a. Call to Order
   a. Meeting was called to order by the Amy Suffredini at 5:30 pm

b. Public Comment- none noted

c. Reading of the Minutes
   A motion was made and seconded (Karwoski / Reeve) to accept the
   February 12, 2020
   a. The motion carried with 1 abstention (Wadsworth)

d. Presentation by Won Joo, 54, 46, 58 Farmington Avenue,
   2020 Plaza
   Attorney Stefan Stolarz, and Mr. Ron Wolff, Wolff Engineering, gave an
   overview of the project, presented schematics, and reviewed the
   Economic Impact Statement. Mr. Joo shared his entrepreneurial
   background, his goals for the project and the community outreach
   efforts that he has completed to date.

   A motion was made (Reeve/Karwoski) to issue a positive referral to
   TPZ for this project.
   Motion carried

e. Planner’s Report- Mark DeVoe
   Mr. Mark DeVoe reviewed a PowerPoint presentation outlining the
   various TPZ projects that are currently underway. Projects discussed
   included, 2020 Plaza, Ion Bank, 155 Scott Swamp Road Façade,
   McDonald’s rebuild, The Midpoint Development District, 55 Depot
   Place, One Munson Road, the Unionville Bridge Rehab, and East
   Farms Renovations. Planner DeVoe and the Commission also
   discussed how to efficiently assist proposed applicants with their
   projects. Commissioner Reeve recalled that in the past, applicants
   presented their projects informally to TPZ before a formal application
   was submitted. This proved to be very effective. He suggested,
   perhaps every quarter, TPZ might consider allowing a workshop
meeting so applicants could present to TPZ informally; this would allow applicants to receive guidance before submitting a formal application to TPZ. Mr. DeVoe will consider that option.

f. **Economic Development Report**
   (a) **Revised the Yearly Calendar** - The Commission revised the April meeting date to April 15th and the May meeting date to May 6th. Rose will submit a revised calendar to Town Clerk’s office.
   (b) **Ion Bank Update** - The applicants were originally scheduled to present to TPZ on January 13, 2019, however, after learning that the Unionville Historic District Commission (UHDC) had concerns about the project, the applicant requested a continuance to conduct additional community outreach. The Commissioners and staff discussed the current application process and explored ways to make the process more efficient and clearer for applicants.

(c) **Business Breakfast Review**
   The January 29th business breakfast had the highest attendance ever recorded; with over 200 registrations. The addition of introducing 3 new Farmington businesses to the audience was very well received by both the attendees and the new businesses. Staff will continue to work on improving the audio from the microphone at the podium.

(d) **April 16, 2019 Breakfast**
   Governor Lamont will be the featured speaker for the Spring breakfast. Attendees will be given an opportunity to write their questions ahead of time to submit to the Governor. The Commissioners agreed to recognize Tunxis Community College’s 50th Anniversary and to present the New Business of the Year Award to the Bridge Healing Arts Center.

g. **Town Council Report**
   Councilman Giannaros reported on various actions of the Town Council.
   a) During the February 11th Council meeting the Council approved the purchase of 8489 Meadow Road, the 11-acre piece will preserve farmland and provide linkage to existing open space.
   b) Upcoming budget meeting dates were finalized, the Council set the budget guidelines to include less than a 3% increase.
   c) Town Council approved the new building option presented by the Farmington High School Committee. Several EDC Commissioners stressed the importance of communicating with the community about this project.

h. **Budget 2020-2021 discussion (Attachment 3)**
   Rose presented the department’s 2020-2021 proposed budget. She explained that all EDC budget items are directly related to the department’s annual goals. The only change in the budget is the removal of the Beautify Farmington Program funding. The Beautify Farmington program is funding partially by sponsorships; the
remainder is funded by the EDC budget. Since this number fluctuates from year to year depending on the level of sponsorships received, it was decided that for budget planning purposes, it was best to move it to the Planning Department’s Capital budget. All other accounts remain the same as 2019-2020.

a. A motion was made (Kleinman/ Wadsworth) to recommend the 2020-2021 EDC budget to the Town Council for consideration. 
   **Motion carried**

i. **To set a dinner meeting to discuss upcoming EDC Activities**
   Commissioners decided to meet on May 6th and adjourn the regular meeting to a dinner meeting to discuss goals and activities for the upcoming year.

j. **Adjournment**
   A motion was made and seconded (Wadsworth/ Reeve) to adjourn the meeting at 7:00 PM.

   a. **Motion Carried.**

Respectfully Submitted,
Rose Ponte
Economic Development Director

CC: Economic Development Commissioners