Attachment 1

TOWN OF FARMINGTON, CT
Economic Development Commission
May 13, 2015

Present:	**ABSENT**	**Staff:**
Augusto Russell		Rose Ponte
Jeff Apuzzo	Joan Valenti	
Dan Kleinman		
Robert Reeve		
Joe Howard		
Brian Connolly		
John Karwoski		

A. Call to Order.

a. The Meeting was called to order by Augusto Russell at 6:30 p.m.

B. Public Comments.

a. N/A

C. Approve the March 18, 2015 (attachment 1)

a. A motion was made and seconded to accept the March 18, 2015 minutes. (Howard /Reeve).

i. **Approved Unanimously**

D. Town Planner Report

i. N/A

E. Economic Development Director's monthly report

a. Rose reviewed her monthly report and spoke about the upcoming business breakfast. It will be held on May 20 at the Farmington Club and will feature Mr. Michael Freimuth, executive director of the CRDA. She anticipates about 125 attendees. Rose also reminded the commissioners of the Farmington Chamber of Commerce annual dinner. Apricots restaurant will be awarded the Distinguished Business of the Year, UVIA will be awarded the community award and Hartford Healthcare will be awarded the new business of the year award. The dinner will be held on May 27 at the Farmington Club.

F. Town Council Liaison Report

a. Mr. Apuzzo gave a general update of Town Council items. They included the annual budget, pension fund performance, the Memorial Day parade, relay for life and the new fire training facility.

b. Mr. Apuzzo also shared the Council's concern over the proposed SB #1 bill: An Act Concerning Tax Fairness and Economic Development. The Town Council sent a letter to Farmington's legislators voicing their

concerns. EDC commissioners also voiced concerns. Rose will draft a letter and Augusto will review and send on behalf of the EDC.

G. Old Business

a. Marketing Plan 2015
Commissioner Connolly reported that the committee met last month, and one of the first steps they will institute is to issue press releases highlighting new business openings, business breakfasts and any other positive EDC activities. The committee will continue to meet to refine future steps.

b. CEO Business Breakfast Fall 2015
The commissioners discussed the fall breakfast. Commissioner Reeve has secured Peter Holland from UTC. Although this breakfast was first planned as a CEO panel discussion, the Commissioner decided that one CEO at a time would work best because of time constraints and also to give each large company the appropriate time and focus.

H. New Business

a. Agenda Packet Mailings
Meeting information packets have been emailed and mailed to each commissioner. In an effort to save postage and work more efficiently the commissioner decided that emailing the information and having hard copies available at the monthly meetings would be better.

I. **Adjournment**

a. A motion was made and seconded (Howard / Kowalski) to adjourn the meeting. Meeting was adjourned at 7:30. PM

i. Approved Unanimously

Respectfully Submitted,

Rose Ponte
Economic Development Director

CC: EDC Members
Kathleen A. Eagen, Town Manager
Paula Ray, Town Clerk
Deb Bull, Administrative Assistant