

Minutes are considered "Draft" until approved at the next meeting. Please contact the Economic Development Office for a copy of final minutes.

Attachment 1

TOWN OF FARMINGTON, CT
Future Public/Private Land Development Initiatives
Town Council Sub-Committee
Minutes
February 25, 2015

Present

Jeff Apuzzo
Amy Suffredini
Augusto Russell
Peter Bagdigian

Staff:

Kathy Eagen
Bill Warner
Rose Ponte

A. Call to Order.

a. The Meeting was called to order at 5:01p.m.

B. Public Comments.

There were no public comments

C. Communications

Mrs. Suffredini received a request from Claire Kindall, town councilwomen from West Hartford, inquiring about how the subcommittee is working and how it was formed. Mrs. Suffredini referred her to town staff and commented that this reflects well for Farmington to have neighboring towns acknowledge the work of the subcommittee.

D. Approval December 15, 2015 minutes

A motion was made to approve the February 25, 2015 minutes.
(Suffredini/ Bagdigian)

Chairman Apuzzo commented that he is pleased with the detailed minutes that have been provided to date. He noted that minutes are valuable for those who are unable to attend meetings and as historical documents recording the work of the committee. He asked that minutes continue to be written in a detailed manner.

i. Approved Unanimously.

E. New Business

1. To interview Fitzgerald and Halliday (5:15 to 6:00 PM)

2. To interview Dodson & Flinker/Mullin Associates (6:15 to 7:00)

Before starting the interviews Kathy Eagen explained how the interview process would be conducted. Each committee member received a scoring sheet for each of the two consulting teams; the scoring sheet included 5 identical questions that would be asked of each team. Committee members would score each team and at the end of the interviews they would discuss and select a consultant. Chairman Apuzzo requested that the members of the public also receive a copy of the questions and members of the public would also be given an opportunity to ask the consultants questions. He

Minutes are considered "Draft" until approved at the next meeting. Please contact the Economic Development Office for a copy of final minutes.

Attachment 1

stressed that this entire process is dependent of community input and dialog between the committee and the community.

Each team gave a 30 minute presentation and answered questions from the committee and members of the public. Chairman Apuzzo thanked each team for their professional submissions and for appearing before the committee to present their ideas.

3. To select a consultant to facilitate with the March 26, 27 and 28 charrette

1. After discussing the strength and weaknesses of each team, it was determined that although both teams gave very professional submissions the team of Dodson & Flinker/Mullin demonstrated they had more experience running charrettes and exhibited an enthusiastic appreciation and understanding of the challenges and opportunities that exist in Farmington Center. A motion was made to select Dodson & Flinker/Mullin Associates.

(Suffredini/Bagdigian)

i. Approved Unanimously.

Chairman Apuzzo requested staff contact Dodson & Flinker/Mullin Associates and contract them to do the Charrettes, and to notify Fitzgerald and Halliday and thank them for their submission.

F. Old Business.

None.

G. Adjournment.

A motion was made to adjourn the meeting at 7:48 p.m.

(Russell/Bagdigian) **Approved Unanimously.**

Respectfully Submitted,

Rose Ponte
Economic Development Director

CC: Sub-Committee Members
Bill Warner, Town Planner
Kathleen A. Eagen, Town Manager
Paula Ray, Town Clerk
Deb Bull, Administrative Assistant