

TOWN OF FARMINGTON, CT
Future Public/Private Land Development Initiatives
Town Council Sub-Committee
Agenda
February 25, 2015

DATE: Wednesday February 25, 2015

TIME: 5:00 P.M.

PLACE: Town Council Chambers

AGENDA

- A. Call to Order
- B. Public Comments
- C. Communications
- D. Minutes
 - 1. To Approve the February 5, 2015 minutes (attachment 1)
- E. New Business
 - 1. To interview Fitzgerald and Halliday (5:15 to 6:00 PM)
 - 2. To interview Dodson & Flinker/Mullin Associates (6:15 to 7:00 PM)
 - 3. To select a consultant to facilitate with the March 26, 27 and 28 charrette
- F. Old Business
- G. Adjournment

cc:

Kathleen A. Eagen, Town Manager
Paula Ray, Town Clerk
Deb Bull, Administrative Assistant (by e-mail)
Bill Warner, Farmington Town Planner
Lisa Johnson, Preservation Now
Hilary Donald, Farmington Historic District
Subcommittee Members

TOWN OF FARMINGTON, CT
Future Public/Private Land Development Initiatives
Town Council Sub-Committee
Minutes
February 9, 2015

Present:
Jeff Apuzzo
Amy Suffredini
Augusto Russell

Absent
Peter Bagdigian

Staff:
Kathy Eagen
Bill Warner
Rose Pone

A. Call to Order.

a. The Meeting was called to order at 5:05p.m.

B. Public Comments.

There were no public comments

C. Communications

Mr. Apuzzo reiterated that all communications should be shared with the entire committee. All communications will be made available to the entire committee and will be recorded.

A communication was received from Ruth Grobe, Human Relations Chair, regarding the ADA accessibility of Miss Porter's cafeteria, a tour was conducted and determined that it does provide appropriate ADA accommodations. Mr. Apuzzo requested that a thank you note be drafted to Miss Porter's school for hosting the March charrettes.

A second communications was received from Ruth Grobe, Human Relations Chair, inquiring about a grant to fund having an ADA consultant to assist with the Farmington Study Area. Rose Pone will work with Mrs. Grobe and research grant opportunities.

D. Approval December 15, 2015 minutes

A motion was made to approve the December 15, 2015 minutes. (Russell/ Suffredini) **Approved Unanimously.**

E. New Business

1. Approval of the Yearly meeting Calendar

A motion was made to approve the attached meeting schedule (Russell/ Suffredini). Mr. Apuzzo asked if the calendar had taken into account the Jewish holidays, Rose Pone affirmed that it did. Mrs. Suffredini requested that the February 19th meeting date be changed to accommodate Farmington school vacation, the motion was modified to change February 19th to February 25th. The meeting start time will be 5:00 PM. **Approved Unanimously.**

2. To Review RFQ Proposal for the Farmington Study Center Area.

Eight RFQs were received. The staff reviewed each submission, and ranked them according to a defined rubric. The committee members each received a copy of the RFQ as well as the ranking sheet. Top two

Attachment 1

consultants will be invited to return on February 25th to be interviewed by the committee. Copies of the RFQ's are available to the public, anyone interested in reviewing the RFQs can contact the Economic Development Office.

3. To select consultants for the Farmington Study Center Charrettes.

A motion was made to table item 3. (Russell/ Suffredini)

Approved Unanimously.

F. Old Business.

None.

G. Adjournment.

A motion was made to adjourn the meeting at 5:45 p.m.
(Suffredini /Russell) **Approved Unanimously.**

Respectfully Submitted,

Rose Ponte
Economic Development Director

CC: Sub-Committee Members
Bill Warner, Town Planner
Kathleen A. Eagen, Town Manager
Paula Ray, Town Clerk
Deb Bull, Administrative Assistant