

TOWN OF FARMINGTON, CT
Future Public/Private Land Development Initiatives
Town Council Sub-Committee
Minutes
March 19, 2015

Present

Jeff Apuzzo
Amy Suffredini
Augusto Russell
Peter Bagdigian

Staff:

Kathy Eagen
Rose Ponte

A. Call to Order.

a. The Meeting was called to order at 5:01p.m.

B. Public Comments. N/A

C. Communications N/A

D. Approval March 5 2015 minutes

A motion was made to approve the March 5, 2015 minutes.
(Russell/ Suffredini)

i. Approved Unanimously.

E. New Business

1. To review the Farmington Town Letter promoting the workshop.

Copies of the Farmington Newsletter were handed out. The newsletter was mailed to every Farmington household. Rose Ponte has received a very positive response. To date over 100 people have registered for the various workshops. In addition to the newsletter, a constant contact email was sent out to businesses and residents that have signed up to receive e-newsletter. Individual invitations were mailed to Farmington's legislators, The State Department of Transportation, The State Historic Preservation Staff, TPZ, and Town Council. Boards and Commissions were sent a memo outlining the event details. The Newsletter was included in the Farmington Schools' Friday Folders, a press release was sent to all local media outlets, and an everbridge email was sent. Copies of the Newsletter were also distributed at the Farmington Library. *Preservation Now* also sent an electronic copy of the newsletter to their members and email lists.

2. To finalize workshop details.

A workshop checklist will be created to assure all details are considered. Staff will be responsible for completing the checklist. Items that were discussed included:

- Food will be provided by Farmington Gardens.
- *Preservation Now* will assist by providing volunteers.
- Nutmeg TV will be hired to tape one of the workshops.

- Amy Suffredini will conduct a preliminary walk thru with Ruth Grobe, chairman of the Human Relations Commission to assure all ADA requirements are met.
- Police Chief Melanson will be notified of the events. Police assistance will be provided if needed.

F. Old Business.

1. To finalize committee name.

The members discussed various names for the committee. Of the seven possible study areas this committee will explore, it was determined that a common component they share, is that they provide gateways into Farmington. A motion was made to designate this project The Gateway Committee (Bagdigian/ Suffredini)

i. Approved Unanimously.

G. Adjournment.

A motion was made to adjourn the meeting at 5:45 p.m.
(Russell/ Suffredini)

i. Approved Unanimously.

Respectfully Submitted,

Rose Ponte
Economic Development Director

CC: Sub-Committee Members
Bill Warner, Town Planner
Kathleen A. Eagen, Town Manager
Paula Ray, Town Clerk
Deb Bull, Administrative Assistant