

**TOWN OF FARMINGTON, CT
ECONOMIC DEVELOPMENT COMMISSION**

DATE: Wednesday October 7, 2015
TIME: 6:30 P.M.
PLACE: Farmington Town Hall, Conference Room A

MINUTES

Present

Augusto Russell
Bob Reeve
Brian Connolly
Joe Howard

Absent

Jeff Apuzzo
Dan Kleinman
John Karwoski

Staff

Rose Ponte

a. Call to Order

a. Meeting called to order at 6:30 pm

b. Public Comments

a. N/A

c. Reading of the Minutes

A motion was made and seconded to accept the September 16, 2015 minutes Howard / Connolly).

i. **Approved unanimously.**

d. Motion to Issue a Referral for the Charles House Project to TPZ

A motion was made and seconded to issue a positive referral to TPZ for the Charles House Property. (Howard/Connolly)

Commissioner Howard was very positive about the project and offered to attend the October 14th TPZ meeting on behalf of the EDC. Rose received communication via email from Commissioner Kleinman expressing that his only concern was traffic. He was pleased to know that the town contracted an independent traffic report from VHB. He has regularly worked with VHB and has complete confidence in them and their findings. Commissioner Russell thought that this project although residential should be considered by EDC because of the economic driver that it represents and the Brownfield remediation that would take place.

Commissioner Reeve recused himself from the discussion and abstained from the vote. The motion carried.

e. Report of the Town Planner

Town Planner gave a thorough overview of the projects TPZ is working on.

f. Report of the Economic Development Director

Rose reviewed the monthly report; commissioners did not have any discussion.

Commissioner Russell expressed that if at all possible he thinks EDC commissioners should visit the various companies with Rose. Rose will send meeting dates and see if commissioners are available.

- g. Town Council Liaison Report.**
 - i. N/A.**
- h. Old Business**
 - a. October Breakfast**
160 registrations have been received for the October Breakfast.
Miss Porter's will receive the proclamation.
 - b. Website Design**
Commissioners will meet with the website committee and staff to discuss the economic development section of the website.
- i. New Business**
 - a. Yearly 2016 meeting schedule**

Commissioner Reeve thought we should consider starting the meetings at 6:00 PM instead of 6:30. They will finalize the annual meeting schedule during the November meeting.
 - b. Breakfast Series 2016**
Commissioner's discussed possible speakers for next year nothing was finalized.
 - c. Officer Nominations.**
A motion was made (Reeve / Howard) to nominate Augusto Russell for Chairman for 2016-2017 and to nominate Brian Connolly as Vice Chairman for 2016-2017.
 - i. Approved unanimously.**
- j. Adjournment**
 - a. A motion was made and seconded (Reeve / Howard) to adjourn the meeting. Meeting was adjourned at 7:30 pm**
 - i. Approved unanimously**

Respectfully Submitted,
Rose Ponte
Economic Development Director

CC: Economic Development Commissioners
Jeff Apuzzo, Economic Development Commission Liaison