

TOWN OF FARMINGTON, CT
Gateway Committee Meeting
August 20, 2015

Present

Jeff Apuzzo
Augusto Russell
Peter Bagdigian

Staff:

Kathy Eagen
Rose Ponte
Bill Warner

A. Call to Order.

The Meeting was called to order at 5:05p.m.

B. Open Meeting to Public

C. Communications

Bill Warner met with Melissa Marshall and Ruth Grobe. Melissa is an ADA consultant and will be assisting the Human Relations Commission as they address the various options for ADA concerns in the study area.

D. Minutes

Upon a motion made and seconded (Russell /Bagdigian) it was unanimously

VOTED: To approve the July 16, 2015 minutes.

E. To discuss logistics for the September 17, 2015 Community Meeting.

1. Determine promotional efforts:
 - A press release will be issued to all local press
 - An email blast will go out to all workshop registrants
 - An email blast will go out to all contacts in Rose Ponte's business contact list
 - A flyer will be distributed at the Library
 - A large poster will be displayed in Town Hall Lobby, Senior Center and the library.
 - An everbridge message will be sent
 - Nutmeg TV will be contracted to televise the meeting

2. Determine meeting agenda:

It was decided that after a welcome and introduction by the Committee Chairman, Mullin associates will present the SWOT findings and Dodson & Flinker will present their report which outlines that workshop results and their recommended concept.

After the presentations, the meeting will be opened to comments and questions from the audience.

The goal is for the committee to presents the results of the three day workshops and to hear from the audience if there is anything new to consider or was there something that was missed.

It was also decided that an informational sheet listing highlights, future timelines, and the evening's agenda would be distributed at the community meeting.

E. Review committee 6 month goals and activities

- Review community input from the 9-17 meeting.
- Accept the report
- Present the report to Town Council and seek their endorsement of the plan
- Prepare an RFP
- Issue an RFP to hire design consultants
- Select Consultant and hire a Consultant
- Develop Conceptual Plans for Farmington Center
- Present Consultant's Reports and Drawings to Town Council
- Present Study Area's plans and concepts to TPZ

Upcoming dates for the subcommittee:

- September 17- Community Meeting
- October 1 – Regular meeting
- October 13- Present the plan to town council

G Old Business- None

H Adjournment

Upon a motion made and seconded (Russell / Bagdigian) it was unanimously VOTED: To adjourn the meeting at 5:28 p.m.

cc: Sub-Committee Members
Bill Warner, Town Planner
Kathleen A. Eagen, Town Manager
Paula Ray, Town Clerk
Deb Bull, Administrative Assistant