Present: Lisa Johnson, Matt Ross (alternate), Ann Vibert Wuelfing (alternate), Sherry Horton, Bob Hoffman, Barbara Marsh (alternate), Howard Martin, Shannon Rutherford (Assistant Town Planner), Edward Giannaros (Town Council liaison)

Absent: John Brockelman

Guests:

Meeting called to order at 7:00pm

Approval of Minutes: December 5, 2019 minutes (Ross/Martin) (M/S/A)

Election of Officers

- Motion to elect the following slate of officers. (Ross/Horton) (M/S/A)
  - Lisa Johnson, Chair
  - Bob Hoffman, Vice-Chair
  - Howard Martin, Secretary

Member Solicitation

- No word from a few folks on Farmington Ave.
- owner of 54 Cottage St. has expressed interest.
- Discussion of possible reception with Cottage St. homeowners. Date TBD.
- Jack Kemper is hosting a reception for Lovely St neighbors on January 19th. 3-5PM. A list of invitees was distributed.
  - Information for each property will be assembled and distributed.
  - Commissioner give a brief intro and description of the “inventory”.
  - Current Lovely St. homeowners/Commissioners speak about “why they joined”.

Education Series

- Farmington Commissioners are open to collaborating on another Educational Series
- Possible topics:
  - Tax Credits
  - “War” stories from existing property owners
- Please hold Monday March 2, 2020 for the possible date for the session.

Other Business

- A discussion of the property at 79 Main Street, Unionville. Although not in the district, the UHDPC can provide comment on proposed construction of the building as it relates to the impact of the proposed plan on the surrounding neighborhood and properties.
  - Discussion of brick material
  - Discussion of plantings (size, type, location)
  - The brick facade was not favorable and the character of the building was not in keeping of the neighborhood.
  - The suggestion of an annual working meeting with ADRC and the Farmington Commission should be held to ensure that all parties have a shared vision
A letter will be drafted to Planning & Zoning expressing concerns with the design in the following areas:

- The building should more closely reflect Unionville architecture of surrounding properties (e.g. clapboards, residential windows)
- Concern over commercial creep into residential neighborhoods.

Commissioner training is taking place on Monday January 27th, 6:30PM. Please let Shannon know if you can attend.

Meeting adjourned at 8:19PM    MJR