

Unionville Historic District and Properties Commission

June 6, 2019

DRAFT: Minutes

Present: Lisa Johnson, Bob Hoffman, Chris Forster (alternate), Barbara Marsh (alternate), Ann Vibert Wuelfing (alternate), Edward Giannaros (Town Council liaison), Shannon Rutherford (Town Planning Office)

Absent: Sherry Horton, Matt Ross, John Brockelman

Meeting called to order at 7:00pm

All alternates were appointed to vote.

Approval of Minutes: May 2, 2019 minutes (Forster/Marsh/all) (M/S/A)

Certificate of Appropriateness

- The hearing for the Certificate of Appropriateness opened at 7:04pm. Lisa Johnson read the legal notice into the record.
- Kerry Doherty Laberge was present for Project 22 LLC to discuss and present the application for a new sign. Kerry reviewed the application materials, discussing the location, size and material of the sign and post.
- The post will be aluminum, painted a black satin color to match similar posts/ iron work at Tunxis Hose, the Unionville Museum and Union School.
- The sign is a composite material that will have the appearance of wood. The sign will have a flat surface, not carved.
- The sign package has addressed all comments from the Architectural Design Review Committee – the sign has increased to a 21-inch diameter and the address for the building will be placed on the glass doors at the front.
- The Commission asked clarifying questions regarding the location, materials, and color. The Commission liked the combination of a historic looking post and arm and modern sign.
- Chris Forster made a motion to approve the Certificate of Appropriateness for the proposed sign as presented, Barbara Marsh seconded the motion. The motion was unanimously approved.

Member Solicitation

- Lisa has packets of information to share with John Brockelman.
- Bob has reached out to his designated homeowners and has not received a response yet.
- Lisa has reached out to her designated homeowners and has not received a response yet.

Commission Membership

Matt Ross and Chris Forster have terms expiring in September 2019. Both have expressed a desire to remain on the Commission. Lisa indicated discussions have taken place to have Chris take a position as a full member and Matt as an alternate.

Fall Tour

- The Suburban Park Exhibit is scheduled to open at the Unionville Museum on July 21, 2019.
- Commission members asked if the Town could look into repairing the Suburban Park Sign. Bob Hoffman noted there is increased traffic on cottage Street with people hiking the refurbished trails.
- Matt to follow up with Sanford & Hawley regarding their participation in the Fall Tour.
- Shannon will print the Suburban Park trail map and the Cottage Street walking tour for the day's events.

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- We discussed logistics of starting at the Museum and then taking groups over to the Suburban Park / Cottage Street for them to explore on their own. The logistics will be an on-going discussion.
- Barbara to check with the High School history department and theater club to see if students may be interested in dressing in period costume and be stationed throughout Suburban Park.

The notes below are from the May 2, 2019 meeting:

- Possibility of tour in the Fall. The current idea is Cottage St. and Suburban Park. We may reach out to Tim Germano about organizing the Boy Scouts to lead the tours.
- Suggestion made to start tour at Lion's Pool, tour Suburban Park, and loop back down to Cottage St. ending at Sanford & Hawley. Commission will reach out to Bob Sanford about partnership for reception.
- Format may be left open to allow folks to wander as well as take a guided tour.
- Matt (S&H), Sherry (Museum), Chris (Tim G.)
- Tentative date is September 29th (1-3pm)

Other Business

1. Shannon informed the Commission of the Public Hearing for the properties located at 97, 101 and 103 South Rd., and 1 and 11 Munson Rd. that is scheduled for June 10, 2019. The homes on South Rd. exceed 75 years of age.
2. The owners of the home at 1773 Farmington Avenue plan to install a new roof. The roofing material is a like for like replacement with black asphalt shingles. The commission members agreed that a COA is not required for this work; consistent with the decision made for other roofing projects within the district.

Meeting adjourned at 7:47PM SKR