

Minutes are considered "Draft" until approved at the next meeting. Please contact the Economic Development Office for a copy of final minutes.

TOWN OF FARMINGTON, CT
Gateway Committee Meeting
February 18, 2016

Present

Peter Mastrobattista
Amy Suffredini
Hilary Donald

Staff:

Kathy Eagen
Rose Ponte
Bill Warner

A. Call to Order.

The Meeting was called to order at 5:00 p.m.

B. Communications

Bill Warner informed the committee that he submitted the Farmington Gateway Planning Workshops to CT Main Street Center for their annual Award of Excellence. He also submitted to the Connecticut Trust of Historic Preservation for their annual award.

C. Open Meeting to Public

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Katherine Delano asked the committee about the timing of the Route road project. She was told the road project is projected to start this spring.

D. Approve minutes from December 15, 2015 (attachment 1)

Since the two new committee members were not members of the committee in December the minutes were accepted rather than approved into the record.

E. Review Gateway Committee Charge and Goals. (attachment 2)

Rose Ponte reviewed the original charge of the Committee and what has been completed to date. To date the committee held 3 public planning workshops and a community meeting. During the community meeting consultants reviewed the Farmington Center Final Report. All three workshops and the community meeting were well attended by the public. An RFP to hire consultants to complete the second phase of Farmington Center project was issued in January. Respondents have until March 4th to submit the RFP.

F. Refer Farmington Center Plan to TPZ for inclusion in POCD as a special area of study.

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Bill Warner explained that the next step in the Farmington Center Plan should be to refer the Farmington Center Plan to the TPZ for inclusion in the POCD. The TPZ recently accepted the UCONN Southern Neighborhood Study to POCD. It was decided that committee members would attend a future TPZ meeting and review what the committee has done to date, and then they would present the Farmington Center Plan to TPZ for inclusion in the POCD.

G. Determine next study area. Presentation- Bill Warner

Bill Warner presented the existing conditions, and development opportunities in the area known as the five corners. After the presentation the committee members discussed the area and agreed this area should be the next area to be studied. Kathy Eagen recapped the committee's next steps which included the review of the RFP to hire consultants for phase 2 of the Farmington Center Project, to prepare information concerning the work that has been completed to date and to present to TPZ.

F. Renaming the Committee

The committee decided Farmington Gateways Committee would be the new name of the committee.

I. Old Business – None

J. Adjournment

Upon a motion made and seconded (Suffredini/ Mastrobattista) it was Voted to adjourn the meeting at 6:47 PM .

Respectfully submitted by:

Rose Ponte

Economic Development Director

cc: Sub-Committee Members
Bill Warner, Town Planner
Kathleen A. Eagen, Town Manager
Paula Ray, Town Clerk
Deb Bull, Administrative Assistant