Out Years*

Transportation: Vehicle Transportation

- *Replace (2) vehicles that are 12+ years old and each have more than 200,000 miles.*

IAR Cafeteria: IAR Cafeteria Addition/Renovation* (target completion: 2022)

- *The IAR Cafeteria is undersized and outdated. This project would add space to accommodate more students thus reducing the number of required lunch waves--which will allow for more student learning time. The project will also renovate the IAR kitchen and food service area allowing for more types of food options to be available.*

Telephone: Upgrade District Telephone System (target completion: 2025)

- *Begin to build capital (2021) for planned upgrade the district's telephone servers.*

**The 2017 K-8 Facility Review report guides "Out Years" Capital Projects.*

***Total project cost will be estimated during 20-21 budget year. Estimates range 1.1-1.3 million, based on escalation from K-8 Facility Review Report Estimate in 2017.*



CAPITAL IMPROVEMENT PROGRAM (Seven Year)
 FOR THE PERIOD
 FY2019-2020-FY2025-2026

FUNDING SOURCE CODE:
 G = GENERAL FUND
 B = BONDING
 O = OTHER FUNDS

	2017-2018		2018-2019		2019-2020		2020-2021		2021-2022		2022-2023		2023-2024		2024-2025		2025-2026		TOTAL
	Form Council Requested	BOE Requested																	
TECHNOLOGY IMP. - SCHOOLS	G	455,000	500,000	475,000	475,000	500,000	480,000	550,000	550,000	550,000	550,000	575,000	575,000	575,000	575,000	575,000	575,000	575,000	6,260,000
ROOF REPLACEMENT-FHS	B		265,975	55,000	209,000	2,025	2,025	2,025	2,025	2,025	2,025	2,025	2,025	2,025	2,025	2,025	2,025	2,025	375,975
Roof replacement High School (O, Q, R, U)	B			55,000	209,000	2,025	2,025	2,025	2,025	2,025	2,025	2,025	2,025	2,025	2,025	2,025	2,025	2,025	418,000
Roof replacement High School	R			2,025	2,025	2,025	2,025	2,025	2,025	2,025	2,025	2,025	2,025	2,025	2,025	2,025	2,025	2,025	4,050
Roof replacement IAR middle school (RS, N, O)	B			550,000	1,502,953														1,883,953
Roof replacement IAR middle school (1359 Sec)	B			550,000	1,502,953														550,000
Roof replacement Union School	B			756,000	482,047														1,218,047
West Woods Chiller	B			220,000	64,000														440,000
West District School Heat Loop Replace	B			64,000	64,000														128,000
Union School Budget Repair/Repairs	B			365,000	365,000														730,000
West District Office Renovation	B			450,000	450,000														900,000
Security Vanities (4 Schools)	B			375,000	375,000														750,000
Union School Wiring Upgrade	B			142,000	142,000														284,000
Mechanical Control Upgrades	B			113,000	113,000														226,000
SCHOOL SECURITY**	G		50,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	750,000
East Farns Office Relocation	B			75,000	75,000														150,000
STRUCTURAL ARCHITECTURAL**	G		400,000	78,000	78,000	78,000	78,000	78,000	78,000	78,000	78,000	78,000	78,000	78,000	78,000	78,000	78,000	78,000	780,000
DW MECHANICAL, ELECTRICAL, PLUMBING**	G		156,000	156,000	156,000	156,000	156,000	156,000	156,000	156,000	156,000	156,000	156,000	156,000	156,000	156,000	156,000	156,000	1,560,000
SCHOOL CODE SAFETY COMPLIANCE**	G		50,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	750,000
CATERERA EQUIPMENT	G		25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	250,000
CC ISSUANCE PURCHASE (FRESH)	G		180,000	204,000	204,000	204,000	204,000	204,000	204,000	204,000	204,000	204,000	204,000	204,000	204,000	204,000	204,000	204,000	1,800,000
NW ADMIN OFFICES RELOCATION	G		205,000	204,000	204,000	204,000	204,000	204,000	204,000	204,000	204,000	204,000	204,000	204,000	204,000	204,000	204,000	204,000	2,050,000
IAR LIBRARY RENOVATION	G		124,000																124,000
IAR CASHIER ADDITION RENOVATION	G																		
IAR Telephone System	B																		
TOTAL EDUCATION		835,000*	2,208,975	4,826,025	4,826,025	4,826,025	4,826,025	4,826,025	4,826,025	4,826,025	4,826,025	4,826,025	4,826,025	4,826,025	4,826,025	4,826,025	4,826,025	4,826,025	34,385,025

* This includes only K-8 Capital Needs. It does not include FHS Capital needs for security, mechanical, electrical, plumbing, structural, architectural, roof, etc., due to current work underway with FHS Ad Hoc Committees.

Grand List 2019/20

	FY 2018/19	FY 2019/20	\$ Change	% Change
Real Estate	\$3,193,799,380	\$3,200,941,250	\$7,141,870	0.22%
Personal Property	\$228,781,599	\$233,199,367	\$4,417,768	1.93%
Motor Vehicles	\$232,795,485	\$235,232,708	\$2,437,223	1.05%
Total	\$3,655,376,464	\$3,669,373,325	\$13,996,861	0.38%



Revenues, Grants, Charges, Other

	FY 2018/19	FY 2019/20 TC	\$ Amount	% Change
Other Property	\$1,265,000	\$1,240,000	\$(25,000)	(1.98)%
Taxes				
Licenses & Permits	\$648,000	\$645,000	\$(3,000)	(0.46)%
Fines & Penalties	\$39,000	\$24,000	\$(15,000)	(38.46)%
Interest	\$335,000	\$525,000	\$190,000	56.72%
Grants	\$4,039,095	\$4,822,777	\$783,682	19.40%
Service Charges	\$1,313,790	\$1,380,025	\$66,235	5.04%
Other	\$51,500	\$50,000	\$(1,500)	(2.91)%
Westwoods Contribution	\$335,030	\$335,025	\$(5)	(0.00)%
Fund Balance	-	\$800,000	\$800,000	100.00%
Total	\$8,026,415	\$9,821,827	\$1,795,412	22.37%



Proposed Tax & Mill Rate 2019/20

	FY 18/19	FY 19/20
Proposed Tax and Mill Rate		
Tax Levy	\$98,973,147	\$102,241,250
Mill Rate	27.18	27.97
Mill Rate Change	0.51	0.78
% of Change	1.90%	2.88%
Average Residential Assessment	\$ 226,777	\$226,777
Real Estate Taxes	\$6,163.80	\$6,342.25
Dollar Increase /decrease	(\$26.66)	\$177.37
Percent Increase/decrease	(.43%)	2.88%



2019 Town of Farmington Upcoming Budget Schedule

<p>April 15 Monday</p>	<p>7 p.m. Annual Town Meeting (Farmington High School Auditorium)</p>
<p>April 25 Thursday</p>	<p>Referendum Vote</p>
<p>April 26 Friday</p>	<p>4 p.m. Special Town Council Meeting (if needed)</p>
<p>April 29 Monday</p>	<p>7 p.m. Second Annual Town Meeting (if needed)</p>
<p>May 9 Thursday</p>	<p>Second Referendum Vote (if needed)</p>
<p>May 28 Tuesday</p>	<p>7 p.m. Town Council Meeting- set tax rate</p>





March 26, 2019

Senator Derek Slap
Legislative Office Building
300 Capitol Avenue, Room 4036
Hartford, CT 06106

Representative Mike Demicco
Legislative Office Building
300 Capitol Avenue, Room 320
Hartford, CT 06106

Senator Gennaro Bizzarro
Legislative Office Building
300 Capitol Avenue, Room 3402
Hartford, CT 06106

Dear Senator Slap, Senator Bizzarro, and Representative Demicco:

The Town of Farmington is **strongly opposed** to the Governor's proposal to require Connecticut municipalities to pay a portion of the normal cost of the Teacher's Retirement Fund, as described in Section 6 of the proposed House Bill No. 7150 "*An Act Implementing the Governor's Budget Recommendations Concerning Education.*"

According to the Governor's proposal, for the fiscal year 2019/2020 the Town of Farmington would be responsible for contributing \$256,006 to the Fund. For the fiscal year 2020/2021, the Town's contribution increases almost 107% to \$528,677. Based on this limited information, we can only assume that the Town of Farmington's contribution will continue to increase exponentially in future years.

According to data from the Department of Revenue Services (DRS), in 2017, the taxpayers of Farmington paid \$86,180,050.00 in income tax to the State of Connecticut. Additionally, Farmington, like all municipalities, continues to collect a variety of license and permit fees on behalf of the State of Connecticut. **The taxpayers of the Town of Farmington already contribute far more than their fair share to support the operations of the State of Connecticut.**

It is inequitable to require further payment in the form of a reimbursement to the Teacher's Retirement. It is also inappropriate for the Towns that pay more than the state determined median teacher salary, effectively penalizing communities for factors that are beyond our control.





Chief among these factors is the inordinate weight that is placed on the "ability to pay" criteria that is associated with the binding arbitration process.

There are certainly structural reforms that need to be considered to ensure the long-term solvency of the pension system. However, simply invoicing municipalities for a benefit that we had no role in negotiating or administering is surely not the way to provide a long term, viable solution.

As our legislators, I urge you to **oppose** the Governor's proposal to require Connecticut municipalities to pay a portion of the Teacher's Retirement Fund.

Sincerely,

Kathleen A. Blonski
Farmington Town Manager



MOTION:

Agenda Item N-1

To approve the attached Town Council's Recommended Budget for the Fiscal Year 2019-2020.

/Attachment

**FY2019/2020
TAX AND BUDGET WORKSHEET
TOWN COUNCIL RECOMMENDED BUDGET
APRIL 1, 2019**

	FY18/19 Adopted Budget	FY19/20 Town Council Recommended Budget	Dollar Change	% Change
<u>EXPENDITURES</u>				
Education	65,799,897	67,708,605	1,908,708	2.90
Town	29,573,654	30,373,104	799,450	2.70
Debt Service	8,399,011	9,298,362	899,351	10.71
Capital Improvements	2,519,000	2,968,000	449,000	17.82
CIP-Parsons Purchase	-	700,000	700,000	100.00
BOE Defined Contribution	-	40,000	40,000	100.00
Teacher's Retirement	-	256,006	256,006	100.00
Total	<u>106,291,562</u>	<u>111,344,077</u>	<u>5,052,515</u>	<u>4.75</u>

GRAND LIST

Real Estate	3,193,799,380	3,200,941,250	7,141,870	0.22
Personal Property	228,781,599	233,199,367	4,417,768	1.93
Motor Vehicles	<u>232,795,485</u>	<u>235,232,708</u>	<u>2,437,223</u>	<u>1.05</u>
Total	<u>3,655,376,464</u>	<u>3,669,373,325</u>	<u>13,996,861</u>	<u>0.38</u>

REVENUES

Other Property Taxes	1,265,000	1,240,000	(25,000)	(1.98)
Licenses and Permits	648,000	645,000	(3,000)	(0.46)
Fines and Penalties	39,000	24,000	(15,000)	(38.46)
Interest	335,000	525,000	190,000	56.72
Grants	4,039,095	4,822,777	783,682	19.40
Service Charges	1,313,790	1,380,025	66,235	5.04
Other	51,500	50,000	(1,500)	(2.91)
Westwoods Contribution	335,030	335,025	(5)	(0.00)
Fund Balance	-	800,000	800,000	100.00
Total	<u>8,026,415</u>	<u>9,821,827</u>	<u>1,795,412</u>	<u>22.37</u>

TAX & MILL RATE

Tax Levy	\$ 98,973,147	\$ 102,241,250
Mill Rate	27.18	27.97
Mill Rate Change	0.51	0.78
% Change	1.90%	2.88%
Avg Residential Assessment	\$ 226,777	\$ 226,777
Real Estate Taxes	\$ 6,164.88	\$ 6,342.25
Dollar Increase	(26.66)	177.37
Percent Increase	-0.43%	2.88%

TOWN OF FARMINGTON, CT
FY2019/2020
TOWN COUNCIL RECOMMENDED BUDGET
GENERAL FUND REVENUE

<u>ACCOUNT DESCRIPTION</u>	<u>2017-2018 ACTUAL</u>	<u>2018-2019 REVISED BUDGET</u>	<u>2018-2019 7 MONTH ACTUAL</u>	<u>2018-2019 ESTIMATED 12 MONTHS</u>	<u>2019-2020 TOWN COUNCIL RECOMMENDED</u>	<u>% CHANGE</u>
PROPERTY TAXES						
CURRENT TAXES	95,029,978	98,265,147	95,426,067	98,439,962	101,522,250	3.31%
DELINQUENT TAXES	204,784	210,000	97,024	184,590	200,000	-4.76%
INTEREST & LIENS	178,838	205,000	97,150	182,655	190,000	-7.32%
SUPPLEMENTAL TAXES	884,523	850,000	601,791	859,867	850,000	0.00%
TOTAL	96,298,123	99,530,147	96,222,033	99,667,074	102,762,250	3.25%
LICENSES AND PERMITS						
DOG LICENSES	4,961	7,000	5,086	8,001	7,000	0.00%
BUILDING PERMITS	900,612	625,000	423,651	670,975	625,000	0.00%
OTHER PERMITS	9,240	16,000	5,660	12,320	13,000	-18.75%
TOTAL	914,813	648,000	434,397	691,296	645,000	-0.46%
FINES AND PENALTIES						
COURT FINES	22,435	37,000	5,365	20,794	22,000	-40.54%
DOG FINES & CHARGES	2,277	2,000	750	1,584	2,000	0.00%
TOTAL	24,712	39,000	6,115	22,378	24,000	-38.46%
INTEREST						
INTEREST EARNINGS	350,743	335,000	367,837	532,423	525,000	56.72%
TOTAL	350,743	335,000	367,837	532,423	525,000	56.72%
STATE AND FEDERAL GRANTS						
PILOT: STATE-OWNED PROPERTY	1,927,869	1,696,525	2,069,061	2,069,061	2,069,061	21.96%
PILOT: COLLEGES & HOSPITALS	13,856	12,193	23,644	23,644	23,644	93.91%
VETERAN'S EXEMPTION	5,204	5,465	5,062	5,062	5,062	-7.37%
ELDERLY TAX FREEZE	897	945	903	903	900	-4.76%
PEQUOT/MOHEGAN FUND GRANT	29,796	-	-	-	-	0.00%
PILOT: TELECOMM EQUIP	86,362	100,915	-	85,000	85,000	-15.77%
REVENUE SHARING-PROJECTS	545,804	545,804	-	545,804	545,804	0.00%
MUNICIPAL STABILIZATION GRANT	824,325	762,501	802,461	802,461	802,461	5.24%
SOCIAL SERVICE GRANTS	3,660	2,000	-	2,000	2,000	0.00%
POLICE GRANTS	74,769	75,000	49,439	74,159	75,000	0.00%
FIRE GRANTS	-	-	-	35,269	47,025	0.00%
TOWN AID ROADS	373,815	186,908	186,898	373,796	373,796	99.99%
SCHOOL BUILDING GRANTS	189,121	-	-	-	-	0.00%
EDUCATION GRANTS	752,106	650,839	476,192	935,262	793,024	21.85%
TOTAL	4,827,584	4,039,095	3,613,660	4,952,421	4,822,777	19.40%
SERVICE CHARGES						
REAL ESTATE CONVEYANCE TAX	469,401	550,000	400,935	630,300	576,000	4.73%
BUSING FEES	5,280	5,800	1,850	4,269	5,000	-13.79%
RENTALS	9,160	7,400	3,330	7,416	7,500	1.35%
TOWER SPACE RENTAL	185,884	175,000	78,745	182,000	183,025	4.59%
HOUSING	50,798	50,590	29,896	50,995	50,500	-0.18%
POLICE SERVICES	227,920	235,000	161,835	259,910	255,000	8.51%
TOWN CLERK FEES	280,829	250,000	156,074	260,250	258,000	3.20%
SEWER INSPECTION FEE	10,929	5,000	-	5,000	5,000	0.00%
ZONING HEARINGS	36,132	22,500	15,996	25,290	30,000	33.33%
ALARM FINES & CONNECTIONS	10,200	12,500	1,850	9,565	10,000	-20.00%
TOTAL	1,286,533	1,313,790	850,510	1,434,995	1,380,025	5.04%

**TOWN OF FARMINGTON, CT
 FY2019/2020
 TOWN COUNCIL RECOMMENDED BUDGET
 GENERAL FUND REVENUE**

<u>ACCOUNT DESCRIPTION</u>	<u>2017-2018 ACTUAL</u>	<u>2018-2019 REVISED BUDGET</u>	<u>2018-2019 7 MONTH ACTUAL</u>	<u>2018-2019 ESTIMATED 12 MONTHS</u>	<u>2019-2020 TOWN COUNCIL RECOMMENDED</u>	<u>% CHANGE</u>
OTHER REVENUES						
OTHER ASSESSMENTS	2,745	1,500	752	752	-	-100.00%
OTHER REVENUES	212,156	50,000	40,918	50,000	50,000	0.00%
TOTAL	<u>214,901</u>	<u>51,500</u>	<u>41,670</u>	<u>50,752</u>	<u>50,000</u>	<u>-2.91%</u>
OTHER FUNDS						
WESTWOODS CONTRIBUTION	325,000	335,030	-	325,000	335,025	0.00%
TOTAL	<u>325,000</u>	<u>335,030</u>	<u>-</u>	<u>325,000</u>	<u>335,025</u>	<u>0.00%</u>
FUND EQUITY						
FUND EQUITY APPROPRIATION	-	-	-	-	800,000	100.00%
TOTAL	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>800,000</u>	<u>100.00%</u>
 TOTAL REVENUES	 <u>\$ 104,242,409</u>	 <u>\$ 106,291,562</u>	 <u>\$ 101,536,222</u>	 <u>\$ 107,676,339</u>	 <u>\$ 111,344,077</u>	 <u>4.75%</u>

TOWN OF FARMINGTON, CT
FY2019/2020
TOWN COUNCIL RECOMMENDED BUDGET
GENERAL FUND APPROPRIATIONS

<u>DEPARTMENT</u>	<u>2017/2018 ACTUAL</u>	<u>2018/2019 REVISED BUDGET</u>	<u>2018/2019 7 MONTH ACTUAL</u>	<u>2018/2019 ESTIMATED 12 MONTHS</u>	<u>2019/2020 MANAGER</u>	<u>2019/2020 TOWN COUNCIL RECOMMENDED</u>	<u>% CHANGE</u>
<u>GENERAL GOVERNMENT</u>							
TOWN MANAGER	525,366	517,602	338,883	554,109	539,079	539,079	4.15%
FINANCE	1,166,598	1,215,893	785,404	1,190,367	1,272,204	1,272,204	4.63%
PROBATE	14,939	15,000	7,643	14,961	15,000	15,000	0.00%
REGISTRARS OF VOTERS	99,764	131,893	92,937	125,625	137,903	137,903	4.56%
TOWN COUNCIL	53,481	67,500	42,827	63,810	57,750	102,750	52.22%
PERSONNEL SERVICES	39,153	443,968	39,648	204,443	250,000	250,000	-43.69%
LEGAL	103,819	185,000	75,986	147,062	185,000	185,000	0.00%
TOWN CLERK	337,186	341,126	205,238	347,588	353,103	353,103	3.51%
ECONOMIC DEVELOPMENT	144,357	135,676	82,876	147,899	146,217	146,217	7.77%
OUTSIDE AGENCIES	2,717,317	2,807,276	2,803,626	2,803,626	2,887,472	2,887,472	2.86%
PLANNING & ZONING	309,128	313,522	205,910	305,478	364,982	364,982	16.41%
PUBLIC BUILDINGS	251,310	195,597	111,319	196,599	200,577	200,577	2.55%
INSURANCE	267,969	317,350	257,965	326,451	350,710	350,710	10.51%
TOTAL-GENERAL GOVT	6,030,387	6,687,403	5,050,261	6,428,018	6,759,997	6,804,997	1.76%
<u>PUBLIC SAFETY</u>							
FIRE MARSHAL	1,057,992	1,101,083	564,001	1,111,386	1,127,556	1,127,556	2.40%
FIRE DEPARTMENT	1,540,658	1,573,069	833,149	1,531,949	1,607,102	1,607,102	2.16%
POLICE	5,935,257	5,936,017	3,724,398	5,970,761	6,021,143	6,026,143	1.52%
COMMUNICATIONS CENTER	1,013,526	1,031,167	683,466	1,044,662	1,075,119	1,075,119	4.26%
EMS SERVICES	22,054	22,847	22,847	22,847	22,890	22,890	0.19%
BUILDING INSPECTOR	195,373	195,613	128,431	203,137	210,005	210,005	7.36%
TOTAL-PUBLIC SAFETY	9,764,860	9,859,796	5,956,290	9,884,742	10,063,815	10,068,815	2.12%
<u>PUBLIC WORKS</u>							
PUBLIC WORKS ADMIN	103,098	105,884	68,697	109,579	110,194	110,194	4.07%
HIGHWAY & GROUNDS	4,122,228	4,146,805	2,275,289	3,994,243	4,192,362	4,197,362	1.22%
ENGINEERING	502,492	505,440	323,844	525,329	533,530	533,530	5.56%
TOTAL-PUBLIC WORKS	4,727,817	4,758,129	2,667,830	4,629,151	4,836,086	4,841,086	1.74%
<u>COMMUNITY & RECREATIONAL SERVICES</u>							
COMMUNITY & RECREATION	833,994	814,574	489,440	823,530	853,941	860,391	5.62%
HOUSING	26,755	24,365	14,185	24,586	28,480	28,480	16.89%
TOTAL-COM & REC SERV	860,749	838,939	503,625	848,116	882,421	888,871	5.95%
<u>OTHER</u>							
BENEFITS	6,929,944	7,429,387	6,759,023	7,398,877	7,759,335	7,759,335	4.44%
OTHER	-	-	-	-	10,000	10,000	100.00%
TOTAL-OTHER	6,929,944	7,429,387	6,759,023	7,398,877	7,769,335	7,769,335	4.58%
TOTAL-TOWN BUDGET	28,313,757	29,573,654	20,937,029	29,188,904	30,311,654	30,373,104	2.70%

TOWN OF FARMINGTON, CT
 FY2019/2020
 TOWN COUNCIL RECOMMENDED BUDGET
 GENERAL FUND APPROPRIATIONS

<u>DEPARTMENT</u>	<u>2017/2018 ACTUAL</u>	<u>2018/2019 REVISED BUDGET</u>	<u>2018/2019 7 MONTH ACTUAL</u>	<u>2018/2019 ESTIMATED 12 MONTHS</u>	<u>2019/2020 MANAGER</u>	<u>2019/2020 TOWN COUNCIL RECOMMENDED</u>	<u>% CHANGE</u>
DEBT SERVICE							
DEBT ADMINISTRATION	6,983,269	8,399,011	5,639,083	8,237,453	9,298,362	9,298,362	10.71%
TOTAL-DEBT SERVICE	6,983,269	8,399,011	5,639,083	8,237,453	9,298,362	9,298,362	10.71%
CAPITAL IMPROVEMENTS							
CAPITAL OUTLAY	2,398,000	2,519,000	2,519,000	2,519,000	3,833,000	2,968,000	17.82%
CAP OUTLAY-PARSONS	-	-	-	-	700,000	700,000	100.00%
TOTAL-CAPITAL IMP	2,398,000	2,519,000	2,519,000	2,519,000	4,533,000	3,668,000	45.61%
EDUCATION							
BOARD OF EDUCATION	64,172,316	65,799,897	28,459,196	65,799,897	67,785,605	67,708,605	2.90%
BOE NON CERTIFIED DC	-	-	-	-	-	40,000	100.00%
TEACHER'S RETIREMENT	-	-	-	-	256,006	256,006	100.00%
TOTAL- EDUCATION	64,172,316	65,799,897	28,459,196	65,799,897	68,041,611	68,004,611	3.35%
GRAND TOTAL	101,867,342	106,291,562	57,554,308	105,745,254	112,184,627	111,344,077	4.75%

**CAPITAL
IMPROVEMENT
PROGRAM**

CAPITAL IMPROVEMENT PROGRAM
FOR THE PERIOD
FY2019/2020 TO FY2025/2026

FUNDING SOURCE CODE:
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F	FUNDED	RECOMMENDED	PROJECTED	TOTAL						
S	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026		

BOARD OF EDUCATION

	G	475,000	480,000	550,000	550,000	550,000	550,000	575,000	575,000	575,000	3,855,000
TECHNOLOGY IMP. - SCHOOLS	G	55,000									-
ROOF REPLACEMENT- HIGH SCHOOL	G	209,000									-
ROOF REPLACE- HIGH SCHOOL (O,Q,R,U)	B	2,025									-
ROOF REPLACEMENT- HIGH SCHOOL	R	1,303,953									-
ROOF REPLACE-IAR MIDDLE SCHOOL	B	482,047									-
ROOF REPLACEMENT-UNION SCHOOL	B	75,000									-
SCHOOL SECURITY	G		275,000	100,000	100,000	100,000	100,000	110,000	110,000	895,000	
EAST FARMS OFFICE RELOCATION	B		1,670,000							1,670,000	
STRUCTURAL/ARCHITECTURAL	G	78,000	25,000	550,000	550,000	650,000	650,000	950,000	950,000	4,625,000	
DISTRICTWIDE MECHANICAL EQUIP	G	136,000	282,000	475,000	550,000	750,000	750,000	750,000	750,000	4,307,000	
DISTRICTWIDE MECHANICAL EQUIP	B		320,000							320,000	
SCHOOL CODE/SAFETY COMPLIANCE	G	75,000	90,000	90,000	100,000	250,000	250,000	250,000	250,000	1,380,000	
CAFETERIA EQUIPMENT	G		25,000		25,000			25,000		100,000	
CLASSROOM FURNITURE	G		150,000	150,000	160,000	160,000	160,000	160,000	160,000	1,100,000	
STUDENT TRANSPORTATION VEHICLES	G				95,000				100,000	195,000	
IAR CAFETERIA ADDITION/RENOVATION	B				1,200,000					1,200,000	
TELEPHONE SYSTEM	G				25,000		25,000			75,000	
WEST WOODS SCHOOL CHILLER REPLACE	B	220,000								-	
WEST DISTRICT SCH HEAT LOOP REPLACE	B	64,000								-	
UNION SCHOOL FAÇADE REPAIR/REPLACE	B	365,000								-	
NOAH WALLACE OFFICE RELOCATION	B	204,000								-	
WEST DISTRICT OFFICE RELOCATION	B	450,000								-	
SECURITY VESTIBULES (4 SCHOOLS)	B	375,000								-	
MECHANICAL CONTROL UPGRADES	B	115,000								-	
UNION SCHOOL WRINING UPGRADE	B	142,000								-	
TOTAL-EDUCATION		4,826,025	3,317,000	1,915,000	3,355,000	2,485,000	2,835,000	2,895,000	2,920,000	19,722,000	

CAPITAL IMPROVEMENT PROGRAM
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ENGINEERING

F	FUNDED	RECOMMENDED	PROJECTED	TOTAL						
S	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026		
B		2,000,000		2,000,000		2,000,000		2,000,000		8,000,000
G			25,000	25,000	25,000	25,000	25,000	25,000		150,000
G		25,000	50,000	50,000	50,000	50,000	50,000	50,000		325,000
G			50,000	50,000						100,000
G	200,000	50,000	50,000	40,000						100,000
G		25,000		25,000						40,000
G		25,000	75,000	125,000	125,000	125,000	125,000	125,000		725,000
G	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000		350,000
G			400,000	400,000	500,000	500,000	400,000			2,200,000
G			25,000	25,000	25,000	50,000	50,000	50,000		225,000
G			25,000	25,000	25,000	100,000	100,000	100,000		375,000
G		150,000	200,000	200,000	200,000	200,000	200,000	200,000		1,350,000
	250,000	2,325,000	950,000	2,990,000	1,025,000	3,100,000	1,000,000	2,625,000		14,015,000

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PLANNING DEPARTMENT

	F	F	R	P	P	P	P	P	P	T
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	TOTAL	
FARMINGTON CENTER IMPROVEMENTS	F	100,000							100,000	
FARMINGTON CENTER IMPROVEMENTS	O		100,000	100,000	100,000	100,000	100,000	100,000	600,000	
TINTY BARN IMPROVEMENTS	G			50,000					50,000	
PROPERTY ACQUISITION	G							400,000	400,000	
PROPERTY ACQUISITION	F	700,000							700,000	
TOTAL-PLANNING		-	800,000	100,000	150,000	100,000	100,000	500,000	1,850,000	

FIRE DEPARTMENT

TURNOUT GEAR	G	25,000	45,000	45,000	45,000	45,000	45,000	45,000	315,000
SCBA CYLINDER REPLACEMENTS	G	160,000							160,000
HOSE	G	25,000		25,000					50,000
COMMUNICATIONS UPGRADES	G			30,000		30,000			60,000
LADDER 1 REPLACEMENT	B		1,500,000						1,500,000
ENGINE 2 REPLACEMENT	B	650,000							650,000
ENGINE 5 REPLACEMENT	B			750,000					750,000
ENGINE 8 REPLACEMENT	B			750,000					750,000
ENGINE 9 REPLACEMENT	B				750,000				750,000
RESCUE 15 REPLACEMENT	B					700,000			700,000
MEDIC 7 REPLACEMENT	G			95,000					95,000
MEDIC 11 REPLACEMENT	G	90,000							90,000
MEDIC 12 REPLACEMENT	G				110,000				110,000
MEDIC 16 REPLACEMENT	G					40,000			40,000
UTILITY VEHICLE	G					70,000			70,000
FIRE SAFETY TRAILER	G							30,000	30,000
LIVE FIRE TRAINING FACILITY	B			3,500,000					3,500,000
FIRE STATION RENOVATIONS	B			4,445,000					4,445,000
TOTAL-FIRE		950,000	1,545,000	4,445,000	5,185,000	3,055,000	75,000	155,000	14,505,000

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POLICE DEPARTMENT

	FUNDING SOURCE	FUNDYR	FUNDED	RECOMMENDED	PROJECTED	TOTAL						
			2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026		
SUPERVISOR'S SUV	G			68,000		50,000		50,000		50,000		218,000
TECHNOLOGY IMPS - POLICE	G		50,000	75,000	100,000	100,000	135,000	50,000	50,000	50,000		560,000
AUTOMATED FINGERPRINT MACHINES	G				35,000							35,000
AUTOMATED FINGERPRINT MACHINES	R		34,772									34,772
COMMUNICATIONS UPGRADE	G		445,000	35,000	125,000	125,000	30,000	30,000				285,000
DISPATCH CONSOLE STATIONS	G				30,000	30,000						90,000
BUILDING IMPROVEMENTS	G				200,000							200,000
BUILDING IMPROVEMENTS	R		32,448									32,448
GENERATOR REPLACEMENT	G											125,000
HVAC IMPROVEMENTS	G											125,000
FAÇADE & GUTTERS	G						100,000					100,000
ROOF REPLACEMENT-POLICE FACILITY	G						350,000					350,000
TOTAL-POLICE			562,220	178,000	490,000	305,000	615,000	100,000	50,000	350,000		2,088,000

TOWN MANAGER

TECHNOLOGY IMPS - TOWN	G		160,000	185,000	160,000	90,000	115,000	115,000	75,000	140,000		880,000
TOWN HALL IMPROVEMENTS	G			150,000	100,000	250,000	300,000	275,000	150,000	150,000		1,375,000
REVALUATION	G					250,000	250,000					500,000
FIRE MARSHAL VEHICLE	G			35,000								35,000
FLEET VEHICLES	G			50,000	50,000	25,000		25,000				125,000
UNIONVILLE MUSEUM BATHROOM ADDITION	G			25,000	30,000	30,000	30,000	30,000	30,000			150,000
LAND RECORDS RE-INDEXING	G		160,000	445,000	340,000	645,000	695,000	445,000	255,000	315,000		3,140,000
TOTAL-TOWN MANAGER			160,000	445,000	340,000	645,000	695,000	445,000	255,000	315,000		3,140,000

CAPITAL IMPROVEMENT PROGRAM
FOR THE PERIOD
FY2019/2020 TO FY2025/2026

FUNDING SOURCE CODE:
G = GENERAL FUND
B = BONDING
O = OTHER FUNDS
F=GF FUND BALANCE APPROPRIATION
R= REAPPROPRIATION

	F FUND S 2018-2019	RECOMMENDED 2019-2020	PROJECTED 2020-2021	PROJECTED 2021-2022	PROJECTED 2022-2023	PROJECTED 2023-2024	PROJECTED 2024-2025	PROJECTED 2025-2026	TOTAL
STAPLES HOUSE RENOVATIONS	G	25,000							125,000
DIAL-A-RIDE BUS	G		42,000						97,000
SPRAYGROUND WATER PARK	G			55,000					200,000
SENIOR CENTER EXERCISE EQUIP	G			25,000					50,000
SENIOR CENTER CAPITAL PROJECTS	G		25,000						25,000
SENIOR CENTER ROOF REPLACEMENT	G			350,000					350,000
SENIOR CENTER FACADE & GUTTERS	G			100,000					100,000
SENIOR CENTER WINDOW REPLACEMENT	G								350,000
SENIOR CENTER HVAC	G								125,000
STONE HOUSE RENOVATIONS	G	75,000	200,000						675,000
YOUTH CENTER RENOVATIONS	G	25,000	100,000						225,000
RECREATION FACILITIES IMPROVEMENTS	G								35,000
HOUSING LAND BANK	G			25,000					25,000
TOTAL-COMMUNITY & RECREATION	G	-	125,000	367,000	1,000,000	-	75,000	450,000	2,432,000

WESTWOODS GOLF COURSE

SPRAYER	G		55,000						55,000
ROUGH MOWER	G	65,000							135,000
FAIRWAY MOWER	G								75,000
MAINTENANCE TRUCK	G			40,000					40,000
UTILITY VEHICLE	G			16,000					16,000
TRACTOR & ACCESSORIES	G								80,000
IRRIGATION IMPROVEMENTS	G		40,000						80,000
MAINTENANCE BLDG IMPROVEMENTS	G			40,000					40,000
PARKING LOT IMPROVEMENTS	G								250,000
CLUBHOUSE IMPROVEMENTS	G								250,000
TOTAL-GOLF COURSE	G	65,000	95,000	56,000	40,000	105,000	55,000	325,000	80,000
GRAND TOTAL		7,223,245	9,158,000	10,148,000	14,450,000	9,679,000	7,192,000	6,380,000	7,935,000
									64,942,000

CAPITAL IMPROVEMENT PROGRAM
FOR THE PERIOD
FY2019/2020 TO FY2025/2026

FUNDING SOURCE CODE:
G = GENERAL FUND
B = BONDING
O = OTHER FUNDS
F=GF FUND BALANCE APPROPRIATION
R= REAPPROPRIATION

FUNDING TOTALS

FUNDING SOURCE	F FUND 2018-2019	RECOMMENDED 2019-2020	PROJECTED 2020-2021	PROJECTED 2021-2022	PROJECTED 2022-2023	PROJECTED 2023-2024	PROJECTED 2024-2025	PROJECTED 2025-2026	TOTAL	
GENERAL FUND	G	2,519,000	2,868,000	5,798,000	6,150,000	6,679,000	5,092,000	5,280,000	5,835,000	37,702,000
BONDED	B	4,580,000	5,490,000	4,250,000	8,200,000	2,900,000	2,000,000	1,000,000	2,000,000	25,840,000
GF FUND BALANCE APPROPRIATION	F	-	800,000	-	-	-	-	-	-	800,000
OTHER FUNDS	O	-	-	100,000	100,000	100,000	100,000	100,000	100,000	600,000
REAPPROPRIATION	R	124,245	-	-	-	-	-	-	-	-
TOTAL		7,223,245	9,158,000	10,148,000	14,450,000	9,679,000	7,192,000	6,380,000	7,935,000	64,942,000

OTHER FUNDS

**TOWN OF FARMINGTON, CT
FY2019-2020 BUDGET
WASTE COLLECTION FUND**

	<u>2017-2018 ACTUAL</u>	<u>2018-2019 REVISED BUDGET</u>	<u>2018-2019 7 MONTH ACTUAL</u>	<u>2018-2019 ESTIMATED 12 MONTHS</u>	<u>2019-2020 MANAGER</u>	<u>2019-2020 TOWN COUNCIL RECOMMENDED</u>
REVENUES						
WASTE COLLECTION FEES	1,657,698	1,615,847	1,612,204	1,662,498	1,658,141	1,658,141
PRIOR YEAR COLLECTIONS	10,178	10,000	4,677	7,277	7,500	7,500
DELINQUENT FEES & INT	13,769	5,000	8,515	12,737	13,000	13,000
INTEREST	2,607	3,000	1,842	3,118	3,300	3,300
OTHER REVENUES	73,178	2,000	300	1,700	2,000	2,000
TOTAL REVENUES	1,757,429	1,635,847	1,627,539	1,687,330	1,683,941	1,683,941

	<u>2017-2018 ACTUAL</u>	<u>2018-2019 REVISED BUDGET</u>	<u>2018-2019 7 MONTH ACTUAL</u>	<u>2018-2019 ESTIMATED 12 MONTHS</u>	<u>2019-2020 MANAGER</u>	<u>2019-2020 TOWN COUNCIL RECOMMENDED</u>
APPROPRIATIONS						
LANDFILL	28,787	28,355	10,591	30,005	31,560	31,560
COLLECTION & DISPOSAL	1,441,826	1,582,217	813,310	1,542,422	1,619,331	1,619,331
HAZARDOUS WASTE	29,176	25,275	8,095	31,528	33,050	33,050
TOTAL APPROPRIATIONS	1,499,789	1,635,847	831,996	1,603,955	1,683,941	1,683,941

**TOWN OF FARMINGTON, CT
FY2019-2020 BUDGET
RECREATION FUND**

RECREATION PROGRAMS	2017-2018 <u>ACTUAL</u>	2018-2019 <u>REVISED BUDGET</u>	2018-2019 <u>7 MONTHS ACTUAL</u>	2018-2019 <u>ESTIMATED 12 MONTHS</u>	2019-2020 <u>MANAGER</u>	2019-2020 <u>TOWN COUNCIL RECOMMENDED</u>
REVENUES						
SPORTS & PHYSICAL FITNESS	568,375	473,898	267,293	484,184	453,193	453,193
CULTURAL & CREATIVE	17,209	15,000	17,874	19,518	18,000	18,000
BUS TRIPS	6,735	6,400	2,019	6,513	6,400	6,400
RECREATION CAMPS	107,333	73,700	43,104	89,386	90,000	90,000
SENIOR TRIPS & PROGRAMS	29,092	26,300	18,517	26,045	27,000	27,000
OTHER REVENUE	(1,821)	1,700	(613)	1,100	1,700	1,700
INTEREST	627	500	279	689	650	650
TOTAL REVENUES	727,549	597,498	348,473	627,435	596,943	596,943

APPROPRIATIONS	2017-2018 <u>ACTUAL</u>	2018-2019 <u>REVISED BUDGET</u>	2018-2019 <u>7 MONTHS ACTUAL</u>	2018-2019 <u>ESTIMATED 12 MONTHS</u>	2019-2020 <u>MANAGER</u>	2019-2020 <u>TOWN COUNCIL RECOMMENDED</u>
SPORTS & PHYSICAL FITNESS	367,218	330,951	213,270	323,737	311,215	311,215
CULTURAL & CREATIVE	12,480	12,800	10,760	15,972	12,228	12,228
SOCIAL PROGRAMS	3,253	2,200	-	1,992	2,200	2,200
BUS TRIPS	5,552	6,800	4,184	6,445	6,000	6,000
SPECIAL NEEDS	327	4,800	650	977	4,800	4,800
RECREATION CAMPS	82,915	69,810	65,706	88,135	85,295	85,295
RECREATIONAL SERVICES	144,055	143,137	82,032	144,750	148,205	148,205
SENIOR TRIPS & PROGRAMS	25,140	27,000	14,624	27,171	27,000	27,000
TOTAL APPROPRIATIONS	640,940	597,498	391,226	609,179	596,943	596,943

**TOWN OF FARMINGTON, CT
FY2019-2020 BUDGET
GOLF COURSE FUND**

	<u>2017-2018 ACTUAL</u>	<u>2018-2019 REVISED BUDGET</u>	<u>2018-2019 7 MONTH ACTUAL</u>	<u>2018-2019 ESTIMATED 12 MONTHS</u>	<u>2019-2020 MANAGER</u>	<u>2019-2020 TOWN COUNCIL RECOMMENDED</u>
REVENUES						
GREENS FEES	331,267	314,000	154,152	299,158	312,000	312,000
SEASON TICKETS	105,910	104,500	7,788	105,675	104,675	104,675
GOLF CART RENTALS	111,643	106,000	58,044	96,722	105,000	105,000
DRIVING RANGE	49,617	45,325	19,018	44,141	47,500	47,500
OTHER	2,212	7,000	(2,524)	-	2,500	2,500
LEASE PAYMENT	2,566	4,000	1,188	2,243	2,700	2,700
INTEREST	420	400	289	459	500	500
TOTAL REVENUES	\$ 603,634	\$ 581,225	\$ 237,955	\$ 548,398	\$ 574,875	\$ 574,875

	<u>2017-2018 ACTUAL</u>	<u>2018-2019 REVISED BUDGET</u>	<u>2018-2019 7 MONTH ACTUAL</u>	<u>2018-2019 ESTIMATED 12 MONTHS</u>	<u>2019-2020 MANAGER</u>	<u>2019-2020 TOWN COUNCIL RECOMMENDED</u>
APPROPRIATIONS						
CLUBHOUSE	500,769	521,615	104,748	494,406	517,582	517,582
RESTAURANT	1,298	2,500	664	1,755	2,500	2,500
DRIVING RANGE	7,129	9,000	3,260	7,597	7,800	7,800
GOLF CART RENTALS	45,362	48,110	25,639	44,640	46,993	46,993
TOTAL APPROPRIATIONS	554,559	581,225	134,310	548,398	574,875	574,875

MOTION:

Agenda Item N-2

That the attached resolutions, Items 1 through 9, be forwarded to the Annual Town Meeting with a recommendation that they be approved.

RESOLUTIONS FOR TOWN COUNCIL
(Annual Town Meeting)

Item 1.

RESOLVED, that the Annual Town Meeting to be held on Monday, April 15, 2019 consider and act upon the following resolution which the Town Council recommends be approved:

RESOLVED, that the Town Report for the fiscal year ending June 30, 2018 be approved.

* * * * *

Item 2.

RESOLVED, that the Annual Town Meeting to be held on Monday, April 15, 2019 consider and act upon the following resolution which the Town Council recommends be approved:

RESOLVED, that the budget recommended by the Town Council for the fiscal year commencing July 1, 2019 be approved.

* * * * *

Item 3.

RESOLVED, that the budget recommended by the Town Council for the fiscal year commencing July 1, 2019, as submitted to the Annual Town Meeting or as modified thereby, shall be effective unless rejected by vote on voting machines of the persons qualified to vote in town meetings on Thursday, April 25, 2019 between the hours of 6:00 a.m. and 8:00 p.m. Electors shall vote at their regularly assigned polling places, as follows: Electors residing in the First Voting District and assigned to polling places 1-1, 1-2, 1-3, and 1-4 shall vote at Irving A. Robbins Middle School, 20 Wolf Pit Road, Farmington, Connecticut; and those assigned to polling place 1-5 shall vote at West Woods Upper Elementary School, 50 Judson Lane, Farmington, Connecticut. Electors residing in the Second Voting District and assigned to polling place 2-6 shall vote at the Community & Senior Center, 321 New Britain Avenue, Unionville, Connecticut; and those assigned to polling place 2-7 shall vote at the Municipal Complex, Monteith Drive, Farmington, Connecticut. Voters qualified to vote at town meeting who are not electors shall vote at their respective polling place at Irving A. Robbins Middle School, West Woods Upper Elementary School, the Community & Senior Center or the Municipal Complex. Absentee ballots will be available from the Town Clerk's office.

FURTHER RESOLVED, that the resolution regarding the budget for the fiscal year commencing July 1, 2019 shall be placed upon the ballots under the following heading:

1. "SHALL THE BUDGET FOR THE TOWN OF FARMINGTON PRESENTED BY THE TOWN COUNCIL AND RECOMMENDED BY THE ANNUAL TOWN MEETING FOR FISCAL YEAR 2019-2020 BE APPROVED?"

YES

NO”

FURTHER RESOLVED, that the Town Clerk is authorized, in such official’s discretion, to prepare a concise explanatory text regarding said resolution and the Town Manager is authorized, in such official’s discretion, to prepare additional explanatory materials regarding said resolution, such text and explanatory material to be subject to the approval of the Town Attorney and to be prepared and distributed in accordance with Section 9-369b of the General Statutes of Connecticut, Revision of 1958, as amended, including, as applicable, publication in the Town Letter.

* * * * *

Item 4.

RESOLVED, that, if the recommended budget for the fiscal year commencing July 1, 2019 is rejected at the referendum to be held April 25, 2019, a Second Town Meeting shall be held on Monday, April 29, 2019 at 7:00 p.m. in the Farmington High School Auditorium, 10 Monteith Drive in Farmington to consider and act upon a second recommended budget to be submitted to such Second Town Meeting by the Town Council in accordance with Section 9-4 of the Town Charter.

FURTHER RESOLVED that, if the recommended budget for the fiscal year commencing July 1, 2019 is rejected at the referendum to be held April 25, 2019, such second budget recommended by the Town Council for the fiscal year commencing July 1, 2019, as submitted to the April 29, 2019 Second Town Meeting or as modified thereby, shall be effective unless rejected by vote on voting machines of the persons qualified to vote in town meetings on Thursday, May 9, 2019 between the hours of 6:00 a.m. and 8:00 p.m. Electors shall vote at their regularly assigned polling places, as follows: Electors residing in the First Voting District and assigned to polling places 1-1, 1-2, 1-3, and 1-4 shall vote at Irving A. Robbins Middle School, 20 Wolf Pit Road, Farmington, Connecticut; and those assigned to polling place 1-5 shall vote at West Woods Upper Elementary School, 50 Judson Lane, Farmington, Connecticut. Electors residing in the Second Voting District and assigned to polling place 2-6 shall vote at the Community & Senior Center, 321 New Britain Avenue, Unionville, Connecticut; and those assigned to polling place 2-7 shall vote at the Municipal Complex, Monteith Drive, Farmington, Connecticut. Voters qualified to vote at town meeting who are not electors shall vote at their respective polling place at Irving A. Robbins Middle School, West Woods Upper Elementary School, the Community & Senior Center or the Municipal Complex. Absentee ballots will be available from the Town Clerk’s office.

FURTHER RESOLVED, that the resolution regarding the budget for the fiscal year commencing July 1, 2019 shall be placed upon the ballots under the following heading:

1. “SHALL THE BUDGET FOR THE TOWN OF FARMINGTON PRESENTED BY THE TOWN COUNCIL AND RECOMMENDED BY THE APRIL 29, 2019 SECOND TOWN MEETING FOR FISCAL YEAR 2019-2020 BE APPROVED?

YES

NO”

FURTHER RESOLVED, that, if the recommended budget for the fiscal year commencing July 1, 2019, is rejected at the referendum to be held April 25, 2019, due and proper notice of the Second Town Meeting to be held April 29, 2019 and the Referendum to be held May 9, 2019 be given in such form as is to be prepared by the Town Clerk.

FURTHER RESOLVED, that, if the recommended budget for the fiscal year commencing July 1, 2019, is rejected at the referendum to be held April 25, 2019, the Town Clerk, in such official's discretion, is authorized to prepare a concise explanatory text regarding said resolution to be submitted to referendum vote on May 9, 2019 and the Town Manager, in such official's discretion, is authorized to prepare additional explanatory materials regarding said resolution, such text and explanatory material to be subject to the approval of the Town Attorney and to be prepared and distributed in accordance with Section 9-369b of the General Statutes of Connecticut, Revision of 1958, as amended, including, as applicable, publication in the Town Letter.

* * * * *

Item 5.

RESOLVED, that the Annual Town Meeting to be held on Monday, April 15, 2019 consider and act upon the following resolution which the Town Council recommends be approved:

**TOWN OF FARMINGTON
\$1,990,000 APPROPRIATION AND BORROWING AUTHORIZATION FOR
INFRASTRUCTURE IMPROVEMENTS AT VARIOUS SCHOOLS**

RESOLVED,

(a) That the Town of Farmington appropriate ONE MILLION NINE HUNDRED NINETY THOUSAND DOLLARS (\$1,990,000) for costs related to infrastructure improvements at various Town schools, including but not limited to: (1) at East Farms School, relocation of the administrative and nurse's offices from the interior of the building to the building entrance, relocation of the media center, relocation of the art program to the new media center location, relocation of support space to the existing location of the media center, and addressing ADA compliance issues at the building entrance, (2) at Union Elementary School, replacement of the elevator, (3) at West Woods Upper Elementary School, design of dehumidification improvements, (4) at Noah Wallace Elementary School, improvements to the air conditioning system, (5) at Irving A. Robbins Middle School, improvements to the heating and air conditioning systems, and (6) related work and improvements. The appropriation may be spent for design and construction costs, engineering, architectural and other consultant fees, materials, equipment, legal fees, net temporary interest and other financing costs, and other expenses related to the project, including the preparation of schematic drawings and outline specifications for the projects. The Town anticipates receiving grants from the State of Connecticut to defray in part the appropriation for the projects.

(b) That the Town issue its bonds or notes, in an amount not to exceed ONE MILLION NINE HUNDRED NINETY THOUSAND DOLLARS (\$1,990,000) to finance the appropriation for the projects. The amount of bonds and notes authorized shall be reduced by the amount of

grants received by the Town for the projects. The bonds or notes shall be issued pursuant to Sections 7-369 and 10-289 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds or notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town.

(c) That the Town issue and renew its temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes and the receipt of grants for the projects. The amount of the notes outstanding at any time shall not exceed ONE MILLION NINE HUNDRED NINETY THOUSAND DOLLARS (\$1,990,000). The notes shall be issued pursuant to Sections 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town. The Town shall comply with the provisions of Section 7-378a of the General Statutes if the notes do not mature within the time permitted by said Section 7-378.

(d) That the Town Manager and the Town Treasurer of the Town shall sign any bonds, notes or temporary notes by their manual or facsimile signatures. The law firm of Day Pitney LLP is designated as bond counsel to approve the legality of the bonds, notes or temporary notes. The Treasurer shall keep a record of the bonds, notes or temporary notes. The Town Manager and the Town Treasurer are authorized to determine the amounts, dates, interest rates, maturities, redemption provisions, form and other details of the bonds, notes or temporary notes; to designate one or more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds, notes or temporary notes; to provide for the keeping of a record of the bonds or notes; to designate a financial advisor to the Town in connection with the sale of the bonds, notes or temporary notes; to sell the bonds, notes or temporary notes at public or private sale; to deliver the bonds, notes or temporary notes; and to perform all other acts which are necessary or appropriate to issue the bonds, notes or temporary notes.

(e) That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that costs of the projects may be paid from temporary advances of available funds and that the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the projects. The Town Manager and the Town Treasurer are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds, notes or temporary notes authorized by this resolution if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(f) That the Town Manager and the Town Treasurer are authorized to make representations and enter into written agreements for the benefit of holders of the bonds, notes or temporary notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds, notes or temporary notes.

(g) That the Board of Education is authorized to apply for and to accept or reject one or more state grants for each of the projects. The Board of Education, the school building committee or committees established or to be established for each of the projects, the

Superintendent of Schools and other proper officers and officials of the Town are authorized to file applications with the State Board of Education, to execute grant agreements for the project, and to file such documents as may be required by the State Board of Education to obtain grants for the costs of financing the projects.

(h) That the Town Council, the Town Manager, the Town Treasurer, the Board of Education, any school building committee or committees established or to be established for each of the projects, and other proper officers and officials of the Town are authorized to take any other action which is necessary or desirable to enable the Town to complete the projects and to issue bonds, notes or temporary notes and obtain grants to finance the aforesaid appropriation.

(i) That this resolution shall not become effective until it has been approved by vote on voting machines of persons qualified to vote in town meetings.

FURTHER RESOLVED, that the projects be referred to the Town Plan and Zoning Commission for a report pursuant to Section 8-24 of the General Statutes of Connecticut, Revision of 1958, as amended.

* * * * *

Item 6.

RESOLVED, that the Annual Town Meeting to be held on Monday, April 15, 2019 consider and act upon the following resolution which the Town Council recommends be approved:

**TOWN OF FARMINGTON
\$2,000,000 APPROPRIATION AND BORROWING AUTHORIZATION FOR REPAIRS
TO AND RECONSTRUCTION OF VARIOUS TOWN ROADS AND DRAINAGE
SYSTEMS**

RESOLVED,

(a) That the Town of Farmington appropriate TWO MILLION DOLLARS (\$2,000,000) for costs related to repairs to and reconstruction of such various Town roads and drainage systems as may be determined by the Town Manager and the Town Engineer from time-to-time. The appropriation may be spent for design, installation and construction costs, engineering and other consultant fees, materials, legal fees, net temporary interest and other financing costs, and other expenses related to the project.

(b) That the Town issue its bonds or notes in an amount not to exceed TWO MILLION DOLLARS (\$2,000,000) to finance the appropriation for the project. The bonds or notes shall be issued pursuant to Section 7-369 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds or notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town.

(c) That the Town issue and renew its temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes for the project. The amount of the notes outstanding at any time shall not exceed TWO MILLION DOLLARS (\$2,000,000). The

notes shall be issued pursuant to Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town. The Town shall comply with the provisions of Section 7-378a of the General Statutes if the notes do not mature within the time permitted by said Section 7-378.

(d) That the Town Manager and the Town Treasurer shall sign the bonds or notes by their manual or facsimile signatures. The law firm of Day Pitney LLP is designated as bond counsel to approve the legality of the bonds or notes. The Town Manager and Town Treasurer are authorized to determine the amount, date, interest rates, maturities, redemption provisions, form and other details of the bonds or notes; to designate one or more bank or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds or notes; to provide for the keeping of a record of the bonds or notes; to sell the bonds and notes at public or private sale; to deliver the bonds or notes; and to perform all other acts necessary or appropriate to issue the bonds or notes.

(e) That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available funds and that the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Town Manager and the Town Treasurer are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds, notes or temporary notes authorized by this resolution if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(f) That the Town Manager and the Town Treasurer are authorized to make representations and enter into written agreements for the benefit of holders of the bonds, notes or temporary notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds, notes or temporary notes.

(g) That the Town Council, the Town Manager, the Town Engineer, the Town Treasurer and other proper officers and officials of the Town are authorized to take any other action which is necessary or desirable to enable the Town to complete the project and to issue bonds, notes or temporary notes to finance the aforesaid appropriation.

(h) That this resolution shall not become effective until it has been approved by vote on voting machines of persons qualified to vote in town meetings.

* * * * *

Item 7.

RESOLVED, that the Annual Town Meeting to be held on Monday, April 15, 2019 consider and act upon the following resolution which the Town Council recommends be approved:

TOWN OF FARMINGTON
\$1,500,000 APPROPRIATION AND BORROWING AUTHORIZATION FOR
ACQUISITION OF A LADDER TRUCK TO BE STATIONED AT THE FARMINGTON
FIRE STATION

RESOLVED,

(a) That the Town of Farmington appropriate ONE MILLION FIVE HUNDRED THOUSAND DOLLARS (\$1,500,000) for costs related to acquisition of a ladder truck to replace Ladder #1 at the Farmington Fire Station located at 76 Main Street in Farmington, and related equipment. The appropriation may be expended on acquisition and commissioning costs, equipment, consultant fees, legal fees, net temporary interest and other financing costs, and other expenses related to the project.

(b) That the Town issue its bonds or notes in an amount not to exceed ONE MILLION FIVE HUNDRED THOUSAND DOLLARS (\$1,500,000) to finance the appropriation for the project. The bonds or notes shall be issued pursuant to Section 7-369 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds or notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town.

(c) That the Town issue and renew its temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes for the project. The amount of the notes outstanding at any time shall not exceed ONE MILLION FIVE HUNDRED THOUSAND DOLLARS (\$1,500,000). The notes shall be issued pursuant to Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town. The Town shall comply with the provisions of Section 7-378a of the General Statutes if the notes do not mature within the time permitted by said Section 7-378.

(d) That the Town Manager and the Town Treasurer of the Town shall sign any bonds, notes or temporary notes by their manual or facsimile signatures. The law firm of Day Pitney LLP is designated as bond counsel to approve the legality of the bonds, notes or temporary notes. The Treasurer shall keep a record of the bonds, notes or temporary notes. The Town Manager and the Town Treasurer are authorized to determine the amounts, dates, interest rates, maturities, redemption provisions, form and other details of the bonds, notes or temporary notes; to designate one or more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds, notes or temporary notes; to provide for the keeping of a record of the bonds or notes; to designate a financial advisor to the Town in connection with the sale of the bonds, notes or temporary notes; to sell the bonds, notes or temporary notes at public or private sale; to deliver the bonds, notes or temporary notes; and to perform all other acts which are necessary or appropriate to issue the bonds, notes or temporary notes.

(e) That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that costs of the project may be paid from temporary advances of available funds and that the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing

authorized above for the project. The Town Manager and the Town Treasurer are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds, notes or temporary notes authorized by this resolution if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(f) That the Town Manager and the Town Treasurer are authorized to make representations and enter into written agreements for the benefit of holders of the bonds, notes or temporary notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds, notes or temporary notes.

(g) That the Town Council, the Town Manager, the Town Treasurer and other proper officers of the Town are authorized to take any other action which is necessary or desirable to enable the Town to complete the project and to issue bonds, notes or temporary notes to finance the aforesaid appropriation.

(h) That this resolution shall not become effective until it has been approved by vote on voting machines of persons qualified to vote in town meetings.

* * * * *

Item 8.

RESOLVED, that the resolutions approved under items 5 through 7, inclusive, above with respect to, a \$1,990,000 appropriation and borrowing authorization for infrastructure improvement at various Town schools, a \$2,000,000 appropriation and borrowing authorization for costs related to various road and drainage repair and reconstruction projects, and a \$1,500,000 appropriation and borrowing authorization for acquisition of a ladder truck to be stationed at the Farmington Fire Station, be submitted to a vote on voting machines of the persons qualified to vote in town meetings on Thursday, April 25, 2019 between the hours of 6:00 a.m. and 8:00 p.m. Electors shall vote at their regularly assigned polling places, as follows: Electors residing in the First Voting District and assigned to polling places 1-1, 1-2, 1-3, and 1-4 shall vote at Irving A. Robbins Middle School, 20 Wolf Pit Road, Farmington, Connecticut; and those assigned to polling place 1-5 shall vote at West Woods Upper Elementary School, 50 Judson Lane, Farmington, Connecticut. Electors residing in the Second Voting District and assigned to polling place 2-6 shall vote at the Community & Senior Center, 321 New Britain Avenue, Unionville, Connecticut; and those assigned to polling place 2-7 shall vote at the Municipal Complex, Monteith Drive, Farmington, Connecticut. Voters qualified to vote at town meeting who are not electors shall vote at their respective polling place at Irving A. Robbins Middle School, West Woods Upper Elementary School, the Community & Senior Center or the Municipal Complex. Absentee ballots will be available from the Town Clerk's office.

FURTHER RESOLVED, that said resolutions shall be placed upon the ballots under the following headings:

2. "SHALL THE TOWN OF FARMINGTON APPROPRIATE \$1,990,000 FOR INFRASTRUCTURE IMPROVEMENTS AT VARIOUS SCHOOLS AND AUTHORIZE THE ISSUANCE OF BONDS AND NOTES IN THE SAME AMOUNT TO FINANCE SAID APPROPRIATION?

YES NO"

3 "SHALL THE TOWN OF FARMINGTON APPROPRIATE \$2,000,000 FOR REPAIRS TO AND RECONSTRUCTION OF VARIOUS TOWN ROADS AND DRAINAGE SYSTEMS, AND AUTHORIZE THE ISSUANCE OF BONDS AND NOTES IN THE SAME AMOUNT TO FINANCE SAID APPROPRIATION?

YES NO"

4. "SHALL THE TOWN OF FARMINGTON APPROPRIATE \$1,500,000 FOR ACQUISITION OF A LADDER TRUCK TO BE STATIONED AT THE FARMINGTON FIRE STATION AND AUTHORIZE THE ISSUANCE OF BONDS AND NOTES IN THE SAME AMOUNT TO FINANCE SAID APPROPRIATION?

YES NO"

FURTHER RESOLVED, that the Town Clerk is authorized, in such official's discretion, to prepare a concise explanatory text regarding said resolutions and the Town Manager is authorized, in such official's discretion, to prepare additional explanatory materials regarding said resolutions, such texts and explanatory materials to be subject to the approval of the Town Attorney and to be prepared and distributed in accordance with Section 9-369b of the General Statutes of Connecticut, Revision of 1958, as amended, including, as applicable, publication in the Town Letter.

* * * * *

Item 9.

RESOLVED, that due and proper notice of the Annual Town Meeting to be held April 15, 2019 and the Referendum to be held Thursday, April 25, 2019 be given in substantially the form presented to this meeting, a copy of which shall be included in the minutes of the meeting.

* * * * *

MOTION:

Agenda Item N-3

To adopt the attached resolution which authorizes the Town Manager to sign a grant application for a Small Cities Community Development Grant and to execute an assistance agreement under the Small Cities Community Development Block Grant Program.

/Attachment

**CERTIFIED RESOLUTION
OF THE TOWN OF FARMINGTON
SMALL CITIES PROGRAM**

Certified a true copy of a resolution adopted by the Town of Farmington at a meeting of its Town Council on April 1, 2019 and which has not been rescinded or modified in any way whatsoever.

_____ (Date) _____

(Clerk)

(SEAL)

WHEREAS, Federal monies are available under the Connecticut Small Cities Community Development Block Grant Program, administered by the State of Connecticut, Department of Housing pursuant to Public Law 93 -3 83, as amended; and,

WHEREAS, pursuant to Chapter 127c, and Part VI of Chapter 130 of the Connecticut General Statutes, the Commissioner of Housing is authorized to disburse such Federal monies to local municipalities; and,

WHEREAS, it is desirable and in the public interest that the The Town of Farmington make application to the State for 900,000 in order to undertake a Small Cities Community Development Program and to execute an Assistance Agreement therefore, should one be offered.

NOW, THEREFORE, BE IT RESOLVED BY THE Town Council:

1. That it is cognizant of the conditions and prerequisites for State Assistance imposed by Part VI of Chapter 130 of The Connecticut General Statutes; and,
2. That the filing of an application by the Town of Farmington in an amount not to exceed \$900,000.00 is hereby approved, and that Kathleen Eagan, Town Manager, of The Town of Farmington is hereby authorized and directed to file such Application with the Commissioner of the Department of Housing, to provide such additional information, to execute such other documents as may be required by the Commissioner, to execute an Assistance Agreement with the State of Connecticut for State financial assistance if such an Agreement is offered, to execute any amendments, rescissions, and revisions thereto, and to act as the authorized representative of the Town of Farmington.

MOTION:

Agenda Item N-4

To approve the attached Warning for the April 29, 2019 Second Town Meeting and the May 9, 2019 Referendum.

/Attachment

WARNING
TOWN OF FARMINGTON
SECOND TOWN MEETING – April 29, 2019
REFERENDUM – May 9, 2019

The legal voters of the Town of Farmington and those qualified to vote at town meetings of said Town are hereby warned and notified that if the voters reject the recommended budget at the April 25, 2019 Referendum, a Second Town Meeting of the Town of Farmington is called for Monday, April 29, 2019 at 7:00 p.m. in the Farmington High School Auditorium, 10 Monteith Drive in Farmington, Connecticut, for the following purpose:

1. To consider and act upon the recommendation of the Town Council that the following resolution be adopted:

RESOLVED, that the second budget recommended by the Town Council for the fiscal year commencing July 1, 2019 be approved.

2. The moderator shall adjourn this meeting and the resolution presented under Item 1 of this Warning, as submitted to the Town Meeting or as modified thereby, shall become effective unless rejected by a vote on voting machines of persons qualified to vote in town meetings on Thursday, May 9, 2019 between the hours of 6:00 a.m. and 8:00 p.m. at the following polling places: Electors residing in the First Voting District and assigned to polling places 1-1, 1-2, 1-3 and 1-4 shall vote at Irving A. Robbins Middle School, 20 Wolf Pit Road, Farmington, Connecticut; and those assigned to polling place 1-5 shall vote at West Woods Upper Elementary School, 50 Judson Lane, Farmington, Connecticut. Electors residing in the Second Voting District and assigned to polling place 2-6 shall vote at the Community & Senior Center, 321 New Britain Avenue, Unionville, Connecticut; and those assigned to polling place 2-7 shall vote at the Municipal Complex, Monteith Drive, Farmington, Connecticut. Voters qualified to vote at town meeting who are not electors shall vote at their respective polling place at Irving A. Robbins Middle School, West Woods Upper Elementary School, the Community & Senior Center or the Municipal Complex.
3. Absentee ballots will be available from the Town Clerk's office.

Said resolution presented under Item 1 shall be placed upon the voting machines under the following heading:

“SHALL THE BUDGET FOR THE TOWN OF FARMINGTON
PRESENTED BY THE TOWN COUNCIL AND RECOMMENDED BY
THE SECOND TOWN MEETING FOR FISCAL YEAR 2019-2020 BE
APPROVED?

YES

NO”

Voters approving the resolution shall vote "Yes" and voters opposing the resolution shall vote "No".

4. To consider and act upon any other business, which may properly come before said meeting.

FURTHER RESOLVED, that if voters approve the recommended budget at the April 25, 2019 Referendum, the April 29, 2019 Second Town Meeting and the May 9, 2019 Referendum shall be canceled.

Dated at Farmington, Connecticut this 1st day of April 2019.

Per Order of the
Farmington Town Council

Council Chair

Council Member

Town Clerk

MOTION:

Agenda Item N-6

To Approve the Following Americans With Disabilities Act (ADA) Policy and Grievance Procedure:

TOWN OF FARMINGTON OFFICE OF THE TOWN MANAGER

Americans With Disabilities Act (ADA) Policy and Grievance Procedure

PURPOSE: To provide a reasonable policy and procedure that will ensure: 1) equal opportunities for disabled persons to participate in and benefit from services, programs, or activities sponsored by the Town; 2) a bias free environment for disabled employees, or for disabled persons who seek employment with the town; and, 3) prompt and equitable resolution of complaints alleging discrimination on the basis of a disability.

STATEMENT OF POLICY: The Town of Farmington does not discriminate on the basis of race, color, national origin, sex, religion, age, marital status, or disability in employment or the provision of services. It is the intent of the Town to guarantee disabled persons equal opportunity to participate in or enjoy the benefits of Town services, programs, or activities, and to allow disabled employees a bias free work environment. The Town, upon request, will provide reasonable accommodation in compliance with the Americans With Disabilities Act (ADA).

The Town is committed to creating an environment in which facilities for public meetings and general public use are accessible. Furthermore, the Town will provide auxiliary aids and services (interpreters, readers, assisted listening devices, text telephones, large print materials, audio tape, help in filling out forms, and other similar services and actions) if necessary and if such reasonable accommodation can be provided without undue hardship to the Town. Disabled persons may request the auxiliary aids and services of their choice, which will be given primary consideration.

The Town has a commitment to ensure equal opportunities for disabled town employees. Every reasonable effort will be made to provide an accessible work environment and additional accommodations, including auxiliary aids and services. Employment practices (e.g. hiring, training, testing, transfer, promotion, compensation, benefits, termination, etc.) will be administered in such manner as to not promote discrimination of disabled employees. Detailed policies and procedures regarding employment practices are contained in the Town's *Employee Manual*.

Recruitment and selection processes will grant equal opportunity for employment to qualified applicants and will not discriminate on the basis of disability. Reasonable accommodation will be provided upon request during an application/interview process.

The Town is also committed to ensure equal opportunity for disabled persons to participate on boards and commissions. Board and commission meetings will be held in accessible locations; requested auxiliary aids will be provided; and accommodation provided during the selection process of board and commission members. Through the recruitment process, the Town will actively seek and invite the participation of board and commission members who are disabled.

All future construction and renovation of Town-owned buildings and facilities will be carried out in accordance with current ADA accessibility best practices.

In the event citizens, employees, or other participants in the Town's programs, services, and activities feel the Town has violated their rights under the ADA, this policy provides a grievance procedure for handling such complaints.

Town staff will be trained to ensure that disabled persons may participate in and benefit from Town programs, services, and activities.

GRIEVANCE PROCEDURE:

The Town of Farmington adopts the following internal grievance procedure providing for prompt and equitable resolution of complaints alleging any action prohibited by the Equal Employment Opportunity Commission (EEOC) regulations implementing title I of the ADA and the U.S. Department of Justice regulations implementing title II of the ADA. Title I of the ADA states that "no covered entity shall discriminate against a qualified individual with a disability because of the disability of such individual in regard to job application procedures, the hiring, advancement, or discharge of employees, employee compensation, job training, and other terms, conditions, and privileges of employment." Title II of the ADA states that "no qualified individual with a disability shall, by reason of such disability, be excluded from participation in or be denied the benefits of the services, programs, or activities of a public entity, or be subjected to discrimination by any such entity."

Complaints should be addressed to: Assistant Town Manager, ADA Coordinator, Town of Farmington, 1 Monteith Drive, Farmington, CT 06032, (860) 675-2350. The ADA Coordinator has been designated to coordinate ADA compliance efforts. The coordinator shall maintain the files and records of the Town relating to the complaints filed and ensuing investigations.

1. A complaint may be filed either in writing or verbally. It shall consist of the name and address of the person filing it, or on whose behalf it is filed, and a brief description of the alleged violation of the ADA regulations. A complaint shall be filed within twenty (20) calendar days after the complainant becomes aware of the alleged violation.
2. An investigation, as may be appropriate, shall follow a filing of complaint. The investigation shall be commenced by the ADA Coordinator, or the designee of the ADA Coordinator, within ten (15) calendar days following the filing of complaint. The investigation will be informal but thorough, affording all interested persons and their representatives, if any, an opportunity to submit information relevant to such investigation.
3. A written determination as to the validity of the complaint and a resolution of the complaint, if any, shall be issued by the ADA Coordinator and a written copy mailed to the complainant within thirty (30) calendar days following the filing of the complaint.
4. The complainant may request a reconsideration of the case determination of the ADA Coordinator in instances where he or she is dissatisfied with the resolution. The request for reconsideration shall be made within ten (15) calendar days following the date the complainant receives the determination of the ADA Coordinator. The request for reconsideration shall be made to the Town Manager, Town of Farmington, 1 Monteith Drive, Farmington, CT 06032. The Town Manager shall review the records of said complaint and may conduct further investigation when necessary to obtain additional relevant information. The Town Manager shall issue his or her decision on the request for reconsideration within twenty (20) calendar days of the filing of the request for reconsideration. A copy of said decision shall be mailed to the complainant.
5. The complainant may request a reconsideration of the case determination of the Town Manager in instances where he or she is dissatisfied with the decision of the Town Manager. The request for reconsideration should be made within ten (15) calendar days following the date the complainant receives the determination of the Town Manager. The request for reconsideration shall be made to the Town Council through the Town Clerk, or the designee of the Town Clerk. The Town Council shall review the records of said complaint and may conduct further investigation when necessary to obtain additional relevant information and shall issue its decision thereon within thirty (30) calendar days of the filing of the request for reconsideration. A copy of said decision shall be mailed to the complainant. The decision of the Town Council is final.

6. The complainant's right to prompt and equitable resolution of the complaint must not be impaired by his or her pursuit of other remedies, such as the filing of a complaint with the U.S. Department of Justice or any other appropriate federal agency. Furthermore, the filing of a lawsuit in state or federal district court can occur at any time. The use of this grievance procedure is not a prerequisite to the pursuit of other remedies.

7. These rules shall be construed to: 1) protect the substantive rights of interested persons, 2) meet appropriate due process standards, and 3) comply with the ADA and implementing regulations.

Approved by Town Council _____ April 1, 2019 _____

Date

NOTE : All municipalities must (1) designate at least one employee to coordinate compliance with the ADA and (2) adopt and publish a grievance procedure for resolving ADA complaints. The attached policy and procedure reaffirms the Town's commitment to the philosophy and regulations of the ADA. It is best practice to review and readopt this policy periodically.

MOTION:

Agenda Item N-7

To adopt the following Fair Housing Resolution for the Town of Farmington and to authorize the Town Manager to sign and distribute said resolution.

TOWN OF FARMINGTON
FAIR HOUSING RESOLUTION

Whereas, All American citizens are afforded a right to full and equal housing opportunities in the neighborhood of their choice; and

Whereas, State and Federal Fair Housing laws require that all individuals, regardless of race, color, religion, sex, national origin, ancestry, marital status, age, mental or physical disability, lawful source of income, sexual orientation, familial status, be given equal access to rental and homeownership opportunities, and be allowed to make free choices regarding housing location; and

Whereas, The **The Town of Farmington** is committed to upholding these laws, and realizes that these laws must be supplemented by an Affirmative Statement publicly endorsing the right of all people to full and equal housing opportunities in the neighborhood of their choice.

NOW THEREFORE, BE IT RESOVED, That the **Town of Farmington** hereby endorses a Fair Housing Policy to ensure equal opportunity for all persons to rent, purchase and obtain financing for adequate housing of their choice on a non-discriminatory basis: and BE IT FURTHER RESOLVED, That the Town Manager of the Town of Farmington or his/her designated representative is responsible for responding to and assisting any person who alleges to be the victim of an illegal discriminatory housing practices in the Town of Farmington.

Adopted by the **Town of Farmington** on April 1, 2019.

Mrs. Kathleen A. Blonski, Town Manager

Town Seal

NOTE: April is Fair Housing month. The Housing Authority, the Community & Recreational Services Department and the Planning Department work jointly to achieve Fair Housing in Farmington. It is best practice to continually renew and readopt this policy periodically.

MOTION:

Agenda Item N-8

To adopt the attached Affirmative Action Plan for the Town of Farmington

/Attachment

Adopted – April 2014

Reviewed and readopted April 2015

Reviewed and readopted April 2016

Reviewed and readopted April 2017

Reviewed and readopted April 2018

Town of Farmington Equal Employment Opportunity Program and Affirmative Action Plan

SECTION I. GENERAL POLICY

It is the policy of the Town of Farmington to provide equal employment opportunities without consideration of race, Color, religion, age, sex, marital status, national origin, genetic information, past/present history of mental disability, ancestry, mental retardation, learning or physical disabilities including but not limited to blindness, sexual orientation, political belief, or criminal record, unless the provisions of the Section 46a-60(b), 46a-80(b), and 46a-81(b) of the Connecticut General Statutes are controlling or there is a bonafide occupational qualification excluding persons in one of the above protected groups. This policy applies to all aspects of the employer/employee relationship including, but not limited to recruitment, hiring, referrals, classifying, advertising, training, upgrading, promotion, benefits, compensation, discipline, layoff and terminations.

The Town of Farmington recognizes both a legal and moral responsibility to abide by equal employment opportunity laws and philosophy. The Town also adheres to all the Federal and State laws, regulations and guidelines and executive orders as outlined in Attachment A.

The Town of Farmington agrees that all employment decisions involving applicants and employees shall be made solely on the basis of job-related qualifications and performance. Extraneous factors such as age, sex, marital status, and other conditions covered in Federal and State legislation shall not enter into pre- and post-employment decisions.

The Town of Farmington hereby pledges:

- To recruit, hire, train and promote persons in all job titles without regard to race, color, religion, sex, mental illness, national origin, age, marital status, sexual orientation or physical disability, including, but not limited to blindness and temporary disability resulting from pregnancy.
- To base employment decisions on the principles of equal employment opportunity.
- To utilize only valid promotional requirements as the bases for promotional decisions.
- To ensure that all personnel actions, including benefits, compensation, transfers, layoffs, return from layoff, leaves, tuition assistance, training and social and recreational programs are administered without regard to race, color, mental illness, religion, sex, national origin, age, marital status, sexual orientation, or physical disability including but not limited to blindness and temporary disability resulting from pregnancy.

SECTION II. POLICY DISSEMINATION

The Town will:

- A. Compile data, as required, for federal reporting relative to the distribution of employees within the work force.
- B. Incorporate an equal opportunity clause in all purchase orders and contracts.
- C. Ensure that "Help Wanted" advertising is placed in "Male/Female Wanted" columns in media sources used for recruitment and that the words "Equal Opportunity Employer" or letters "EOE" are included in each advertisement.
- D. Provide or post information on official actions and equal employment to all potential employees and the general public.

SECTION III. RESPONSIBILITY FOR IMPLEMENTATION

The Farmington Human Relations Commission is responsible for monitoring and evaluating this Policy. The Town Manager is responsible for implementing the Policy and shall have the necessary authority to achieve the Policy's objectives. Record keeping and reporting duties shall be delegated to the Assistant to the Town Manager. The Director of Community & Recreational Services shall serve as staff assistant to the Human Relations Commission and is responsible for annually reviewing the policy to keep current with Federal and/or State anti-discriminate laws (as outlined in Attachment A).

SECTION IV. PLAN OF ACTION

The Town will strive to be an organization that is dedicated to recruiting qualified candidates without regard to race, color, religion, sex, national origin, age, sexual orientation or physical disability, including, but not limited to blindness and temporary disability such as pregnancy. To accomplish this, the town will reach out to applicants in more innovative ways. A larger pool of applicants will increase the probability of minority candidates successfully being hired. Female and minority employees will participate in job affairs and other functions in area high schools to demonstrate a commitment to equal employment. Job fairs and similar community events will be a primary focus of the Town's effort to attract more minority candidates.

The Town of Farmington will continue to advertise extensively in general circulation newspapers and in newspapers which have a large circulation among minority and Hispanic residents. The Hartford Courant provides statewide coverage. Job announcements will also be placed in the North End Agent, a minority published paper and with the Connecticut Employment Service. In addition, media in urban areas in addition to Hartford which focus on minority and Hispanic residents will also be used.

We will continue to recruit in colleges and universities with Criminal Justice programs.

SECTION V. POLICY EVALUATION

The Town will closely monitor the number of applicants entering the employment process.

The police department, as a National Law Enforcement Accredited Agency complies with Standards 31.2.3 that requires the police department maintain an equal employment opportunity plan and standard 31.2.2 that requires the agency to maintain a recruitment plan. The police department conducts an annual evaluation of the recruitment process and evaluation of the selection process at the conclusion of each testing process.

The Town Manager will prepare an annual summary of the activities and accomplishments in July.

SECTION VI. PROCEDURES FOR GRIEVANCES

If an employee feels they have been discriminated against, they should contact the Town Manager who is responsible for reviewing such complaints. The Human Relations Commission would serve as "fair hearing body" in response to complaints regarding discrimination or inequity of treatment.

SECTION VII. ITEMIZED BUDGET

Expenses for the administration of the recruitment and selection process are provided for in the Town's General Fund Budget.

ATTACHMENT A

ATTACHMENT TO THE AFFIRMATIVE ACTION POLICY

<u>CONNECTICUT GENERAL STATUTES</u>	<u>SUBJECT</u>
C.G.S. Section 4 – 6lu	Upward Mobility
C.G.S. Section 4a – 60	Nondiscrimination clauses in State Contracts
C.G.S. Section 4a – 61	Minority Business Enterprises
C.G.S. Section 5 – 227	Discrimination prohibited in State employment
C.G.S. Section 5 – 267	Officers, appointing authorities and employees to comply with law
C.G.S. Section 8 – 265	Discrimination re: housing financed by CBFA Barred
C.G.S. Section 10a – 10	Office of Educational opportunity
C.G.S. Section 10a – 11 ethnic	Strategic plan to ensure racial and diversity
C.G.S. Section 17 – 206j licenses	Denial of employment, housing, because of mental disorder
C.G.S. Section 27 – 59	Discrimination prohibited by armed forces
C.G.S. Section 31 – 75d	Apprenticeships program
C.G.S. Section 31 – 75	Discrimination in compensation on account of sex
C.G.S. Section 32 – 9e	Set-aside program for minority business enterprises
C.G.S. Section 36 – 445	Discrimination in making mortgage or home improvement loans

C.G.S. Section 38 – 172	Discriminating in insurance prohibited
C.G.S. Section 38 – 262j	Age discrimination in group insurance coverage prohibited
C.G.S. Section 46a – 60	Discriminatory employment practice prohibited
C.G.S. Section 46a – 64	Discriminatory public accommodations practice prohibited
C.G.S. Section 46a – 46a	Discrimination against families with children
C.G.S. Section 46a – 68	State Affirmative Action plans
C.G.S. Section 46a – 69	Discriminatory practices by state
C.G.S. Section 46a – 70 State	Guarantee of equal employment in agencies
C.G.S. Section 46a – 71 agencies	Discriminatory practice by State prohibited
C.G.S. Section 46a – 72 State	Discrimination in job placement by agencies prohibited
C.G.S. Section 46a – 73	Discrimination in State licensing and charter procedures prohibited
C.G.S. Section 46a – 74	State agencies not to permit discriminatory practices in professional or occupational associations, Public accommodations or housing
C.G.S. Section 46a – 75	Discrimination in education and vocation program prohibited
C.G.S. Section 46a – 76	Discrimination in allocation of State benefits prohibited
C.G.S. Section 46a – 77	Cooperation with Commission required of State Agencies

C.G.S. Section 46a – 80	Denial of employment based on prior conviction of a crime, dissemination of Arrest Records prohibited
C.G.S. Section 53 – 37	Ridicule on account of race, creed or color
C.G.S. Section 53 – 37a	Deprivation of a person’s civil rights
Public Act No. 91 – 58	An act concerning discrimination on the basis of sexual orientation

REGULATIONS

Section 46a-68-1 to
46a-68-17, inclusive

Sections 46a-68-31 to
Government
46a-74 inclusive

46a-68j-21 through 43

SUBJECT

Apprenticeship regulations

Affirmative Action by State
regulations

State Contract Compliance

GUIDELINES

Guidelines prepared by the
Committee of Upward Mobility

SUBJECT

Upward Mobility

EXECUTIVE ORDERS

Executive Order No. 18,
Governor Meskill

Executive Order No. 11,
Governor Ella Grasso

Executive Order No. 12,
Governor Ella Grasso

Executive Order No. 9,
Governor O’Neil

Affirmative Action

Equal Employment Opportunity
and Affirmative Action

Governor’s Council on
Opportunities for the Spanish Speaking

Affirmative Action

Other

Connecticut Constitution Act 1, Section 1 and 20

REGULATIONS

29 C.F.R. Part 30

29 C.F.R. Part 32

29 C.F.R. Part 1602

29 C.F.R. Part 1620

29 C.F.R. Part 1627

31 C.F.R. Part 51

41 C.F.R. Part 60-1

41 C.F.R. Part 60-7441

SUBJECT

Non-discrimination in apprenticeship

Handicap discrimination regulations

EEOC records and reports

Equal Pay Act regulations

ADEA records and reports

Non-discrimination by revenue sharing recipients

FCCP regulations

Affirmative Action regulations for handicapped workers

UNITED STATES

CONSTITUTION

First Amendment

Thirteenth Amendment

Fourteenth Amendment

Fifteenth Amendment

SUBJECT

Freedom in Speech

Prohibit slavery and involuntary servitude

Equal Protection

Voting rights for African American Men

STATUTES

**29 U.S.C. Section 260
et seq**

**29 U.S.C. Section 621
et seq**

**29 U.S.C. Section 701
et seq**

SUBJECT

Equal Pay Act of 1963

**Age Discrimination in Employment Act
1973
Act of 1973**

**Vocational Rehabilitation
Act of 1973**

**31 U.S.C. Section 1221
et seq**

**State and Local Fiscal
Assistance Act of 1972**

42 U.S.C. Section 1981

Equal Rights Under Law

42 U.S.C. Section 1983

Civil Rights for Deprivation of Rights

**42 U.S.C. Section 2000d
et seq**

Title VI of the Civil Rights Act of 1964

**42 U.S.C. Section 2000e
et seq**

Title VII of the Civil Rights Act of 1964

42 C.U.S. Section 3601

Title VIII of the Civil Rights Act of 1968

Other

Civil Rights Acts of 1866, 1870, and 1871

Executive Orders 11246, amended by 11375

**Nondiscrimination under federal
contracts**

Americans With Disabilities Act of 1992

MOTION:

Agenda Item N-9

To adopt the following Compliance with Title VI of the Civil Rights Act of 1964 Statement for the Town of Farmington and to authorize the Town Manager to sign and distribute said resolution.

TOWN OF FARMINGTON

COMPLIANCE WITH TITLE VI OF THE CIVIL RIGHTS ACT OF 1964

The **Town of Farmington** does not discriminate in the provision of services, the administration of its programs, or contractual agreements. The **Town of Farmington** seeks to fully carry out its responsibilities under the Title VI Regulations.

Title VI of the Civil Rights Act of 1964 prohibits discrimination on the grounds of race, color, or national origin in programs and activities receiving Federal financial assistance. Title VI provides that No person shall on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any programs covered by the Regulations.

This policy is effectuated through the methods of administration outlined in the Town's Fair Housing Plan and is fully implemented to ensure compliance by the Town, as the recipient, and by subrecipients. The cooperation of all Town personnel is required.

Mrs. Kathleen A. Blonski, Town Manager

April 1, 2019
Date

NOTE: April is Fair Housing month. The Housing Authority, the Community & Recreational Services Department and the Planning Department work jointly to achieve Fair Housing in Farmington. This statement was last reviewed and adopted by the Town Council in 2018. It is best practice to continually review and readopt this plan periodically.

MOTION:

Agenda Item N-10

To adopt the following Fair Housing Policy Statement for the Town of Farmington and to authorize the Town Manager to sign and distribute said resolution.

**TOWN OF FARMINGTON
Fair Housing Policy Statement**

It is the policy of the Town of Farmington to promote fair housing opportunities and to encourage racial and economic integration in all its programs and housing development activities.

Programs funded and administered by the Town of Farmington must comply with the provisions of Section 46a-64c of the C.G.S., and with related state and federal laws and regulations that prohibit discriminatory housing practices.

The Town of Farmington or any of Subrecipients of the Town will carry out an affirmative marketing program to attract prospective buyers or tenants of all majority or minority groups, without consideration of race, color, religion, sex, national origin, ancestry, creed, sexual orientation, marital status, lawful source of income, disability, age or because the individual has children in all programs and housing development activities funded or administered by the Town of Farmington.

The municipality's Town Manager, is responsible for the enforcement and implementation of this policy. The Town Manager, Kathleen A. Blonski may be reached at 860-675-2350

Complaints pertaining to discrimination in any program funded or administered by the Town of Farmington may be filed with the Town Manager, Kathleen A. Blonski. The municipality's Grievance Procedure will be utilized in these cases.

Complaints also may be filed with the Commission on Human Rights and Opportunity, Special Enforcement Unit, 21 Grand Street, Hartford, CT 06106, Telephone (860) 541-3403.

A copy of this policy statement will be given annually to all Town employees and they are expected to fully comply with it. In addition, a copy will be posted throughout the Town.

Revised April 2, 2018

April 1, 2019

Date

Mrs. Kathleen A. Blonski, Town Manager

THIS STATEMENT IS AVAILABLE IN LARGE PRINT OR ON AUDIO TAPE by contacting the Town Manager's office at 860-675-2350.

NOTE: April is Fair Housing month. The Housing Authority, the Community & Recreational Services Department and the Planning Department work jointly to achieve Fair Housing in Farmington. This statement was last reviewed and adopted by the Town Council in 2018. It is best practice to continually review and readopt this plan periodically.

MOTION:

Agenda Item N-12

To approve the following property tax refunds.

NAME	REASON	AMOUNT
Arvest Central Mtg	Assessor adjustment	\$1,030.94
Decker Jean Ann	Assessor adjustment	\$630.30
Honda Lease Trust	Assessor adjustment	\$82.17
Home Loan Service	Assessor adjustment	\$877.24
Jp Morgan Chase	Assessor adjustment	\$488.15
Kay Stephen & Anne	Assessor adjustment	\$162.56
Lavendier Marie	Assessor adjustment	\$117.69
Lereta	Assessor adjustment	\$2,559.41
Mark & Kelli Zappone	Assessor adjustment	\$2,224.01
Nationstar Mortgage	Assessor adjustment	\$1,506.18
Porsche Leasing Limited	Assessor adjustment	\$361.79
Wells Fargo	Assessor adjustment	\$1,993.62
Total		\$12,034.06