

Special Meeting Agenda
Farmington High School Building Committee Meeting
Wednesday, March 18, 2020
Online- Web Conference
6:30 PM

****PLEASE NOTE THE MEETING WILL BE HELD ONLINE****

To access the meeting:

Please click the link below to join the webinar:

<https://zoom.us/j/912525960>

Telephone Call in Information:

US: +1 312 626 6799

Webinar ID: 912 525 960

- A. Call to Order.
- B. Pledge of Allegiance.
- C. Minutes.
 - 1) To approve the attached March 4, 2020 minutes.
- D. Correspondence.
 - 1) Correspondence Received 3/2/2020 – 3/13/2020.
- E. Reports.
 - 1) Chair Report.
 - 2) Communications Subcommittee Report.
 - 3) Neighborhood Communications Subcommittee Report.
 - 4) Financial Communications Subcommittee Report.
 - 5) Architect Report.
 - 6) Owner's Representative Report.
- F. New Business.
 - 1) To authorize the Town Manager to sign a contract with Tall Timbers Marketing for marketing support.
 - 2) To authorize the Town Manager to sign a contract with the Center for Research and Public Policy to conduct a survey.
- G. Adjournment.

cc: Committee Members
Paula Ray, Town Clerk
Interested Parties

MOTION:

Agenda Item C-1

To approve the attached March 4, 2020 minutes.

/Attachment

Meeting Minutes
Farmington High School Building Committee Meeting
Wednesday, March 4, 2020
Farmington High School Library
6:30 PM

Attendees:

Meg Guerrera, Chair
Ellen Siuta
Sharon Mazzochi
Garth Meehan
Johnny Carrier
Michael Smith
Chris Fagan
Beth Kintner
Kathy Greider, Superintendent
Alicia Bowman, Asst. Superintendent of Finance and Operations
Lisa Kapcinski, FHS Assistant Principal
Kat Krajewski, Assistant Town Manager
Devon Aldave, Committee Clerk
Chris Cykley, Construction Solutions Group
Mark Garilli, Construction Solutions Group
Ryszard Szczypek, TSKP Studio
Michael Scott, TSKP Studio

A. Call to Order.

The meeting was called to order at 6:32 P.M.

B. Pledge of Allegiance.

The committee members and audience recited the Pledge of Allegiance.

C. Public Comment.

None.

D. Minutes.

1) To approve the attached February 19, 2020 minutes.

Upon a motion made and seconded (Siuta/Mazzochi) it was unanimously VOTED: to approve the February 19, 2020 minutes.

E. Correspondence.

1) Correspondence Received 2/14/2020-3/2/2020.

Meg Guerrera reviewed the correspondences received.

F. Reports.

1) Chair Report.

Meg Guerrera stated that the committee has two main focuses: design work and communications. There is a design working group meeting weekly. The communications team is working on messaging, financial information, neighborhood engagement, and a newsletter.

2) Communications Subcommittee Report.

Meg Guerrera stated that the subcommittee reviewed the FHSBC Newsletter at their last meeting. The newsletter was handed over to TSKP to assist with content and formatting.

Meg has set up meetings with marketing firms to discuss what services they provide and associated costs. She will provide that information to the subcommittee.

There is a neighborhood engagement planning meeting scheduled for next Wednesday.

3) Architect Report.

Ryszard Szczypek stated that TSKP Studio is working towards updating their design to fall within the net cost range set by the Town Council. Michael Scott gave a presentation which included updates to their design. The presentation is recorded with these minutes as Attachment A.

Michael Scott stated that TSKP Studio held a meeting with FHS faculty where they gave a presentation regarding learning communities and answered questions.

The committee discussed lockers. Lisa Kapcinski stated that FHS is conducting a student survey which includes questions about the use of lockers. She will share the survey results with the committee.

Garth Meehan inquired about the exterior design of the building. Ryszard and Michael stated that they will share TSKP's design process. This will be included as an agenda item for the next FHS Building Committee meeting.

Michael Smith asked questions regarding the layout of the first floor and future expansion. Michael Scott provided TSKP's rationale for the layout, including faculty preferences.

Beth Kintner asked about gym space. There was discussion regarding making this space to be flexible for the future. Michael Scott stated that the decision regarding a movable wall between the gyms can be made later on in the process without causing any issues.

Meg Guerrera suggested creating an online collaborative document where committee members can ask questions and TSKP Studio can provide answers.

4) Owner's Representative Report.

Chris Cykley stated that CSG met with the State Office of School Construction Grants & Review last week, who appreciated that the

committee selected a New Build Option. The State is allowing the 900 Wing to be part of a separate grant that is eligible for a Renovation reimbursement rate of 30%, which is higher than the 20% reimbursement rate for a New Build. The State informed CSG that there are not opportunities for further reimbursement. Chris stated that it was a positive and encouraging meeting.

G. New Business.

None.

H. Adjournment.

Upon a motion made and seconded (Carrier/Smith) it was unanimously VOTED: to adjourn the meeting at 7:58 P.M.

Respectfully Submitted,

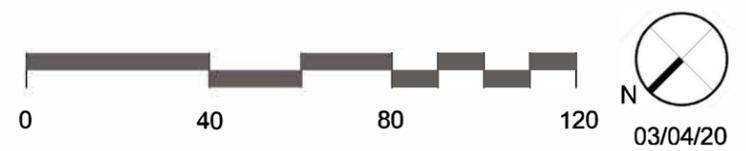
Devon Aldave
Committee Clerk



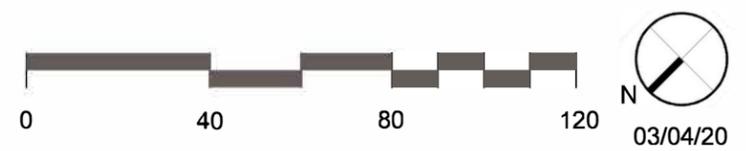




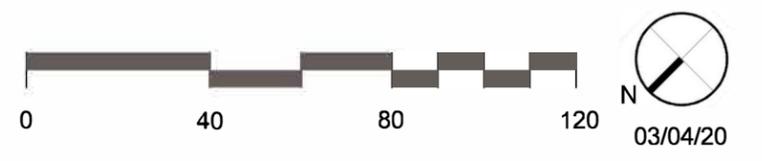
 = Outside face of wall
January 2020

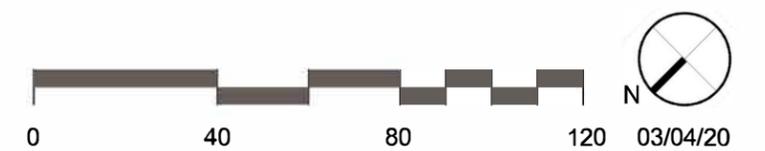
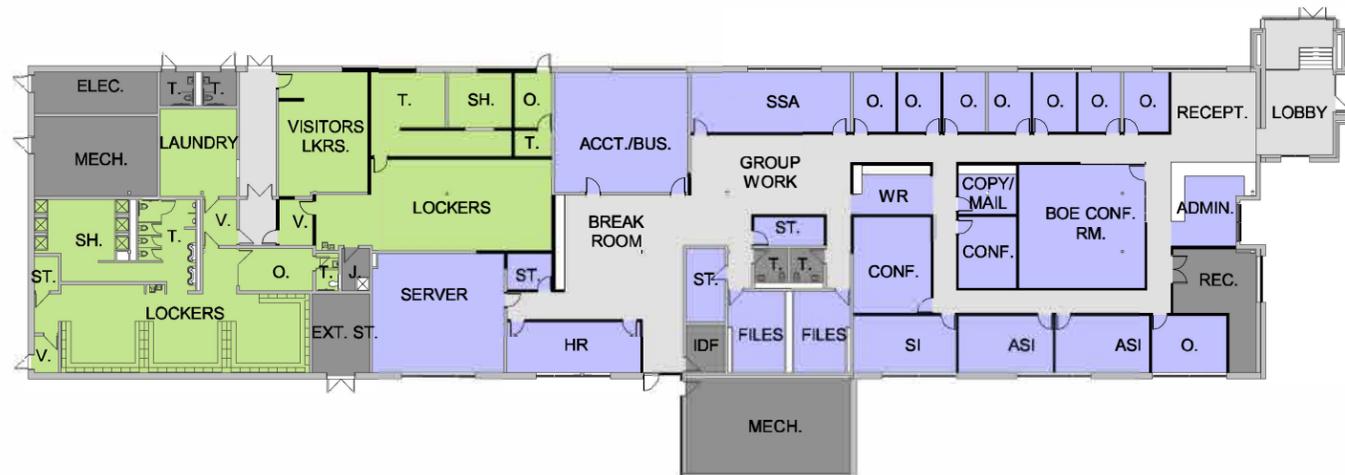


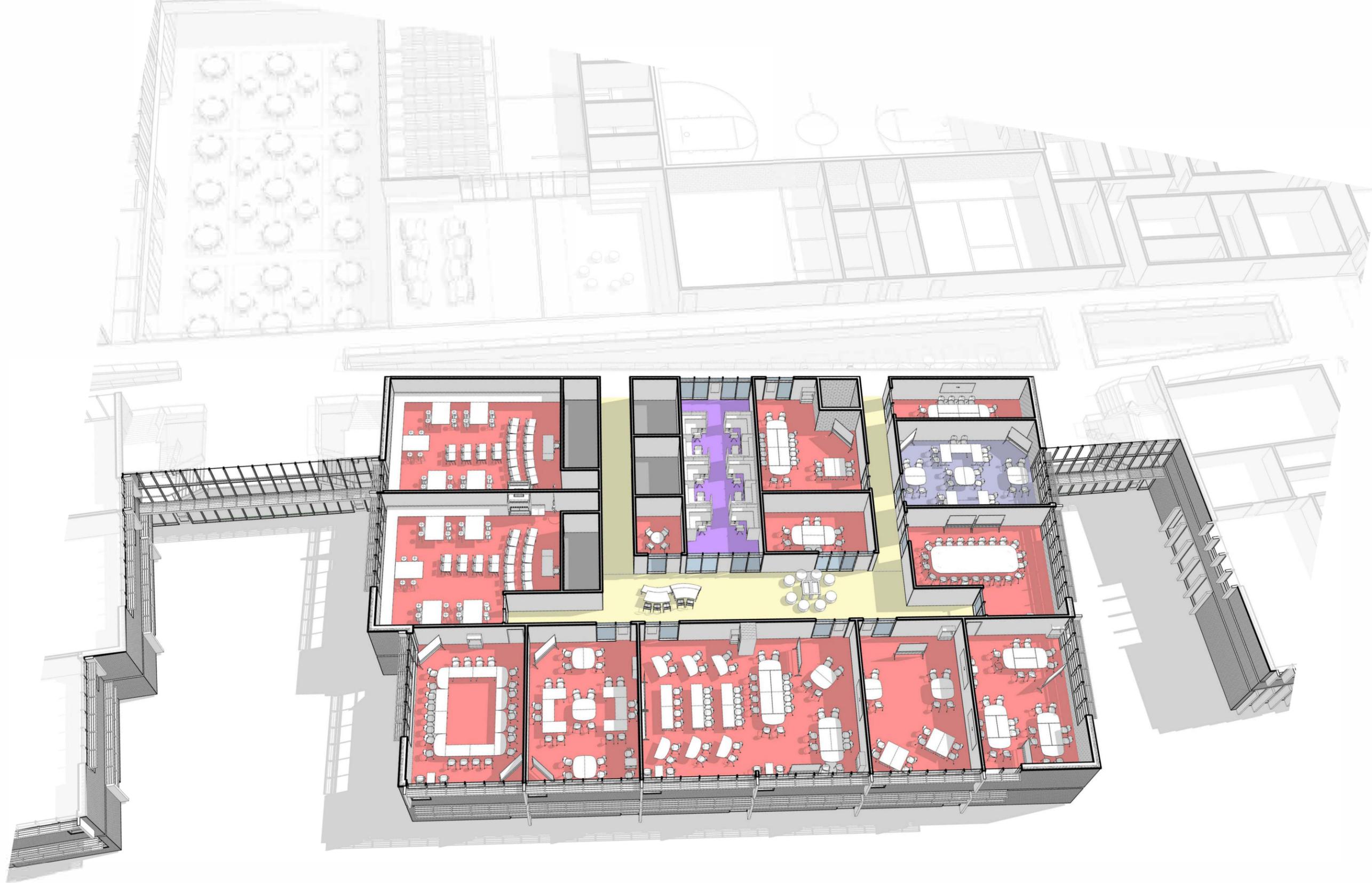
FIRST FLOOR PLAN
FARMINGTON HIGH SCHOOL
03/04/20



SECOND FLOOR PLAN
FARMINGTON HIGH SCHOOL







TSKP STUDIO

LEARNING CO

03/04/20

From: [Squarespace](#)
To: [Kathryn Krajewski](#)
Subject: Form Submission - New Form - Champions
Date: Monday, March 09, 2020 12:28:06 PM

Name: Betty and Alan Coykendall

Email Address: mutans@aol.com

Subject: Champions

Message: FHS Project “Champions”

We believe that requiring Farmington’s town employees and its elected representatives to be “Champions” for the high school building project is inappropriate.

In the minutes of the February 9, 2020 meeting of the Farmington High School Building Committee under F. Reports, 1) Chair Report, there is reference to Attachment A: Expectations and responsibilities.

In Attachment A, after a list of reasonable expectations of work and ethics, there is a list of fourteen groups of people or specific offices which includes many individuals, several of whom are mentioned by name. Among the “expectations and responsibilities” required of many of these people is to “Act as champions for the project.”

We contend that in the case of elected officials and town employees such a requirement is inappropriate.

Employees of the Town work for every resident and are supported by every tax-payer. They should not be asked to go beyond their regular obligations. They should not be advocates for any proposal by any committee unless they wish to do so within their non-work personal activities. Further, it may be unethical for a Town Officer to take a public position on a referendum issue.

Similarly, elected members of government represent every citizen and are free to support or not support whatever they believe is most consistent with their goals for good government and the people’s welfare.

We hope that the Building Committee and the Town Council will review Attachment A to ensure that “acting as champion(s)” is consistent with custom, ethics, and law.

Respectfully,

Alan and Betty Coykendall

(Sent via [FHS building project](#))

From: webmaster@farmington-ct.org
To: [Kathryn Krajewski](mailto:Kathryn.Krajewski); megguerrera@gmail.com; [Kathy Blonski](mailto:Kathy.Blonski); [Kathleen Greider](mailto:Kathleen.Greider)
Subject: Town of Farmington, CT: FHS Building Committee Online Comment Submission
Date: Thursday, March 05, 2020 8:42:14 AM

A new entry to a form/survey has been submitted.

Form Name: FHS Building Committee- Online Comment Form
Date & Time: 03/05/2020 8:42 AM
Response #: 18
Submitter ID: 3439
IP address: 50.78.26.102
Time to complete: 10 min. , 9 sec.

Survey Details

Page 1

1. Have a question, comment, or suggestion for the Farmington High School Building Committee? Please complete the field below.

3 5 2020 Wednesday March 4th I was at the Town Hall. Drove out at 233pm. School was letting out. Because making a left turn was difficult I went up to school parking out. Bad decision. Is there only ONE exit/driveway?? out of school/library/town hall???? Is there another exit that I do not know about? Is this exit resolved in the new school plan?
 As I sat in the parking lot for half hour I asked what if emergency vehicles firetrucks police had to get in or out of the school? library? town hall?
 Ron Skorka 80 yrs old

2. Please provide the following information so we can contact you with a response:

Full Name ronald skorka
Email Address skorka@juno.com
Mailing Address
 303 tunxis road west hartford ct 06107-3119
Phone Number (860) 760-9758 ext. 158

Thank you for contacting the Farmington High School Community Survey Ad Hoc Committee!

Thank you,
Town of Farmington, CT

This is an automated message generated by the Vision Content Management System™. Please do not reply directly to this email.

MOTION:

Agenda Item F-1

To authorize the Town Manager to sign a contract with Tall Timbers Marketing for marketing support.

Note: Multiple firms submitted quotes and were interviewed for marketing support. Tall Timbers is a Connecticut firm that has extensive experience with school bonding referenda. The fee for this service will not exceed \$35,500 and includes the creation, printing, and mailing of three building committee newsletters.

MOTION:

Agenda Item F-2

To authorize the Town Manager to sign a contract with the Center for Research and Public Policy to conduct a survey.

Note: The FHS Community Survey Ad Hoc Committee worked with the Center for Research and Public Policy in the past to collect input regarding citizen attitudes towards and willingness to finance a high school project. It is anticipated that the second survey will be conducted in May with results ready by June. The fee for this survey is \$17,000.