

**TOWN OF FARMINGTON, CT  
Gateway Committee Meeting  
September 10, 2015**

**Present**

Jeff Apuzzo  
Augusto Russell  
Peter Bagdigian  
Amy Suffredini

**Staff:**

Kathy Eagen  
Bill Warner

**A. Call to Order.**

The Meeting was called to order at 5:00 p.m.

**B. Open Meeting to Public**

Ruth Grobe introduces Melissa Marshall. Melissa is an ADA consultant and will be assisting the Human Relations Commission as they address the various options for ADA concerns in the study area.

M. Marshall discusses the importance and need for Universal Design. Comments on design for strollers, children, adults with injuries, seniors, the disabled, pregnant woman etc..

Need to have experts that review proposals with an eye towards universal design. For instance, placement of benches for rest area, signage, crosswalks etc. Comments on Farmington's Zoning Code and the higher standards it imposes.

J. Apuzzo thanks M. Marshall encourages her to attend meeting on 17<sup>th</sup>.

**C. Communications**

Bill Warner comments on communication from Town Historian. Warner referred to consultants to correct draft plan.

**D. Minutes**

Upon a motion made and seconded (Russell /Bagdigian) it was unanimously

VOTED: To approve the August 20, 2015 minutes.

**E. To discuss logistics for the September 17, 2015 Community Meeting.**

K. Eagen reviews the one page informational handout which will be distributed on the 17<sup>th</sup>. Notes that we will add accessibility as one of the common themes.

K. Eagen presents the community meeting agenda and time frames for each speaker. Indicates there is flexibility in time frames. Expects people will go over.

It was decided that after a welcome and introduction by the Committee Chairman, Mullin associates will present the goal of the planning workshops, the SWOT findings, the Friday walk and then Dodson & Flinker will present their report which outlines the workshop results and their recommended concept.

After the

The goal is for the committee to presents the results of the three day workshops and to hear from the audience if there is anything new to consider or was there something that was missed.

K. Eagen reviewed the following promotional work that has been done.

1. Eblast to 1800 contacts – email on 8/31. Reminder scheduled for 9/14
2. Friday Folders insert on Friday September 11
3. Press Release to all media contacts sent on 9-4-15
4. Blog on the Farmington Patch -9/2/15
5. Farmington Valley Press Story -8/28/15 Hartford's social media
6. Poster in the town hall, library and senior center – 9/9/15
7. Nutmeg Television will be taping the meeting

Room Set-Up

1. Room Capacity is 250
2. The room will have a podium, speaker system and projector

Discussion ensues on format of meeting. J Lawson asks if any volunteers needed.

J. Apuzzo feels it is essential that committee make it very clear the purpose and intent of the meeting and workshops. P. Bagdigian indicates need to emphasize this is not about Route 4.

A Sufferdini would like to talk with consultants prior to the 17<sup>th</sup>. Committee agrees.

J. Apuzzo recommends a conference call. K. Eagen indicates she will set it up.

### **G Old Business- None**

### **H Adjournment**

Upon a motion made and seconded (Russell / Bagdigian) it was unanimously VOTED: To adjourn the meeting at 5:28 p.m.

cc: Sub-Committee Members  
Bill Warner, Town Planner  
Kathleen A. Eagen, Town Manager  
Paula Ray, Town Clerk  
Deb Bull, Administrative Assistant