

Special Meeting Agenda  
Farmington High School Building Committee Meeting  
Wednesday, April 1, 2020  
Online- Web Conference  
6:30 PM

**\*\*PLEASE NOTE THE MEETING WILL BE HELD ONLINE\*\***

**To access the meeting:**

**Please click the link below to join the webinar:**

**<https://zoom.us/j/903557917>**

**Telephone Call in Information:**

**Dial: 1 646 558 8656**

**Webinar ID: 903 557 917**

- A. Call to Order.
- B. Pledge of Allegiance.
- C. Public Comment.
- D. Minutes.
  - 1) To approve the attached March 18, 2020 minutes.
- E. Correspondence.
  - 1) Correspondence Received 3/14/2020 – 3/30/2020.
- F. Reports.
  - 1) Chair Report.
  - 2) Communications Subcommittee Report.
  - 3) Neighborhood Communications Subcommittee Report.
  - 4) Architect Report.
  - 5) Owner's Representative Report.
- G. New Business.
  - 1) To approve invoice in the amount of \$8,500 for the Center for Research and Public Policy.

H. Adjournment.

cc: Committee Members  
Paula Ray, Town Clerk  
Interested Parties

MOTION:

Agenda Item D-1

To approve the attached March 18, 2020 minutes.

/Attachment

Minutes are considered "DRAFT" until approved at next meeting

**Special Meeting Agenda  
Farmington High School Building Committee Meeting  
Wednesday, March 18, 2020  
Online- Web Conference  
6:30 PM**

**Attendees:**

Meg Guerrera, Chair  
Chris Fagan  
Ellen Siuta  
Garth Meehan  
Johnny Carrier  
Michael Smith  
Sharon Mazzochi  
Beth Kintner  
Scott Hurwitz, FHS Principal  
Kathryn Krajewski, Assistant Town Manager  
Devon Aldave, Clerk of the Committee  
Chris Cykley, Construction Solutions Group  
Mark Garilli, Construction Solutions Group  
Michael Scott, TSKP Studio  
Ryszard Szczypek, TSKP Studio  
Tai Soo Kim, TSKP Studio

**A. Call to Order.**

The meeting was called to order at 6:35 P.M.

**B. Pledge of Allegiance.**

The committee members did not recite the Pledge of Allegiance due to the meeting being online.

**C. Minutes.**

**1) To approve the attached March 4, 2020 minutes.**

Upon a motion made and seconded (Fagan/Meehan) it was unanimously VOTED: to approve the attached March 4, 2020 minutes.

**D. Correspondence.**

**1) Correspondence Received 3/2/2020 – 3/13/2020.**

Meg Guerrera reviewed the correspondences received.

**E. Reports.**

**1) Chair Report.**

Meg Guerrera stated that the committee should continue to carry out their duties within the proposed timeline. The committee will encourage community members to remain engaged through the website and online meetings. The committee will reevaluate its plans if circumstances regarding COVID-19 should change.

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**2) Communications Subcommittee Report.**

Meg Guerrera stated that the Communications Subcommittee interviewed and is bringing on Tall Timbers Marketing for communications support.

Scott Hurwitz stated that he is planning to film a video with Kosta Diamantis, Director of Office for School Construction Grants & Review, to answer questions regarding State reimbursement.

Kat Krajewski stated that the subcommittee is working with the Center for Research and Public Policy to develop a survey to collect input regarding citizen attitudes towards and willingness to finance a high school project. Tall Timbers Marketing will also assist the subcommittee to create and distribute a Town-wide Newsletter in the near future.

**3) Neighborhood Communications Subcommittee Report.**

Meg Guerrera stated that the Neighborhood Communications Subcommittee held their first meeting on March 11, 2020. The subcommittee discussed how to approach neighborhood communications. The subcommittee planned to invite members of the neighborhood to a meeting to view a presentation and ask questions. This meeting has been put on hold due to COVID-19.

Mark Garilli stated that the presentation will include information regarding traffic patterns, dumpster locations, pick-up/drop-off areas, buffer lines, access ways, and external lighting.

**4) Financial Communications Subcommittee Report.**

Kat Krajewski stated that the Financial Communications Subcommittee met last week. The subcommittee reviewed debt service and discussed why now is a good time financially for the Town to take on this project. The subcommittee will research how other Town's have communicated the financial information of their major capital projects.

**5) Architect Report.**

Tai Soo Kim gave a presentation detailing how TSKP Studio developed their external design. The presentation is recorded with these minutes as Attachment A.

Garth Meehan suggested that building should be constructed with a mix of materials. Other members of the committee supported this suggestion.

**6) Owner's Representative Report.**

Mark Garilli stated that CSG met with the design team on Monday. The design team focused on programming and big picture items in that

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meeting. CSG is working with Kat to schedule meetings with Town officials. CSG will update the committee schedule as needed.

**F. New Business.**

**1) To authorize the Town Manager to sign a contract with Tall Timbers Marketing for marketing support.**

Upon a motion made and seconded (Smith/Mazzochi) it was unanimously VOTED: to authorize the Town Manager to sign a contract with Tall Timbers Marketing for marketing support.

Meg Guerrera stated that multiple firms submitted quotes and that several phone interviews were conducted. Tall Timbers Marketing was selected with a fee of no more than \$35,500 for consulting services and creation, printing, and mailing of three Town newsletters. The Communications subcommittee feels that there are great benefits to having this service.

Richard urged the committee to use communications support rather than marketing support. The building committee agreed with this recommendation.

**2) To authorize the Town Manager to sign a contract with the Center for Research and Public Policy to conduct a survey.**

Upon a motion made and seconded (Siuta/Smith) it was unanimously VOTED: to authorize the Town Manager to sign a contract with the Center of Research and Public Policy to conduct a survey.

Kat Krajewski stated that this will be the second Town-wide survey with CRPP. The FHS Ad Hoc Committee selected CRPP to complete a survey in 2018. Kat stated that there are great benefits to working with the same firm. CRPP uses a scientific methodology to conduct their surveys. The Communications Subcommittee and C.J. Thomas, Town Council Chair, will work with CRPP to develop questions in April. It is anticipated that the survey will be conducted in May, and results will be ready by June.

Beth Kintner was on the FHS Ad Hoc Committee and stated that CRPP is a top-notch firm who will do a good job discovering where the community stands.

**G. Adjournment.**

Upon a motion made and seconded (Carrier/Meehan) it was unanimously VOTED: to adjourn the meeting at 7:55 P.M.

Respectfully Submitted,

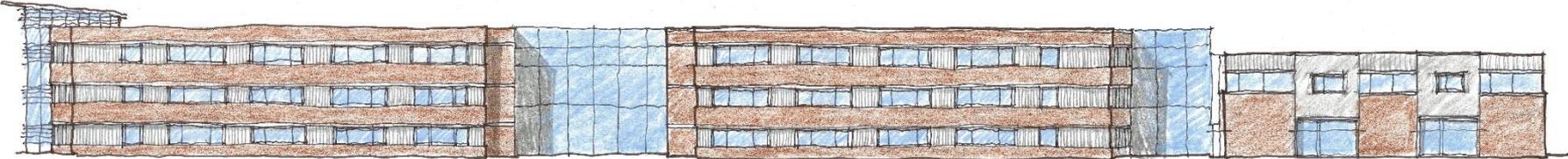
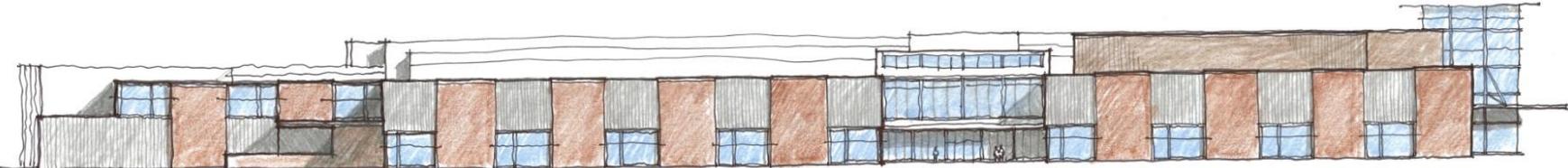
Devon Aldave  
Clerk of the Committee

# EXTERIOR DESIGN PRESENTATION

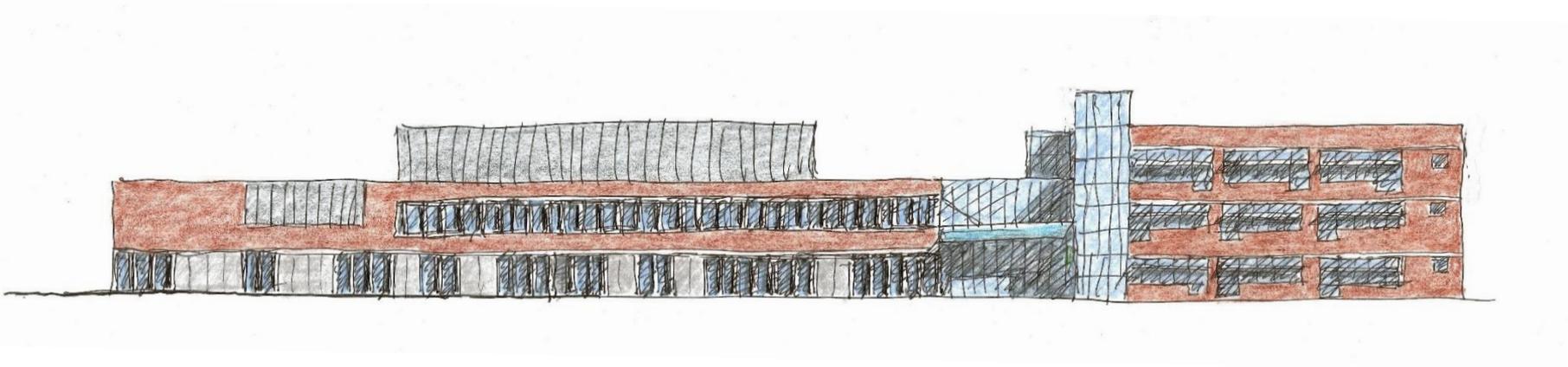
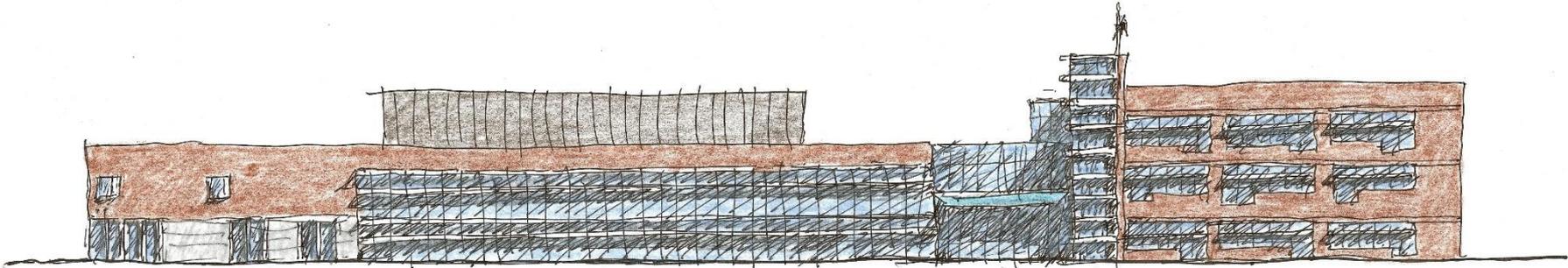
## Farmington High School



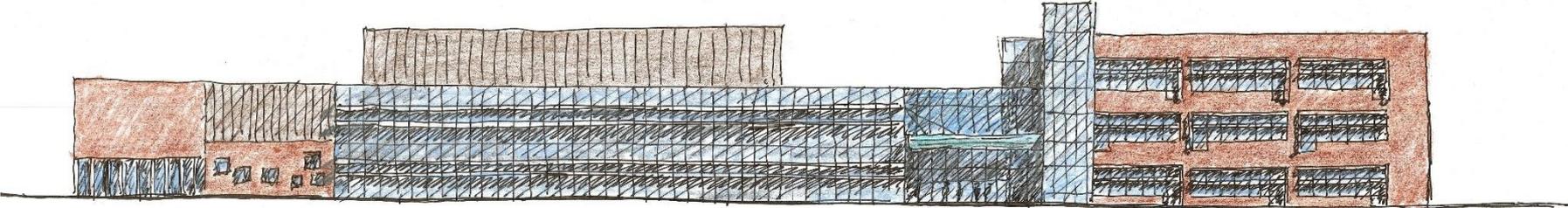
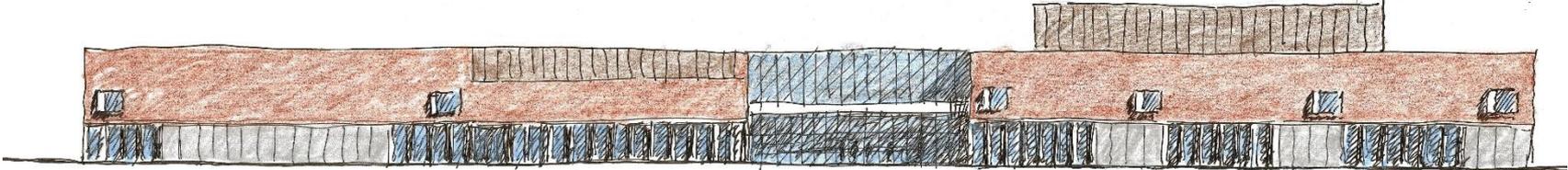
# Option 3 | Early Studies



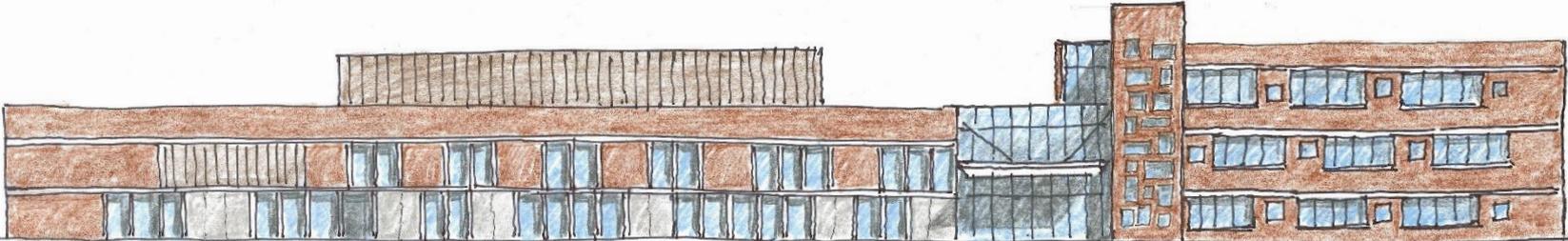
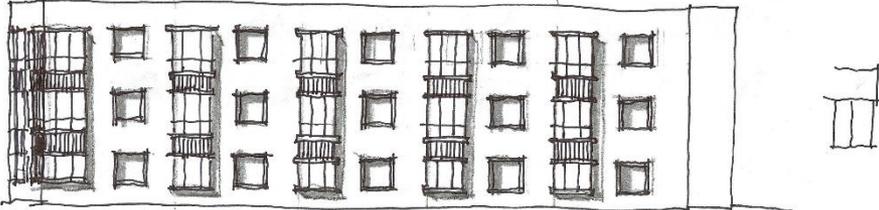
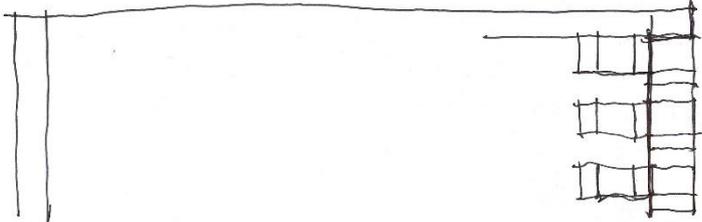
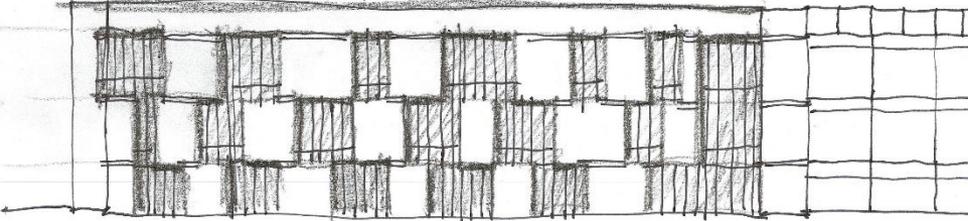
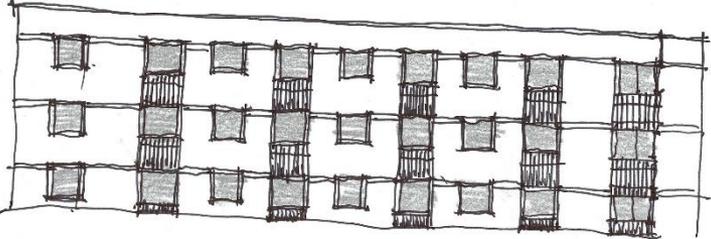
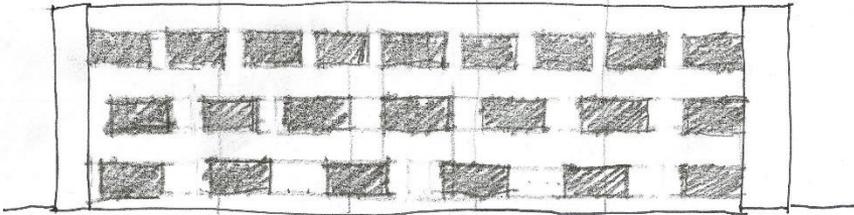
# Option 3 | Early Studies



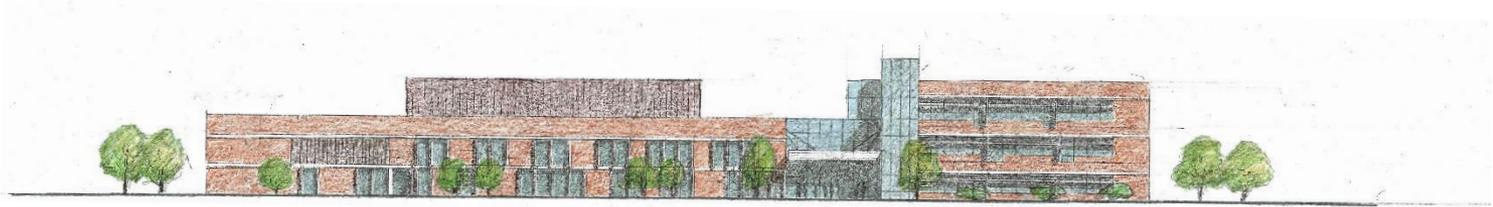
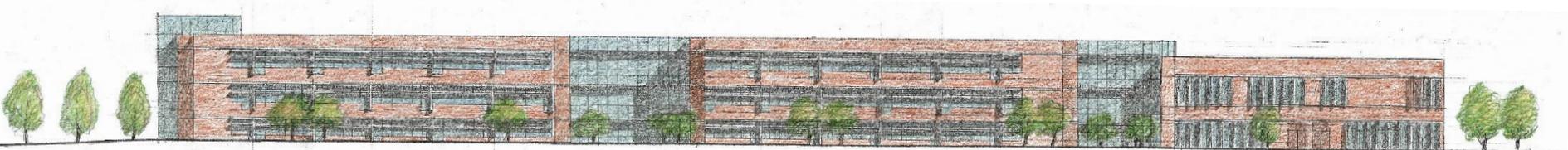
# Option 3 | Early Studies



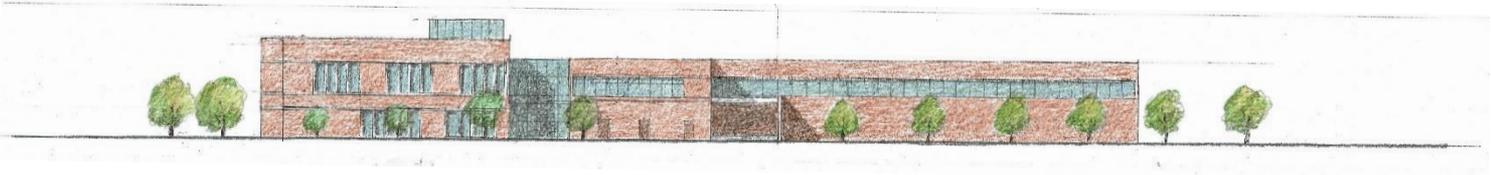
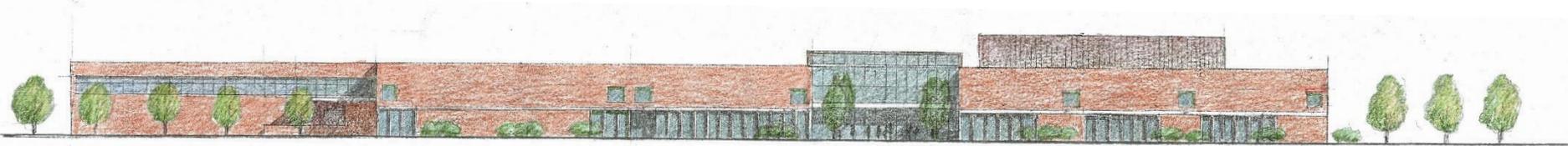
# Option 3 | Early Studies



# Option 3 | Developed Studies



# Option 3 | Developed Studies



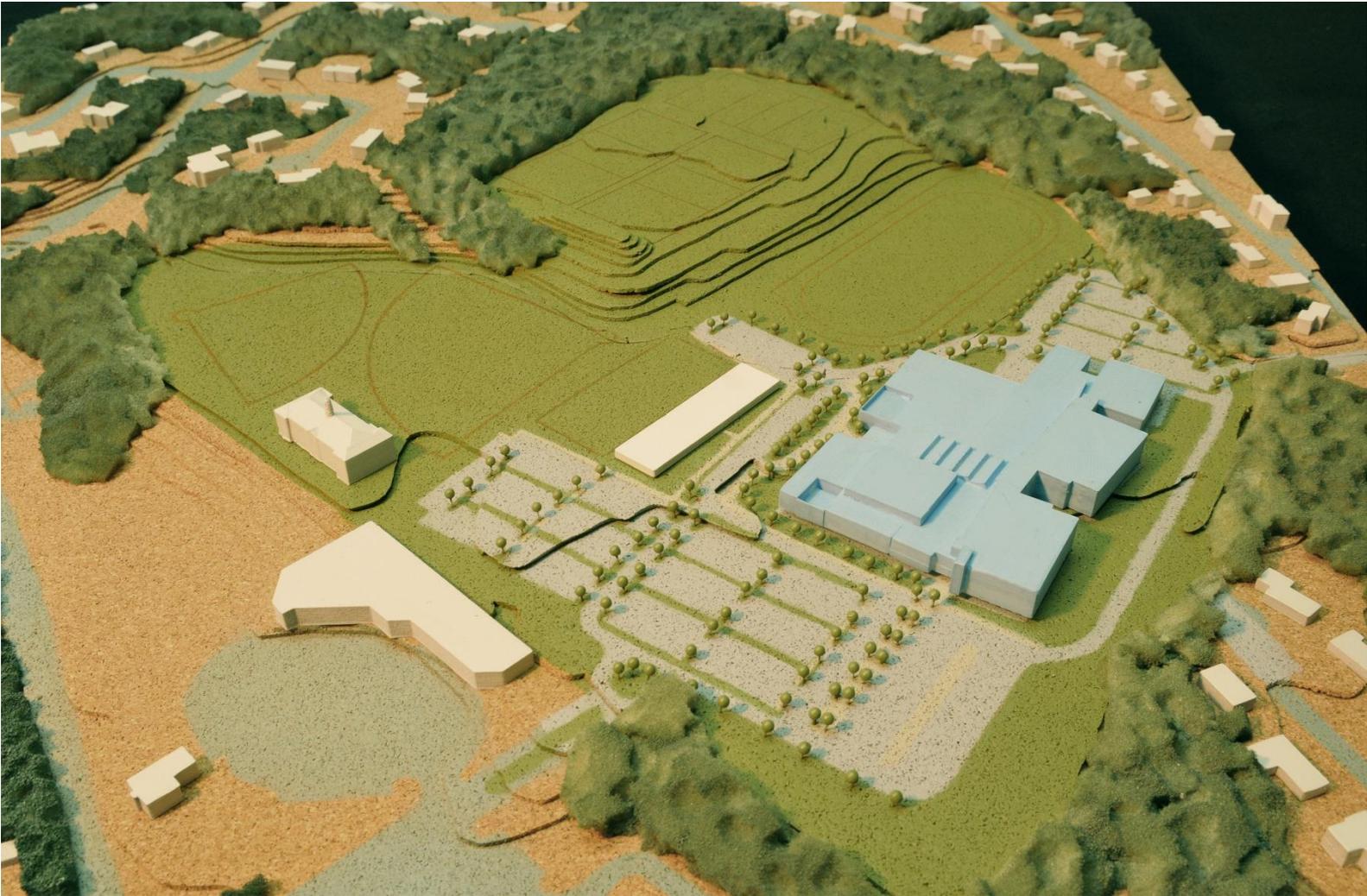
# Option 3 | Aerial View



# Option 3 | Exterior View



# Option 3 | Study Model



# Option 3 | View between Buildings



# Option 3 | View along East Elevation



# Option 3 | Plan Organization



# Option 3 | First Floor



# Option 3 | First Floor

















The End

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**From:** webmaster@farmington-ct.org <webmaster@farmington-ct.org>  
**Sent:** Wednesday, March 18, 2020 9:23 PM  
**To:** Kathryn Krajewski <Krajewskik@farmington-ct.org>; megguerrera@gmail.com <megguerrera@gmail.com>; Kathy Blonski <blonskik@farmington-ct.org>; Kathleen Greider <greiderk@fpsct.org>  
**Subject:** Town of Farmington, CT: FHS Building Committee Online Comment Submission

A new entry to a form/survey has been submitted.

**Form Name:** FHS Building Committee- Online Comment Form  
**Date & Time:** 03/18/2020 9:23 PM  
**Response #:** 19  
**Submitter ID:** 3449  
**IP address:** 2601:183:857f:cf40:c5b8:c4e1:7244:c5cc  
**Time to complete:** 7 min. , 56 sec.

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### Survey Details

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#### Page 1

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**1. Have a question, comment, or suggestion for the Farmington High School Building Committee? Please complete the field below.**

I understand you had to take a ten year enrollment study to determine if you needed to build for growth. Are those figures available by year? Also is it highschool enrollment or Farmington Schools in general? My understanding is that the highest enrollment in Farmington was when the current Freshman class at FHS entered kindergarten. Is it possible for the building committee to confirm any of this? With people moving out of Connecticut I find it hard to believe we need to build for growth.

**2. Please provide the following information so we can contact you with a response:**

**Full Name** Donna Baily  
**Email Address** cluedabear@aol.com  
**Mailing Address**  
14 Salisbury Way  
Farmington, CT 06032  
**Phone Number** (860) 674-8637

**Thank you for contacting the Farmington High School Community Survey Ad Hoc Committee!**

MOTION:

Agenda Item G-1

To approve invoice in the amount of \$8,500 for the Center for Research and Public Policy.

Note: Per the contract with the Center for Research and Public Policy, 50% of the contract amount is due upon the execution of the agreement.



***THE CENTER FOR  
RESEARCH & PUBLIC  
POLICY***

**INVOICE**

*DUE UPON RECEIPT*

**INVOICE / PO NUMBER:  
32420-1**

**EMPLOYER ID: 06-1465921**

**AUTHORIZED CRPP SIGNATURE:**

Kathryn Krajewski  
Assistant Town Manager  
Town of Farmington  
1 Monteith Drive  
Farmington, CT 06032

DATE	DATE DUE	DESCRIPTION	UNIT PRICE	TOTAL DUE
3-24-20	UPON RECEIPT	COMMUNITY SURVEY		
		50% of \$17,000.00 Total		\$8500.00 USD
<b>TOTAL PAYMENT DUE IN USD:</b>				<b>\$8500.00 USD</b>

**Thank You! Please Mail All Payments To: The Center for Research and Public Policy  
3703 Popple Dungeon Road  
Chester, VT 05143**