

**Town of Farmington, CT
Office of the Town Manager
Regular Town Council Meeting**

****PLEASE NOTE THE MEETING WILL BE HELD ONLINE****

To access the meeting:

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/87277845745>

Telephone Call in Information:

Dial: +1 312 626 6799

Webinar ID: 872 7784 5745

Date: July 14, 2020
(Council Members should call the Town Manager's Office if unable to attend.)

Time: 7:00 p.m.

Place: Online – Web Conference

Agenda

- A. Call to Order
- B. Pledge of Allegiance
- C. Presentations and Recognitions
 - 1. Proclamation on Racial Injustice
 - 2. Eagle Scout Proclamation - Timothy D. Germano
 - 3. Eagle Scout Proclamation – Benjamin J. Cooley
 - 4. Girl Scout Gold Award Proclamation – Gabrielle Sweet
- D. Public Hearing
- E. New Items
- F. Public Comments
- G. Reading of the Minutes

1. June 9, 2020 Regular Town Council Meeting
2. June 16, 2020 Special Town Council Meeting

H. Reading of Communications and Written Appeals

1. None

I. Report of the Committees

1. UCONN Health Committee
2. Land Acquisition Committee
3. Green Efforts Committee
4. Farmington High School Building Committee

J. Report of the Council Chair and Liaisons

1. Chair
2. Board of Education Liaison
3. Economic Development Commission Liaison
4. Farmington Historic District Commission
5. Housing Authority
6. Human Relations Commission
7. Library Board
8. Town Plan and Zoning Liaison
9. Unionville Historic District Commission
10. Unionville Village Improvement Association Liaison
11. Water Pollution Control Authority
12. Other Liaisons

K. Report of the Town Manager —COVID-19 Updates, Factory Mutual (FM) Global Grant Award

L. Appointments

1. Building Code Board of Appeals (Charette)
2. Building Code Board of Appeals (Langston)
3. Farmington High School Building Committee (Meehan)
4. Plainville Area Cable TV Advisory Council (Bernier)
5. Unionville Historic District Commission (Brockelman)
6. Land Acquisition Commission (Hannon)

M. Old Business

N. New Business

1. To establish a taskforce to examine and create a plan to develop strategies and community partnerships to address racial inequality, to educate residents and to increase awareness about Black Lives by identifying areas of improvement in the Community and to recommend an Action Plan to eliminate factors that lead to inequality.

2. To award Bid # 295, Tree Removal and Pruning Services to Distinctive Gardens & Tree Care of South Windsor, CT in accordance with the schedule of costs as listed.
 3. To award Bid # 297, Large Fire Apparatus Maintenance to Fleetmasters Sales and Service of Windsor Locks, CT in accordance with their bid submission dated June 16, 2020.
 4. To accept a FEMA Assistance to Firefighters Grant supplemental funding opportunity for response to COVID-19 for \$13,818.18.
 5. To cancel the August 11, 2020 Town Council meeting.
 6. To establish a Town Council Ad- Hoc Committee to work with Town Staff to make recommendations to the Town Council on next steps concerning the Parson's property and the BSC Streetscape Improvement Plan.
 7. To approve property tax refunds.
- O. Executive Session
1. None.
- P. Adjournment

PROCLAMATION

WHEREAS, the nation and the Town of Farmington have been galvanized by the tragic death of George Floyd; and

WHEREAS, Mr. Floyd's death, and the deaths of so many others in our nation's history, highlights the destructive nature of racism and prejudice in our society; and

WHEREAS, these tragic deaths have propelled our nation into a serious conversation on the devastating effects of racial injustice; and

WHEREAS, communities throughout our nation's history have had to deal with the toxic effects of racism; and

WHEREAS, we are proud of those people in our town's history who worked for social justice, such as Farmington abolitionists, who used their homes as stations along the Underground Railroad to help escaped slaves; and

WHEREAS, members of our community gave shelter and support to the African survivors of the Amistad slave ship after their trial, until they were able to return home to Sierra Leone; and

WHEREAS, the Town of Farmington takes the mantle from our forebearers to assert that racism, prejudice, and social injustice have no place in Farmington, and to affirm the statement Black Lives Matter; and

WHEREAS, the Town of Farmington recognizes and commemorates Juneteenth, the day on June 19, 1865 when the Union Army freed the last remaining people who were enslaved; and

WHEREAS, the Town of Farmington condemns acts of racism which have impacted people of color;

NOW THEREFORE, BE IT RESOLVED, the Town of Farmington encourages creating a more diverse, inclusive and equitable community where everyone is treated with respect and because it sees diversity as a strength and pledges to continue to work to make Farmington an inclusive community for people of all backgrounds;

THEREFORE, BE IT FURTHER RESOLVED, that, in order to address these issues, the Town Council will create a task force to be made up of diverse community members, police, town and education officials, and town employees to engage with our entire community.

Dated at Farmington Connecticut, this 14th day of July 2020.

C.J. Thomas
Chair, Farmington Town Council

PROCLAMATION

WHEREAS, the Scouts BSA helps train the youth of our community with skills which serve them well in the future; and

WHEREAS, many of our youth participate in activities of the Scouts BSA which benefit our community; and

WHEREAS, one of the crowning achievements of Scouting is the attainment of the rank of Eagle Scout; and

WHEREAS, Timothy D. Germano from Troop 170 Scouts BSA recently completed the requirements for Eagle Scout; and

WHEREAS, Timothy D. Germano's project involved restoring Suburban Park to its original beauty by clearing pathways and installing 13 posts with the park's history and photographs of the era. Timothy researched the history of the park and created a walking path exhibit at the Unionville Museum which allowed the physically unable to enjoy the park with photographs and costumes from the time period; and

WHEREAS, Timothy D. Germano was also instrumental in creating an event for the community to enjoy tours of the park and historic homes in the area, experience a trolley ride and carousel with food trucks in coordination with the Lyons Club; and

WHEREAS, Timothy D. Germano has demonstrated leadership and academic success as part of Troop 170 Boy Scouts of America; and

WHEREAS, Timothy D. Germano attends Farmington High School in Farmington, and is a member of the Varsity Swim Team, member of the Sycamore Pool Swim Team, a Scouting for Food Volunteer, a KOC Family Events Volunteer, a Town Cleanup Volunteer; and

WHEREAS, as a result of Timothy D. Germano's work, the lives of the people of Farmington will be enriched and enhanced.

NOW, THEREFORE, BE IT RESOLVED, that on behalf of the Farmington Town Council, we hereby extend Timothy D. Germano our best wishes and we hereby proclaim July 14, 2020 as Timothy D. Germano Day in Farmington, Connecticut.

DATED AT FARMINGTON, CONNECTICUT this 14th day of July 2020.

C.J. Thomas, Chair
Farmington Town Council

PROCLAMATION

WHEREAS, the Scouts BSA helps train the youth of our community with skills which serve them well in the future; and

WHEREAS, many of our youth participate in activities of the Scouts BSA which benefit our community; and

WHEREAS, one of the crowning achievements of Scouting is the attainment of the rank of Eagle Scout; and

WHEREAS, Benjamin J. Cooley from Troop 170 Scouts BSA recently completed the requirements for Eagle Scout; and

WHEREAS, Benjamin J. Cooley's project involved building a 10' x 10' Garden Gazebo for the residents of Maple Village of the Farmington Housing Authority. This included petitioning Planning & Zoning for the approval, raising the funds for the materials to build by planning a talent show at the Senior Center and building the Gazebo from scratch with help from his troop; and

WHEREAS, Benjamin J. Cooley also worked hard coordinating his troop to help build the Gazebo to the appreciation of the residents of Maple Village who love their new Gazebo and enjoyed their interaction with Benjamin and his troop; and

WHEREAS, Benjamin J. Cooley has demonstrated leadership and academic success as part of Troop 170 Boy Scouts of America and assisting the Farmington Community Services with numerous other projects, and

WHEREAS, Benjamin J. Cooley attends Farmington High School in Farmington, and is part of the FHS Drama Department, and is a Camp Counselor at Winding Trails Summer Camp; and

WHEREAS, as a result of Benjamin J. Cooley's work, the lives of the people of Farmington will be enriched and enhanced.

NOW, THEREFORE, BE IT RESOLVED, that on behalf of the Farmington Town Council, we hereby extend Benjamin J. Cooley our best wishes and we hereby proclaim July 15, 2020 as Benjamin J. Cooley Day in Farmington, Connecticut.

DATED AT FARMINGTON, CONNECTICUT this 14th day of July 2020.

C.J. Thomas, Chair
Farmington Town Council

PROCLAMATION

WHEREAS, the Girl Scouts of America help train the youth of our community with skills which serve them well in the future; and

WHEREAS, many of our youth participate in activities of the Girl Scouts of America which benefit our community; and

WHEREAS, one of the crowning achievements of Girl Scouting is the attainment of the Girl Scout Gold Award; and

WHEREAS, Gabrielle Sweet, from the Girl Scouts of Connecticut Council, recently completed the requirements for the Girl Scout Gold Award; and

WHEREAS, Gabrielle Sweet's Take Action project was to renovate four miles of hiking trails around Lake Garda in Unionville and Burlington. This project included clearing the trail, adding "Trail Blazer" markers, renovating and rebuilding three bulletin boards, redrawing the trail map and creating a QR code for hikers to pull up the maps and follow the trails using their cell phones; and

WHEREAS, Gabrielle Sweet has been a Girl Scout since Kindergarten and attends Farmington High School in Farmington, is on the Girls Volleyball Team and the Lacrosse Team, and is an active member of the United Methodist Church in Avon; and

WHEREAS, as a result of Gabrielle Sweet's work, the lives of the people of Farmington will be enriched and enhanced by hiking and enjoying the beautiful scenery and wildlife of Lake Garda, and

NOW, THEREFORE, BE IT RESOLVED, that on behalf of the Farmington Town Council, I hereby extend to Girl Scout Gold Award recipient, Gabrielle Sweet, our best wishes and we hereby proclaim July 16, 2020 as Gabrielle Sweet Day in Farmington.

DATED AT FARMINGTON, CONNECTICUT this 14th day of July 2020.

C.J. Thomas, Chair
Farmington Town Council

MOTION:

Agenda Item K

Report of the Town Manager—COVID-19 Update, Factory Mutual (FM) Mobile Grant Award

COVID-19 Updates

The Town Manager will provide any COVID-19 Updates at the meeting.

FM Mobile Grant Award

In April 2020, an application was completed for a Fire Prevention Grant through FM Global, a mutual insurance company. This grant was completed for equipment that would assist the Fire Marshal's Office in fire investigation and inspection in the Town of Farmington. This equipment includes a digital camera, two LED scene light kits and two fire investigation tool kits. The purchase of this equipment will provide additional resources for the Fire Marshal, Deputy Fire Marshal and Fire Inspectors when carrying out their duties throughout the community. The total grant request was for \$2,454 to cover the financial obligations of these items.

On June 19th, FM Global awarded the requested funds to the Town of Farmington Fire Department. This grant request was among many across the country that were in the running for financial support for fire prevention/investigation resources. The availability of this grant affords us the opportunity to secure the above-mentioned items which will assist in the daily duties of the Fire Marshal's Office.

MOTION: Agenda Item L-1

That _____ be appointed to the Building Code Board of Appeals for the balance of a five-year term beginning immediately and ending September 30, 2024. (Charette)

MOTION: Agenda Item L-2

That _____ be appointed to the Building Code Board of Appeals for the balance of a five-year term beginning immediately and ending September 30, 2024. (Langston)

MOTION: Agenda Item L-3

That _____ be appointed to the Farmington High School Building Committee beginning immediately for an indefinite term. (Meehan)

MOTION: Agenda Item L-4

That _____ be appointed to the Plainville Area Cable TV Advisory Council for the balance of a two-year term beginning immediately and ending June 30, 2021. (Bernier)

MOTION: Agenda Item L-5

That _____ be appointed to the Unionville Historic District Commission for the balance of a five-year term beginning immediately and ending September 30, 2022. (Brockelman)

MOTION: Agenda Item L-6

That _____ be appointed to the Land Acquisition Commission beginning immediately for an indefinite term. (Hannon)

MOTION:

Agenda Item N-1

To establish a taskforce to examine and create a plan to develop strategies and community partnerships to address racial inequality, to educate residents and to increase awareness about Black Lives by identifying areas of improvement in the community and to recommend an Action Plan to eliminate factors that lead to inequality.

The taskforce will be charged with the following objectives:

1. To hold meetings with residents to identify issues in the community that have led to unequal treatment based on race and to engage residents through holding community forums, dialogue groups, and training workshops on implicit bias; to develop a campaign to increase public awareness of these issues.
2. To analyze the current Town services in collaboration with the Town Manager to increase transparency, to address racial inequality and to develop initiatives and measurable goals.
3. To support the Farmington Valley Health District in their mission to incorporate and adopt principles of social justice into everyday public health practice.
4. To collaborate with the Board of Education in their efforts to ensure anti-racism, social justice and equity within the PreK-12 school system in collaboration with the Superintendent of Schools.
5. To analyze current procedures and policies of the police department in collaboration with the Chief of Police, including use of force; to increase transparency to address racial inequality and to develop initiatives and measurable goals in collaboration with the Chief of Police.
6. To encourage a diverse workforce by providing education and training to local businesses in the areas of racial inequalities; and to research possible incentives to increase the number of Black owned businesses in collaboration with the Economic Development Director.

AND,

Due to the urgency of this topic, the taskforce will provide the Town Council with a timeline for the Action Plan and a report on its progress at the October 13, 2020 Town Council Meeting,

AND,

The taskforce will provide regular quarterly reports to the Town Council and the public on its progress.

AND,

The taskforce will provide an Action Plan, including an analysis of the objectives and the recommended initiatives, programs and future actions to the Town Council to continue addressing racial inequality in our community based on the timeline provided by the taskforce.

AND,

To Appoint the Following Members to the Sub-Committee:

- Joseph Capodiferro, Town Council Liaison
- Edward Giannaros, Town Council Liaison
- Kay Higgins, Human Relations Liaison
- _____, Board of Education Liaison
- _____, Community Member
- _____, Farmington High School Student or Recent Alumni
- _____, Farmington High School Student or Recent Alumni

AND,

The Following Non-Voting Members:

- Nancy Parent, Staff Liaison
- Kory Vincent, Police Department Liaison
- Anna Savastano, Clerk
- Various Town and School administration as needed

NOTE: This motion was created and recommended by the Town Council appointed work group and staff members.

MOTION:

Agenda Item N-2

To award Bid # 295, Tree Removal and Pruning Services to Distinctive Gardens & Tree Care of South Windsor, CT in accordance with the schedule of costs as listed on the attached spreadsheet.

NOTE: This bid is to contract with a qualified vendor to provide tree removal and pruning services for trees on town-owned property and right of ways. The Town directs the vendor to which trees need to be removed or pruned and monitors vendor performance. Distinctive Gardens and Tree Care has provided these services to the Town for the past 13 years. Staff has found their performance to be very good. The contract period would be from July 1, 2020 to June 30, 2021 with the option to renew for one additional year depending upon satisfactory performance. The estimated annual value of this contract is more than \$50,000 therefore it is being submitted to the Town Council for award.

Due to the COVID 19 pandemic and the required shut down, this bid was issued later than usual. Normally this bid would have been advertised in April with Town Council award in May. In addition, again because of the pandemic, this was one of three bids that were attempted using only electronic means to solicit and accept bids. While the use of an electronic bid facility appears to have worked well with the other two bids, it was not as successful with this bid in attracting vendors.

Town staff will be available at the Council meeting to answer any questions.

/Attachment

Town of Farmington
Bid #295 Tree Removal and Pruning Services:
Bid Opening: June 16, 2020 at 11:00 a.m.

Bidder 1
Distinctive Tree Care LLC
South Windsor, CT

Description	Unit	Total cost
Two (2)-man crew w/bucket truck, chipper and truck and all related equipment:	per hour	\$120.00
Two (2)-man crew w/chipper and truck and all related tools and equipment:	per hour	\$118.00
Two (2)-man crew w/ bucket truck only.	per hour	\$110.00
One additional crew person to assist two (2)-man crew when needed:	per hour	\$45.00
Emergency callout after hours (Bucket and Chipper & Truck):	per hour	\$150.00
Emergency callout after hours (Chipper & Truck only):	per hour	\$100.00
Mini Excavator with Grapple and Operator	per hour	\$90.00
Crane with Operator	per hour	\$175.00
Climber w/ Equipment	per hour	\$85.00
Skid Steer with Grapple and Operator	per hour	\$45.00
Spider Type Track Lift w/Operator	per hour	\$150.00
Add any Additional Equipment and Rate;		
75' Rear Mount Lift	per hour	\$60.00
50 Yd. Log Truck	per hour	\$160.00
Sennebogen 718 With Grapple Saw	per hour	\$385.00
Albach Chipper	per hour	\$450.00

Recommendation: That award be made to Bidder # 1, Distinctive Tree Care LLC of South Windsor CT for the period, July 1, 2020 to June 30, 2021

Funding: Highway & Grounds Budget Account # 13208-54410
 FY2020/2021 Appropriation: \$85,000

MOTION:

Agenda Item N-3

To award Bid # 297, Large Fire Apparatus Maintenance to Fleetmasters Sales and Service of Windsor Locks, CT in accordance with their bid submission dated June 16, 2020.

NOTE: This motion is to contract with a private contractor to provide maintenance and repair services for all large fire apparatus in the fire department. Apparatus to be serviced under this award would include engine pumpers and the aerial ladder truck. Fire staff has reviewed the bids and have recommended going with Fleetmasters Sales and Service as the lowest responsible bidder.

The award is for the period July 1, 2020 to June 30, 2021, with an option to renew for a second-year contingent upon funding availability and satisfactory performance by the vendor. Funds for this award are included in the Fire Service FY2020/2021 Operating Budget.

Town staff will be available at the Council meeting to answer any questions.

/Attachment

Town of Farmington
Bid Tally Sheet

N-3

Bid #297 - Large Fire Apparatus Maintenance
Bid Opening: June 16, 2020
Bid Time: 12:00 pm

Description	Bidder #1	Bidder #2	Bidder #3
	First Line Emergency Services Cromwell, CT	Fleetmasters Sales & Service Windsor Locks, CT	New England Fire Equipment North Haven, CT
First Service/Major Service	*\$1,275	\$1,829.95 (includes Major Service \$1180.00+\$649.95 Transmission Service As Needed)	\$15,250 (\$1,520*10)
Second Service/Minor Service	\$575.00	\$349.95	\$3,500 (\$350*10)
Pump Testing	\$400.00	\$399.95	\$2,000 (\$250*8)
Road Service (in town)	\$107.00 per hour	\$132 per hour	\$125.00
Road Service (out of town)	\$107.00 per hour	\$132 per hour	\$125.00
Towing Rate (to your facility for repair)	Sublet	\$250.00	\$525.00
Body Repair/Work	\$107.00 per hour	\$132 per hour	\$125.00
Labor Rate for services other than those listed above (per hour)	\$107.00 per hour	\$132 per hour	\$125.00
% markup over dealer cost on parts (Invoices to be made available upon request)	25%	25%	25%
Transportation of Vehicle (to and from facility – non towing)	\$53.50 per hour	No Charge	No Charge
	*Will check air filter annually and will change if needed for an extra charge		

Recommendation: That award be made to Bidder # 2, Fleetmasters Sales and Service of Windsor Locks, CT.

Funding: Fire Department Budget, Account # 12154-54402, FY2020/2021 Appropriation: \$122,000.

MOTION:

Agenda Item N-4

To accept a FEMA Assistance to Firefighters Grant supplemental funding opportunity for response to COVID-19 for \$13,818.18.

NOTE: This award is under a supplemental grant opportunity from FEMA to financially support fire departments in purchasing personal protective equipment and supplies needed to prevent, prepare for, and respond to the COVID-19 public health emergency. This funding opportunity will assist in limiting the financial burdens faced in procuring critical personal protective equipment by the emergency services in the town.

MOTION:

Agenda Item N-5

To cancel the August 11, 2020 Town Council meeting.

NOTE: The Town Council has historically cancelled this meeting.

MOTION:

Agenda Item N-6

To establish a Town Council Ad- Hoc Committee to work with Town Staff to make recommendations to the Town Council on next steps concerning the Parson's property and the BSC Streetscape Improvement Plan. The Ad-Hoc Committee will make recommendations on the following:

- The future use of Parson's property.
- The environmental liability associated with ownership of the Parson's property.
- The phasing portion of the BSC Streetscape Improvement Plan.
- The selection of a preferred developer for the development of the Parson's property.

AND,

The Ad-Hoc Committee shall consist of:

_____Town Council Member

_____Town Council Member

_____Town Council Chair (ex-officio)

_____Town Manager

_____Director of Public Works/Town Engineer

_____Economic Development Director

NOTE: Goal #1 of the Town Manager's Goals is to create this ad-hoc committee. The ad-hoc committee will focus on the Parson's property and the phasing of the BSC Streetscape Improvement Plan. Recommendation will be made to the Town Council. Many years of work on the Parson's property and the Streetscape Improvement Plan have already been completed and this ad-hoc committee will give recommendations to the Town Council on next steps with the Parson's property and surrounding area.

MOTION:

Agenda Item N-7

To approve the following property tax refunds.

NAME	REASON	AMOUNT
T 4 land LLC	Assessor adjustment	\$117.48
Arnold Peter V Kathleen B	Assessor adjustment	\$3,554.85
Beecher Erinleigh	Assessor adjustment	\$321.66
Comer Contracting Inc	Assessor adjustment	\$391.89
Edward Motor Service	Assessor adjustment	\$8.59
Joo Woo Y	Assessor adjustment	\$58.74
Kallman Todd J & Sarah kallman	Assessor adjustment	\$19.58
Melluzzo Giuseppe	Assessor adjustment	\$97.87
Motorlease Corporation	Assessor adjustment	\$333.96
Pease Lois, Wojciechowski Georgia C	Assessor adjustment	\$117.48
Syed Asif H	Assessor adjustment	\$184.61
VW Credit Leasing	Assessor adjustment	\$634.70
	Total	\$5,841.41