

**Town of Farmington, CT
Office of the Town Manager
Regular Town Council Meeting**

****Please note that this is a Monday****

Date: April 11, 2016 (**Monday**)
(Council Members are asked to call the Town Manager's Office if they are unable to attend.)

Time: 7:00 p.m.

Location: Town Hall Council Chambers

Agenda

- A. Call to Order
- B. Pledge of Allegiance
- C. Proclamations and Recognitions
 - 1. Skyler Szot—Eagle Scout
 - 2. Spencer Buzdon – Eagle Scout
 - 3. Michael Prunk – Eagle Scout
 - 4. National Child Abuse Prevention Month
- D. Public Hearing
 - 1. A public hearing on the Town Council's Proposed Budget for the Fiscal Year 2016-2017 (attachment).
- E. New Items
- F. Public Comment
- G. Reading of Minutes
 - 1. March 8, 2016 Regular Town Council Meeting
 - 2. March 9, 2016 Special Town Council Meeting (budget)
 - 3. March 10, 2016 Special Town Council Meeting (budget)
 - 4. March 12, 2016 Special Town Council Meeting (budget)
- H. Reading of Communications and Written Appeals
 - 1. Farmington Legislative Delegation – Town Manager Correspondence
 - 2. Edgar A. King – Town Chair Correspondence
 - 3. The Metropolitan District Commission – Niagara Bottling Company
- I. Report of Committees
 - 1. UCONN Committee(s)

2. Land Acquisition Committee
3. Green Efforts Committee
4. Joint Town of Farmington/City of Hartford Committee
5. Bicycle Advisory Committee
6. Farmington Gateway Committee
7. Web Page Sub-Committee
8. Farmington High School Renovation Committee

J. Report of the Council Chair and Liaisons

1. Chair Report
2. Board of Education Liaison Report
3. Unionville Village Improvement Association Liaison Report
4. Town Plan and Zoning Liaison Report
5. Water Pollution Control Authority Report
6. Economic Development Commission Liaison Report
7. Human Relations Commission Report
8. Chamber of Commerce Report
9. Other Liaison Reports

K. Report of the Town Manager—Quarterly Reports, Memorial Day Parade, Route 4 Traffic Disruptions

L. Appointments

1. Plainville Area Cable TV Advisory Council (Landry) (R)
2. North Central Regional Mental Health Board, Inc. (Wienke) (R)
3. Building Code Board of Appeals (Schadler) (R)
4. Plainville Area Cable TV Advisory Council (Montes) (R)
5. Unionville Historic District and Properties Commission Alternate (Hoffman) (R)
6. Conservation and Inland Wetlands Commission Alternate (Colandrea) (R)

M. Old Business. None

N. New Business

1. To approve the Town Council's Recommended Budget for the Fiscal Year 2016-2017.
2. To approve the resolutions for the Annual Town Meeting items number 1 through 8.
3. To schedule a Special Town Council Meeting (if needed) on Friday May 6, 2016 in the Town Hall Council Chambers at 4:00 p.m. to approve the Town Council's 2016-2017 Second Recommended Budget.
4. To accept the Annual Report.

5. To approve the transfer of a 2,216 square foot piece of Town open space property to Wilson Development in exchange for a 5,252 square foot piece of property to be made permanent Town open space and a sale price of \$7,756.
 6. To appoint the accounting firm Blum, Shapiro and Company, PC of West Hartford, CT as the Town's independent auditor for the fiscal year ending June 30, 2016.
 7. To approve the Americans with Disabilities Act (ADA) Policy and Grievance Procedure.
 8. To approve the Fair Housing Resolution for the Town of Farmington and to authorize the Town Manager to sign and distribute said resolution.
 9. To adopt the Affirmative Action Plan for the Town of Farmington.
 10. To adopt the Compliance with Title VI of the Civil Rights Act of 1964 Statement for the Town of Farmington and to authorize the Town Manager to sign and distribute said resolution.
 11. To adopt the Fair Housing Policy Statement for the Town of Farmington and to authorize the Town Manager to sign and distribute said resolution.
 12. To change the location of the April 26, 2016 Town Council Meeting from the Town Council Chambers to the Board of Education Conference Room.
 13. To abate the taxes due on the October 1, 2014 Grand List for the property known as 70 Mountain Road.
 14. To approve property tax refunds.
- O. Executive Session
1. Land Acquisition
- P. Adjournment

PROCLAMATION

WHEREAS, the Boy Scouts of America help train the youth of our community with skills which serve them well in the future, and

WHEREAS, many of our youth participate in activities of the Boy Scouts of America which benefit our community, and

WHEREAS, one of the crowning achievements of Boy Scouting is the attainment of the rank of Eagle Scout, and

WHEREAS, Skyler Szot from Troop 68 Boy Scouts of America recently completed the requirements for Eagle Scout, and

WHEREAS, Skyler Szot's project involved the design and creation of ten turtle basking platforms that were placed at Walton Pond and Dunning Lake at Winding Trails. This project was so successful that National Geographic has expressed an interest in potentially doing a project utilizing these turtle basking platforms, and Skyler is currently working on a patent application for the platforms, and

WHEREAS, Skyler Szot earned 35 merit badges and served in his Troop as Scribe, Assistant Patrol Leader, Historian, and Patrol Leader, earning first place in the orienteering competition, and

WHEREAS, Skyler Szot was a summer intern in the Town's Engineering Department, attended the University of Connecticut Explore Engineering Program, and took first place in his age group twice in the Riverfront Scrambles 5K races, and

WHEREAS, as a result of Skyler Szot's work, the lives of the people of Farmington will be enriched and enhanced.

NOW, THEREFORE, BE IT RESOLVED, that on behalf of the Farmington Town Council, we hereby extend to Skyler Szot our best wishes and we hereby proclaim April 13, 2016 as Skyler Szot Day in Farmington, Connecticut.

Dated at Farmington, Connecticut this 11th day of April 2016.

Nancy W. Nickerson
Chair Farmington Town Council

PROCLAMATION

WHEREAS, the Boy Scouts of America help train the youth of our community with skills which serve them well in the future, and

WHEREAS, many of our youth participate in activities of the Boy Scouts of America which benefit our community, and

WHEREAS, one of the crowning achievements of Boy Scouting is the attainment of the rank of Eagle Scout, and

WHEREAS, Spencer Buzdon from Troop 68 Boy Scouts of America recently completed the requirements for Eagle Scout, and

WHEREAS, Spencer Buzdon's project involved the installation of five cameras at Winding Trails to capture images of animals such as bears, deer, turkeys, birds, turtles, and

WHEREAS, Spencer Buzdon and his team of volunteers built and installed five additional blue bird boxes for Winding Trails that included a video camera inside a nesting box and,

WHEREAS, Spencer Buzdon built the website *www.windingtrailsnature.org* which features photos captured by the cameras which are used for additional information for the nature programs at the park and has become a critical tool for communications, and

WHEREAS, Spencer Buzdon is also a varsity coxswain for the Farmington High School Crew team, is founder and president of the Finance Club, was recently inducted into the Tri M Music Honor Society, and competed in the National Science Bowl after his team won the Connecticut Region, and

WHEREAS, as a result of Spencer Buzdon's work, the lives of the people of Farmington will be enriched and enhanced.

NOW, THEREFORE, BE IT RESOLVED, that on behalf of the Farmington Town Council, we hereby extend to Spencer Buzdon our best wishes and we hereby proclaim April 14, 2016 as Spencer Buzdon Day in Farmington, Connecticut.

Dated at Farmington, Connecticut this 11th day of April 2016.

Nancy W. Nickerson
Chair Farmington Town Council

PROCLAMATION

WHEREAS, the Boy Scouts of America help train the youth of our community with skills which serve them well in the future, and

WHEREAS, many of our youth participate in activities of the Boy Scouts of America which benefit our community, and

WHEREAS, one of the crowning achievements of Boy Scouting is the attainment of the rank of Eagle Scout, and

WHEREAS, Michael Prunk from Troop 68 Boy Scouts of America recently completed the requirements for Eagle Scout, and

WHEREAS, Michael Prunk's project benefitted the Farmington Land Trust with the creation of a new hiking map and trail kiosk to replace an old kiosk, the research of ten native wildflowers with an informational poster with photographs and facts about the wildflowers, and the construction of a second informational kiosk to display the wildflower information on the historic Henry Mason Parcel and Aqueduct Trail, and

WHEREAS, Michael Prunk and his team of volunteers cleared logs and other debris from the trail and trimmed overhanging branches, with over 143 hours of service, and

WHEREAS, Michael Prunk was elected to the National Youth Leadership Training and Order of the Arrow, and was elected by his Troop as Senior Patrol Leader, Scribe, and Librarian, and

WHEREAS, Michael Prunk is an accomplished musician and a member of the Farmington High School's Symphony Strings Orchestra as a violist, and serves as mentor to young musicians, and

WHEREAS, as a result of Michael Prunk's work, the lives of the people of Farmington will be enriched and enhanced.

NOW, THEREFORE, BE IT RESOLVED, that on behalf of the Farmington Town Council, we hereby extend to Michael Prunk our best wishes and we hereby proclaim April 15, 2016 as Michael Prunk Day in Farmington, Connecticut.

Dated at Farmington, Connecticut this 11th day of April 2016.

Nancy W. Nickerson
Chair Farmington Town Council

PROCLAMATION

WHEREAS, the month of April is hereby declared National Child Abuse Prevention Month, and

WHEREAS, the Parent and Child Center at Bristol Hospital, founded in 1996 by the Exchange Clubs of Farmington and Bristol, is celebrating its 20th anniversary in April, and

WHEREAS, the Center is the Central Connecticut organization committed to preventing child abuse by helping Connecticut parents and caregivers break the cycle of child abuse through positive parenting education, home visiting support, and intervention, and

WHEREAS, the Center will conduct its annual Blue Ribbon Campaign for the Prevention of Child Abuse, and the funds raised in the campaign will be used to support educational programs that work directly with families, affording parents the opportunity to strengthen their parenting skills, and

NOW, THEREFORE, BE IT RESOLVED, that the Town of Farmington hereby recognizes and proclaims April as Child Abuse Prevention Month in the Town of Farmington.

Dated this 28th day of March, 2016 at Farmington, Connecticut.

Nancy Nickerson, Chair
Farmington Town Council

**LEGAL NOTICE
TOWN OF FARMINGTON
PUBLIC HEARING**

A Public Hearing will be held on Monday, April 11, 2016 at 7:05 p.m. in the Town Hall Council Chambers on the Town Council's Proposed Budget for the Fiscal Year 2016-2017.

Dated at Farmington, Connecticut this 25th day of March 2016.

Kathleen A. Eagen
Town Manager

Farmington Town Council and Members of the Public:

I present for your review the Town Council's proposed budget for Fiscal Year 2016 - 2017.

The Town's Strategic Plan and the Town's Capital Improvement Policy were the policy guidelines at the forefront when formulating this budget. The budget building process focused around three funding themes. These themes were:

- 1) **Maintain current service levels.** Continue to fund accounts at levels that will enable service levels to remain at high standards. Additionally, any increase in service levels should be directly tied to accomplishing the Town's Strategic Plan/Town Manager goals.
- 2) **Maintain current Capital Funding levels.** The cost of maintaining the Town's infrastructure through the Capital Budget is a necessary expense that has to be recognized. The cost of not maintaining the Town's property, buildings, and equipment will have a significant negative long-term impact. This year's appropriation exceeds our Capital Improvement Policy guidelines and will allow us to make significant headway toward meeting the Town's capital improvement needs.
- 3) **Implement the Recreation Operational Funding Policy.** The Town of Farmington is committed to providing and funding exceptional town-wide recreation programs. The recently adopted policy specifies that the General Fund will now support the cost for personnel, grounds, and facility maintenance of the golf course. This recommended budget accomplishes the objectives of the policy.

The General Fund Budget includes the proposed spending for the Town, for the school system, for debt service and for capital improvements. The proposed budget for Westwood Golf Course, the Recreation Fund, and solid waste collection and disposal are also included for your review.

The Town of Farmington budget is broken down into three categories; Expenditures, Grand List and Revenues, which are used to develop a tax rate.

EXPENDITURES SUMMARY:

Expenditures

The total proposed budget for Fiscal Year 2016-2017 is \$101,099,715, an increase of \$3,536,978, or 3.63% above the current budget.

Category	2015-2016	2016-2017	Increase/Decrease	% Change
Board of Ed	\$60,391,209	\$62,686,075	\$2,294,866	3.80%
Town Operations	27,118,908	28,229,371	1,110,463	4.09%
Debt Service	6,818,620	6,827,369	8,749	0.13%
Capital Outlay	3,234,000	3,356,900	122,900	3.80%
Total	\$97,562,737	\$101,099,715	\$3,536,978	3.63%

Town Operations

The proposed Town budget increase is 4.09%. This includes the transfer of the golf course maintenance accounts of \$376,021 or (1.4%) into the general fund. This transfer is partially offset revenues totaling \$332,990 collected by the golf course operation. The revenue of the golf course offsets the majority of these expenditures.

Without the transfer of the golf course maintenance accounts, the overall proposed Town increase is 2.71%.

Highlights of the Town Operations category include the following:

General Fund	2016/2017 Council Proposed	% Increase (Decrease)
General Administration	\$ 6,413,748	5.95%
Public Safety	\$9,566,320	1.33%
Public Works	\$ 4,650,178	9.37%
Community and Rec.	\$815,630	(4.53)%
Other	\$ 6,783,495	4.06%
TOTAL	\$ 28,229,371	4.09%

The Town Council's proposed town budget is \$28,229,371, an increase of \$1,110,463 or 4.09% above the current expenditure. Highlights include the following:

- The Town Manager account shows a part-time land consultant position that will manage the Town's Land Acquisition program.
- The Salary Reserve account in the Personnel budget will cover salary adjustments for all Town employees except members of SEIU and IAFF. There are two years of salary reserves budgeted for AFSCME and IBPO.
- The Registrars budget has been increased to support the Presidential election in November 2016.
- The contribution to the library is \$2,426,064 which is a 3% increase above current budget levels.
- The Planning Department shows an increase to fund a map scanning project.
- The Town Clerk's office equipment has been increased to reflect storage needs.
- The Fire Hydrant fees are projected to increase by 5.9% for the upcoming fiscal year.
- The Community Policing account in the Police Department has been increased to add a new patrol officer position to support traffic efforts in town.
- The Police Animal Control account shows a reduction due to the use of the Town of Burlington municipal animal shelter over a private kennel to board dogs.
- The Police Fleet account includes funding for three new 24-hour patrol vehicles and lease payments for four (4) unmarked cars, and a replacement Animal Control Officer vehicle. This is in line with our police vehicle replacement plan.

- The Highway and Grounds Operations account shows funding for four (4) summer seasonal employees who will be used to supplement regular staff.
- The Gas and Diesel Fuel account(s) have been decreased to reflect lower fuel costs.
- The Westwoods Golf Course Grounds Maintenance account has been added to the Highway and Grounds budget. This includes two (2) full-time positions and two (2) seasonal positions.
- The Engineering account includes funds for a new Seasonal Construction Inspector to assist the Department with several large State and Town construction projects.
- The Busing Account has been increased to better reflect spending.
- The Recreation Department and Westwoods Golf Course has been restructured. This will also include consolidation efforts with the Board of Education on recreation programs.
- The Health Insurance account contains a 3.8% increase. This is the result of a slight increase in the Town's insurance renewal for next year.
- The Health and Hypertension account has been decreased due a stabilization of claim costs.

The proposed total Town General Fund Appropriation is \$28,229,371, which is a 4.09% increase above the current budget. As stated, this includes the transfer of the Golf Course Maintenance account into the Highway and Grounds budget, which is partially offset by revenues collected from the golf course operation and is shown in the revenue portion of the budget.

Debt

The Debt group of accounts includes appropriations to make principal and interest payments on the Town's long-term bonded debt. The total proposed amount for next fiscal year is \$6,827,369. This is an increase of \$8,749 or 0.13% from the previous year. Debt service payments are flat as a result of the maturing of debt, and the refinancing of some existing debt that was undertaken last year.

Refuse Collection

The Refuse Collection budget includes the cost of collecting and disposing of solid and bulky waste generated by town residents and the Town's landfill operation. This budget proposes no rate increase. The annual fee will remain at \$235.00 per household.

Capital Improvements

The proposed General Fund appropriation to support the Capital Improvements is \$3,356,900 which is 3.32% of projected annual General Fund revenues allocated to the operating budget. Based on the Town's Capital Improvement Policy the Town's objective is to contribute at least 2.5% of the annual General Fund revenues allocated to the operating budget.

This Capital Budget will allow us to make significant headway to meet the Town's capital improvement needs especially in the areas of equipment/infrastructure/maintenance

improvements, technology and communication initiatives, and building improvements/renovations.

General Fund Cash Appropriations Summary – Year 1 (2016-2017)

Equipment/Infrastructure/Maintenance Improvements Summary

Last year, we made progress in this area but significant equipment, infrastructure, and maintenance improvements are still needed throughout Town. Each department has equipment replacement plans that are funded in the CIP. This plan supports replacement of equipment throughout Town. This critical equipment keeps our volunteer firefighters safe when responding to calls for service. It allows our roads to be plowed during winter emergencies. It also keeps our parks and golf course looking clean and ready for play during the warm weather months. Equipment replacement ensures the Town's ability to offer high quality services to our residents and businesses.

This Capital Improvement Plan proposes to fund equipment purchases for the replacement of turnout gear, Self Contained Breathing Apparatus (SCBA) packs for the Fire Department, and speed sign trailers for the Police Department. Equipment purchases also include a large dump truck, a road sweeper, a truck lift replacement, and playground equipment to replace the existing playscape at Tunxis Mead Park in the Public Works Department.

This proposed Capital Improvement Plan continues to fund the Town's road reconstruction and miscellaneous sidewalk repairs.

Technology and Communication Summary

In the 21st century, a town's technology infrastructure must be maintained. It must keep up with the rapidly changing world of technology, as well as the expectations of residents and businesses. Town-wide technology improvements, as well as improvements specific to the Police Department, Town Clerk, Public Works, and Administration, are proposed in this Capital Improvement Plan.

This Capital Improvement Plan will provide funds to the Police Department to replace video cameras, alarm monitoring hardware and software, and portable radios. Funds will also replace the Police Department and Senior Center phone systems to make them compatible with Town Hall. This telephone system will strengthen the communication between the departments and improve accessibility.

Technology is constantly evolving, and the proposed Capital Improvement Plan will also provide routine technology improvements to Town Hall, allowing all departments to deliver public goods and services effectively and efficiently.

The Town Clerk's office will continue the land record re-indexing project with its proposed funding. The funds in this budget will allow for 1966-1971's records to be digitized and available in the Town Clerk's vault and on the internet. The public made 5,412 copies, at a dollar per copy, from the on-line indexing service in the past 6 months. During the past 3 months, as more documents have become available on line, the copies averaged 1,175 per month.

Building Improvements/Renovations Summary

The Town is making progress updating Town owned buildings and planning for large scale renovations in the future. Building improvements and renovations are a large piece of the proposed Capital Improvement Plan.

Building improvements include updates to the interior and exterior of Town Hall, providing a new Clubhouse roof and completing electrical and structural code updates to the Westwoods Golf Course Maintenance Building. The Town Manager's Office has allocated additional funds for professional services to plan and develop the Farmington High School building design for renovations.

Bonding Summary

The proposed budget has two bonding items. The first item is very similar to the bond that was passed several years ago for road reconstruction and paving. A bond appropriation of \$4,000,000 is proposed and would include road reconstruction and paving along with miscellaneous drainage projects. This funding will allow the Town to pave and reconstruct approximately 10 miles of Town roads.

The second bonding question is the replacement of Engine 3 at Southwest Fire Station for \$600,000.

Water Pollution Control Authority

The Water Pollution Control Authority budget shows a 2.6% increase in the sewer usage rate.

Board of Education

The Board of Education account includes a proposed appropriation of \$62,686,075, an increase of 3.80% above the current year budget. Details of the Education budget are included in the budget document provided by the Board of Education.

Expenditures Summary

The total proposed budget for Fiscal Year 2016-2017 is \$101,099,715, an increase of \$3,536,978 or 3.63 % above the current budget.

Category	2015-2016	2016-2017	Increase/Decrease	% Change
Board of Ed	\$60,391,209	\$62,686,075	\$2,294,866	3.80%
Town Operations	27,118,908	28,229,371	1,110,463	4.09%
Debt Service	6,818,620	6,827,369	8,749	0.13%
Capital Outlay	3,234,000	3,356,900	122,900	3.80%
Total	\$97,562,737	\$101,099,715	\$3,536,978	3.63%

GRAND LIST

The Grand List is broken down into three categories: Real Estate, Personal Property, and Motor Vehicles. The Real Estate account shows a 0.86% increase, the Personal Property account shows a 6.78% increase and the Motor Vehicles account shows a 0.96% increase. In summary, the Grand List increased by 1.20%, or \$42,371,023, for a total of \$3,574,821,028.

Category	2015-2016	2016-2017	Increase/Decrease	% Increase/Decrease
Real Estate	\$3,103,366,310	\$ 3,129,962,090	\$26,595,780	0.86%
Personal Property	\$200,261,295	\$213,845,102	\$13,583,807	6.78%
Motor Vehicles	\$228,822,400	\$231,013,836	\$2,191,436	0.96%
Total	\$3,532,450,005	\$ 3,574,821,028	\$42,371,023	1.20%

Some areas to note:

- Personal Property increased by 6.78%. This is a significant increase and demonstrates the strong business environment in Farmington.

REVENUES

Revenues have been broken into categories that include: Other Property Taxes, Licenses and Permits, Fines and Penalties, Interest, Grants, Service Charges, Other, and Westwoods Golf Course Contribution.

In summary, projected non-tax revenues are \$10,035,204 or a 0.61% increase over the current year.

Some areas to note:

- Licenses and Permits have decreased (17.66) %, mainly attributed to decreased Building Permit Fees. The Town had experienced a spike in building permit revenue over the past few years which is now returning to more normal levels.
- Other Property Taxes are projected to increase by 8.90% mainly attributed to Supplemental Motor Vehicle taxes. This revenue account has been gradually increasing each year as more automobiles are being purchased.
- State and Federal Grants have been reduced by (1.87) %. Due to the uncertainty of the State budget process, all of the proposed revenue that was included in the Governor's proposed budget has not been included to have a buffer for any changes that the State Legislature may make to the Governor's proposed budget.
- Westwoods Contribution account has been added to the revenue portion of the budget to support the addition of the golf course maintenance expenses.

Revenues	FY 15/16	FY 16/17	% Change
Other Property Taxes	\$1,079,000	\$1,175,000	8.90%
Licenses and Permits	843,500	694,500	(17.66)
Fines and Penalties	39,200	40,000	2.04
Interest	75,000	85,000	13.33%
Grants	6,471,275	6,350,171	(1.87)%
Service Charges	1,288,834	1,327,543	3.00%
Other	178,000	30,000	(83.15)%
Westwoods Contribution	-	332,900	
Total	\$9,974,809	\$10,035,204	0.61%

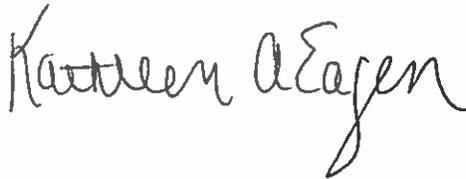
Proposed Tax and Mill Rate:

The proposed General Fund budget will require a property tax rate of 25.78 mills, an increase of 0.68 mills. Below is the cost for the average homeowner with a house assessed at **\$232,074**.

Proposed Tax and Mill Rate	FY 15/16	FY 16/17
Tax Levy	\$88,299,928	\$91,776,511
Mill Rate	25.10	25.78
Mill Rate Change	0.68	0.68
% of Change	2.71%	2.70%
Average Residential Assessment	\$232,074	\$232,074
Real Estate Taxes	\$5,824.92	\$5,981.97
Dollar Increase /decrease	\$153.46	\$157.05
Percent Increase/decrease	2.71%	2.70%

In other words, \$100,000 of assessed value equals \$2,578 in taxes.

Sincerely,
Kathleen Eagen
Town Manager



TOWN OF FARMINGTON, CT

**FY2016-2017
TOWN COUNCIL
PROPOSED BUDGET**

**PUBLIC HEARING:
APRIL 11, 2016**

**FY2016/2017
TAX AND BUDGET WORKSHEET
TOWN COUNCIL PROPOSED BUDGET
MARCH 12, 2016**

	FY15/16 Adopted	FY16/17 Town Council Proposed Budget	Dollar Change	% Change
<u>EXPENDITURES</u>				
Education	60,391,209	62,686,075	2,294,866	3.80
Town	27,118,908	28,229,371	1,110,463	4.09 *
Debt Service	6,818,620	6,827,369	8,749	0.13
Capital Improvements	<u>3,234,000</u>	<u>3,356,900</u>	<u>122,900</u>	3.80
Total	<u><u>97,562,737</u></u>	<u><u>101,099,715</u></u>	<u><u>3,536,978</u></u>	3.63
<u>GRAND LIST</u>				
Real Estate	3,103,366,310	3,129,962,090	26,595,780	0.86
Personal Property	200,261,295	213,845,102	13,583,807	6.78
Motor Vehicles	<u>228,822,400</u>	<u>231,013,836</u>	<u>2,191,436</u>	0.96
Total	<u><u>3,532,450,005</u></u>	<u><u>3,574,821,028</u></u>	<u><u>42,371,023</u></u>	1.20
<u>REVENUES</u>				
Other Property Taxes	1,079,000	1,175,000	96,000	8.90
Licenses and Permits	843,500	694,500	(149,000)	(17.66)
Fines and Penalties	39,200	40,000	800	2.04
Interest	75,000	85,000	10,000	13.33
Grants	6,471,275	6,350,171	(121,104)	(1.87)
Service Charges	1,288,834	1,327,543	38,709	3.00
Other	178,000	30,000	(148,000)	(83.15)
Westwoods Contribution	<u>-</u>	<u>332,990</u>	<u>332,990</u>	
Total	<u><u>9,974,809</u></u>	<u><u>10,035,204</u></u>	<u><u>60,395</u></u>	<u><u>0.61</u></u>
<u>TAX & MILL RATE</u>				
Tax Levy	\$ 88,299,928	\$ 91,776,511		
Mill Rate	25.10	25.78		
Mill Rate Change	0.66	0.68		
% Change	2.71%	2.70%		
Avg Residential Assessment	\$ 232,074	\$ 232,074		
Real Estate Taxes	\$ 5,824.92	\$ 5,981.97		
Dollar Increase	153.46	157.05		
Percent Increase	2.71%	2.70%		

* Includes the transfer in of the Westwoods Golf Course Grounds function at a cost of \$376,021. Without this transfer the increase to the Town Budget would be \$734,442 or 2.71%.

TOWN OF FARMINGTON, CT
 FY2016/2017
 TOWN COUNCIL PROPOSED
 BUDGET
 GENERAL FUND REVENUE

<u>ACCOUNT DESCRIPTION</u>	<u>2014-2015 ACTUAL</u>	<u>2015-2016 REVISED BUDGET</u>	<u>2015-2016 7 MONTH ACTUAL</u>	<u>2015-2016 ESTIMATED 12 MONTHS</u>	<u>2016-2017 TOWN COUNCIL PROPOSED</u>	<u>% CHANGE</u>
PROPERTY TAXES						
CURRENT TAXES	84,505,795	87,587,928	56,297,617	87,658,812	91,064,511	3.97%
DELINQUENT TAXES	222,501	200,000	191,084	250,000	200,000	0.00%
INTEREST & LIENS	266,930	200,000	126,162	226,200	225,000	12.50%
SUPPLEMENTAL TAXES	683,473	679,000	47,873	753,023	750,000	10.46%
TOTAL	85,678,699	88,666,928	56,662,736	88,888,035	92,239,511	4.03%
LICENSES AND PERMITS						
DOG LICENSES	6,244	5,000	3,672	6,370	6,000	20.00%
BUILDING PERMITS	840,880	825,000	307,287	593,171	675,000	-18.18%
OTHER PERMITS	8,292	13,500	12,200	20,615	13,500	0.00%
TOTAL	855,416	843,500	323,159	620,156	694,500	-17.66%
FINES AND PENALTIES						
COURT FINES	37,471	36,000	8,603	26,604	37,000	2.78%
DOG FINES & CHARGES	2,481	3,200	1,275	2,874	3,000	-6.25%
TOTAL	39,952	39,200	9,878	29,478	40,000	2.04%
INTEREST						
INTEREST EARNINGS	65,555	75,000	44,445	82,985	85,000	13.33%
TOTAL	65,555	75,000	44,445	82,985	85,000	13.33%
STATE AND FEDERAL GRANTS						
PILOT: STATE-OWNED PROPERTY	3,507,095	3,318,343	3,147,460	3,147,460	3,159,385	-4.79%
PILOT: COLLEGES & HOSPITALS	31,718	29,789	29,785	29,785	29,924	0.45%
VETERAN'S EXEMPTION	5,285	5,390	5,873	5,873	5,873	8.96%
ELDERLY CIRCUIT BREAKER	141,280	144,105	138,586	138,586	138,586	-3.83%
ELDERLY TAX FREEZE	896	914	929	929	929	1.64%
PEQUOT/MOHEGAN FUND GRANT	31,383	32,778	9,857	29,572	29,874	-8.86%
PILOT: TELECOMM EQUIP	115,532	112,713	794	112,713	112,713	0.00%
REVENUE SHARING-PROJECTS	513,328	545,804	-	712,595	545,804	0.00%
REVENUE SHARING-SALES TAX	-	-	-	-	241,319	-
SOCIAL SERVICE GRANTS	8,008	12,000	4,636	10,772	12,000	0.00%
POLICE GRANTS	55,633	105,637	74,462	104,462	75,000	-29.00%
TOWN AID ROADS	372,988	372,988	186,671	373,341	373,341	0.09%
HOLD HARMLESS GRANT	12,843	-	-	-	-	0.00%
EDUCATION GRANTS	1,617,748	1,611,013	402,753	1,556,699	1,608,846	-0.13%
TRANSPORTATION GRANT	26,185	16,869	-	15,334	16,577	-1.73%
SCHOOL BLDG GRANT	171,125	162,932	162,932	162,932	-	-100.00%
TOTAL	6,611,046	6,471,275	4,164,738	6,401,053	6,350,171	-1.87%

**TOWN OF FARMINGTON, CT
 FY2016/2017
 TOWN COUNCIL PROPOSED
 BUDGET
 GENERAL FUND REVENUE**

<u>ACCOUNT DESCRIPTION</u>	<u>2014-2015 ACTUAL</u>	<u>2015-2016 REVISED BUDGET</u>	<u>2015-2016 7 MONTH ACTUAL</u>	<u>2015-2016 ESTIMATED 12 MONTHS</u>	<u>2016-2017 TOWN COUNCIL PROPOSED</u>	<u>% CHANGE</u>
SERVICE CHARGES						
REAL ESTATE CONVEYANCE TAX	590,267	515,000	268,716	526,330	550,000	6.80%
BUSING FEES	5,860	5,500	2,695	5,445	5,785	5.18%
RENTALS	2,319	4,000	2,537	4,536	4,500	12.50%
TOWER SPACE RENTAL	173,868	144,392	75,340	149,590	151,258	4.76%
HOUSING	52,144	50,820	26,201	52,751	52,000	2.32%
POLICE SERVICES	293,828	243,122	57,204	222,816	225,000	-7.45%
TOWN CLERK FEES	260,705	285,000	154,642	297,255	285,000	0.00%
SEWER INSPECTION FEE	-	17,000	-	-	17,000	0.00%
ZONING HEARINGS	22,110	10,000	55,586	62,000	22,000	120.00%
ALARM FINES & CONNECTIONS	15,000	14,000	4,025	12,810	15,000	7.14%
TOTAL	1,416,101	1,288,834	646,946	1,333,533	1,327,543	3.00%
OTHER REVENUES						
OTHER ASSESSMENTS	141,125	140,000	138,962	138,962	5,000	-96.43%
OTHER REVENUES	29,242	38,000	22,870	25,000	25,000	-34.21%
TOTAL	170,366	178,000	161,832	163,962	30,000	-83.15%
OTHER FUNDS						
WESTWOODS CONTRIBUTION	-	-	-	-	332,990	
TOTAL	-	-	-	-	332,990	
TOTAL REVENUES	\$ 94,837,136	\$ 97,562,737	\$ 62,013,734	\$ 97,519,202	\$ 101,099,715	3.63%

TOWN OF FARMINGTON, CT
FY2016/2017
TOWN COUNCIL PROPOSED BUDGET
GENERAL FUND APPROPRIATIONS

DEPARTMENT	2014/2015 ACTUAL	2015/2016 REVISED BUDGET	2015/2016 7 MONTH ACTUAL	2015/2016 ESTIMATED 12 MONTHS	2016/2017 MANAGER	2016/2017 TOWN COUNCIL PROPOSED	% CHANGE
<u>GENERAL GOVERNMENT</u>							
TOWN MANAGER	403,821	393,126	234,424	404,802	486,188	486,188	23.67%
FINANCE	1,045,345	1,103,838	667,568	1,097,921	1,110,563	1,110,563	0.61%
PROBATE	14,762	15,000	8,930	15,180	15,000	15,000	0.00%
REGISTRARS OF VOTERS	99,035	99,227	54,135	96,662	124,879	124,879	25.85%
TOWN COUNCIL	59,725	51,250	37,099	47,533	53,000	53,000	3.41%
PERSONNEL SERVICES	76,361	388,000	34,750	389,215	494,708	494,708	27.50%
LEGAL	213,131	170,000	64,202	161,748	185,000	185,000	8.82%
TOWN CLERK	314,510	312,027	176,302	308,542	327,394	327,394	4.92%
ECONOMIC DEVELOPMENT	112,350	113,983	65,105	113,815	118,489	118,489	3.95%
REGIONAL ASSOCIATIONS	2,507,480	2,586,549	2,586,389	2,586,390	2,663,927	2,663,927	2.99%
PLANNING & ZONING	279,978	327,260	202,161	356,865	346,861	346,861	5.99%
PUBLIC BUILDINGS	213,828	228,953	94,137	228,814	221,809	221,809	-3.12%
INSURANCE	242,123	264,150	227,131	238,942	265,930	265,930	0.67%
TOTAL-GENERAL GOVT	5,582,452	6,053,363	4,452,335	6,046,428	6,413,748	6,413,748	5.95%
<u>PUBLIC SAFETY</u>							
FIRE MARSHAL	931,337	977,335	684,555	967,692	1,029,747	1,029,747	5.36%
FIRE DEPARTMENT	1,540,807	1,525,762	829,998	1,471,506	1,539,046	1,539,046	0.87%
POLICE	5,784,807	5,703,682	3,229,914	5,684,244	5,803,799	5,803,799	1.76%
COMMUNICATIONS CENTER	967,989	999,601	596,864	980,853	990,692	990,692	-0.89%
EMS SERVICES	60,902	62,246	41,476	62,246	21,225	21,225	-65.90%
BUILDING INSPECTOR	212,641	172,108	98,535	171,662	181,811	181,811	5.64%
TOTAL-PUBLIC SAFETY	9,498,481	9,440,734	5,481,340	9,338,203	9,566,320	9,566,320	1.33%
<u>PUBLIC WORKS</u>							
PUBLIC WORKS ADMIN	103,342	103,469	62,755	108,126	100,922	100,922	-2.46%
HIGHWAY & GROUNDS	3,568,637	3,663,625	2,004,462	3,488,065	3,996,967	3,996,967	9.10%
ENGINEERING	458,032	484,655	291,117	493,387	552,289	552,289	13.96%
TOTAL-PUBLIC WORKS	4,130,010	4,251,749	2,358,334	4,089,578	4,650,178	4,650,178	9.37%
<u>COMMUNITY & RECREATIONAL SERVICES</u>							
COMMUNITY & REC SERVICES	815,923	822,862	466,964	838,942	788,260	788,260	-4.21%
HOUSING	19,944	31,510	12,586	22,014	27,370	27,370	-13.14%
TOTAL-COMM & REC SERVICES	835,867	854,372	479,550	860,956	815,630	815,630	-4.53%
<u>OTHER</u>							
BENEFITS	5,976,301	6,508,690	5,862,026	6,409,531	6,773,495	6,773,495	4.07%
OTHER	-	10,000	-	-	10,000	10,000	0.00%
TOTAL-OTHER	5,976,301	6,518,690	5,862,026	6,409,531	6,783,495	6,783,495	4.06%
TOTAL-TOWN BUDGET	26,023,112	27,118,908	18,633,585	26,744,696	28,229,371	28,229,371	4.09%

TOWN OF FARMINGTON, CT
FY2016/2017
TOWN COUNCIL PROPOSED BUDGET
GENERAL FUND APPROPRIATIONS

<u>DEPARTMENT</u>	<u>2014/2015 ACTUAL</u>	<u>2015/2016 REVISED BUDGET</u>	<u>2015/2016 7 MONTH ACTUAL</u>	<u>2015/2016 ESTIMATED 12 MONTHS</u>	<u>2016/2017 MANAGER</u>	<u>2016/2017 TOWN COUNCIL PROPOSED</u>	<u>% CHANGE</u>
<u>DEBT SERVICE</u>							
DEBT ADMINISTRATION	6,978,029	6,818,620	4,840,423	6,523,579	6,827,369	6,827,369	0.13%
TOTAL-DEBT SERVICE	6,978,029	6,818,620	4,840,423	6,523,579	6,827,369	6,827,369	0.13%
<u>CAPITAL IMPROVEMENTS</u>							
CAPITAL OUTLAY	2,944,765	3,234,000	3,234,000	3,234,000	3,236,900	3,356,900	3.80%
TOTAL-CAPITAL IMPROVEMEN	2,944,765	3,234,000	3,234,000	3,234,000	3,236,900	3,356,900	3.80%
<u>EDUCATION</u>							
BOARD OF EDUCATION	58,234,534	60,391,209	26,803,086	60,391,209	63,033,101	62,686,075	3.80%
TOTAL-BOARD OF EDUCATION	58,234,534	60,391,209	26,803,086	60,391,209	63,033,101	62,686,075	3.80%
GRAND TOTAL	94,180,439	97,562,737	53,511,094	96,893,484	101,326,741	101,099,715	3.63%

FARMINGTON BOARD OF EDUCATION BUDGET
SUMMARY OF EXPENDITURES

2016-2017 BUDGET REQUEST
Revised 3/14/2016

DESCRIPTION BY OBJECT	2013-14 BUDGET	2013-14 EXPENDED	2014-15 BUDGET	2014-15 EXPENDED	2015-16 BUDGET	2015-16 6 MO EXPENDED	2016-17 BOARD APPROVED	2016-2017 BUDGET REQUEST	
								INCREASE DECREASE	PERCENT. INC./DEC.
100 SALARIES									
ADMINISTRATION	461,788	472,693	468,710	464,701	468,328	260,309	502,789	34,441	7.35%
PRINCIPAL'S SALARIES	1,875,588	1,843,688	1,924,557	1,903,998	1,975,756	1,044,724	2,041,513	65,757	3.33%
TEACHERS' SALARIES	27,452,743	27,350,916	28,153,924	27,898,918	28,967,417	12,116,565	30,012,236	1,044,819	3.61%
DIRECTOR/COORDINATOR SAL.	663,254	643,088	726,519	721,532	729,391	356,137	699,801	-29,590	-4.06%
STUDENT SERVICES	509,997	508,431	538,741	503,979	527,593	214,470	536,897	9,304	1.76%
TEACHER SUBSTITUTES	471,332	571,310	532,757	633,055	532,757	325,785	543,032	10,275	1.83%
TUTOR SALARIES	279,639	268,939	353,621	351,554	287,043	87,590	277,784	10,751	4.03%
INSTRUCTIONAL AIDES	1,763,326	1,842,713	1,856,612	1,902,986	2,231,674	846,381	2,459,985	228,311	10.23%
SECRETARIAL SALARIES	1,807,554	1,801,082	1,836,307	1,863,672	1,905,262	916,708	1,930,239	24,977	1.31%
NURSES' SALARIES	523,384	522,892	541,220	576,135	570,314	280,371	604,586	34,272	6.01%
MONITOR/SVAN DRIVERS SAL.	522,637	515,450	574,807	519,290	562,077	236,006	566,300	4,223	0.75%
CUSTODIAL & MAINTENANCE	2,130,423	2,153,807	2,176,882	2,207,863	2,225,615	1,163,087	2,257,914	32,289	1.45%
TOTAL 100 - SALARIES	38,451,661	38,495,009	\$39,686,658	\$39,347,683	\$40,963,217	\$17,848,112	\$42,433,057	\$1,469,840	3.59%
200 BENEFITS									
SELF-INSURANCE BENEFITS	5,764,841	5,764,841	5,501,843	5,740,605	6,699,746	4,004,148	7,166,822	477,076	7.13%
MEDICARE & SOCIAL SECURITY	1,119,252	1,102,040	1,165,116	1,214,245	1,169,154	573,192	1,224,059	54,905	4.70%
LIFE INSURANCE, LTD	212,350	196,378	236,826	206,843	230,105	108,088	233,463	3,378	1.47%
RETIREMENT	128,799	137,799	151,444	77,643	102,519	41,592	157,175	54,656	53.31%
WORKER'S COMPENSATION	207,202	244,513	224,229	274,548	291,236	200,393	299,973	8,737	3.00%
UNEMPLOY. COMP. & FEES	34,200	67,311	34,200	17,829	34,200	4,448	34,200	0	0.00%
TOTAL 200 - BENEFITS	7,466,644	7,514,882	\$7,313,658	\$7,531,713	\$8,516,960	\$4,931,840	\$9,115,712	\$598,752	7.03%
300 - SERVICES									
CONSULTATION SERVICES	408,999	484,210	413,297	548,850	554,172	695,784	609,554	55,382	9.99%
PROF. TECHNICAL SER.	18,135	42,467	18,180	16,874	43,180	11,805	17,205	-25,975	-60.16%
IN-SERVICE TRAINING	137,400	164,550	178,200	169,337	172,750	85,842	176,600	3,850	2.23%
PUBLIC RELATIONS	34,320	36,321	34,320	37,022	34,320	8,739	45,020	10,700	31.18%
STUDENT SERVICES	55,808	60,127	55,057	47,483	70,500	30,259	56,754	-13,746	-19.50%
SUMMER SCHOOL PROGRAMS	287,050	285,810	329,743	364,780	359,844	421,819	399,872	39,828	11.07%
OTHER PROF. SERVICES	315,175	373,865	368,645	381,261	398,146	315,899	405,490	6,344	1.59%
PUBLIC UTILITIES	1,329,917	1,363,800	1,368,597	1,315,599	1,328,937	457,792	1,301,106	-27,831	-2.09%
REPAIR OF EQUIPMENT	104,845	82,833	107,395	92,796	101,985	39,679	74,515	-27,470	-26.94%
REPAIR OF BUILDINGS	675,758	712,845	773,036	829,059	569,097	415,823	669,607	100,510	17.66%
DIST. VEHICLE OPER.	53,168	45,208	52,323	39,915	43,670	22,818	41,047	-2,623	-6.01%
COMMUNITY SERVICES	34,540	30,957	39,000	31,848	35,000	34,853	35,000	0	0.00%
RENTAL AND LEASES	255,650	266,653	255,850	250,073	258,051	112,193	181,501	-76,550	-29.66%
TRANSPORTATION SERVICES	2,851,452	2,801,952	2,887,354	2,946,748	3,101,379	1,518,826	3,224,561	123,182	3.97%
TRAVEL & CONFERENCE	55,140	44,795	54,360	46,003	53,960	15,990	55,460	1,500	2.78%
CONTRACTED TRAVEL	32,065	35,042	34,615	31,155	37,375	37,375	32,400	885	2.81%
TELEPHONE SERVICE	216,890	216,122	299,170	313,075	299,121	159,595	299,971	850	0.28%
OFFICE SERVICES	103,460	85,384	99,039	65,694	96,327	41,211	87,106	-8,221	-9.57%
TUITION	1,385,433	1,177,135	1,222,861	1,064,223	932,099	608,673	1,157,385	225,266	24.17%
TOTAL 300 - SERVICES	8,356,306	8,332,056	\$8,579,242	\$8,591,795	\$8,485,053	\$5,024,916	\$8,869,954	\$384,899	4.54%

FARMINGTON BOARD OF EDUCATION BUDGET
SUMMARY OF EXPENDITURES

2016-2017 BUDGET REQUEST
Revised 3/14/2016

DESCRIPTION BY OBJECT	2013-14 BUDGET	2013-14 EXPENDED	2014-15 BUDGET	2014-15 EXPENDED	2015-16 BUDGET	2015-16 6 MO EXPENDED	2016-17 APPROVED	2016-2017 BUDGET REQUEST	
								INCREASE DECREASE	PERCENT. INC./DEC.
400 - SUPPLIES									
INSTRUCTIONAL SUPPLIES	399,236	413,467	419,620	467,148	429,284	261,252	445,854	16,570	3.96%
STUDENT ACTIVITY SUPPLIES	262,126	240,421	280,137	312,156	303,566	155,817	305,803	2,237	0.74%
OFFICE, LIB. & HEALTH SUPPLIES	112,331	110,087	112,683	112,742	117,593	55,486	102,358	-15,235	-12.98%
TESTING & EVALUATION	34,981	33,258	58,317	35,768	55,444	10,477	51,842	-3,602	-6.50%
CUSTODIAL SUPPLIES	111,750	112,910	111,750	121,765	111,750	66,936	111,750	0	0.00%
FUEL OIL	31,185	0	31,185	127	0	405	0	0	0.00%
TEXTBOOKS	229,799	243,542	250,632	248,416	239,140	127,020	239,139	-1	0.00%
IMPROVE INSTRUCTION	139,200	135,685	137,500	110,675	129,500	118,135	121,200	-8,300	-6.41%
LIBRARY BOOKS	65,760	66,330	70,975	69,290	72,880	40,559	76,084	3,204	4.40%
SUBSCRIPTIONS	64,816	54,320	62,215	57,959	62,619	39,168	63,013	394	0.63%
AUDIO VISUAL MATERIALS	111,589	92,868	151,767	151,788	188,270	111,995	161,340	-26,930	-14.30%
TOTAL 400 - SUPPLIES	1,562,572	1,502,888	\$1,680,780	\$1,687,834	\$1,710,045	\$987,251	\$1,678,381	-\$31,664	-1.85%
500 EQUIPMENT									
REPLACE EQUIPMENT	176,058	177,583	186,241	245,556	281,864	189,647	289,654	7,790	2.76%
NEW EQUIPMENT	415,179	415,205	494,817	590,864	178,764	98,653	50,479	-128,285	-71.76%
TOTAL 500 - EQUIPMENT	591,237	592,788	\$691,058	\$836,420	\$460,628	\$288,300	\$340,133	-\$120,495	-26.16%
600 - DUES AND FEES									
MEMBERSHIPS	51,968	57,460	53,538	66,663	65,768	70,187	47,244	-18,524	-28.17%
LIABILITY INSURANCE	229,402	212,139	231,526	170,988	189,538	176,268	201,594	12,056	6.36%
TOTAL 600 DUES & FEES	281,370	269,599	\$285,064	\$237,651	\$255,306	\$246,455	\$248,838	-\$6,468	-2.53%
GRAND TOTALS	\$56,708,794	\$56,707,222	\$58,236,460	\$58,232,896	\$60,391,209	\$29,324,873	\$62,686,075	\$2,294,866	3.80%

OTHER FUNDS

**TOWN OF FARMINGTON, CT
FY2016-2017 BUDGET
REFUSE COLLECTION FUND**

	<u>2014-2015 ACTUAL</u>	<u>2015-2016 REVISED BUDGET</u>	<u>2015-2016 7 MONTH ACTUAL</u>	<u>2015-2016 ESTIMATED 12 MONTHS</u>	<u>2016-2017 MANAGER</u>	<u>2016-2017 TOWN COUNCIL PROPOSED</u>
REVENUES						
INTEREST	919	950	653	1,120	1,000	1,000
WASTE COLLECTION FEES	1,640,036	1,640,212	1,620,217	1,643,383	1,635,880	1,635,880
PRIOR YEAR COLLECTIONS	26,549	16,000	16,124	17,017	16,800	16,800
OTHER REVENUES	26,638	4,700	11,407	11,407	2,200	2,200
TOTAL REVENUES	1,694,142	1,661,862	1,648,402	1,672,927	1,655,880	1,655,880

	<u>2014-2015 ACTUAL</u>	<u>2015-2016 REVISED BUDGET</u>	<u>2015-2016 7 MONTH ACTUAL</u>	<u>2015-2016 ESTIMATED 12 MONTHS</u>	<u>2016-2017 MANAGER</u>	<u>2016-2017 TOWN COUNCIL PROPOSED</u>
APPROPRIATIONS						
LANDFILL	31,004	44,650	10,281	25,179	35,525	35,525
REFUSE COLLECTION	1,568,175	1,617,212	819,363	1,555,585	1,620,355	1,620,355
TOTAL APPROPRIATIONS	1,599,179	1,661,862	829,644	1,580,764	1,655,880	1,655,880

**TOWN OF FARMINGTON, CT
FY2016-2017 BUDGET
RECREATION FUND**

	<u>2014-2015 ACTUAL</u>	<u>2015-2016 REVISED BUDGET</u>	<u>2015-2016 7 MONTH ACTUAL</u>	<u>2015-2016 ESTIMATED 12 MONTHS</u>	<u>2016-2017 MANAGER</u>	<u>2016-2017 TOWN COUNCIL PROPOSED</u>
RECREATION PROGRAMS						
REVENUES						
SPORTS & PHYSICAL FITNESS	479,717	494,546	227,400	460,782	458,292	458,292
CULTURAL & CREATIVE	29,709	29,500	18,894	26,020	20,740	20,740
SOCIAL PROGRAMS	9,216	17,340	4,814	11,791	11,500	11,500
BUS TRIPS	5,983	7,200	1,737	5,950	8,000	8,000
PLAYGROUND PROGRAM	56,738	34,500	20,549	58,674	74,600	74,600
SENIOR TRIPS & PROGRAMS	18,889	22,500	21,158	22,500	22,500	22,500
OTHER REVENUE	6,435	4,000	2,898	4,893	4,000	4,000
INTEREST	238	300	189	263	300	300
SURPLUS						
TOTAL REVENUES	606,925	609,886	297,638	590,873	599,932	599,932

	<u>2014-2015 ACTUAL</u>	<u>2015-2016 REVISED BUDGET</u>	<u>2015-2016 7 MONTH ACTUAL</u>	<u>2015-2016 ESTIMATED 12 MONTHS</u>	<u>2016-2017 MANAGER</u>	<u>2016-2017 TOWN COUNCIL PROPOSED</u>
APPROPRIATIONS						
SPORTS & PHYSICAL FITNESS	367,246	337,776	190,488	336,202	298,553	298,553
CULTURAL & CREATIVE	26,844	24,110	11,661	23,618	12,882	12,882
SOCIAL PROGRAMS	18,458	32,426	15,752	20,013	19,256	19,256
BUS TRIPS	8,878	7,200	2,950	5,900	8,000	8,000
SPECIAL NEEDS	-	4,800	-	-	4,800	4,800
PLAYGROUND PROGRAM	30,681	32,070	42,146	52,170	60,680	60,680
RECREATIONAL SERVICES	156,867	149,004	83,248	149,531	173,261	173,261
SENIOR TRIPS & PROGRAMS	19,440	22,500	11,410	20,543	22,500	22,500
TOTAL APPROPRIATIONS	628,414	609,886	357,655	607,977	599,932	599,932

**TOWN OF FARMINGTON, CT
FY2016-2017 BUDGET
GOLF COURSE FUND**

	<u>2014-2015 ACTUAL</u>	<u>2015-2016 REVISED BUDGET</u>	<u>2015-2016 7 MONTH ACTUAL</u>	<u>2015-2016 ESTIMATED 12 MONTHS</u>	<u>2016-2017 MANAGER</u>	<u>2016-2017 TOWN COUNCIL PROPOSED</u>
REVENUES						
GREENS FEES	316,674	358,000	193,272	315,752	316,800	316,800
SEASON TICKETS	104,296	118,000	18,571	103,900	104,000	104,000
INTEREST	146	212	169	220	220	220
OTHER	4,388	11,300	2,220	5,028	5,000	5,000
LEASE PAYMENT	4,269	9,100	2,570	4,969	4,500	4,500
GOLF CART RENTALS	93,691	98,600	69,161	103,675	100,400	100,400
DRIVING RANGE	48,840	47,000	26,349	50,359	47,530	47,530
TOTAL REVENUES	\$ 572,305	\$ 642,212	\$ 312,311	\$ 583,903	\$ 578,450	\$ 578,450

	<u>2014-2015 ACTUAL</u>	<u>2015-2016 REVISED BUDGET</u>	<u>2015-2016 7 MONTH ACTUAL</u>	<u>2015-2016 ESTIMATED 12 MONTHS</u>	<u>2016-2017 MANAGER</u>	<u>2016-2017 TOWN COUNCIL PROPOSED</u>
APPROPRIATIONS						
GOLF COURSE	463,023	421,792	228,245	422,005	-	-
CLUBHOUSE	150,178	160,420	95,840	169,642	183,510	183,510
RESTAURANT	1,650	2,000	725	2,008	2,500	2,500
DRIVING RANGE	9,007	11,000	3,952	10,625	15,000	15,000
GOLF CART RENTALS	44,042	47,000	31,618	48,278	44,450	44,450
GENERAL FUND CONTRIB	-	-	-	-	332,990	332,990
TOTAL APPROPRIATIONS	667,900	642,212	360,381	652,558	578,450	578,450

**CAPITAL
IMPROVEMENT
PROGRAM**

**CAPITAL IMPROVEMENT PROGRAM
FOR THE PERIOD
FY2016/2017-FY2020/2021**

**FUNDING SOURCE CODE:
G = GENERAL FUND
B = BONDING
O = OTHER FUNDS**

F S	FUNDED 2015-2016	PROPOSED 2016-2017	PROJECTED 2017-2018	PROJECTED 2018-2019	PROJECTED 2019-2020	PROJECTED 2020-2021	TOTAL
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BOARD OF EDUCATION

TELEPHONE SYSTEMS REPLACEMENT	G	300,000					-
IAR SCHOOL HEATING PLANT	B	900,000					-
ROOF REPLACEMENT-FHS	G		148,700				148,700
ROOF REPLACEMENT-IAR SCHOOL	G	220,000			481,130		481,130
ROOF REPLACEMENT-IAR SCHOOL	O	94,000					-
SCHOOL ROOF REPLACEMENT	B						-
TECHNOLOGY IMPS - SCHOOLS	G	320,000	565,000	450,000	450,000	450,000	2,365,000
STUDENT TRANSPORTATION VEHICLES	G	79,500	85,000				85,000
SCHOOL SECURITY	G	30,500	50,000	50,000	50,000	50,000	250,000
SCHOOL CODE/SAFETY COMPLIANCE	G		50,000	50,000	50,000	50,000	250,000
CLASSROOM FURNITURE	G			150,000	120,000	120,000	510,000
DISTRICTWIDE MECHANICAL EQUIPMEN	G		55,400				55,400
CAPITAL FACILITIES CONDITION REPORT	G		92,800				92,800
CAPITAL NEEDS ASSESSMENT	G				82,200		82,200
IAR LIBRARY RENOVATION	G					160,000	160,000
CAFETERIA EQUIPMENT	G		35,000		25,000	25,000	110,000
TOTAL-EDUCATION		1,944,000	1,081,900	700,000	777,200	1,336,130	4,590,230

ENGINEERING

ROAD RECONSTRUCTION	G	225,000					-
ROAD RECONSTRUCTION	B		4,000,000			2,000,000	6,000,000
ROAD RECONSTRUCTION	O	125,000			200,000	200,000	400,000
BRIDGE REPAIRS	G	50,000		50,000	50,000		100,000
STP URBAN-NEW BRITAIN AVE	G	125,000	125,000	100,000			225,000
RIVERBANK STABILIZATION	G			550,000			550,000
RAILS TO TRAILS	G	95,000			75,000	75,000	150,000
ENVIRONMENTAL COMPLIANCE	G		35,000		50,000	50,000	135,000
TOTAL-ENGINEERING		620,000	4,160,000	700,000	125,000	325,000	7,560,000

HIGHWAY & GROUNDS

SIDEWALK REPLACEMENT	G	50,000		50,000		50,000	100,000
SIDEWALK CONSTRUCTION	O		50,000		50,000		150,000
HIGH SCHOOL TRACK	G					250,000	250,000
HIGH SCHOOL BLEACHERS	G			250,000	250,000		500,000
IRRIGATION IMPROVEMENTS	G	35,000			75,000	40,000	115,000
TUNXIS MEADE IMPROVEMENTS	G			75,000	50,000	75,000	250,000
FIELDS & PLAYGROUND EQUIPMENT	G		40,000			50,000	90,000
TRUCK LIFT REPLACEMENT	G	35,000	85,000				85,000
GENERATOR REPLACEMENT	G					85,000	85,000
STORAGE BUILDING	G				40,000		40,000
DUMP TRUCKS-HIGHWAY	G	190,000	185,000	185,000	185,000	185,000	925,000
ROAD MAINTENANCE TRUCK-HIGHWAY	G	65,000		65,000		65,000	130,000
ROAD SWEEPER	G		250,000			250,000	500,000
3 CUBIC YD WHEEL LOADER	G			185,000			185,000
BACKHOE LOADER	G	130,000					-

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	F S	FUNDED 2015-2016	PROPOSED 2016-2017	PROJECTED 2017-2018	PROJECTED 2018-2019	PROJECTED 2019-2020	PROJECTED 2020-2021	TOTAL
2.5 TON ROLLER	G	40,000						-
ROAD SIDE MOWER	G			155,000			155,000	310,000
ROAD MAINTENANCE TRUCK-PARKS	G							-
WING DECK MOWER-PARKS	G				100,000			100,000
MOWER-PARKS	G	25,000		40,000		40,000		80,000
CHIPPER	G	52,000						-
SUPERINTENDENT'S VEHICLE	G						25,000	25,000
BUILDING MAINTENANCE VEHICLE	G	35,000					30,000	30,000
TOTAL-HIGHWAYS & GROUNDS		657,000	610,000	1,005,000	750,000	455,000	1,130,000	3,950,000

PLANNING DEPARTMENT

OSM PLAN IMPLEMENTATION	G	25,000						-
URBAN DESIGN STUDY - FARM. CTR.	G	50,000						-
TOTAL-PLANNING		75,000	-	-	-	-	-	-

FIRE DEPARTMENT

TURNOUT GEAR	G	69,000	45,000	45,000	45,000	45,000	45,000	225,000
SCBA CYLINDER REPLACEMENTS	G		135,000		150,000			285,000
HOSE	G			25,000			25,000	50,000
LADDER 1 REPLACEMENT	B					1,200,000		1,200,000
ENGINE 2 REPLACEMENT	B			600,000				600,000
ENGINES 4 & 6 REPLACEMENT	B	1,100,000						-
ENGINE 3 REPLACEMENT	B		600,000					600,000
ENGINE 8 REPLACEMENT	B				650,000			650,000
ENGINE 9 REPLACEMENT	B						700,000	700,000
MEDIC 7 REPLACEMENT	G					95,000		95,000
MEDIC 11 REPLACEMENT	G				95,000			95,000
MEDIC 16 REPLACEMENT	G						95,000	95,000
TRUCK 14 (BRUSH) REPLACEMENT	G			95,000				95,000
FIRE SAFETY TRAILER	G					70,000		70,000
FIRE STATION IMPROVEMENTS	G		25,000					25,000
FIRE STATION RENOVATIONS	B				2,500,000	2,500,000	2,500,000	7,500,000
TOTAL-FIRE		1,169,000	805,000	765,000	3,440,000	3,910,000	3,365,000	12,285,000

POLICE DEPARTMENT

SUPERVISOR'S SUV	G			37,000		37,000		74,000
TECHNOLOGY IMPS. - POLICE	G	50,000	55,000	45,000	50,000	50,000	50,000	250,000
FINGERPRINT MACHINE	G					35,000		35,000
COMMUNICATIONS UPGRADE	G	153,000	25,000	54,000	445,000			524,000
BUILDING IMPROVEMENTS	G		25,000	25,000	200,000			250,000
SPEED SIGN TRAILER	G		30,000					30,000
TOTAL-POLICE		203,000	135,000	161,000	695,000	122,000	50,000	1,163,000

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TOWN MANAGER								
	TECHNOLOGY IMPS - TOWN	G 165,000	50,000	75,000	130,000	165,000	40,000	460,000
	TOWN HALL IMPROVEMENTS	G 375,000	300,000	300,000	250,000	300,000	100,000	1,250,000
	BUILDING/EQUIPMENT IMPS	G			75,000		75,000	150,000
	TELEPHONE SYSTEM	G	90,000					90,000
	EXTERIOR LIGHTING REPLACEMENT	O 375,000						-
	FHS SCHEMATIC DESIGN	G 100,000	400,000					400,000
	COMPUTER SYSTEM - FINANCE	G		25,000				25,000
	TAX & ASSESSMENT SOFTWARE	G 30,000						-
	LAND RECORDS RE-INDEXING	G 25,000	30,000	30,000				60,000
	REAL ESTATE REVALUATION	G	220,000	150,000				370,000
	TOTAL-TOWN MANAGER	1,070,000	1,090,000	580,000	455,000	465,000	215,000	2,805,000

COMMUNITY & RECREATION SERVICE

	STAPLES HOUSE RENOVATIONS	G		25,000	25,000			50,000
	HOUSING LAND BANK	G				25,000	25,000	50,000
	SPRAYGROUND WATER PARK	G		75,000				75,000
	SENIOR CENTER EXERCISE EQUIP	G	25,000	25,000		50,000		100,000
	SENIOR CENTER CAPITAL PROJECTS	G 40,000						-
	SENIOR CENTER CAPITAL PROJECTS	O	25,000					25,000
	STONE HOUSE RENOVATIONS	G				25,000		25,000
	GOLF COURSE CLUBHOUSE IMPROVEME	G				50,000		50,000
	TOTAL-COMMUNITY & RECREATION	40,000	50,000	125,000	25,000	150,000	25,000	375,000

WESTWOODS GOLF COURSE

	FAIRWAY MOWER	G		70,000				70,000
	SPRAYER	G	40,000					40,000
	LARGE ROTARY MOWER	G 50,000						-
	ROUGH MOWER	G			70,000			70,000
	AERIFER	G				75,000		75,000
	MAINTENANCE VEHICLE	G				65,000		65,000
	UTILITY VEHICLE	G		25,000				25,000
	TRAP MACHINE	G					30,000	30,000
	IRRIGATION IMPROVEMENTS	G			45,000		50,000	95,000
	CART PATHS	G				25,000	25,000	50,000
	BUILDING IMPROVEMENTS	G	60,000					60,000
	TOTAL-GOLF COURSE	50,000	100,000	95,000	115,000	165,000	105,000	580,000

TREATMENT PLANT

	REPAIR SEWER LINES	O 350,000	125,000	125,000	125,000	350,000	500,000	1,225,000
	PUMP STATION IMPROVEMENTS	O 325,000	175,000	175,000	175,000	300,000	475,000	1,300,000
	PLANT DESIGN UPGRADE	O 125,000						-
	PLANT UPGRADE & IMPROVEMENTS	O	600,000	600,000	600,000	200,000		2,000,000
	PLANT EQUIPMENT REPLACEMENT	O 50,000	25,000	25,000	25,000	25,000		100,000
	ROLLING STOCK REPLACEMENT	O 125,000	75,000	75,000	75,000	25,000	25,000	275,000
	TOTAL-TREATMENT PLANT	975,000	1,000,000	1,000,000	1,000,000	900,000	1,000,000	4,900,000

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	F	FUNDED	PROPOSED	PROJECTED	PROJECTED	PROJECTED	PROJECTED	TOTAL
	S	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	
GRAND TOTAL		6,803,000	9,031,900	5,131,000	7,382,200	7,828,130	8,835,000	38,208,230

FUNDING TOTALS

GENERAL FUND	G	3,234,000	3,356,900	3,531,000	3,182,200	3,028,130	2,385,000	15,483,230
BONDED	B	2,000,000	4,600,000	600,000	3,150,000	3,700,000	5,200,000	17,250,000
OTHER FUNDS	O	1,569,000	1,075,000	1,000,000	1,050,000	1,100,000	1,250,000	5,475,000
TOTAL		6,803,000	9,031,900	5,131,000	7,382,200	7,828,130	8,835,000	38,208,230

FY16/17 Budget (Proposed)		101,099,715
2.5% CIP Allocation		2,527,493
		-
Total CIP Budget Fy16/17		3,356,900
% of Operating Budget		3.32%
Allocation		
BOE	32.2%	1,081,900
Town	67.8%	2,275,000

THE TOWN OF FARMINGTON

INCORPORATED 1645



March 15, 2016

Senator Beth Bye
Senator Terry Gerratana

Representative Brian Becker
Representative Mike Demicco

Dear Senator Bye, Senator Gerratana, Representative Becker & Representative Demicco:

Thank you for the opportunity to comment in **opposition of the Governor's recently proposed \$20 million Budget Cuts to municipalities on previously approved municipal aid.**

As we develop our budgets, the Town of Farmington, like all Connecticut towns, is already facing underfunded or unfunded mandates requiring towns to cut valuable public services or increase property taxes. Governor Malloy's proposed \$20 million budget cuts to municipalities, in an effort to help address the budget deficit for this fiscal year, will shift a greater burden on Connecticut communities that still must maintain vital basic services to our residents and businesses. Moreover, towns have earmarked these previously approved municipal aid dollars for worthwhile and beneficial initiatives.

As a result of these proposed budget cuts, towns and cities of all sizes – and our residential and business property taxpayers – will have to make up the difference in lost revenues the only way the state allows, by increasing property taxes. Alternatively, good programs and services will have to be eliminated. Given the reductions in municipal aid under consideration, the Town of Farmington urges legislators to refrain from enacting any new unfunded mandates. We continuously strive to be fiscally responsible, and the proposed budget cuts further undermine this commitment to our residents.

On behalf of the residents of the Town of Farmington, I ask you to oppose the Governor's proposed budget cuts to municipalities.

Respectfully Submitted,

Kathleen A. Eagen
Town Manager

cc: Town Council Members

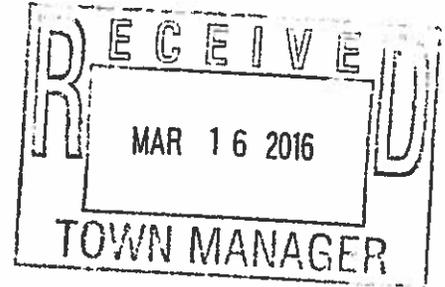


Agenda Item # - 2

Edgar A. King
11 Ledgewood Drive
Farmington, CT 06032

March 14, 2016

Nancy Nickerson, Chair
All Members of Farmington Town Council
1 Monteith Drive
Farmington, CT 06032



Dear Madam Chair and Council Members:

Re: Addendum to Letter Dated March 6, 2016

The following was inadvertently omitted during transcription of the referenced letter. Please include it as an addendum with that letter:

While the laudable purpose mitigates the harshness of the matter, it does not excuse it, nor does the TPZC's rejection of the requested condition render it moot. Subsequent events have little or no bearing.

The vote of October 29 to move into executive session:

“... to discuss a confidential attorney-client communication concerning zoning and related proceedings regarding property adjacent to Union School”

heightens the mystery and intrigue surrounding this matter.

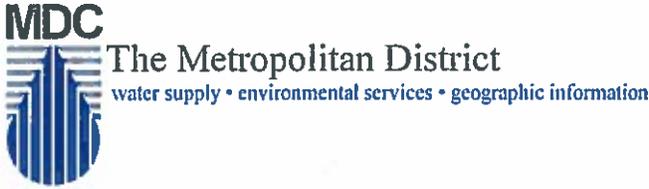
If the playscape was discussed and the discussion limited to advice sought regarding possible criminal or illegal act already committed, such session would be proper as an attorney-client privileged communication. However, there is no attorney-client privilege if advice is sought with regard to a criminal or illegal act to be performed in the future. Note that the executive session of October 29 was the last meeting preceding the open meeting of November 4, wherein the questioned condition was voted. Also, please note that the November 4 meeting contains the draft motion, already prepared by the BOE attorney at the BOE's direction, containing the condition at issue. Finding no other minutes containing directions for draft or discussion of such condition, forces my conclusion that such discussion and direction was likely made at the executive session of October 29. For reasons I have already stated, I question the wisdom and propriety of legal advice (if given) sanctioning the subject condition or its inclusion as a proper item of discussion in executive session.

Respectfully,



Edgar A. King

cc: Republican and Democratic Town Committee Chairmen



March 29, 2016

Ms. Kathleen Eagen
Town Manager
Town of Farmington
1 Monteith Drive
Farmington, CT 06032-2301

Subject: Farmington Letter RE Niagara Bottling Company



Dear Ms. Eagan:

I am in receipt of your March 1, 2016 letter regarding Niagara Bottling Company, water supply to the Town of Farmington and water flows in the Farmington River. The Metropolitan District (MDC) has responsibly maintained a balanced approach to managing our water supply resources for more than 100 years. First and foremost, by ensuring that service levels to our existing customers are sustained prior to approving new customers, while continually exploring all avenues to control costs and subsequently water rates. MDC is an environmental steward working with stakeholders to provide and preserve a federally recognized "Wild and Scenic" designation along a 14 mile section of the Upper Farmington River by releasing up to 96.9 million gallons per day (mgd) from the West Branch Reservoir.

Over the past thirty years water consumption has declined even though population continues to increase. At the heart of the decreases in demand are decreased industrial manufacturing demands, increased water recycling and more efficient plumbing fixtures and appliances. This decline in demand has increased the surplus of water available to meet new demands; however, new demands are not practically imminent or reliable for future planning. Therefore, it has also spread the costs of operating our water system over a decreased quantity of water sold, which ultimately has a significant role in increased water rates. Another major contributor to the rate structure is managing debt service which represents 27% of our 86 million dollar water budget in 2016. As the infrastructure ages, debt service will grow to become a larger percentage of the fixed costs. In response, MDC has supported towns in our service area as they identify new large water users which will help offset decreases in water consumption.

The MDC's reservoir system has a state approved safe yield of 77.1 MGD based upon the 1962 to 1968 drought, which was the worst drought in Connecticut's recorded history. This means that a constant flow of 77.1 MGD could be provided from our reservoirs even during similar drought conditions. The MDC currently produces approximately 50 MGD from its water treatment plants to supply its customers. Even with 1.8 MGD provided to Niagara Bottling Company, the production rate is 51.8 MGD, which is substantially lower than what could be provided continuously during the worst drought on record. Additionally, MDC continuously provided over 52 MGD in 2010 and for over forty years prior to 2010 without any drought restrictions on customers due to water supply in MDC's reservoirs.

In your letter you also expressed concerns regarding the effects on Farmington's water distribution system from providing water to Niagara Bottling Company. If Niagara proceeds with building a facility in Bloomfield, all water to their site will be provided via the MDC's Reservoir Six Water Treatment Plant in Bloomfield, which provides water to a separate distribution system supplying Bloomfield, Windsor and East Granby. Water supplied to Farmington is provided by the MDC's West Hartford Filters Water Treatment Plant. The MDC is the exclusive service provider for the Northeast portion of Farmington as well as a contractual supplier to Connecticut Water Company Unionville System for up to 2.14 MGD of water.

The MDC's principal and primary role is to provide drinking water to its customers; our ordinances are clear in that MDC does not guarantee fire flow like some other water utilities. Other utilities that do guarantee fire flow increase the size of their infrastructure to support the occasional high flows and subsequent system pressure drops which can occur during fire events. MDC's design criteria differs, requiring that for new developments where fire flows exceed potable water flows, developers must fund all necessary infrastructure improvements required so as to not negatively impact existing system pressures. This puts the financial burden on the development rather than the existing MDC customers to fund these specific fire flow requirements. Flows for fire protection are only provided when the system, as designed, can provide such flows without endangering public health. For example; for the development on the University of Connecticut Health Center (UCHC) campus, the MDC has entered into an agreement with UCHC and coordinated the design of a new Kilkenny Transmission Main upgrade, which will serve two purposes; 1st to ensure that the campus fire flow requirements are met without adversely impacting existing distribution performance; and 2nd to improve the existing hydraulic system pressures needed to supply future planned developments. UCHC is funding their specific fire flow needs of the project in the amount of \$3.8 million dollars. The remaining portion of the project will be paid for by the water rate payers, which will ultimately provide better service pressures throughout the service areas.

Also in your letter, you state that "the MDC will be charging MDC customers, not Niagara, to pay off the \$8M bond" for the Bloomfield Transmission Main project. The project referenced in your letter has been planned for over 30 years, when the first phases were installed. This project is solely to improve the system's overall hydraulic pressures, similar to the second component of the project initiated with UCHC mentioned above. In both circumstances, the projects are being paid for by the water rate payers. This pipeline is very similar, in fact, to the Kilkenny Transmission Main intended for construction in 2016 to improve service the Farmington area, which is one component of approximately \$4.5M of capital improvements needed in MDC's distribution system serving Farmington.

The need to complete the Bloomfield Transmission Main project was acknowledged in discussions over the years with developers, including Great Pond, since 2010 and formalized in a 2012 report, which was prior to any contact with Niagara Bottling Company. MDC understands any future development in this region of our system will eventually need improvements to the hydraulic system pressure. Should Niagara become an MDC customer, they will contribute, as all MDC member town customers contribute, funds for MDC's existing infrastructure and capital improvement projects. Additionally, this project is intended to benefit all customers in MDC's Reservoir Six service area by reducing energy losses, providing pipeline redundancy and improving pressures and service which in turn lowers operating costs and mitigates rate increases.

The MDC agrees with the Town on the importance of the Farmington River, and the continued need for MDC to work with the Farmington River Watershed Association, National Parks Service and

others on the Farmington River Coordinating Committee to manage the river in accordance with the Upper Farmington River Management Plan. MDC currently releases from 32 MGD to 96 MGD daily from Goodwin Dam on the west branch of the Farmington River to supplement flows in the river. These flows support recreation and provide more than double the natural flows of 16 MGD or less which would occur in the Farmington River during summer months without MDC's releases. The MDC will continue to supplement flows in the Farmington River from Goodwin Dam, as recognized under the river management plan. Any water supplied to Niagara would come from the MDC's Barkhamsted and Nepaug Reservoirs, which are designated as Class Aa drinking water supplies and not used to supplement flows in the Farmington River, designated as a Class B water body.

I trust the foregoing has addressed your concerns, but should you have any further questions or concerns, I urge you to call me directly at 860-982-5015 to discuss. For additional information, I have enclosed a copy of MDC's "Water Supply Facts" document, also available online at: [http://www.themdc.com/assets/uploads/files/press%20releases/2016/WATER%20SUPPLY%20FACTS%2016_16\(2\).pdf](http://www.themdc.com/assets/uploads/files/press%20releases/2016/WATER%20SUPPLY%20FACTS%2016_16(2).pdf).

Sincerely,



Scott W. Jellison, P.E.
Chief Executive Officer

Enc: MDC Water Supply Facts
PC: William A. DiBella, MDC Chairman
R. Bartley Halloran, MDC District Counsel
Michael Solomonides, MDC Commissioner
Susan Negrelli, MDC Director of Engineering
Farmington Town Council
Arthur House, Chairman, PURA
Dannel P. Malloy, Governor
Michael Demicco, State Representative
Beth Bye, State Senator
Terry Gerratana, State Senator



THE METROPOLITAN DISTRICT WATER SUPPLY FACTS



RESERVOIR CAPACITY AND DROUGHT INFORMATION

WATER CONSUMPTION TRENDS

WATERSHED MANAGEMENT AND CONSERVATION

MDC RATE COMPARISON

MDC WATER SUPPLY – THE FACTS

The Metropolitan District (MDC) is a non-profit, specially-chartered municipal corporation dedicated to providing its customers with safe and pure drinking water. Over the last thirty years, drinking water consumption in the MDC's service area has decreased by over twenty seven percent, and as a result the recurring costs associated with the providing drinking water are distributed over a decreasing amount of water sold. In large part, this decrease in water consumption is the result of both public and private sector emphasis on water conservation, efforts which the MDC supports. Over the same period of time, increased government regulation together with an aging water infrastructure, require continued operational and capital investment towards regulatory compliance and maintenance and replacement of water supply and distribution assets. With an aging infrastructure, capital investment is critical to offset and mitigate the burden of rising maintenance and repair costs.

The MDC is aware of the increasing cost of water to its customers. MDC has an obligation to its member and non-member towns to continuously evaluate best management practices to mitigate costs to customers while maintaining the highest standards for water quality and protecting our water resources for the next 50 years to address population growth and future development needs. Simply put, one way to meet this goal is to sell more of our available water, while ensuring that in doing so we maintain our commitment to our existing customer base.

WATER SUPPLY

The MDC and its member towns and customers are blessed with a pure and abundant water supply today because of sound financial investment, engineering and conservative long range planning decisions made more than a century ago. The MDC's drinking water supply comes from two large reservoirs located within the Farmington River Watershed– Barkhamsted Reservoir (commissioned in 1940) and Nepaug Reservoir (commissioned in 1917). Barkhamsted Reservoir is the largest drinking water reservoir in Connecticut, with a capacity of 30.3 billion gallons. Nepaug Reservoir, also one of the largest reservoirs in the state, has a capacity of 9.5 billion gallons.

When full, these two reservoirs store almost 40 billion gallons of water, a volume equivalent to more than two years of typical water use by all of MDC's customers. Because of the depth and large size of these reservoirs relative to the amount of water typically used, the MDC is better able to sustain operations during extended drought conditions than most other water utilities in Connecticut.

MDC Reservoir Watershed & The Farmington River Watershed

The Barkhamsted Reservoir, built in 1940, has a capacity of 30.3 billion gallons.

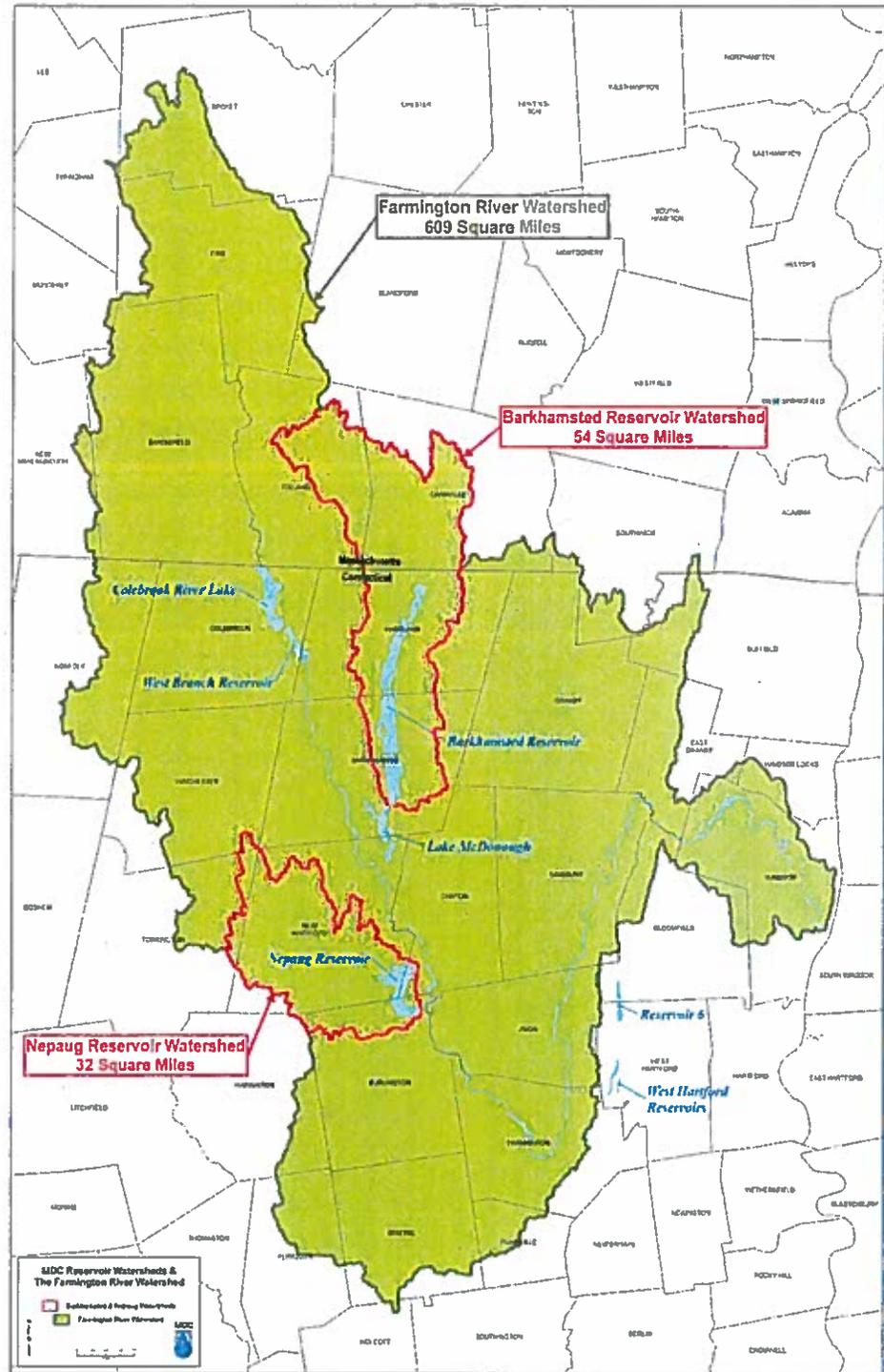
The Nepaug Reservoir, built in 1917, has a capacity of 9.5 billion gallons.

The size of the Farmington River Watershed area is 609 square miles.

The MDC reservoirs consist of 86 square miles, only 14% of the entire watershed.

86% of the Farmington River Watershed area is unrelated to the MDC reservoirs.

The MDC does not make any withdrawals directly from the Farmington River.



Unfortunately, misconceptions about where MDC's water comes from and whether the MDC diverts water from the Farmington River abound. Let's be clear:

- **Fact:** The MDC's Barkhamsted and Nepaug Reservoirs were impounded several decades ago for the sole purpose of providing drinking water necessary for growth, public health and economic development to the City of Hartford and its subsequent MDC member towns.
- **Fact:** The Farmington River Watershed lands consist of approximately 609 square miles of drainage area. The watershed of MDC's drinking water reservoir system consists of a very small percentage, approximately 86 square miles. This is only a fraction (14%) of the Farmington River's drainage area. The water collected within this area never was intended to and does not reach the Farmington River; its intended purpose was to be impounded for drinking water and economic development. Therefore, when MDC draws water from the reservoirs, it does not come from the Farmington River. Said differently, 86% of the Farmington River Watershed's drainage area is totally unrelated to MDC drinking water reservoirs.
- **Fact:** The MDC makes no drinking water withdrawals directly from the Farmington River. There is no existing physical infrastructure in place that would allow diversion of the West Branch or Farmington River mainstem for drinking water use.

SAFE YIELD

MDC's Connecticut Department of Public Health (DPH) approved "safe yield" of its existing reservoir system, including the Barkhamsted and Nepaug reservoirs, is 77.1 mgd (million gallons per day). "Safe yield" means the maximum dependable quantity of water per unit of time which may be continuously withdrawn from a source of supply during a critical dry period, specifically a critical dry period with a 1% chance of occurrence.

To develop its safe yield, MDC actually uses a more conservative method than DPH requires. MDC's safe yield analysis uses data from the actual 1960's drought (correlates to a 115 year drought) which was more severe than the DPH recommended 1 in 100 year drought. If MDC applied the DPH method, MDC's safe yield would increase to 83.9 mgd, an additional 6.8 mgd. This is because the 100 year frequency streamflows would actually be higher than those streamflows experienced from 1964 to 1968. As a result, there is a substantial "cushion" built into the MDC's safe yield value that would not exist under DPH safe yield criteria.

Although the safe yield analysis was approved by DPH in 1996, the 1960s data is actual historic data and does not change with time. MDC currently partners with the United States Geological Survey (USGS) to operate stream gauges installed prior to 1939, which measure the stream flow within the tributaries to the MDC reservoir system. These gauges continue to this day to demonstrate that the 1960s drought condition is still the critical drought period of record for the MDC's watershed, and therefore validate utilizing the 77.1 mgd 1996 Safe Yield calculation as a very relevant yet conservative approach for the protection of our water supply into the next 50 years of population growth and economic development.

DROUGHT ADVISORY CONDITIONS & TRIGGERS

As part of all water utilities' water supply plan, reviewed and approved by DPH, and the Connecticut Department of Energy and Environmental Protection (DEEP) and its subdivision, the Public Utility Regulatory Agency (PURA), a specific drought contingency plan is included. Certain triggers have been established as part of the MDC's approved Water Supply Plan for drought planning. During any drought condition, the MDC is required to work closely with DPH to plan and implement operational procedures and conservation measures, and with the Connecticut Department of Energy and Environmental Protection (DEEP) to manage water releases from our reservoirs. Much of the response action to drought triggers involves simply raising public awareness about conservation through the media.

There are specific conservation measures the MDC requests of its customers when a drought lowers the MDC reservoir from full capacity levels (40 billion gallons) by certain percentages, which we refer to as "trigger points".

Examples of restrictions at each of the 5 trigger point levels include the following:

- 75% - Request municipal officials to cut back water use on non-essential operations (street cleaning, watering, and vehicle washing)
- 53% - Ban lawn sprinkling between 7AM and 8PM
- 40% - Monitor large and unusual user consumption through special meter readings
- 27% - Plan for cutback of industrial operations in conjunction with DPH, Chambers of Commerce, etc.
- 10% - Cut back of designated industrial operations

- Under a severe 40% drought trigger, the MDC would work with DPH and DEEP to prioritize the flows in the best interest of the public's health, not only for high users, but for environmental releases as well.

MDC Drought Year Comparison

YEAR	Average Daily Production (MGD)	Total Annual Precipitation Nepaug Reservoir (inches)	Precipitation Deficit (100 YR AVG 47" per year)	Reservoir Levels		
				Percent Capacity End of Year (Barkhamsted + Nepaug)	Volume in Storage End of Year (Billion Gallons)	Days Supply at Average Daily Demand (Days)
1965	49.11	31.34	-15.66*	42.0	16.7	340
2001	58.94	42.99	-4.01	77.8	30.9	525
2015	49.60	41.31	-5.69**	87.9	35.0	705

**Safe Yield of 77.1 mgd is based on this 1965 drought deficit of -15.66 inches.*

***The 2015 deficit of 5.68 inches is well within the 1960s's Safe Yield analysis correlating to a 115 year drought.*

There is no authority of the MDC or DPH to prioritize water usage during the drought triggers based on the type of business or industry. In 1988, the MDC supplied 17 mgd for industrial, yet today less than 2 mgd is supplied for industrial use.

In the 1965 drought, the precipitation deficit was 15.66 inches and MDC reservoirs dropped to 42% capacity. Even under this most extreme of drought condition, the MDC's reservoirs still held almost a full year's supply in storage. In 2015, the rain deficit of 5.69 inches left MDC reservoirs at 87% capacity. Since the 1960's, MDC has not seen our reservoirs drop below 62% capacity.

It should be noted that the MDC has not issued any mandatory water use restrictions due to low water supply levels in the past 50 years.

There have been concerns expressed regarding the ability of MDC's water supply to safely serve the Niagara bottling plant proposed in Bloomfield without affecting the remaining customers served by the MDC.

These concerns are unfounded.

Currently, the water levels of the MDC's two reservoirs are at 88% of full capacity, which represents 35 billion gallons of water. As such, the first drought trigger of 75% capacity would be reached at a total water volume of approximately 30 billion gallons. Assuming no precipitation whatsoever and an average daily consumption of 50 mgd, the MDC, without providing water to the proposed Niagara plant, would reach capacity of 75% in 105 days.

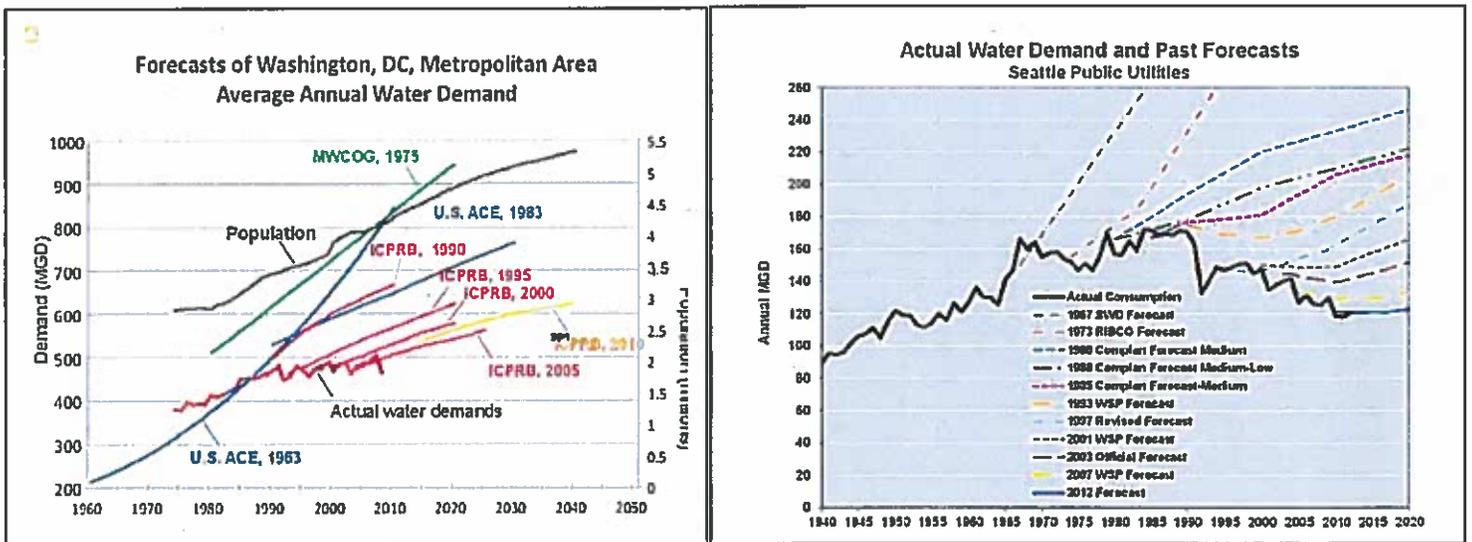
If Niagara was a customer today, our average daily flow would increase to 51.8 mgd, and the 75% drought trigger would be reached in 101 days, assuming no precipitation over that time, a negligible difference experienced under an unlikely set of circumstances.

Therefore, Niagara would not make any significant impact on MDC's water supply capacity during a drought condition.

WATER CONSUMPTION TRENDS

Current MDC water withdrawals from Barkhamsted and Nepaug Reservoirs are approximately 49.6 mgd, nearly 30 mgd less than the approved safe yield.

As an outgrowth of initiatives to promote and develop a state-wide water plan, the Governor convened the Connecticut Strategic Water Resources Planning Conference & Workshop held in February 2014. Dr. Richard Palmer from the University of Massachusetts demonstrated that study after study attempting to estimate future water consumption based on population growth across the country were extremely inaccurate. To the contrary, the actual data demonstrated that even in areas with significantly growing populations, actual water demand has continued to decline, due in large part to conservation measures driven by a general awareness of the need to preserve natural resources such as water. The MDC supports conservation efforts.



As support for Dr. Palmer's conclusion, the MDC's daily water demand has steadily declined over the last several decades. In 2007 MDC expected to produce over 57 mgd by 2012 to meet demand. In 1988, the average day demand was 66 mgd compared to 2015, where the average day demand was 49.6 mgd.

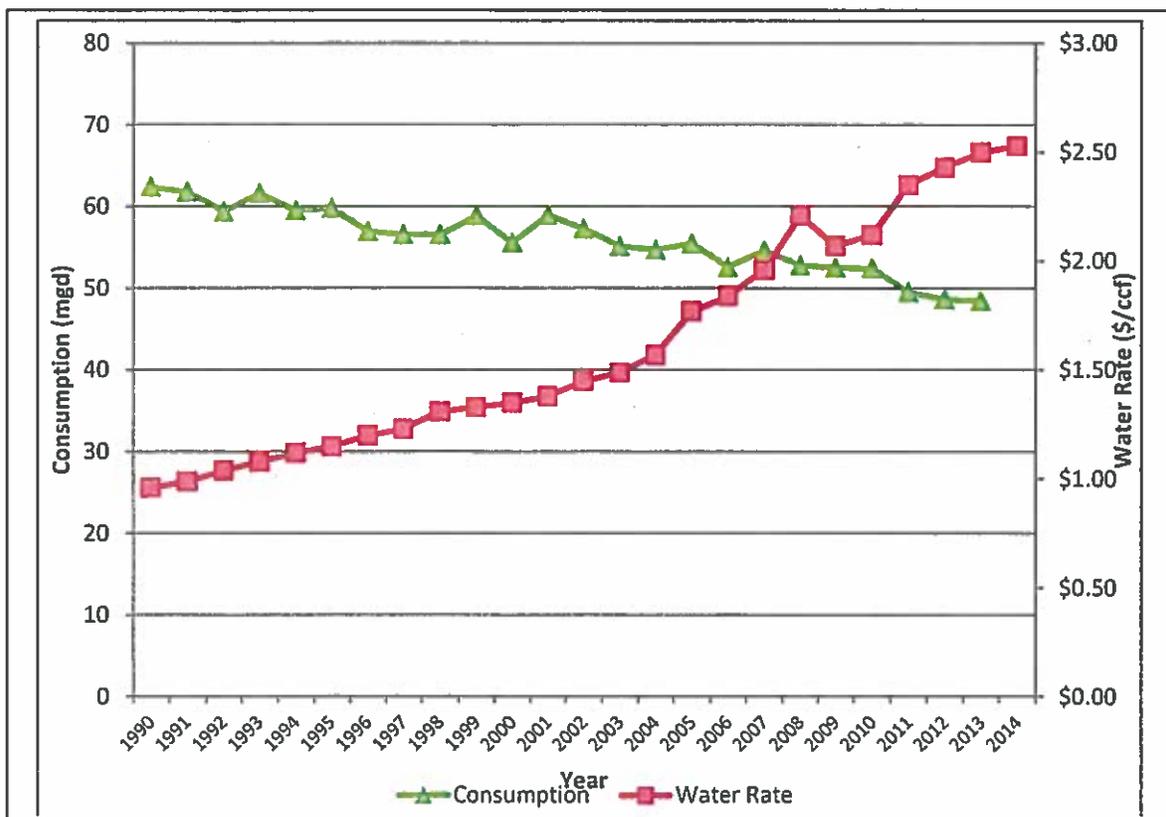
MDC RATES

MDC water rates have remained stable over the past decade, increasing only 82 cents per CCF (100 cubic feet of water, or 748 gallons) over the last 10 years. The major increases MDC customers see on their bills are a result of the state and federally mandated Clean Water Project (CWP), which requires infrastructure upgrades of the wastewater side of the MDC's operations. Customers have seen their water bills more than double as the Special Sewer Service Charge (SSSC), which began in 2008, that funds the Clean Water Project is calculated through customer water use and applied to customer water bills.

It is important to note that it is not unique for water utilities such as the MDC to have reduced rates for high volume or industrial users. Other public and private water utilities located in Connecticut offer reduced rates for commercial, industrial and public authorities, and many at greater levels than those afforded to MDC customers.

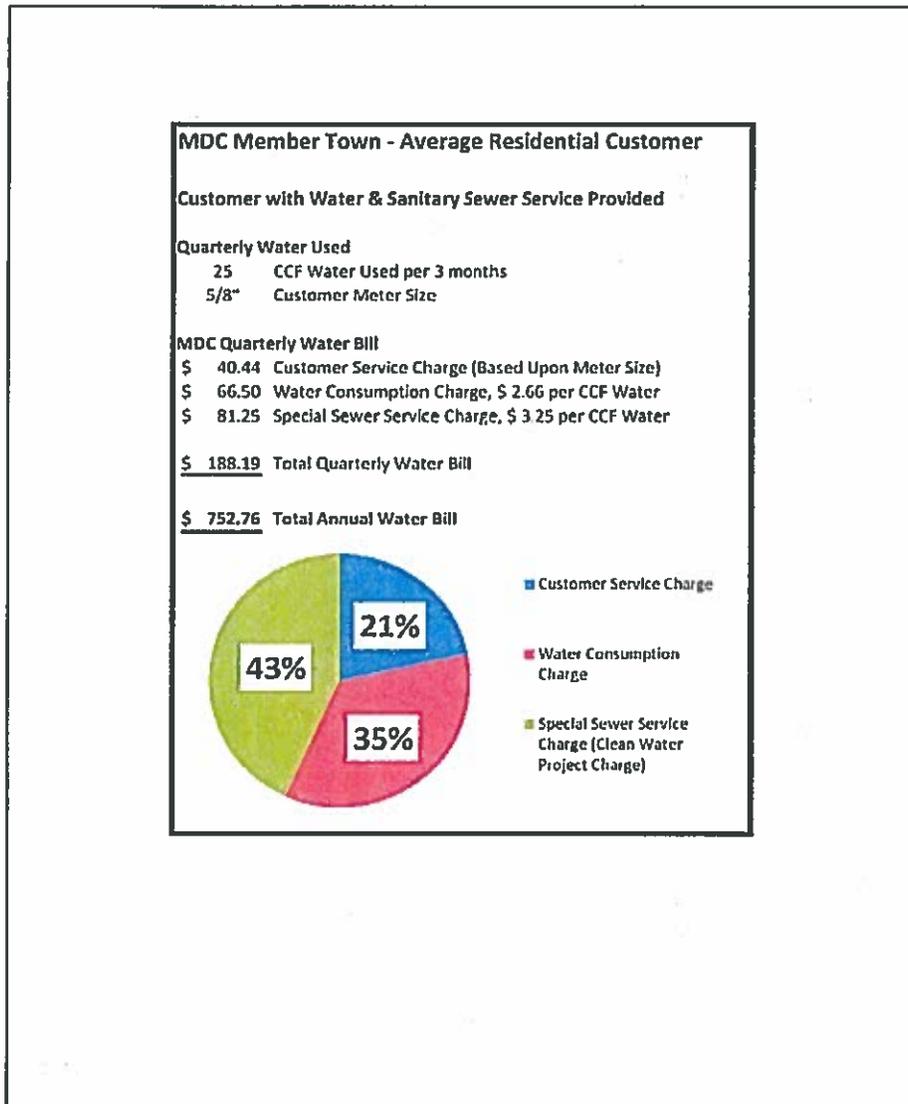
Simply put, selling more water will serve to stabilize, and likely reduce, the MDC's base water rate. Further, keeping water rates down by selling more water will, to a degree, offset the impact of the SSSC. In fact, if MDC included the anticipated sale of an additional 1.8 mgd of water to Niagara in its 2016 budget deliberations, the impact on the rates would have been an approximate \$0.10 decrease in the cost per ccf for all customers.

MDC Water Consumption and Water Rate History



The MDC's consumption demand has decreased over the past 25 years. Consistent with the data from Dr. Palmer, with Connecticut's population growth decreasing in 2015, population growth over the next 50 years will not increase water demand.

Therefore, one of the only viable ways to stabilize water rates for all MDC customers is with increased water consumption by industrial customers.



The MDC water rate has increased by only \$0.82 per CCF over the last 10 years. The Special Sewer Service Charge, enacted in 2008, funds the Clean Water Project and has more than doubled MDC water bills as it is calculated based on water use. As the MDC is a non-profit water company, any increases to the water rates are to cover the cost of the operations to produce the water. Selling additional available water helps to mitigate increases.

The MDC's new high volume industrial user rate does not apply to any customer until they exceed 668 CCF (approximately 500,000 gallons) per day. The industrial rate is reduced to \$2.16 per CCF or a reduction of \$0.50 per CCF, (or 18%) for only the consumption above 668 CCF. There is no rate reduction for the first 668 CCF.

By comparison, large private and municipal water companies in CT have descending rates for high volume water users follows:

- The Aquarion Water Company charges \$4.24 per CCF up to a threshold of 420 CCF (314,182 gallons) per quarterly billing period, after which the rate drops to \$2.08 per CCF, a reduction of \$2.15 per CCF – over 50%.
- The Connecticut Water Company charges \$5.91 per CCF for residential customers, which is dropped to \$4.40 for industrial customers, a reduction of \$1.41 per CCF – approximately 25%. There is no threshold at which the lower rate is in effect; rather it applies to all consumption for industrial users.

Industrial Rate Structure Comparison

Water Utility	Rate - \$/CCF	Rate Reduction after Limit/CCF	Rate Reduction difference	Rate difference %
MDC	\$2.66	\$2.16	\$0.50	18%
Aquarion - Eastern Division	\$4.23	\$2.08	\$2.15	50%
CT Water Company*	\$5.91	\$4.40	\$1.51	25%

*\$5.91 is Residential Rate \$4.40 is the Industrial Rate

The Niagara Bottling company would be just one of the MDC's many types of diverse processing customers, including companies like United Technologies, Coca-Cola Bottling Company, Kohler Mix Specialties of CT and the Hooker Brewery.

WATERSHED MANAGEMENT AND CONSERVATION

The MDC owns over 31,000 acres of watershed land in Connecticut and Massachusetts, the majority of which is watershed forest land. A watershed forest is the first line of defense for protecting water from degradation and maintaining high quality drinking water. This land acts as a natural filter and buffer to pollutants and protects the integrity of the District's drinking water supply reservoirs.

Maintaining the health of the watershed lands for water supply is the principal mission of the District's Watershed Management Unit. This is accomplished through its source protection and forest management programs. The drinking water infrastructure extending from the watershed lands and reservoirs to our treatment and delivery system was paid for by the customers of the MDC, as it is the cost of operating and maintaining this infrastructure.

The MDC moves water from Barkhamsted and Nepaug Reservoirs to its water treatment facilities in West Hartford and Bloomfield via gravity pipelines and tunnels. One of the benefits of this transmission system is that there is no pumping involved and therefore no energy costs to deliver the water, both to the plants and the customer.

THE WEST BRANCH OF THE FARMINGTON RIVER

The MDC is just one of many stakeholders in the Farmington River. Although MDC's role on the Farmington is significant, and covers more than a century of the river's history, MDC's role is often misunderstood.

As stated previously, only a small fraction (14%) of the Farmington River's drainage area of 609 square miles is controlled by the MDC for drinking water purposes. The MDC also plays a role in the management of approximately 120 square miles of the West Branch of the Farmington River. The regulation of river flow release primarily takes place at the MDC's Goodwin Dam and the U.S. Army Corps of Engineer's Colebrook River Dam.

Colebrook River Dam, which impounds Colebrook River Lake, is owned by the U.S. Army Corps of Engineers and is a multipurpose water resource impoundment built for flood control, water supply, riverflow augmentation and fisheries enhancement. This dam is operated through an interagency agreement between the U.S. Army Corps of Engineers, CT Department of Energy & Environmental Protection and the MDC.

The MDC owns and operates Goodwin Dam and makes releases to the West Branch of the Farmington River in accordance with the Connecticut General Statutes, a riparian agreement, and an agreement with the Allied Connecticut Towns.

Pursuant to these obligations, required releases from Goodwin Dam occur as follows:

- Minimum release of 50 cubic feet per second (cfs) (or 32 mgd) at all times;
- Additional release of all natural flows up to 150 cfs;
- Additional release of any flows released from Otis Reservoir;
- Additional riparian releases upon request by the Farmington River Power Company, up to 21.7 billion gallons per year; and
- Pass through of fisheries releases from Connecticut DEEP controlled pools in Colebrook River Lake.

Without this water release protocol, the flows within the river would frequently be below 25 cfs during the summer months. Today MDC releases a minimum of 50 cfs daily under this protocol.

- CONNECTICUT DEEP'S ROLE IN MANAGING WEST BRANCH FLOWS

Connecticut DEEP controls 3.3 billion gallons of water stored in Colebrook River Lake for the purpose of maintaining sufficient flows in the river for fisheries. A total of 1.63 billion gallons of storage is set aside within Colebrook River Lake for Connecticut DEEP to enhance anadromous brown trout runs and 1.63 billion gallons is set aside for Connecticut DEEP to enhance American shad runs. Connecticut DEEP is responsible for the control of these fishery management pools and the releases are coordinated through the MDC.

- U.S. ARMY CORPS OF ENGINEERS

USACOE manages storage capacity in Colebrook River Lake to provide flood protection to downstream communities during periods of heavy inflow. The Corps oversees all flood control on the Farmington River.

- UPPER FARMINGTON RIVER MANAGEMENT PLAN

The Upper Farmington River Management Plan was prepared under the *Farmington Wild and Scenic River Study* authorized by Congress in 1986. The plan outlines management of a 14 mile section of the West Branch and the Farmington River mainstem in Connecticut extending from immediately below the Goodwin Dam to the downstream end at the New Hartford/Canton town line.

The Study was led by the Farmington River Study Committee which included representatives from the State of Connecticut, the MDC, the Farmington River Watershed Association, the U.S. Department of the Interior and local towns along the Farmington River. The National Park Service serves as the key federal representative in the implementation of the management plan.

One of the key Goals of the Management Plan is to *“Balance the legitimate demands on the river for water supply, waste assimilation, energy production, and commercial and industrial uses, while maintaining stream flow and water quality necessary to sustain fisheries, recreation and scenic qualities at levels sufficient for wild and scenic river designation.”*

The plan established the Farmington River Coordinating Committee (FRCC) to promote the long-term protection of the upper Farmington River by bringing the key stakeholders together on a regular and ongoing basis. The Metropolitan District is an active participant on the FRCC.

MOTION:

Agenda Item K

Report of the Town Manager—Quarterly Reports, Memorial Day Parade, Route 4 Traffic Disruptions

Quarterly Reports—attachments

Memorial Day Parade

The Memorial Day Parade is scheduled for Monday, May 30, 2016. The parade in the Unionville section of town will form up at 8:00 a.m. and step off at 8:30 a.m. The Farmington section of town will form up at 10:00 a.m. and step off at 10:30 a.m. (attachment)

Route 4 Traffic Disruptions

Residents and commuters should be aware of potential traffic delays along Route 4 in Farmington starting April 4, 2016 through June 2018. This is a result of the State of Connecticut Department of Transportation's Project No. 51-260, Safety and Traffic Operational Improvements on Route 4, from Garden Street to Mountain Spring Road. The majority of work will be performed during normal working hours Monday to Friday, 9:00 a.m. to 3:00 p.m. with some night work hours Monday to Friday, 6:00 p.m. to 6:00 a.m. and Saturday/Sunday from 6:00 p.m. to 10:00 a.m. No detours are planned at this time.

Although one lane of traffic will be available in each direction for the duration of the project, motorists are encouraged to seek alternate routes if possible, and to plan accordingly.

As you are probably aware, the Town of Farmington and the State of Connecticut have released numerous press releases on this project.

Town Manager Quarterly Report

April 2016

Town Manager's Goals – 2016-2018

Goal 2 Transportation and Land

Improve the transportation systems and facilitate implementation of traffic improvement systems; endorse policies that expand, preserve and protect the character of neighborhoods with a balance between open space and land development.

<u>Desired Outcomes</u>	<u>Deliverables</u>	<u>2016-2018 Goals</u>
<p>2.1 Partner with the Town Plan and Zoning Commission (TPZ) to facilitate public awareness of the TPZ and Town Council roles, responsibilities and vision in land use matters.</p>	<p>The Development Wing participates and provides professional planning and technical support for all land use committees, including Planning and Zoning Commission, Zoning Board of Appeals, Architectural Review Committee the Inlands Wetlands Commission, Conservation Commission, Historic District commissions and the Economic Development Commission, and maintains a communication link between the public, the Land Use committees, Economic Development Commission and the Town Council.</p>	
<p>2.2 Collaborate with Town Plan and Zoning Commission to implement the vision in land use matters.</p>	<p>Assist the Town Plan and Zoning Commission with their leadership and policy-making roles and assist in the implementation of the Town of Farmington Strategic Plan. Ensure the administration and compliance with Town Plan of Conservation and Development. Review and make recommendations to the Town Plan and Zoning Commission regarding town planning issues</p>	<p>1) Provide needed support to ensure that the Farmington Gateways Committee moves forward and receives the appropriate staffing and funding to complete objectives. Provide Quarterly Reports to the Town Council. See Attachment 1</p> <p>2) Prepare for the acquisition of the Parsons property in 2017. See Attachment 2</p>

Town Manager's Goals – 2016-2018

Goal 2 Transportation and Land

Improve the transportation systems and facilitate implementation of traffic improvement systems; endorse policies that expand, preserve and protect the character of neighborhoods with a balance between open space and land development.

<u>Desired Outcomes</u>	<u>Deliverables</u>	<u>2016-2018 Goals</u>
<p>2.3 Collaborate with Federal and State officials to expedite traffic improvement plans.</p>	<p>Oversee actions taken to improve traffic issues to include meeting with the State of Connecticut staff representatives on a regular basis.</p> <p>Work with the State of Connecticut to implement future State DOT projects and apply to CRGOG or to the State for the new projects.</p>	<p>3) Manage actions taken to improve traffic problems including meeting with the State of Connecticut Department of Transportation on quarterly basis. Report on the following projects to the Town Council on a quarterly basis.</p> <p style="padding-left: 40px;">State Project(s) #51-260 Backage Road Project #51-268 Rails to Trails Project #51-269 New Britain Ave. Project Route 4 Corridor Study Project South Road Reconstruction Project</p> <p>See Attachment 3</p> <p>4) Work with the Connecticut Department of Transportation to facilitate the construction of improvements to Route 10 at Route 4, including improvements to the northbound right-turn lane and southbound left-turn lane, which were originally proposed as part of State Project 51-260. Report to the Town Council on a quarterly basis.</p> <p>See Attachment 4</p> <p>5) To continue to evaluate the potential and location of an additional river crossing with the State of Connecticut Department of Transportation to alleviate traffic in the Town Centers.</p> <p>See Attachment 4</p>

Town Manager's Goals – 2016-2018

Goal 2 Transportation and Land

Improve the transportation systems and facilitate implementation of traffic improvement systems; endorse policies that expand, preserve and protect the character of neighborhoods with a balance between open space and land development.

<u>Desired Outcomes</u>	<u>Deliverables</u>	<u>2016-2018 Goals</u>
<p>2.4 Seek innovative solutions to mitigate traffic problems including public transportation opportunities.</p>	<p>Staff to participate in the Traffic Review Board, coordinate and work closely with the police department special projects unit. Manage the statistical data and information from traffic accident data to address neighborhood traffic concerns and update the traffic enforcement plan.</p> <p>Staff to work with the Town Plan and Zoning Commission with regards to alleviating particular traffic issues in conjunction with developments that have been submitted to the Town Plan and Zoning Commission.</p> <p>Staff to continue to utilize non-structural improvements within new developments submitted to the Town Plan and Zoning Commission (school bus access, curb cuts, mass transit, and emergency access).</p>	<p>6) Provide needed support to ensure that the Bicycle Advisory Committee moves forward and receives the appropriate staffing support to complete objectives. Provide Quarterly Reports to the Town Council.</p> <p>See Attachment 5</p> <p>7) Town staff and Bicycle Committee begin to analyze the existing trail and parking lot system with respect to neighborhood accessibility. Prioritize higher connectivity versus low cost. Provide Quarterly reports to the Town Council.</p> <p>See Attachment 5</p> <p>8) The Police Department will work towards creating a separate traffic unit in the Farmington Police Department in order to increase enforcement and compliance of traffic laws, and work together with the community to address neighborhood traffic concerns. This Unit will also be responsible for managing data collection, and other relevant information required by the Traffic Review Board and the Town Manager.</p> <p>See Attachment 6</p>

Town Manager's Goals – 2016-2018

Goal 2 Transportation and Land

Improve the transportation systems and facilitate implementation of traffic improvement systems; endorse policies that expand, preserve and protect the character of neighborhoods with a balance between open space and land development.

<u>Desired Outcomes</u>	<u>Deliverables</u>	<u>2016-2018 Goals</u>
<p>2.5 Ensure that roads and sidewalks are maintained at a high level of quality and are accessible to all residents.</p>	<p>Public Works Department to manage the safe, efficient and effective construction and maintenance of public roadways, including directing road construction, snow, leaf removal, and tree removal and overall general maintenance and upkeep of all public roads</p>	<p>9) To complete the construction of sidewalks from Depot Place to Keene Place and administer the Main Street Grant. Provide quarterly reports to the Town Council. See Attachment 7</p>
<p>2.6 Determine Farmington's citizen and business priorities for future land use in regards to initiatives put forth by federal and state agencies.</p>	<p>Maintain a communication link between the public, the business community and the Town through the implementation of the Plan of Conservation and Development and encourage those priorities at the federal and state level.</p>	<p>10) Prepare for the 10-year re-write of the Plan of Conservation and Development starting in 2017. Provide Quarterly Reports to the Town Council. See Attachment 8</p>
<p>2.7 Promote the maintenance, improvement and expansion of infrastructure.</p>	<p>Manage and continue to implement the maintenance and improvement plans for all Town infrastructures through the five-year Capital Improvement Plan. Assist in updating the Town's sanitary sewer master plan of the Water Pollution Control Authority.</p>	<p>11) To begin the construction of the comprehensive upgrade of the Water Pollution Control Plant. Provide quarterly reports to the Town Council. See Attachment 9</p>
<p>2.8 Collaborate with all relevant boards and commissions to preserve and protect the environment.</p>	<p>Assist and provide technical support to the Inlands/Wetlands and Conservation Commission with their leadership and policy-making roles in the implementation of the Strategic Plan. Work with the Land Acquisition Commission to continue the acquisition of open space and apply for state grants for reimbursement.</p>	<p>12) To work with the Farmington Cemetery Committee and Farmington State Legislative Delegation to identify town land that would be suitable for the expansion of the Riverside Cemetery. See Attachment 10</p>

Town Manager's Goals – 2016-2018

Goal 3 Economic Development

Promote growth of the tax base through programs and processes designed to encourage business retention, expansion and attraction while maintaining the character of the community.

<u>Desired Outcomes</u>	<u>Deliverables</u>	<u>2016-2018 Goals</u>
<p>3.1 Assure that Farmington's policies and procedures are competitive and conducive to economic development in the community.</p>	<p>Manage and support the Economic Development Commission in all aspects of the Economic Development policy and program.</p> <p>Establish and maintain working relationship with commercial real estate companies, developers, State of Connecticut Department of Economic Development, and local utility providers. Work in conjunction with the Planning and Development office on policy development.</p>	<p>13) Provide needed support to ensure that the Town Council UCONN sub-committee moves forward and receives the appropriate staffing support to complete objectives. Provide Quarterly Reports to Town Council.</p> <p>See Attachment 11</p>
<p>3.2 Continue to monitor and update a plan that promotes the retention and expansion of existing businesses and attraction of new businesses.</p>	<p>Economic Development Director to participate in business visitation meetings and maintain a communication link between the business community and the Town Government. Maintain inventory of available Town properties, vacancy rates, and information on the local utility infrastructure. Provide guidance to businesses concerning various economic development programs. Track trend changes critical to businesses and develop reporting mechanisms to applicable parties.</p>	
<p>3.3 Ensure Farmington business satisfaction with business-related policies, and participation in Town sponsored/endorsed offerings and/or events.</p>	<p>Economic Development Director to serve as the Town's representative to a number of organizations such as the Chamber of Commerce. Maximize economic development through regional and civic cooperative efforts and organizations.</p>	<p>14) That the Town of Farmington actively participates in regional and state economic development activities; and provides quarterly reports to the Town Council.</p> <p>See Attachment 12</p>

Town Manager's Goals – 2016-2018

Goal 3 Economic Development

Promote growth of the tax base through programs and processes designed to encourage business retention, expansion and attraction while maintaining the character of the community.

<u>Desired Outcomes</u>	<u>Deliverables</u>	<u>2016-2018 Goals</u>
<p>3.4 Facilitate and partner with stakeholder groups to implement redevelopment plans.</p>	<p>Support businesses that are affected by redevelopment. Incorporate the needs of existing businesses in the planning process for redevelopment. Provide relocation assistance to affected businesses.</p>	
<p>3.5 Ensure that Farmington's economic development materials provide factual, timely and user-friendly information to existing and potential businesses.</p>	<p>Review and update communication materials. Promote Farmington businesses and economic development activities.</p>	<p>15) Per the Plan of Conservation and Development, seek to re-zone the 86-acre property (with 10 acres of usable land) at Batterson Park for office and or research and development use including uses eligible for the bioscience zone such as Jackson Labs.</p> <p>See Attachment 13</p>

Town Manager's Goals – 2016-2018

Goal 4 Budget

Operate with balanced budgets supported by stable and equitable revenues collected from varied public and private sources.

<u>Desired Outcomes</u>	<u>2016-2018 Goals</u>
<p>4.1 Prioritize service expenditures (beginning with the 05-06 budget based on citizen polling/surveys) to ensure that services are competitive within the region and are based on "best practices".</p>	<p>16) Prepare and present the 2016-2017 Annual Budget to Town residents and ensure that a budget is prepared on a timely basis, according to Town Council direction and Town Charter guidelines.</p> <p>Status: Ongoing</p> <p>Public Hearing Capital Budget: <u>February 23 / Complete</u> Public Hearing Town Manager's Budget: <u>March 8 / Complete</u> Budget Hearings: <u>week of March 7 / Complete</u> Town Council Public Hearing: <u>April 11 / Complete</u> Annual Town Meeting: <u>April 25</u> Referendum: <u>May 5</u></p> <p>17) Conduct contract negotiations with all of the Town's Bargaining Units. Provide Quarterly Reports to the Town Council on progress.</p> <p>See Attachment 14</p>

Town Manager's Goals – 2016-2018

Goal 4 Budget

Operate with balanced budgets supported by stable and equitable revenues collected from varied public and private sources.

<u>Desired Outcomes</u>	<u>2016-2018 Goals</u>
<p>4.2 Promote private contributions of funds and property to the Town.</p>	<p>18) Continue outreach to citizen, volunteer and business groups to promote monetary and property private contributions to the Town of Farmington. Allocate appropriate resources to enable the Town to assist groups through appropriate procedures and processes. Report to the Town Council on an annual basis.</p> <p>See Attachment 15</p>
<p>4.3 Explore ways to increase and create more awareness of property tax relief for those in need.</p>	<p>19) Complete the revaluation of all real property located within the limits of the Town including a physical inspection of at least 50% of commercial properties for inclusion in the October 1, 2017 Grand List. Report to the Town Council on a quarterly basis.</p> <p>Status: Ongoing. Funding was included in the FY 2016/2017 Town Council proposed budget.</p>
<p>4.4 Coordinate efforts with elected federal and state officials to explore alternate ways to decrease reliance on the local property taxes.</p>	<p>20) Continue to meet with Farmington's delegation on a yearly basis to explore ways to decrease reliance on local property taxes.</p> <p>Status: Complete</p>

Town Manager's Goals – 2016-2018

Goal 5 Best Practices

Incorporate Best Practices in all government services to provide excellent customer service and increase civic responsibility.

<u>Desired Outcome</u>	<u>2016-2018 Goals</u>
<p>5.1 Deliver Town-wide services in accordance within industry standards, achieving maximum efficiencies and with above average levels of citizen/customer satisfaction.</p>	<p>21) Manage and monitor all Town departments to ensure they are effectively and efficiently making progress in achieving their individual, specific goals and objectives and that their efforts are in line with the mandates of the Strategic Plan and its goals. Regularly review programs, staffing regionalization efforts, and service levels to ensure that they are utilizing "best practices" in order to meet budgetary constraints and policy objectives. On a quarterly basis, report to the Town Council on the progress each department has made meeting its goals and objectives.</p> <p>Status: Ongoing/Complete</p> <p>22) Provide Town Council a yearly report on Town Manager's goals and objectives.</p> <p>Status: Pending June 2016</p> <p>23) Provide needed support to ensure that the Farmington High School Renovation Committee moves forward and receives the appropriate staffing support to complete objectives. Provide quarterly reports to the Town Council.</p> <p>See Attachment 16</p> <p>24) Petition the State of Connecticut Department of Public Health under the Alternative Local EMS Plan Provision provided for by Public Act 14-217 to have the Primary Service Area Designations reassigned to the Town of Farmington for both Basic Ambulance Transport and Paramedic Service. Specifically, as authorized by the Town Council, to:</p> <p style="margin-left: 40px;">a) Formulate and submit an alternative local emergency medical services plan prepared pursuant to Section 19a-181b to the Department of Public Health for reassignment of the Primary Service</p>

Town Manager's Goals – 2016-2018

Goal 5 Best Practices

Incorporate Best Practices in all government services to provide excellent customer service and increase civic responsibility.

	<u>2016-2018 Goals</u>
<p>Desired Outcome</p> <p>5.1 (continued) Deliver Town-wide services in accordance with industry standards, achieving maximum efficiencies and with above average levels of citizen/customer satisfaction.</p>	<p>Area Designations for Paramedic and Ambulance Service within the Town of Farmington as allowed by Section 19a-181f, and to</p> <p>b) Formulate and submit a Petition and /or Application to the Commissioner of Public Health for the Reassignment of the Primary Service Area Designations for Paramedic and Ambulance Service Levels for the geographic area that is the Town of Farmington to the Town of Farmington in accordance with section 19a-181-f, and to</p> <p>c) Sign a contract with American Medical Response for two 24-hour Paramedic Level Ambulances with no subsidy to the Town.</p> <p>See Attachment 17</p> <p>25) Provide needed support to ensure that the Web Page Committee moves forward and receives the appropriate staffing support to complete objectives. Provide quarterly reports to the Town Council.</p> <p>See Attachment 18</p>
<p>5.2 Endorse and track goals for elected and appointed Boards and Commissions and Department Work Plans on an annual basis.</p>	<p>26) Provide the Town Council with technical information, policy recommendation and legislative advice for each Town Council meeting.</p> <p>Status: Ongoing</p>
<p>5.3 Establish a leadership role among Connecticut communities through the collaboration of the elected leadership – Town Council, Board of Education and Planning and Zoning.</p>	

Town Manager's Goals – 2016-2018

Goal 5 Best Practices

Incorporate Best Practices in all government services to provide excellent customer service and increase civic responsibility.

	<u>2016-2018 Goals</u>
<p>5.4 Conduct market research/survey periodically to better understand service levels and customer needs.</p>	
<p>5.5 Increase communication with and encourage participation of citizens, the business community and Town employees regarding the Town's governmental structure, processes and services.</p>	<p>27) Seek innovative efforts to increase public awareness related to the Town's social service offerings. Report on a quarterly basis to the Town Council. See Attachment 19</p>
<p>5.6 Enhance high level of productivity and job satisfaction among Town-wide employees and volunteers.</p>	
<p>5.7 RE-affirm that 100% compliance with the Ethics Policy 100% of the time is the foundation of good government.</p>	
<p>5.8 Increase public awareness and municipal participation in "green" efforts including energy conservation, renewable resources, recycling, and other environmentally friendly practices. Establish a leadership role in the community in promoting environmentally friendly practices in Town. Explore ways to fund green initiatives.</p>	<p>28) To ensure that Green Efforts Committee moves forward and receives the appropriate staff support to complete its objectives. Provide oversight and needed support to ensure that the Green Efforts Committee, including the AMERESCO Performance Contract, moves forward and completes its objectives. Provide Quarterly reports to the Town Council. See Attachment 20</p>
<p>5.9 Affirm that the ADA accessibility standard is the minimum standard and the Town will strive to exceed that standard</p>	

Town Manager's Goals – 2016-2018

Goal 6 Recreation

Provide wholesome programming for all populations including sports and physical fitness, cultural and creative programs, social programs, camp programs, golf course, and passive recreation to achieve creative solutions for a healthy community.

<u>Desired Outcomes</u>	<u>2016-2018 Goals</u>
6.1 Promote and provide recreation programs for the entire community. Continue to review programs, staffing and budgetary consideration to ensure that all recreation programs continue to meet the needs of the entire community.	
6.2 Work with the Board of Education and Library to ensure that all recreation programs and resources are complementary; not in conflict with each other.	
6.3 Ensure that the ratio of Town funded recreation programs versus self-funded or user fee recreation programs are in line with "best practices" or are similar to comparable Connecticut municipalities.	
6.4 Provide adequate funding for the maintenance of recreational facilities and other capital improvements.	29) Town staff to develop a Recreation Capital Plan for Town Council approval. Status: Pending/Ongoing Town Council approved the Recreation Policy at the February 9, 2016 Town Council meeting.

Town Manager's Goals – 2016-2018

Goal 6 Recreation

Provide wholesome programming for all populations including sports and physical fitness, cultural and creative programs, social programs, camp programs, golf course, and passive recreation to achieve creative solutions for a healthy community.

	<u>2016-2018 Goals</u>
<p>6.5 Offer a well maintained and managed municipal golf course in which the operations are in line with other municipal golf courses and best practices.</p>	<p>30) Town Staff to develop and recommend to the Town Council a long term strategic plan for the Golf Course.</p> <p>Status: Pending</p> <p>Town Council approved the Recreation Policy at the February 9, 2016 Town Council meeting.</p>
<p>6.6 Town Council to address the ease of access to the Town's recreational facilities.</p>	

Town Manager's Goals – 2016-2018

Goal 6 Recreation

Provide wholesome programming for all populations including sports and physical fitness, cultural and creative programs, social programs, camp programs, golf course, and passive recreation to achieve creative solutions for a healthy community.

<u>Desired Outcomes</u>	<u>2016-2018 Goals</u>
<p>6.7 Promote and provide access for the active and passive use of +Town land for recreational purposes.</p>	<p>31) Bi-annually add and conduct a moderated public forum to review all current plans for the Farmington Trails including Rails-to-Trails, bike and walking paths and to encourage open and active public comment and suggestions. Invite all stakeholders. See Attachment 21</p> <p>32) To extend the Town Farm Road canal trail on the west side of Town Farm Road to the Avon Town line. See Attachment 21</p> <p>33) To re-establish the trail from the west side of the Farmington Center bridge to approximately the former Grist Mill dam. See Attachment 21</p>
<p>6.8 Manage the maintenance and use of Town open spaces. Expand recreational opportunities such and trails and recreational facilities through state grants.</p>	<p>34) Extend the Farmington Canal Heritage Greenway Trail to the Plainville town line. Complete the construction. Provide quarterly reports to the Town Council. See Attachment 22</p>

Attachment 1

FARMINGTON GATEWAYS COMMITTEE

GOAL 1



**OFFICE OF THE TOWN MANAGER
MEMORANDUM**

TO: Town Council Members

FROM: Kathleen A. Eagen, Town Manager

RE: Farmington Gateways Committee — Goal 1

DATE: April 11, 2016

Provide needed support to ensure that the Farmington Gateways Committee moves forward and receives the appropriate staffing and funding to complete objectives. Provide Quarterly Reports to the Town Council.

After the November elections, two new members joined the committee. From the Town Council, Peter Mastrobattista was appointed Chair, and Hilary Donald was appointed to represent the TPZ. The 2016 yearly schedule was finalized; meetings will take place every third Thursday of the month at 5:00 p.m. The committee's first meeting of 2016 was held on February 18th. The committee sent out an RFP to conduct phase 2 of the Farmington Center Plan. It was determined the next study area will be the "Five Corners".

In Progress/Accomplishments to Date:

- Meetings were held on February 18th and March 17th. Committee name was updated to Farmington Gateways Committee.
- Successfully closed out the CT State Historic Preservation Grant. Submitted the final grant report on January 21, 2016. Farmington received the \$10,000 grant payment on February 23, 2016.
- An RFP was issued to hire consultants to conduct phase 2 of the Farmington Center Project. The committee received three (3) RFPs; interviews are to take place on April 7th. All three consulting groups will be interviewed.
- The Farmington Center Charrett process was submitted for awards of excellence to the CT Main Street Center and to the CT Historic Preservation Trust.
- "Five Corners" was selected as the committee's next study area; existing conditions were explored for this area.
- Next steps were established to include informing area residents and inviting them to attend the monthly Gateways meetings.

Attachment 2

PARSONS PROPERTY

GOAL 2



**OFFICE OF THE TOWN MANAGER
MEMORANDUM**

TO: Town Council Members
FROM: Kathleen A. Eagen, Town Manager
RE: Parsons Property — Goal 2
DATE: April 11, 2016

Prepare for the acquisition of the Parsons property in 2017.

The Town will be offered this property once the DOT Commissioner determines it is surplus and no longer needed. That will occur after State Project # 51-260 is complete. The purchase price will be based on two (2) appraisals performed by DOT selected appraisers. The price will not be insignificant and the Town will need to be prepared to purchase at that time. As you know, it is important that the Town control the future use of this property. The property is located at the busiest and most recognizable gateway into Town. The Town must establish a "vision" for this property. This vision must have broad-based community support. The vision for the property will define Farmington for years to come. In preparation for the acquisition, the following has been or will be accomplished:

Secured legislation to modify the disposition process so that the property is offered to the Town first.	Complete
Secured funding to conduct a highly public process to develop interest and enthusiasm for the future use of the property and its surroundings.	Complete
Secured funding to start to develop a more detailed and realistic "vision" for the property based on engineering and market characteristics.	Complete
Issued RFP through the Gateways Committee to retain a consulting team to perform market analysis, detailed engineering and architectural services.	RFP issued Responses were due by March 4th
Received RFPs; reviewing responses with the Gateways Commission.	In progress

Attachment 3
STATE DOT PROJECTS
GOAL 3



**OFFICE OF THE TOWN MANAGER
MEMORANDUM**

TO: Town Council Members

FROM: Kathleen A. Eagen, Town Manager

RE: State DOT Projects—Goal 3

DATE: April 11, 2016

Manage actions taken to improve traffic problems including meeting with the State of Connecticut Department of Transportation on a quarterly basis. Report on the following projects to the Town Council on a quarterly basis.

Project #51-260 Safety and Operational Improvements Route 4/Backage Road:

The State of Connecticut Department of Transportation started the roadway construction on April 4, 2016. The project is estimated to be completed in two construction seasons and be substantially complete by December 2017. The Department of Public Works Engineering Division is working with the State DOT on a daily basis.

Project #51-268 Rails to Trails to Plainville CT: The Department of Public Works, Engineering Division completed the design and has received approval from the State of Connecticut DOT to advertise the project. Bids are due by April 20, 2016 and will need to be approved by the DOT prior to the Town's approval. This project will complete the rails-to-trails system in the Town of Farmington. The project is estimated to be completed in two construction seasons and be substantially complete by September 2017. The Department of Public Works, Engineering Division will oversee the construction of the project. This project is funded 80% Federal and 20% State.

Project #51-269 Intersection Improvements Route 177 at New Britain Avenue and Mill Street: The Department of Public Works, Engineering Division selected a consultant and received approval from the State of Connecticut DOT to award the design to Milone & MacBroom, Cheshire, CT. The design has commenced and is expected to be substantially complete by December 2016. The Town of Farmington

will manage the consultant design for this project. The Town will also manage the construction phase of the project. The DOT will manage the "right-of-way" issues. Construction funding is currently slated for 2016. This project is funded 80% Federal, 10% State, and 10% Town.

Route 4 Corridor Study: The Town of Farmington, in conjunction with CRCOG, is continuing to work through the approval/scoping process. CRCOG is managing the project in conjunction with the Engineering Division. The study will take approximately one-and-a-half years to complete.

South Road Reconstruction: The Department of Public Works, Engineering Division completed the design and has received approval from the State of Connecticut DOT to advertise the project. Bids are due by April 20, 2016 and will need to be approved by the DOT prior to Town of Farmington approval. This project will reconstruct the drainage and roadway from Two Mile Road and will end near Orchard Road. The project is estimated to be completed in two construction seasons and be substantially complete by December 2017. The Department of Public Works, Engineering Division Staff will oversee the construction of the project. This project is funded 100% State through the LOTCIP Program through CRCOG.

Attachment 4
STATE DOT PROJECTS
GOALS 4 - 5



**OFFICE OF THE TOWN MANAGER
MEMORANDUM**

TO: Town Council Members
FROM: Kathleen A. Eagen, Town Manager
RE: State DOT Projects—Goals 4-5
DATE: April 11, 2016

Goal 4: Work with the Connecticut Department of Transportation to facilitate the construction of improvements to Route 10 at Route 4, including improvements to the northbound right-turn lane and southbound left-turn lane, which were originally proposed as part of State Project 51-260. Report to the Town Council on a quarterly basis.

As part of the current State DOT Project 51-260, the Department of Public Works, Engineering Division is working with the DOT to accomplish minor improvements to the northbound right-turn lane so that additional vehicles can be moved through the intersection. The following actions have taken place:

- A request has been transmitted to the Connecticut Department of Transportation to consider allowing right turns on red for northbound Route 10 at Route 4.
- A request has been transmitted to the Connecticut Department of Transportation asking the state to re-evaluate traffic signal timing along the Route 4 corridor to improve efficiency.
- The Town is working with the Connecticut Department of Transportation on the potential to increase the northbound right turn storage at Route 4.

Goal 5: To continue to evaluate the potential and location of an additional river crossing with the State of Connecticut Department of Transportation to alleviate traffic in Town Centers.

The Department of Public Works, Engineering Division is currently working with DOT and CRCOG on a preliminary basis to determine course of action to obtain funding for the design and construction of the additional river crossing in the vicinity of Monteith Drive.

Attachment 5

BICYCLE ADVISORY COMMITTEE

GOALS 6 - 7



**OFFICE OF THE TOWN MANAGER
MEMORANDUM**

TO: Town Council Members
FROM: Kathleen A. Eagen, Town Manager
RE: Bicycle Advisory Committee—Goals 6-7
DATE: April 11, 2016

Goal 6: Provide needed support to ensure that the Bicycle Advisory Committee moves forward and receives the appropriate staffing support to complete objectives. Provide Quarterly Reports to the Town Council.

The Bicycle Advisory Committee was established during a regular meeting of the Town Council on May 14, 2013 to further promote bicycling and bicycle safety in Farmington. The committee meets regularly to discuss and work to initiate positive changes throughout Town.

Since receiving the League of American Bicyclists's bronze level designation in May 2014, the Bicycle Committee has been actively working to promote bicycling and bicycle safety within the Town. Sharrows and/or bicycle signage are now installed on Batterson Park Road, Middle Road, and River Road. Once the weather becomes favorable, signs and/or sharrows will be installed on Coppermine Road as will signs promoting our "Bicycle Friendly Community" status.

Additionally, both the committee and Town Staff have actively supported the efforts of "Bicycle Friendly Farmington", a community group that shares the committee's goals of promoting bicycling and bicycle safety in Farmington.

Goal 7: Town staff and Bicycle Committee begin to analyze the existing trail and parking lot system with respect to neighborhood accessibility. Prioritize higher connectivity versus low cost. Provide Quarterly reports to the Town Council.

The Town of Farmington enjoys an extensive off-road bike network, with 6.7 miles of Farmington Canal Heritage Trail and Farmington River Trail located within the Town. The Engineering Division has begun the process of analyzing the existing trail network and parking lot system with the objective of increasing the connectivity of the trail network to neighborhoods. The Bicycle Advisory Committee

is working to map existing neighborhood connections in order to quantify connectivity improvements vs. infrastructure costs and impacts.

In addition, the Bicycle Advisory Committee is working on developing a signing/marketing program to help guide Farmington Canal Heritage Trail users to and from the Farmington High School and Stephen A. Flis Municipal Common.

Attachment 6
SEPARATE TRAFFIC UNIT
GOAL 8



**OFFICE OF THE TOWN MANAGER
MEMORANDUM**

TO: Town Council Members
FROM: Kathleen A. Eagen, Town Manager
RE: Separate Traffic Unit—Goal 8
DATE: April 11, 2016

The Police Department will work towards creating a separate traffic unit in the Farmington Police Department in order to increase enforcement and compliance of traffic laws, and work together with the community to address neighborhood traffic concerns. This Unit will also be responsible for managing data collection, and other relevant information required by the Traffic Review Board and the Town Manager.

The Police Department is in the process of working towards creating a separate traffic unit in the Farmington Police Department to address this goal. The position has been funded in the FY 2016/2017 Town Council Budget and is awaiting Town approval.

Attachment 7
MAIN STREET GRANT
GOAL 9



**OFFICE OF THE TOWN MANAGER
MEMORANDUM**

TO: Town Council Members
FROM: Kathleen A. Eagen, Town Manager
RE: Main Street Grant—Goal 9
DATE: April 11, 2016

To complete the construction of sidewalks from Depot Place to Keene Place and administer the Main Street Grant. Provide quarterly reports to the Town Council.

Main Street Grant: The Town of Farmington has developed plans and specifications to replace the existing sidewalk from Depot Place to West District Road. Funding for this project is provided by the State of Connecticut Main Street Grant. The project has been publically bid and awarded to Guerrera Construction, Inc. out of Oxford Connecticut.

In Progress/Accomplishments to Date:

- A public informational meeting was held in November 2015. Town Staff met with both New Horizons Village and Westerleigh to discuss the details of the project.
- Submitted paperwork to finance to setup ACH grant payments for Farmington.
- Submitted the first quarterly report by the December 31, 2015 deadline.
- It is anticipated that construction will begin in April 2016 and completed by August 2016.

Attachment 8

PLAN OF CONSERVATION AND DEVELOPMENT

GOAL 10



**OFFICE OF THE TOWN MANAGER
MEMORANDUM**

TO: Town Council Members

FROM: Kathleen A. Eagen, Town Manager

RE: Plan of Conservation and Development – Goal 10

DATE: April 11, 2016

Prepare for the 10-year re-write of the Plan of Conservation and Development starting in 2017. Provide Quarterly Reports to the Town Council.

To be of any value, a Plan of Conservation Development (POCD) must be a living document, referenced frequently and enforced.

The current POCD was adopted in February 2008. The update is due to the State Office of Policy and Management by February 2018. There are now penalties for not having an updated POCD.

Begin emphasizing the purpose of the POCD by referencing it as it relates to all development applications and public improvements coming before PZC.	Ongoing
PZC requires conformance to POCD for all development applications and public improvements.	Ongoing
Initiate the practice of adopting “special area studies” as part of current POCD as allowed by statute. <ul style="list-style-type: none"> • Southern Health Center Neighborhood Planning Study • Farmington Center Study • Five Corners Study 	Ongoing
Begin explaining statutory requirements for POCD every 10 years and ramifications of non-compliance.	April 2016

Attachment 9

WATER POLLUTION CONTROL FACILITY UPGRADE

GOAL 11



**OFFICE OF THE TOWN MANAGER
MEMORANDUM**

TO: Town Council Members

FROM: Kathleen A. Eagen, Town Manager

RE: Water Pollution Control Facility Upgrade—Goal 11

DATE: April 11, 2016

To begin the construction of the comprehensive upgrade of the Water Pollution Control Plant. Provide Quarterly Reports to the Town Council.

The Water Pollution Control Plant (WPCP) Comprehensive Upgrade was awarded to C.H. Nickerson, Torrington, CT as the lowest responsible bidder. Construction has begun and is estimated to be substantially complete in three (3) years. The Engineering and WPCP Divisions, as well as the Director of Finance, have been working with the CT DEEP to finalize the Clean Water Fund grant and loan.

There are no significant issues to report at this time.

Attachment 10

FARMINGTON CEMETERY COMMITTEE

GOAL 12



OFFICE OF THE TOWN MANAGER MEMORANDUM

TO: Town Council Members

FROM: Kathleen A. Eagen, Town Manager

RE: Farmington Cemetery Committee - Goal 12

DATE: April 11, 2016

To work with the Farmington Cemetery Committee and Farmington State Legislative Delegation to identify town land that would be suitable for the expansion of the Riverside Cemetery.

The Town has continued to work with the Riverside Cemetery Association toward the location of suitable land for its future needs. The primary research has concentrated on 124 Scott Swamp Road. This 8.5 acre property, located on the south side of Route 6 and to the east of New Britain Avenue, is owned by the State DEEP. Although past efforts to have the property conveyed to the Town through the State Legislature for cemetery use have failed, the Town continued to work with State Legislators and DEEP representatives to determine if there is any chance of a conveyance in the future. The conclusion from the Legislators was for the Town to try to gain support from DEEP before moving forward legislatively at this time.

DEEP had submitted documents that confirmed that the property was acquired as part of the much larger Shade Swamp Sanctuary to the north. As such, even though the property is both physically and ecologically separated from this larger property, DEEP continued to deny support for a legislative conveyance. They did, however, introduce the possibility of a direct administrative transfer between the Town and the State. Unfortunately, a meeting with Graham Stevens, DEEP Director of Land Management and Constituent Affairs, revealed that this was not possible as DEEP did not consider a cemetery to be open space.

With all avenues of gaining DEEP's support exhausted, the only remaining course of action is to gain support of State Legislators for a legislative conveyance of the property. While the opportunity for conveyance this year has passed, the Town will continue to work with State Legislators toward the inclusion of the property in next year's Conveyance Bill.

Attachment 11

UCONN SUB-COMMITTEE

GOAL 13

Attachment 12

**REGIONAL & STATE ECONOMIC DEVELOPMENT
ACTIVITIES**

GOAL 14



**OFFICE OF THE TOWN MANAGER
MEMORANDUM**

TO: Town Council Members

FROM: Kathleen A. Eagen, Town Manager

RE: Regional & State Economic Development Activities—Goal 14

DATE: April 11, 2016

That the Town of Farmington actively participates in regional and state economic development activities; and provides quarterly reports to the Town Council.

Economic Development Committee members and the Economic Development Director actively partner with several regional groups such as Metro Hartford Alliance, CT Economic Development Association, and International Council of Shopping Centers. For this quarter, we participated in the following:

- CEDAS Monthly Board Meeting, January through March.
- Farmington Chamber Monthly Board Meeting, January through March.
- Farmington Chamber executive board Meeting, January through March.
- CT Council of Women -January and March meeting.
- Regional Economic Development roundtable; hosted in Farmington
- CBRE annual Hartford Commercial Market Overview
- CBIA Economic Forecast conference for 2016
- CPACE March Seminar
- EDC Retention and Recruitment Course in Baltimore
- DOT seminar on transit oriented development

Attachment 13

BATTERSON PARK PARCEL

GOAL 15

Attachment 14

COLLECTIVE BARGAINING UNITS

GOAL 17



**OFFICE OF THE TOWN MANAGER
MEMORANDUM**

TO: Town Council Members
FROM: Kathleen A. Eagen, Town Manager
RE: Collective Bargaining Units—Goal 17
DATE: April 11, 2016

Conduct contract negotiations with all of the Town's Bargaining Units. Provide Quarterly Reports to the Town Council on progress.

IAFF negotiations are complete. A contract is in place through June 30, 2017.

SEIU negotiations are complete. A contract is in place through June 30, 2017.

IBPO negotiations are complete. A contract is in place through June 30, 2018.

AFSCME negotiations continue. The negotiations committee has reached a full tentative agreement. This agreement must now be ratified by the bargaining unit membership and the Town Council. Town Council will be updated during Executive Session in the near future.

Attachment 15

PROMOTE CHARITABLE CONTRIBUTIONS

GOAL 18



**OFFICE OF THE TOWN MANAGER
MEMORANDUM**

TO: Town Council Members
FROM: Kathleen A. Eagen, Town Manager
RE: Promote Charitable Contributions—Goal 18
DATE: April 11, 2016

Continue outreach to citizen, volunteer and business groups to promote monetary and property private contributions to the Town of Farmington. Allocate appropriate resources to enable the Town to assist groups through appropriate procedures and processes. Report to the Town Council on an annual basis.

Ground has been broken at the beginning of March for the Farmington and Avon Live Fire Training Facility. The Avon Public Works Department, in conjunction with Connecticut Water Company, installed the water main for the project.

The pre-fabricated building is currently scheduled to be shipped on June 3, 2016. Farmington and Avon continue to work collaboratively to assure that the site work, foundation and concrete work are all completed in advance of the building arriving on site.

The Farmington and Avon Live Fire Training Facility is currently scheduled to be completed in the fall of 2016. A grand opening event will be scheduled at that time.

Attachment 16
Farmington High School
Renovation Committee
GOAL 23



**OFFICE OF THE TOWN MANAGER
MEMORANDUM**

TO: Town Council Members

FROM: Kathleen A. Eagen, Town Manager

RE: Farmington High School Renovation Committee—Goal 23

DATE: April 11, 2016

Provide needed support to ensure that the Farmington High School Renovation Committee moves forward and receives the appropriate staffing support to complete objectives. Provide quarterly reports to the Town Council.

The Farmington High School Renovation Committee was formed in January 2016 and meets bi-weekly. To date, four meetings have been held with the next meeting scheduled for April 20, 2016.

The Committee issued an RFP for Architectural, Design and Related Engineering Services for Schematic Plans and Preparations of a Construction Estimate for Renovations at Farmington High School on March 23, 2016. Interested firms are required to submit their proposals by May 17, 2016 and qualified respondents will be invited to interview with the Committee. The anticipated award date is in June 2016.

Attachment 17

EMERGENCY MEDICAL SERVICES

GOAL 24



**OFFICE OF THE TOWN MANAGER
MEMORANDUM**

TO: Town Council Members

FROM: Kathleen A. Eagen, Town Manager

RE: Emergency Medical Services—Goal 24

DATE: April 11, 2016

Petition the State of Connecticut Department of Public Health under the Alternative Local EMS Plan Provision provided for by Public Act 14-217 to have the Primary Service Area Designations reassigned to the Town of Farmington for both Basic Ambulance Transport and Paramedic Service. Update the Town Council on progress and recommendations on a quarterly basis.

There has been significant progress on this goal. On December 8, 2015, the Town Council voted to authorize the Town Manager to:

- a) Formulate and submit an alternative local emergency medical services plan prepared pursuant to Section 19a-181b to the Department of Public Health for reassignment of the Primary Service Area Designations for Paramedic and Ambulance Service within the Town of Farmington as allowed by Section 19a-181f, and to
- b) Formulate and submit a Petition and /or Application to the Commissioner of Public Health for the Reassignment of the Primary Service Area Designations for Paramedic and Ambulance Service Levels for the geographic area that is the Town of Farmington to the Town of Farmington in accordance with section 19a-181-f, and to
- c) Sign a contract with American Medical Response for two 24-hour Paramedic Level Ambulances with no subsidy to the Town.

The Director of Fire & Rescue Services, in conjunction with the Fire Chiefs and the Police Chief, has formulated the alternative local emergency medical services plan for the Town of Farmington.

An attorney has been selected to represent the Town of Farmington in the process of petitioning the State of Connecticut for the reassignment of the primary service area designation. The Director of Fire & Rescue Services and the Police Chief will be working with the attorney to prepare the Town's petition, which we hope will be submitted by the next quarter.

Attachment 18

WEB PAGE COMMITTEE

GOAL 25



**OFFICE OF THE TOWN MANAGER
MEMORANDUM**

TO: Town Council Members

FROM: Kathleen A. Eagen, Town Manager

RE: Web Page Committee—Goal 25

DATE: April 11, 2016

Provide needed support to ensure that the Web Page Committee moves forward and receives the appropriate staffing support to complete objectives. Provide quarterly reports to the Town Council.

The charge of the Web Page Committee is to review the Town of Farmington's web page and recommend improvements to enhance public services. The Web Page Committee has been making steady progress during this past quarter. The selected vendor, Vision, has created a wireframe and design for the new site. This has been approved by the committee. We hope to create a more intuitive layout that will help all residents and visitors find information quickly. Design and implementation is complete and Vision has migrated basic content. Staff was trained at the end of March and will complete the content migration. It is anticipated that the web page will be seen publicly at the April 26, 2016 Town Council meeting. All work is being done with an eye towards enhancing public services through an efficient and effective website design.

Attachment 19

PUBLIC AWARENESS OF SOCIAL SERVICES

GOAL 27



**OFFICE OF THE TOWN MANAGER
MEMORANDUM**

TO: Town Council Members

FROM: Kathleen A. Eagen, Town Manager

RE: Public Awareness of Social Services—Goal 27

DATE: April 11, 2016

Seek innovative efforts to increase public awareness related to the Town's social service offerings. Report on a quarterly basis to the Town Council.

The entire department has been very active in marketing, information dissemination and outreach initiatives. Over the past quarter, we have distributed our fourth department-wide brochure. We have received numerous compliments on combining all areas within the department into one brochure.

November and December are high visibility months for our department as we collect food items for holiday baskets for families in need, toy collections for the Holiday Giving Program, our Recreation Holiday Open House and our Annual Thanksgiving Gathering.

One important component of our programs during this time of year is the community involvement and the collaborations not only within our own department but with numerous civic and non-profit organizations.

- The Thanksgiving Holiday Basket Drive is co-sponsored with the Farmington Police Department.
- The Christmas & Holiday Basket Drive is co-sponsored with the Farmington & Tunxis Fire Departments.
- The Holiday Open House is co-sponsored with Winding Trails and the Exchange Club of Farmington.
- The Rotary hosts a holiday meal for seniors in town that might not otherwise enjoy a holiday celebration. Our department works with Services for the Elderly to reach out to seniors in town.
- The Toy Drive is co-sponsored by Farmington & West Hartford Police Departments and Social Services.
- Additionally within this current quarter:
 - Our department's Annual Spring Egg Hunt donates all proceeds to the Farmington Food Pantry.

-
- We have worked with First Church in Farmington to provide projects for the Valley Community Service Day.
 - Plans have started to work with Farmington Community Chest on the Farmington Cares Day.
 - Staff has worked with Farmington Community Chest to begin raising matching funds for a splash pad.

Through the last quarter, the department hosted two lunchtime seminars on services for seniors. The department has also increased the informational program to include services for the disabled and youth advocacy.

Attachment 20

GREEN EFFORTS COMMITTEE

GOAL 28



**OFFICE OF THE TOWN MANAGER
MEMORANDUM**

TO: Town Council Members
FROM: Kathleen A. Eagen, Town Manager
RE: Green Efforts Committee—Goal 28
DATE: April 11, 2016

To ensure that Green Efforts Committee moves forward and receives the appropriate staff support to complete its objectives. Provide oversight and needed support to ensure that the Green Efforts Committee, including the AMERESCO Performance Contract, moves forward and completes its objectives. Provide Quarterly reports to the Town Council.

The Green Efforts Committee continues to be a leader in the community in promoting environmentally conscientious practices. The committee met regularly through the fall 2015 and early winter 2016 to discuss current projects and 2016 activities. The following are the active initiatives that the committee is working on:

1. Annual Clean Up Day – April 30th
The Committee is working on securing local business support and involvement for the day. There will be four check-in locations for volunteers as in the past: Farmington Firehouse, Farmington Main Library, Tunxis Hose Firehouse and Tunxis Mead Playing Fields. Numerous sponsors have been secured to assist with advertisement, bags and gloves for volunteers, refreshments and awards for the “Heaviest Haul” competition.
2. Compost Bins – On-Sale through the month of May
The Committee is introducing the community to compost bins. Demonstration bins will be on display during the Annual Clean Up Day along with educational material regarding proper composting practices. The Committee worked diligently with a supplier, Enviro World, to reach an agreement for on-line sales. All bins will be pre-ordered and distributed to the community on June 4th.
3. Adopt a Roadway
The Committee has initiated discussion with the DOT regarding the Adopt a Roadway Program. The Committee is currently gathering additional information. The intent is to follow up with the Director of Economic Development to work with local businesses to sponsor sections of Route 4 and Route 6.

Attachment 21

RAILS-TO-TRAILS EXTENSION

GOALS 31-33



**OFFICE OF THE TOWN MANAGER
MEMORANDUM**

TO: Town Council Members
FROM: Kathleen A. Eagen, Town Manager
RE: Rails-to-Trails Extension—Goals 31-33
DATE: April 6, 2015

Goal 31: Bi-annually add and conduct a moderated public forum to review all current plans for the Farmington Trails including Rails-to-Trails, bike and walking paths and to encourage open and active public comment and suggestions. Invite all stakeholders.

A meeting will be scheduled in the upcoming months to discuss all trails and paths within the Town of Farmington.

Goal 32: To extend the Town Farm Road canal trail on the west side of Town Farm Road to the Avon Town Line.

The Department of Public Works, Engineering and Highway Division are reviewing the parameters of this project to determine its feasibility.

Goal 33: To re-establish the trail from the west side of the Farmington Center bridge to approximately the former Grist Mill dam.

The Department of Public Works, Grounds Division will be clearing the brush along this section of trail as part of their routine maintenance in the upcoming weeks.

Attachment 22

RAILS-TO-TRAILS EXTENSION

GOAL 34



**OFFICE OF THE TOWN MANAGER
MEMORANDUM**

TO: Town Council Members

FROM: Kathleen A. Eagen, Town Manager

RE: Rails-to-Trails Extension—Goal 34

DATE: April 6, 2015

Extend the Farmington Canal Heritage Greenway Trail to the Plainville town line. Complete the construction. Provide quarterly reports to the Town Council.

The Town of Farmington is working with the Connecticut Department of Transportation (CT DOT) to extend the Farmington Canal Heritage Trail from its existing terminus at Red Oak Hill Road to the Town of Plainville. This project is part of a larger effort to complete the Farmington Canal Heritage Trail as an off-road bike trail from New Haven to the Massachusetts border and beyond. Red Oak Hill Road to the Town of Southington has been identified as the largest gap in this state-wide system, and it is the objective of this project to close this gap within the town of Farmington.

The project involves converting the rail bed formerly utilized by the New Haven and Northampton railroad company to a multi-use trail. This trail will generally follow the former railroad south from Red Oak Hill Road in the vicinity of New Britain Avenue to Route 6. A pedestrian bridge is proposed in the general location of the former Route 6 railroad bridge and the trail will continue south generally following New Britain Avenue, Hyde Road, and Johnson Avenue.

Engineering Staff has developed final design plans which have been accepted by the CT DOT. The project is currently out for public bid, and it is anticipated that construction will begin in the summer of 2016.



**OFFICE OF THE TOWN MANAGER
MEMORANDUM**

TO: Town Council Members

FROM: Kathleen A. Eagen, Town Manager *KE*

RE: Memorial Day

DATE: April 11, 2016

The Memorial Day parade is scheduled for Monday, May 30, 2016.

The parade in the Unionville section of town will form up at 8:00 a.m. and step off at 8:30 a.m. The parade in the Farmington section of town will form up at 10:00 a.m. and step off at 10:30 a.m.

Please do not hesitate to contact Barry Martin at 860-676-1337 with any questions.

KAE/gc

MOTION:

Agenda Item L-1

That _____ be appointed to the Plainville Area Cable TV Advisory Council for the balance of a two-year term beginning immediately and ending June 30, 2016. (Landry) (R)

MOTION:

Agenda Item L-2

That _____ be appointed to the North Central Regional Mental Health Board, Inc. for the balance of a two-year term beginning immediately and ending September 30, 2017. (Wienke) (R)

MOTION:

Agenda Item L-3

That _____ be appointed to the Building Code Board of Appeals for the balance of a five-year term beginning immediately and ending September 30, 2019. (Schadler) (R)

MOTION:

Agenda Item L-4

That _____ be appointed to the Plainville Area Cable TV Advisory Council for the balance of a two-year term beginning immediately and ending September 30, 2017. (Montes) (R)

MOTION:

Agenda Item L-5

That _____ be appointed to the Unionville Historic District and Properties Commission as an **Alternate** for the balance of a three-year term beginning immediately and ending September 30, 2017. (Hoffman) (R)

MOTION:

Agenda Item L-6

That _____ be appointed to the Conservation and Inland Wetlands Commission as an **Alternate** for the balance of a four-year term beginning immediately and ending September 30, 2017. (Colandrea) (R)

MOTION:

Agenda Item N-1

To approve the Town Council's Recommended Budget for the Fiscal Year 2016-2017.

/Attachment

**FY2016/2017
TAX AND BUDGET WORKSHEET
TOWN COUNCIL PROPOSED BUDGET
MARCH 12, 2016**

	FY15/16 Adopted	FY16/17 Town Council Proposed Budget	Dollar Change	% Change
<u>EXPENDITURES</u>				
Education	60,391,209	62,686,075	2,294,866	3.80
Town	27,118,908	28,229,371	1,110,463	4.09 *
Debt Service	6,818,620	6,827,369	8,749	0.13
Capital Improvements	3,234,000	3,356,900	122,900	3.80
Total	97,562,737	101,099,715	3,536,978	3.63
<u>GRAND LIST</u>				
Real Estate	3,103,366,310	3,129,962,090	26,595,780	0.86
Personal Property	200,261,295	213,845,102	13,583,807	6.78
Motor Vehicles	228,822,400	231,013,836	2,191,436	0.96
Total	3,532,450,005	3,574,821,028	42,371,023	1.20
<u>REVENUES</u>				
Other Property Taxes	1,079,000	1,175,000	96,000	8.90
Licenses and Permits	843,500	694,500	(149,000)	(17.66)
Fines and Penalties	39,200	40,000	800	2.04
Interest	75,000	85,000	10,000	13.33
Grants	6,471,275	6,350,171	(121,104)	(1.87)
Service Charges	1,288,834	1,327,543	38,709	3.00
Other	178,000	30,000	(148,000)	(83.15)
Westwoods Contribution	-	332,990	332,990	
Total	9,974,809	10,035,204	60,395	0.61
<u>TAX & MILL RATE</u>				
Tax Levy	\$ 88,299,928	\$ 91,776,511		
Mill Rate	25.10	25.78		
Mill Rate Change	0.66	0.68		
% Change	2.71%	2.70%		
Avg Residential Assessment	\$ 232,074	\$ 232,074		
Real Estate Taxes	\$ 5,824.92	\$ 5,981.97		
Dollar Increase	153.46	157.05		
Percent Increase	2.71%	2.70%		

* Includes the transfer in of the Westwoods Golf Course Grounds function at a cost of \$376,021. Without this transfer the increase to the Town Budget would be \$734,442 or 2.71%.

TOWN OF FARMINGTON, CT
FY2016/2017
TOWN COUNCIL PROPOSED
BUDGET
GENERAL FUND REVENUE

<u>ACCOUNT DESCRIPTION</u>	<u>2014-2015 ACTUAL</u>	<u>2015-2016 REVISED BUDGET</u>	<u>2015-2016 7 MONTH ACTUAL</u>	<u>2015-2016 ESTIMATED 12 MONTHS</u>	<u>2016-2017 TOWN COUNCIL PROPOSED</u>	<u>% CHANGE</u>
PROPERTY TAXES						
CURRENT TAXES	84,505,795	87,587,928	56,297,617	87,658,812	91,064,511	3.97%
DELINQUENT TAXES	222,501	200,000	191,084	250,000	200,000	0.00%
INTEREST & LIENS	266,930	200,000	126,162	226,200	225,000	12.50%
SUPPLEMENTAL TAXES	683,473	679,000	47,873	753,023	750,000	10.46%
TOTAL	85,678,699	88,666,928	56,662,736	88,888,035	92,239,511	4.03%
LICENSES AND PERMITS						
DOG LICENSES	6,244	5,000	3,672	6,370	6,000	20.00%
BUILDING PERMITS	840,880	825,000	307,287	593,171	675,000	-18.18%
OTHER PERMITS	8,292	13,500	12,200	20,615	13,500	0.00%
TOTAL	855,416	843,500	323,159	620,156	694,500	-17.66%
FINES AND PENALTIES						
COURT FINES	37,471	36,000	8,603	26,604	37,000	2.78%
DOG FINES & CHARGES	2,481	3,200	1,275	2,874	3,000	-6.25%
TOTAL	39,952	39,200	9,878	29,478	40,000	2.04%
INTEREST						
INTEREST EARNINGS	65,555	75,000	44,445	82,985	85,000	13.33%
TOTAL	65,555	75,000	44,445	82,985	85,000	13.33%
STATE AND FEDERAL GRANTS						
PILOT: STATE-OWNED PROPERTY	3,507,095	3,318,343	3,147,460	3,147,460	3,159,385	-4.79%
PILOT: COLLEGES & HOSPITALS	31,718	29,789	29,785	29,785	29,924	0.45%
VETERAN'S EXEMPTION	5,285	5,390	5,873	5,873	5,873	8.96%
ELDERLY CIRCUIT BREAKER	141,280	144,105	138,586	138,586	138,586	-3.83%
ELDERLY TAX FREEZE	896	914	929	929	929	1.64%
PEQUOT/MOHEGAN FUND GRANT	31,383	32,778	9,857	29,572	29,874	-8.86%
PILOT: TELECOMM EQUIP	115,532	112,713	794	112,713	112,713	0.00%
REVENUE SHARING-PROJECTS	513,328	545,804	-	712,595	545,804	0.00%
REVENUE SHARING-SALES TAX	-	-	-	-	241,319	
SOCIAL SERVICE GRANTS	8,008	12,000	4,636	10,772	12,000	0.00%
POLICE GRANTS	55,633	105,637	74,462	104,462	75,000	-29.00%
TOWN AID ROADS	372,988	372,988	186,671	373,341	373,341	0.09%
HOLD HARMLESS GRANT	12,843	-	-	-	-	0.00%
EDUCATION GRANTS	1,617,748	1,611,013	402,753	1,556,699	1,608,846	-0.13%
TRANSPORTATION GRANT	26,185	16,869	-	15,334	16,577	-1.73%
SCHOOL BLDG GRANT	171,125	162,932	162,932	162,932	-	-100.00%
TOTAL	6,611,046	6,471,275	4,164,738	6,401,053	6,350,171	-1.87%

**TOWN OF FARMINGTON, CT
FY2016/2017
TOWN COUNCIL PROPOSED
BUDGET
GENERAL FUND REVENUE**

<u>ACCOUNT DESCRIPTION</u>	<u>2014-2015 ACTUAL</u>	<u>2015-2016 REVISED BUDGET</u>	<u>2015-2016 7 MONTH ACTUAL</u>	<u>2015-2016 ESTIMATED 12 MONTHS</u>	<u>2016-2017 TOWN COUNCIL PROPOSED</u>	<u>% CHANGE</u>
SERVICE CHARGES						
REAL ESTATE CONVEYANCE TAX	590,267	515,000	268,716	526,330	550,000	6.80%
BUSING FEES	5,860	5,500	2,695	5,445	5,785	5.18%
RENTALS	2,319	4,000	2,537	4,536	4,500	12.50%
TOWER SPACE RENTAL HOUSING	173,868	144,392	75,340	149,590	151,258	4.76%
	52,144	50,820	26,201	52,751	52,000	2.32%
POLICE SERVICES	293,828	243,122	57,204	222,816	225,000	-7.45%
TOWN CLERK FEES	260,705	285,000	154,642	297,255	285,000	0.00%
SEWER INSPECTION FEE	-	17,000	-	-	17,000	0.00%
ZONING HEARINGS	22,110	10,000	55,586	62,000	22,000	120.00%
ALARM FINES & CONNECTIONS	15,000	14,000	4,025	12,810	15,000	7.14%
TOTAL	1,416,101	1,288,834	646,946	1,333,533	1,327,543	3.00%
OTHER REVENUES						
OTHER ASSESSMENTS	141,125	140,000	138,962	138,962	5,000	-96.43%
OTHER REVENUES	29,242	38,000	22,870	25,000	25,000	-34.21%
TOTAL	170,366	178,000	161,832	163,962	30,000	-83.15%
OTHER FUNDS						
WESTWOODS CONTRIBUTION	-	-	-	-	332,990	
TOTAL	-	-	-	-	332,990	
TOTAL REVENUES	\$ 94,837,136	\$ 97,562,737	\$ 62,013,734	\$ 97,519,202	\$ 101,099,715	3.63%

TOWN OF FARMINGTON, CT
FY2016/2017
TOWN COUNCIL PROPOSED BUDGET
GENERAL FUND APPROPRIATIONS

DEPARTMENT	2014/2015 ACTUAL	2015/2016 REVISED BUDGET	2015/2016 7 MONTH ACTUAL	2015/2016 ESTIMATED 12 MONTHS	2016/2017 MANAGER	2016/2017 TOWN COUNCIL PROPOSED	% CHANGE
<u>GENERAL GOVERNMENT</u>							
TOWN MANAGER	403,821	393,126	234,424	404,802	486,188	486,188	23.67%
FINANCE	1,045,345	1,103,838	667,568	1,097,921	1,110,563	1,110,563	0.61%
PROBATE	14,762	15,000	8,930	15,180	15,000	15,000	0.00%
REGISTRARS OF VOTERS	99,035	99,227	54,135	96,662	124,879	124,879	25.85%
TOWN COUNCIL	59,725	51,250	37,099	47,533	53,000	53,000	3.41%
PERSONNEL SERVICES	76,361	388,000	34,750	389,215	494,708	494,708	27.50%
LEGAL	213,131	170,000	64,202	161,748	185,000	185,000	8.82%
TOWN CLERK	314,510	312,027	176,302	308,542	327,394	327,394	4.92%
ECONOMIC DEVELOPMENT	112,350	113,983	65,105	113,815	118,489	118,489	3.95%
REGIONAL ASSOCIATIONS	2,507,480	2,586,549	2,586,389	2,586,390	2,663,927	2,663,927	2.99%
PLANNING & ZONING	279,978	327,260	202,161	356,865	346,861	346,861	5.99%
PUBLIC BUILDINGS	213,828	228,953	94,137	228,814	221,809	221,809	-3.12%
INSURANCE	242,123	264,150	227,131	238,942	265,930	265,930	0.67%
TOTAL-GENERAL GOVT	5,582,452	6,053,363	4,452,335	6,046,428	6,413,748	6,413,748	5.95%
<u>PUBLIC SAFETY</u>							
FIRE MARSHAL	931,337	977,335	684,555	967,692	1,029,747	1,029,747	5.36%
FIRE DEPARTMENT	1,540,807	1,525,762	829,998	1,471,506	1,539,046	1,539,046	0.87%
POLICE	5,784,807	5,703,682	3,229,914	5,684,244	5,803,799	5,803,799	1.76%
COMMUNICATIONS CENTER	967,989	999,601	596,864	980,853	990,692	990,692	-0.89%
EMS SERVICES	60,902	62,246	41,476	62,246	21,225	21,225	-65.90%
BUILDING INSPECTOR	212,641	172,108	98,535	171,662	181,811	181,811	5.64%
TOTAL-PUBLIC SAFETY	9,498,481	9,440,734	5,481,340	9,338,203	9,566,320	9,566,320	1.33%
<u>PUBLIC WORKS</u>							
PUBLIC WORKS ADMIN	103,342	103,469	62,755	108,126	100,922	100,922	-2.46%
HIGHWAY & GROUNDS	3,568,637	3,663,625	2,004,462	3,488,065	3,996,967	3,996,967	9.10%
ENGINEERING	458,032	484,655	291,117	493,387	552,289	552,289	13.96%
TOTAL-PUBLIC WORKS	4,130,010	4,251,749	2,358,334	4,089,578	4,650,178	4,650,178	9.37%
<u>COMMUNITY & RECREATIONAL SERVICES</u>							
COMMUNITY & REC SERVICES	815,923	822,862	466,964	838,942	788,260	788,260	-4.21%
HOUSING	19,944	31,510	12,586	22,014	27,370	27,370	-13.14%
TOTAL-COMM & REC SERVICES	835,867	854,372	479,550	860,956	815,630	815,630	-4.53%
<u>OTHER</u>							
BENEFITS	5,976,301	6,508,690	5,862,026	6,409,531	6,773,495	6,773,495	4.07%
OTHER	-	10,000	-	-	10,000	10,000	0.00%
TOTAL-OTHER	5,976,301	6,518,690	5,862,026	6,409,531	6,783,495	6,783,495	4.06%
TOTAL-TOWN BUDGET	26,023,112	27,118,908	18,633,585	26,744,696	28,229,371	28,229,371	4.09%

TOWN OF FARMINGTON, CT
 FY2016/2017
 TOWN COUNCIL PROPOSED BUDGET
 GENERAL FUND APPROPRIATIONS

<u>DEPARTMENT</u>	<u>2014/2015 ACTUAL</u>	<u>2015/2016 REVISED BUDGET</u>	<u>2015/2016 7 MONTH ACTUAL</u>	<u>2015/2016 ESTIMATED 12 MONTHS</u>	<u>2016/2017 MANAGER</u>	<u>2016/2017 TOWN COUNCIL PROPOSED</u>	<u>% CHANGE</u>
<u>DEBT SERVICE</u>							
DEBT ADMINISTRATION	6,978,029	6,818,620	4,840,423	6,523,579	6,827,369	6,827,369	0.13%
TOTAL-DEBT SERVICE	6,978,029	6,818,620	4,840,423	6,523,579	6,827,369	6,827,369	0.13%
<u>CAPITAL IMPROVEMENTS</u>							
CAPITAL OUTLAY	2,944,765	3,234,000	3,234,000	3,234,000	3,236,900	3,356,900	3.80%
TOTAL-CAPITAL IMPROVEMEN	2,944,765	3,234,000	3,234,000	3,234,000	3,236,900	3,356,900	3.80%
<u>EDUCATION</u>							
BOARD OF EDUCATION	58,234,534	60,391,209	26,803,086	60,391,209	63,033,101	62,686,075	3.80%
TOTAL-BOARD OF EDUCATION	58,234,534	60,391,209	26,803,086	60,391,209	63,033,101	62,686,075	3.80%
GRAND TOTAL	94,180,439	97,562,737	53,511,094	96,893,484	101,326,741	101,099,715	3.63%

FARMINGTON BOARD OF EDUCATION BUDGET
SUMMARY OF EXPENDITURES

2016-2017 BUDGET REQUEST
Revised 3/14/2016

DESCRIPTION BY OBJECT	2013-14	2013-14	2014-15	2014-15	2015-16	2015-16	2016-17	INCREASE DECREASE	PERCENT. INC./DEC.
	BUDGET	EXPENDED	BUDGET	EXPENDED	BUDGET	6 MO EXPENDED	BOARD BUDGET APPROVED		
100 SALARIES									
ADMINISTRATION	461,788	472,693	468,710	464,701	468,328	260,309	502,769	34,441	7.35%
PRINCIPAL'S SALARIES	1,875,588	1,843,688	1,924,557	1,903,988	1,975,756	1,044,724	2,041,513	65,757	3.33%
TEACHERS' SALARIES	27,452,743	27,350,916	28,153,924	27,698,918	28,967,417	12,116,585	30,012,236	1,044,819	3.61%
DIRECTOR/COORDINATOR SAL.	663,254	643,088	726,519	721,532	729,391	356,137	699,801	-29,590	-4.08%
STUDENT SERVICES	509,987	508,431	538,741	503,979	527,583	214,470	536,887	9,304	1.76%
TEACHER SUBSTITUTES	471,332	571,310	532,757	633,055	525,785	325,785	543,032	10,275	1.93%
TUTOR SALARIES	279,839	268,939	353,621	351,554	267,043	87,590	277,764	10,751	4.03%
INSTRUCTIONAL AIDES	1,753,328	1,842,713	1,856,612	1,902,986	2,231,674	846,381	2,459,985	228,311	10.23%
SECRETARIAL SALARIES	1,807,554	1,801,082	1,838,307	1,863,672	1,905,282	916,708	1,930,239	24,977	1.31%
NURSES' SALARIES	523,384	522,892	541,220	576,135	570,314	260,371	604,588	34,272	6.01%
MONITORS/VAN DRIVERS SAL.	522,637	515,450	574,807	519,290	562,077	236,006	568,300	4,223	0.75%
CUSTODIAL & MAINTENANCE	2,130,423	2,153,807	2,178,862	2,207,863	2,225,615	1,163,067	2,257,914	32,299	1.45%
TOTAL 100 - SALARIES	38,461,661	38,495,009	\$39,686,668	\$39,347,683	\$40,963,217	\$17,848,112	\$42,433,057	\$1,469,840	3.69%
200 BENEFITS									
SELF-INSURANCE BENEFITS	5,764,841	5,764,841	5,501,843	5,740,605	6,689,746	4,004,149	7,166,822	477,078	7.13%
MEDICARE & SOCIAL SECURITY	1,119,252	1,102,040	1,195,116	1,214,245	1,169,154	573,192	1,224,059	54,905	4.70%
LIFE INSURANCE, LTD	212,350	198,378	236,828	206,843	230,105	108,088	233,483	3,378	1.47%
RETIREMENT	128,789	137,799	151,444	77,643	102,519	41,582	157,175	54,658	53.31%
WORKER'S COMPENSATION	207,202	244,513	224,229	274,548	200,973	200,393	299,973	8,737	3.00%
UNEMPLOY. COMP. & FEES	34,200	67,311	34,200	17,829	34,200	4,446	34,200	0	0.00%
TOTAL 200 - BENEFITS	7,486,644	7,514,882	\$7,313,668	\$7,531,713	\$8,516,960	\$4,931,840	\$9,116,712	\$698,752	7.03%
300 - SERVICES									
CONSULTATION SERVICES	408,999	484,210	413,297	548,850	554,172	685,784	609,564	55,362	9.99%
PROF. TECHNICAL SER.	18,135	42,467	18,180	16,874	43,180	11,805	17,205	-25,975	-60.16%
IN-SERVICE TRAINING	137,400	164,550	178,200	169,337	172,750	85,842	176,600	3,850	2.23%
PUBLIC RELATIONS	34,320	36,321	34,320	37,022	34,320	8,739	45,020	10,700	31.18%
STUDENT SERVICES	55,908	60,127	55,057	47,483	70,500	30,259	56,754	-13,746	-19.50%
SUMMER SCHOOL PROGRAMS	287,050	285,810	329,743	364,780	359,844	421,819	399,672	39,828	11.07%
OTHER PROF. SERVICES	315,175	373,865	366,845	381,261	399,148	315,839	405,490	6,344	1.59%
PUBLIC UTILITIES	1,329,917	1,383,800	1,368,597	1,315,589	1,328,937	457,792	1,301,106	-27,831	-2.09%
REPAIR OF EQUIPMENT	104,845	82,833	107,395	92,788	101,985	39,679	74,515	-27,470	-26.94%
REPAIR OF BUILDINGS	675,758	712,845	773,036	829,059	569,097	415,823	669,607	100,510	17.66%
DIST. VEHICLE OPER.	53,188	45,208	52,323	39,915	43,670	22,818	41,047	-2,623	-6.01%
COMMUNITY SERVICES	34,540	30,957	39,000	31,846	35,000	34,853	35,000	0	0.00%
RENTAL AND LEASES	255,050	288,653	255,850	250,073	258,051	112,183	161,501	-76,550	-29.66%
TRANSPORTATION SERVICES	2,851,452	2,801,952	2,887,354	2,946,748	3,101,379	1,518,826	3,224,581	123,182	3.97%
TRAVEL & CONFERENCE	55,140	44,785	54,360	48,003	53,960	15,990	55,460	1,500	2.78%
CONTRACTED TRAVEL	32,065	35,042	34,615	31,155	37,375	37,375	32,400	885	2.81%
TELEPHONE SERVICE	216,890	216,122	289,170	313,075	299,121	159,595	289,971	850	0.28%
OFFICE SERVICES	103,480	95,364	99,039	85,694	96,327	41,211	87,106	-9,221	-9.57%
TUITION	1,385,433	1,177,135	1,222,861	1,084,223	932,089	608,673	1,157,385	225,286	24.17%
TOTAL 300 - SERVICES	8,365,306	8,332,056	\$8,579,242	\$8,591,795	\$8,485,053	\$5,024,916	\$8,869,964	\$384,899	4.54%

FARMINGTON BOARD OF EDUCATION BUDGET
SUMMARY OF EXPENDITURES

2016-2017 BUDGET REQUEST
Revised 3/14/2016

DESCRIPTION BY OBJECT	2013-14 BUDGET	2013-14 EXPENDED	2014-15 BUDGET	2014-15 EXPENDED	2015-16 BUDGET	2015-16 6 MO EXPENDED	2016-17 BOARD BUDGET APPROVED	2016-2017 BUDGET REQUEST	
								INCREASE DECREASE	PERCENT. INC./DEC.
400 - SUPPLIES									
INSTRUCTIONAL SUPPLIES	399,236	413,467	413,620	467,148	429,284	261,252	445,854	16,570	3.86%
STUDENT ACTIVITY SUPPLIES	262,126	240,421	280,137	312,156	303,566	155,817	305,803	2,237	0.74%
OFFICE, LIB. & HEALTH SUPPLIES	112,331	110,087	112,663	112,742	117,593	55,486	102,358	-15,235	-12.96%
TESTING & EVALUATION	34,981	33,258	58,317	35,768	55,444	10,477	51,842	-3,602	-6.50%
CUSTODIAL SUPPLIES	111,750	112,910	111,750	121,765	111,750	66,936	111,750	0	0.00%
FUEL OIL	31,185	0	31,185	127	0	405	0	0	0.00%
TEXTBOOKS	229,799	243,542	250,832	248,416	239,140	127,020	239,139	-1	0.00%
IMPROVE INSTRUCTION	139,200	135,885	137,500	110,675	129,500	110,135	121,200	-8,300	-6.41%
LIBRARY BOOKS	65,760	66,330	70,975	69,290	72,980	40,559	76,084	3,204	4.40%
SUBSCRIPTIONS	64,616	54,320	62,215	57,959	62,619	39,168	63,013	394	0.63%
AUDIO VISUAL MATERIALS	111,589	92,868	151,767	151,788	186,270	111,995	161,340	-29,830	-14.30%
TOTAL 400 - SUPPLIES	1,562,572	1,502,888	\$1,680,780	\$1,687,934	\$1,710,045	\$987,251	\$1,676,381	-\$31,664	-1.86%
500 EQUIPMENT									
REPLACE EQUIPMENT	176,058	177,583	196,241	245,558	281,864	189,647	289,654	7,790	2.76%
NEW EQUIPMENT	415,179	415,205	494,817	590,664	178,764	88,653	50,479	-128,285	-71.76%
TOTAL 500 - EQUIPMENT	591,237	592,788	\$691,058	\$836,220	\$460,628	\$286,300	\$340,133	-\$120,495	-26.16%
600 - DUES AND FEES									
MEMBERSHIPS	51,968	57,460	53,538	66,663	65,768	70,187	47,244	-18,524	-28.17%
LIABILITY INSURANCE	229,402	212,139	231,526	170,988	189,538	176,268	201,594	12,056	6.36%
TOTAL 600 DUES & FEES	281,370	269,599	\$285,064	\$237,651	\$255,306	\$246,455	\$248,838	-\$6,468	-2.53%
GRAND TOTALS	\$66,708,794	\$66,707,222	\$68,236,460	\$68,232,896	\$60,391,209	\$29,324,873	\$62,688,075	\$2,294,866	3.80%

OTHER FUNDS

**TOWN OF FARMINGTON, CT
FY2016-2017 BUDGET
REFUSE COLLECTION FUND**

	<u>2014-2015 ACTUAL</u>	<u>2015-2016 REVISED BUDGET</u>	<u>2015-2016 7 MONTH ACTUAL</u>	<u>2015-2016 ESTIMATED 12 MONTHS</u>	<u>2016-2017 MANAGER</u>	<u>2016-2017 TOWN COUNCIL PROPOSED</u>
REVENUES						
INTEREST	919	950	653	1,120	1,000	1,000
WASTE COLLECTION FEES	1,640,036	1,640,212	1,620,217	1,643,383	1,635,880	1,635,880
PRIOR YEAR COLLECTIONS	26,549	16,000	16,124	17,017	16,800	16,800
OTHER REVENUES	26,638	4,700	11,407	11,407	2,200	2,200
TOTAL REVENUES	1,694,142	1,661,862	1,648,402	1,672,927	1,655,880	1,655,880

	<u>2014-2015 ACTUAL</u>	<u>2015-2016 REVISED BUDGET</u>	<u>2015-2016 7 MONTH ACTUAL</u>	<u>2015-2016 ESTIMATED 12 MONTHS</u>	<u>2016-2017 MANAGER</u>	<u>2016-2017 TOWN COUNCIL PROPOSED</u>
APPROPRIATIONS						
LANDFILL	31,004	44,650	10,281	25,179	35,525	35,525
REFUSE COLLECTION	1,568,175	1,617,212	819,363	1,555,585	1,620,355	1,620,355
TOTAL APPROPRIATIONS	1,599,179	1,661,862	829,644	1,580,764	1,655,880	1,655,880

**TOWN OF FARMINGTON, CT
FY2016-2017 BUDGET
RECREATION FUND**

	<u>2014-2015 ACTUAL</u>	<u>2015-2016 REVISED BUDGET</u>	<u>2015-2016 7 MONTH ACTUAL</u>	<u>2015-2016 ESTIMATED 12 MONTHS</u>	<u>2016-2017 MANAGER</u>	<u>2016-2017 TOWN COUNCIL PROPOSED</u>
RECREATION PROGRAMS						
REVENUES						
SPORTS & PHYSICAL FITNESS	479,717	494,546	227,400	460,782	458,292	458,292
CULTURAL & CREATIVE	29,709	29,500	18,894	26,020	20,740	20,740
SOCIAL PROGRAMS	9,216	17,340	4,814	11,791	11,500	11,500
BUS TRIPS	5,983	7,200	1,737	5,950	8,000	8,000
PLAYGROUND PROGRAM	56,738	34,500	20,549	58,674	74,600	74,600
SENIOR TRIPS & PROGRAMS	18,889	22,500	21,158	22,500	22,500	22,500
OTHER REVENUE	6,435	4,000	2,898	4,893	4,000	4,000
INTEREST	238	300	189	263	300	300
SURPLUS						
TOTAL REVENUES	606,925	609,886	297,638	590,873	599,932	599,932

	<u>2014-2015 ACTUAL</u>	<u>2015-2016 REVISED BUDGET</u>	<u>2015-2016 7 MONTH ACTUAL</u>	<u>2015-2016 ESTIMATED 12 MONTHS</u>	<u>2016-2017 MANAGER</u>	<u>2016-2017 TOWN COUNCIL PROPOSED</u>
APPROPRIATIONS						
SPORTS & PHYSICAL FITNESS	367,246	337,776	190,488	336,202	298,553	298,553
CULTURAL & CREATIVE	26,844	24,110	11,661	23,618	12,882	12,882
SOCIAL PROGRAMS	18,458	32,426	15,752	20,013	19,256	19,256
BUS TRIPS	8,878	7,200	2,950	5,900	8,000	8,000
SPECIAL NEEDS	-	4,800	-	-	4,800	4,800
PLAYGROUND PROGRAM	30,681	32,070	42,146	52,170	60,680	60,680
RECREATIONAL SERVICES	156,867	149,004	83,248	149,531	173,261	173,261
SENIOR TRIPS & PROGRAMS	19,440	22,500	11,410	20,543	22,500	22,500
TOTAL APPROPRIATIONS	628,414	609,886	357,655	607,977	599,932	599,932

**TOWN OF FARMINGTON, CT
FY2016-2017 BUDGET
GOLF COURSE FUND**

	<u>2014-2015 ACTUAL</u>	<u>2015-2016 REVISED BUDGET</u>	<u>2015-2016 7 MONTH ACTUAL</u>	<u>2015-2016 ESTIMATED 12 MONTHS</u>	<u>2016-2017 MANAGER</u>	<u>2016-2017 TOWN COUNCIL PROPOSED</u>
REVENUES						
GREENS FEES	316,674	358,000	193,272	315,752	316,800	316,800
SEASON TICKETS	104,296	118,000	18,571	103,900	104,000	104,000
INTEREST	146	212	169	220	220	220
OTHER	4,388	11,300	2,220	5,028	5,000	5,000
LEASE PAYMENT	4,269	9,100	2,570	4,969	4,500	4,500
GOLF CART RENTALS	93,691	98,600	69,161	103,675	100,400	100,400
DRIVING RANGE	48,840	47,000	26,349	50,359	47,530	47,530
TOTAL REVENUES	\$ 572,305	\$ 642,212	\$ 312,311	\$ 583,903	\$ 578,450	\$ 578,450

	<u>2014-2015 ACTUAL</u>	<u>2015-2016 REVISED BUDGET</u>	<u>2015-2016 7 MONTH ACTUAL</u>	<u>2015-2016 ESTIMATED 12 MONTHS</u>	<u>2016-2017 MANAGER</u>	<u>2016-2017 TOWN COUNCIL PROPOSED</u>
APPROPRIATIONS						
GOLF COURSE	463,023	421,792	228,245	422,005	-	-
CLUBHOUSE	150,178	160,420	95,840	169,642	183,510	183,510
RESTAURANT	1,650	2,000	725	2,008	2,500	2,500
DRIVING RANGE	9,007	11,000	3,952	10,625	15,000	15,000
GOLF CART RENTALS	44,042	47,000	31,618	48,278	44,450	44,450
GENERAL FUND CONTRIB	-	-	-	-	332,990	332,990
TOTAL APPROPRIATIONS	667,900	642,212	360,381	652,558	578,450	578,450

**CAPITAL
IMPROVEMENT
PROGRAM**

**CAPITAL IMPROVEMENT PROGRAM
FOR THE PERIOD
FY2016/2017-FY2020/2021**

**FUNDING SOURCE CODE:
G = GENERAL FUND
B = BONDING
O = OTHER FUNDS**

F S	FUNDED 2015-2016	PROPOSED 2016-2017	PROJECTED 2017-2018	PROJECTED 2018-2019	PROJECTED 2019-2020	PROJECTED 2020-2021	TOTAL
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BOARD OF EDUCATION

TELEPHONE SYSTEMS REPLACEMENT	G	300,000					-
IAR SCHOOL HEATING PLANT	B	900,000					-
ROOF REPLACEMENT-FHS	G		148,700				148,700
ROOF REPLACEMENT-IAR SCHOOL	G	220,000			481,130		481,130
ROOF REPLACEMENT-IAR SCHOOL	O	94,000					-
SCHOOL ROOF REPLACEMENT	B						-
TECHNOLOGY IMPS. - SCHOOLS	G	320,000	565,000	450,000	450,000	450,000	2,365,000
STUDENT TRANSPORTATION VEHICLES	G	79,500	85,000				85,000
SCHOOL SECURITY	G	30,500	50,000	50,000	50,000	50,000	250,000
SCHOOL CODE/SAFETY COMPLIANCE	G		50,000	50,000	50,000	50,000	250,000
CLASSROOM FURNITURE	G			150,000	120,000	120,000	510,000
DISTRICTWIDE MECHANICAL EQUIPMEN	G		55,400				55,400
CAPITAL FACILITIES CONDITION REPORT	G		92,800				92,800
CAPITAL NEEDS ASSESSMENT	G				82,200		82,200
IAR LIBRARY RENOVATION	G					160,000	160,000
CAFETERIA EQUIPMENT	G		35,000		25,000	25,000	110,000
TOTAL-EDUCATION		1,944,000	1,081,900	700,000	777,200	1,336,130	4,590,230

ENGINEERING

ROAD RECONSTRUCTION	G	225,000					-
ROAD RECONSTRUCTION	B		4,000,000			2,000,000	6,000,000
ROAD RECONSTRUCTION	O	125,000			200,000	200,000	400,000
BRIDGE REPAIRS	G	50,000		50,000	50,000		100,000
STP URBAN-NEW BRITAIN AVE	G	125,000	125,000	100,000			225,000
RIVERBANK STABILIZATION	G			550,000			550,000
RAILS TO TRAILS	G	95,000			75,000	75,000	150,000
ENVIRONMENTAL COMPLIANCE	G		35,000		50,000	50,000	135,000
TOTAL-ENGINEERING		620,000	4,160,000	700,000	125,000	325,000	7,560,000

HIGHWAY & GROUNDS

SIDEWALK REPLACEMENT	G	50,000		50,000		50,000	100,000
SIDEWALK CONSTRUCTION	O		50,000		50,000		150,000
HIGH SCHOOL TRACK	G					250,000	250,000
HIGH SCHOOL BLEACHERS	G			250,000	250,000		500,000
IRRIGATION IMPROVEMENTS	G	35,000			75,000	40,000	115,000
TUNXIS MEADE IMPROVEMENTS	G			75,000	50,000	75,000	250,000
FIELDS & PLAYGROUND EQUIPMENT	G		40,000			50,000	90,000
TRUCK LIFT REPLACEMENT	G	35,000	85,000				85,000
GENERATOR REPLACEMENT	G					85,000	85,000
STORAGE BUILDING	G				40,000		40,000
DUMP TRUCKS-HIGHWAY	G	190,000	185,000	185,000	185,000	185,000	925,000
ROAD MAINTENANCE TRUCK-HIGHWAY	G	65,000		65,000		65,000	130,000
ROAD SWEEPER	G		250,000			250,000	500,000
3 CUBIC YD WHEEL LOADER	G			185,000			185,000
BACKHOE LOADER	G	130,000					-

CAPITAL IMPROVEMENT PROGRAM
FOR THE PERIOD
FY2016/2017-FY2020/2021

FUNDING SOURCE CODE:
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	F S	FUNDED 2015-2016	PROPOSED 2016-2017	PROJECTED 2017-2018	PROJECTED 2018-2019	PROJECTED 2019-2020	PROJECTED 2020-2021	TOTAL
2.5 TON ROLLER	G	40,000						-
ROAD SIDE MOWER	G			155,000			155,000	310,000
ROAD MAINTENANCE TRUCK-PARKS	G							-
WING DECK MOWER-PARKS	G				100,000			100,000
MOWER-PARKS	G	25,000		40,000		40,000		80,000
CHIPPER	G	52,000						-
SUPERINTENDENT'S VEHICLE	G						25,000	25,000
BUILDING MAINTENANCE VEHICLE	G	35,000					30,000	30,000
TOTAL-HIGHWAYS & GROUNDS		657,000	610,000	1,005,000	750,000	455,000	1,130,000	3,950,000

PLANNING DEPARTMENT

OSM PLAN IMPLEMENTATION	G	25,000						-
URBAN DESIGN STUDY - FARM. CTR.	G	50,000						-
TOTAL-PLANNING		75,000	-	-	-	-	-	-

FIRE DEPARTMENT

TURNOUT GEAR	G	69,000	45,000	45,000	45,000	45,000	45,000	225,000
SCBA CYLINDER REPLACEMENTS	G		135,000		150,000			285,000
HOSE	G			25,000			25,000	50,000
LADDER 1 REPLACEMENT	B					1,200,000		1,200,000
ENGINE 2 REPLACEMENT	B			600,000				600,000
ENGINES 4 & 6 REPLACEMENT	B	1,100,000						-
ENGINE 3 REPLACEMENT	B		600,000					600,000
ENGINE 8 REPLACEMENT	B				650,000			650,000
ENGINE 9 REPLACEMENT	B						700,000	700,000
MEDIC 7 REPLACEMENT	G					95,000		95,000
MEDIC 11 REPLACEMENT	G				95,000			95,000
MEDIC 16 REPLACEMENT	G						95,000	95,000
TRUCK 14 (BRUSH) REPLACEMENT	G			95,000				95,000
FIRE SAFETY TRAILER	G					70,000		70,000
FIRE STATION IMPROVEMENTS	G		25,000					25,000
FIRE STATION RENOVATIONS	B				2,500,000	2,500,000	2,500,000	7,500,000
TOTAL-FIRE		1,169,000	805,000	765,000	3,440,000	3,910,000	3,365,000	12,285,000

POLICE DEPARTMENT

SUPERVISOR'S SUV	G			37,000		37,000		74,000
TECHNOLOGY IMPS. - POLICE	G	50,000	55,000	45,000	50,000	50,000	50,000	250,000
FINGERPRINT MACHINE	G					35,000		35,000
COMMUNICATIONS UPGRADE	G	153,000	25,000	54,000	445,000			524,000
BUILDING IMPROVEMENTS	G		25,000	25,000	200,000			250,000
SPEED SIGN TRAILER	G		30,000					30,000
TOTAL-POLICE		203,000	135,000	161,000	695,000	122,000	50,000	1,163,000

CAPITAL IMPROVEMENT PROGRAM
FOR THE PERIOD
FY2016/2017-FY2020/2021

FUNDING SOURCE CODE:
G = GENERAL FUND
B = BONDING
O = OTHER FUNDS

F	FUNDED	PROPOSED	PROJECTED	PROJECTED	PROJECTED	PROJECTED	TOTAL
S	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	

TOWN MANAGER

TECHNOLOGY IMPS - TOWN	G	165,000	50,000	75,000	130,000	165,000	40,000	460,000
TOWN HALL IMPROVEMENTS	G	375,000	300,000	300,000	250,000	300,000	100,000	1,250,000
BUILDING/EQUIPMENT IMPS	G				75,000		75,000	150,000
TELEPHONE SYSTEM	G		90,000					90,000
EXTERIOR LIGHTING REPLACEMENT	O	375,000						-
FHS SCHEMATIC DESIGN	G	100,000	400,000					400,000
COMPUTER SYSTEM - FINANCE	G			25,000				25,000
TAX & ASSESSMENT SOFTWARE	G	30,000						-
LAND RECORDS RE-INDEXING	G	25,000	30,000	30,000				60,000
REAL ESTATE REVALUATION	G		220,000	150,000				370,000
TOTAL-TOWN MANAGER		1,070,000	1,090,000	580,000	455,000	465,000	215,000	2,805,000

COMMUNITY & RECREATION SERVICE

STAPLES HOUSE RENOVATIONS	G			25,000	25,000			50,000
HOUSING LAND BANK	G					25,000	25,000	50,000
SPRAYGROUND WATER PARK	G			75,000				75,000
SENIOR CENTER EXERCISE EQUIP	G		25,000	25,000		50,000		100,000
SENIOR CENTER CAPITAL PROJECTS	G	40,000						-
SENIOR CENTER CAPITAL PROJECTS	O		25,000					25,000
STONE HOUSE RENOVATIONS	G					25,000		25,000
GOLF COURSE CLUBHOUSE IMPROVEME	G					50,000		50,000
TOTAL-COMMUNITY & RECREATION		40,000	50,000	125,000	25,000	150,000	25,000	375,000

WESTWOODS GOLF COURSE

FAIRWAY MOWER	G			70,000				70,000
SPRAYER	G		40,000					40,000
LARGE ROTARY MOWER	G	50,000						-
ROUGH MOWER	G				70,000			70,000
AERIFER	G					75,000		75,000
MAINTENANCE VEHICLE	G					65,000		65,000
UTILITY VEHICLE	G			25,000				25,000
TRAP MACHINE	G						30,000	30,000
IRRIGATION IMPROVEMENTS	G				45,000		50,000	95,000
CART PATHS	G					25,000	25,000	50,000
BUILDING IMPROVEMENTS	G		60,000					60,000
TOTAL-GOLF COURSE		50,000	100,000	95,000	115,000	165,000	105,000	580,000

TREATMENT PLANT

REPAIR SEWER LINES	O	350,000	125,000	125,000	125,000	350,000	500,000	1,225,000
PUMP STATION IMPROVEMENTS	O	325,000	175,000	175,000	175,000	300,000	475,000	1,300,000
PLANT DESIGN UPGRADE	O	125,000						-
PLANT UPGRADE & IMPROVEMENTS	O		600,000	600,000	600,000	200,000		2,000,000
PLANT EQUIPMENT REPLACEMENT	O	50,000	25,000	25,000	25,000	25,000		100,000
ROLLING STOCK REPLACEMENT	O	125,000	75,000	75,000	75,000	25,000	25,000	275,000
TOTAL-TREATMENT PLANT		975,000	1,000,000	1,000,000	1,000,000	900,000	1,000,000	4,900,000

CAPITAL IMPROVEMENT PROGRAM
 FOR THE PERIOD
 FY2016/2017-FY2020/2021

FUNDING SOURCE CODE:
 G = GENERAL FUND
 B = BONDING
 O = OTHER FUNDS

	FUNDED 2015-2016	PROPOSED 2016-2017	PROJECTED 2017-2018	PROJECTED 2018-2019	PROJECTED 2019-2020	PROJECTED 2020-2021	TOTAL
GRAND TOTAL	6,803,000	9,031,900	5,131,000	7,382,200	7,828,130	8,835,000	38,208,230

FUNDING TOTALS

GENERAL FUND	G	3,234,000	3,356,900	3,531,000	3,182,200	3,028,130	2,385,000	15,483,230
BONDED	B	2,000,000	4,600,000	600,000	3,150,000	3,700,000	5,200,000	17,250,000
OTHER FUNDS	O	1,569,000	1,075,000	1,000,000	1,050,000	1,100,000	1,250,000	5,475,000
TOTAL		6,803,000	9,031,900	5,131,000	7,382,200	7,828,130	8,835,000	38,208,230

FY16/17 Budget (Proposed)		101,099,715
2.5% CIP Allocation		2,527,493
Total CIP Budget Fy16/17		3,356,900
% of Operating Budget		3.32%
Allocation		
BOE	32.2%	1,081,900
Town	67.8%	2,275,000

MOTION:

Agenda Item N-2

To approve the attached resolutions for the Annual Town Meeting items number 1 through 8.

/Attachment

RESOLUTIONS FOR TOWN COUNCIL
(Annual Town Meeting)

Item 1.

RESOLVED, that the Annual Town Meeting to be held on Monday, April 25, 2016 consider and act upon the following resolution which the Town Council recommends be approved:

RESOLVED, that the Town Report for the fiscal year ending June 30, 2015 be approved.

* * * * *

Item 2.

RESOLVED, that the Annual Town Meeting to be held on Monday, April 25, 2016 consider and act upon the following resolution which the Town Council recommends be approved:

RESOLVED, that the budget recommended by the Town Council for the fiscal year commencing July 1, 2016 be approved.

* * * * *

Item 3.

RESOLVED, that the budget recommended by the Town Council for the fiscal year commencing July 1, 2016, as submitted to the Annual Town Meeting or as modified thereby, shall be effective unless rejected by vote on voting machines of the persons qualified to vote in town meetings on Thursday, May 5, 2016 between the hours of 6:00 a.m. and 8:00 p.m. Electors shall vote at their regularly assigned polling places, as follows: Electors residing in the First Voting District and assigned to polling places 1-1, 1-2, 1-3, and 1-4 shall vote at Irving A. Robbins Middle School, 20 Wolf Pit Road, Farmington, Connecticut; and those assigned to polling place 1-5 shall vote at West Woods Upper Elementary School, 50 Judson Lane, Farmington, Connecticut. Electors residing in the Second Voting District and assigned to polling place 2-6 shall vote at the Community & Senior Center, 321 New Britain Avenue, Unionville, Connecticut; and those assigned to polling place 2-7 shall vote at the Municipal Complex, Monteith Drive, Farmington, Connecticut. Voters qualified to vote at town meeting who are not electors shall vote at their respective polling place at Irving A. Robbins Middle School, West Woods Upper Elementary School, the Community & Senior Center or the Municipal Complex. Absentee ballots will be available from the Town Clerk's office.

FURTHER RESOLVED, that the resolution regarding the budget for the fiscal year commencing July 1, 2016 shall be placed upon the ballots under the following heading:

1. "SHALL THE BUDGET FOR THE TOWN OF FARMINGTON PRESENTED BY
THE TOWN COUNCIL AND RECOMMENDED BY THE ANNUAL TOWN
MEETING FOR FISCAL YEAR 2016-2017 BE APPROVED?

YES

NO"

FURTHER RESOLVED, that the Town Clerk is authorized, in such official's discretion, to prepare a concise explanatory text regarding said resolution and the Town Manager is authorized, in such official's discretion, to prepare additional explanatory materials regarding said resolution, such text and

explanatory material to be subject to the approval of the Town Attorney and to be prepared and distributed in accordance with Section 9-369b of the General Statutes of Connecticut, Revision of 1958, as amended, including, as applicable, publication in the Town Letter.

* * * * *

Item 4.

RESOLVED, that, if the recommended budget for the fiscal year commencing July 1, 2016 is rejected at the referendum to be held May 5, 2016, a Second Town Meeting shall be held on Monday, May 9, 2016 at 7:00 p.m. in the Farmington High School Auditorium, 10 Monteith Drive in Farmington to consider and act upon a second recommended budget to be submitted to such Second Town Meeting by the Town Council in accordance with Section 9-4 of the Town Charter.

FURTHER RESOLVED that, if the recommended budget for the fiscal year commencing July 1, 2016 is rejected at the referendum to be held May 5, 2016, such second budget recommended by the Town Council for the fiscal year commencing July 1, 2016, as submitted to the May 9, 2016 Second Town Meeting or as modified thereby, shall be effective unless rejected by vote on voting machines of the persons qualified to vote in town meetings on Thursday, May 19, 2016 between the hours of 6:00 a.m. and 8:00 p.m. Electors shall vote at their regularly assigned polling places, as follows: Electors residing in the First Voting District and assigned to polling places 1-1, 1-2, 1-3, and 1-4 shall vote at Irving A. Robbins Middle School, 20 Wolf Pit Road, Farmington, Connecticut; and those assigned to polling place 1-5 shall vote at West Woods Upper Elementary School, 50 Judson Lane, Farmington, Connecticut. Electors residing in the Second Voting District and assigned to polling place 2-6 shall vote at the Community & Senior Center, 321 New Britain Avenue, Unionville, Connecticut; and those assigned to polling place 2-7 shall vote at the Municipal Complex, Monteith Drive, Farmington, Connecticut. Voters qualified to vote at town meeting who are not electors shall vote at their respective polling place at Irving A. Robbins Middle School, West Woods Upper Elementary School, the Community & Senior Center or the Municipal Complex. Absentee ballots will be available from the Town Clerk's office.

FURTHER RESOLVED, that the resolution regarding the budget for the fiscal year commencing July 1, 2016 shall be placed upon the ballots under the following heading:

1. "SHALL THE BUDGET FOR THE TOWN OF FARMINGTON PRESENTED BY THE TOWN COUNCIL AND RECOMMENDED BY THE MAY 9, 2016 SECOND TOWN MEETING FOR FISCAL YEAR 2016-2017 BE APPROVED?

YES

NO"

FURTHER RESOLVED, that, if the recommended budget for the fiscal year commencing July 1, 2016, is rejected at the referendum to be held May 5, 2016, due and proper notice of the Second Town Meeting to be held May 9, 2016 and the Referendum to be held May 19, 2016 be given in such form as is to be prepared by the Town Clerk.

FURTHER RESOLVED, that, if the recommended budget for the fiscal year commencing July 1, 2016, is rejected at the referendum to be held May 5, 2016, the Town Clerk, in such official's discretion, is authorized to prepare a concise explanatory text regarding said resolution to be submitted to referendum vote on May 19, 2016 and the Town Manager, in such official's discretion, is authorized to prepare additional explanatory materials regarding said resolution, such text and explanatory material to

be subject to the approval of the Town Attorney and to be prepared and distributed in accordance with Section 9-369b of the General Statutes of Connecticut, Revision of 1958, as amended, including, as applicable, publication in the Town Letter.

* * * * *

Item 5.

RESOLVED, that the Annual Town Meeting to be held on Monday, April 25, 2016 consider and act upon the following resolution which the Town Council recommends be approved:

TOWN OF FARMINGTON
\$4,000,000 APPROPRIATION AND BORROWING AUTHORIZATION FOR REPAIRS TO AND RECONSTRUCTION OF VARIOUS TOWN ROADS AND DRAINAGE SYSTEMS

RESOLVED,

(a) That the Town of Farmington appropriate FOUR MILLION DOLLARS (\$4,000,000) for costs related to repairs to and reconstruction of such various Town roads and drainage systems as may be determined by the Town Manager and the Town Engineer from time-to-time. The appropriation may be spent for design, installation and construction costs, engineering fees, materials, legal fees, net temporary interest and other financing costs, and other expenses related to the project.

(b) That the Town issue its bonds or notes in an amount not to exceed FOUR MILLION DOLLARS (\$4,000,000) to finance the appropriation for the project. The bonds or notes shall be issued pursuant to Section 7-369 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds or notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town.

(c) That the Town issue and renew its temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes for the project. The amount of the notes outstanding at any time shall not exceed FOUR MILLION DOLLARS (\$4,000,000). The notes shall be issued pursuant to Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town. The Town shall comply with the provisions of Section 7-378a of the General Statutes if the notes do not mature within the time permitted by said Section 7-378.

(d) That the Town Manager and the Town Treasurer shall sign the bonds or notes by their manual or facsimile signatures. The law firm of Day Pitney LLP is designated as bond counsel to approve the legality of the bonds or notes. The Town Manager and Town Treasurer are authorized to determine the amount, date, interest rates, maturities, redemption provisions, form and other details of the bonds or notes; to designate one or more bank or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds or notes; to provide for the keeping of a record of the bonds or notes; to sell the bonds and notes at public or private sale; to deliver the bonds or notes; and to perform all other acts necessary or appropriate to issue the bonds or notes.

(e) That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available funds and that the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an

aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Town Manager and the Town Treasurer are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds, notes or temporary notes authorized by this resolution if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(f) That the Town Manager and the Town Treasurer are authorized to make representations and enter into written agreements for the benefit of holders of the bonds, notes or temporary notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds, notes or temporary notes.

(g) That the Town Council, the Town Manager, the Town Engineer, the Town Treasurer and other proper officers and officials of the Town are authorized to take any other action which is necessary or desirable to enable the Town to complete the project and to issue bonds, notes or temporary notes to finance the aforesaid appropriation.

(h) That this resolution shall not become effective until it has been approved by vote on voting machines of persons qualified to vote in town meetings.

* * * * *

Item 6.

RESOLVED, that the Annual Town Meeting to be held on Monday, April 25, 2016 consider and act upon the following resolution which the Town Council recommends be approved:

TOWN OF FARMINGTON
\$600,000 APPROPRIATION AND BORROWING AUTHORIZATION FOR ACQUISITION OF A PUMPER FIRE ENGINE TO BE STATIONED AT THE SOUTHWEST FIRE STATION

RESOLVED,

(a) That the Town of Farmington appropriate SIX HUNDRED THOUSAND DOLLARS (\$600,000) for costs related to acquisition of a pumper fire engine to replace Engine #3 at the Southwest Fire Station, and related equipment. The appropriation may be spent for acquisition and commissioning costs, equipment, legal fees, net temporary interest and other financing costs, and other expenses related to the project.

(b) That the Town issue its bonds or notes in an amount not to exceed SIX HUNDRED THOUSAND DOLLARS (\$600,000) to finance the appropriation for the project. The bonds or notes shall be issued pursuant to Section 7-369 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds or notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town.

(c) That the Town issue and renew its temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes for the project. The amount of the notes

outstanding at any time shall not exceed SIX HUNDRED THOUSAND DOLLARS (\$600,000). The notes shall be issued pursuant to Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town. The Town shall comply with the provisions of Section 7-378a of the General Statutes if the notes do not mature within the time permitted by said Section 7-378.

(d) That the Town Manager and the Town Treasurer shall sign the bonds or notes by their manual or facsimile signatures. The law firm of Day Pitney LLP is designated as bond counsel to approve the legality of the bonds or notes. The Town Manager and Town Treasurer are authorized to determine the amount, date, interest rates, maturities, redemption provisions, form and other details of the bonds or notes; to designate one or more bank or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds or notes; to provide for the keeping of a record of the bonds or notes; to sell the bonds and notes at public or private sale; to deliver the bonds or notes; and to perform all other acts necessary or appropriate to issue the bonds or notes.

(e) That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available funds and that the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Town Manager and the Town Treasurer are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds, notes or temporary notes authorized by this resolution if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(f) That the Town Manager and the Town Treasurer are authorized to make representations and enter into written agreements for the benefit of holders of the bonds, notes or temporary notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds, notes or temporary notes.

(g) That the Town Council, the Town Manager, the Town Treasurer and other proper officers of the Town are authorized to take any other action which is necessary or desirable to enable the Town to complete the project and to issue bonds, notes or temporary notes to finance the aforesaid appropriation.

(h) That this resolution shall not become effective until it has been approved by vote on voting machines of persons qualified to vote in town meetings.

* * * * *

Item 7.

RESOLVED, that the resolutions approved under items 5 and 6 above with respect to a \$4,000,000 appropriation and borrowing authorization for repairs to and reconstruction of such various Town roads and drainage systems, and a \$600,000 appropriation and borrowing authorization for acquisition of a pumper fire engine to be stationed at the Southwest Fire Station be submitted to a vote on voting machines of the persons qualified to vote in town meetings on Thursday, May 5, 2016 between the hours of 6:00 a.m. and 8:00 p.m. Electors shall vote at their regularly assigned polling places, as follows:

Electors residing in the First Voting District and assigned to polling places 1-1, 1-2, 1-3, and 1-4 shall vote at Irving A. Robbins Middle School, 20 Wolf Pit Road, Farmington, Connecticut; and those assigned to polling place 1-5 shall vote at West Woods Upper Elementary School, 50 Judson Lane, Farmington, Connecticut. Electors residing in the Second Voting District and assigned to polling place 2-6 shall vote at the Community & Senior Center, 321 New Britain Avenue, Unionville, Connecticut; and those assigned to polling place 2-7 shall vote at the Municipal Complex, Monteith Drive, Farmington, Connecticut. Voters qualified to vote at town meeting who are not electors shall vote at their respective polling place at Irving A. Robbins Middle School, West Woods Upper Elementary School, the Community & Senior Center or the Municipal Complex. Absentee ballots will be available from the Town Clerk's office.

FURTHER RESOLVED, that said resolutions shall be placed upon the ballots under the following headings:

2. "SHALL THE TOWN OF FARMINGTON APPROPRIATE \$4,000,000 FOR REPAIRS TO AND RECONSTRUCTION OF VARIOUS TOWN ROADS AND DRAINAGE SYSTEMS, AND AUTHORIZE THE ISSUANCE OF BONDS AND NOTES IN THE SAME AMOUNT TO FINANCE SAID APPROPRIATION?

YES

NO"

3. "SHALL THE TOWN OF FARMINGTON APPROPRIATE \$600,000 FOR ACQUISITION OF A PUMPER FIRE ENGINE TO BE STATIONED AT THE SOUTHWEST FIRE STATION AND AUTHORIZE THE ISSUANCE OF BONDS AND NOTES IN THE SAME AMOUNT TO FINANCE SAID APPROPRIATION?

YES

NO"

FURTHER RESOLVED, that the Town Clerk is authorized, in such official's discretion, to prepare a concise explanatory text regarding said resolutions and the Town Manager is authorized, in such official's discretion, to prepare additional explanatory materials regarding said resolutions, such texts and explanatory materials to be subject to the approval of the Town Attorney and to be prepared and distributed in accordance with Section 9-369b of the General Statutes of Connecticut, Revision of 1958, as amended, including, as applicable, publication in the Town Letter.

* * * * *

Item 8.

RESOLVED, that due and proper notice of the Annual Town Meeting to be held April 25, 2016 and the Referendum to be held Thursday, May 5, 2016 be given in substantially the form presented to this meeting, a copy of which shall be included in the minutes of the meeting.

MOTION:

Agenda Item N-3

To schedule a Special Town Council Meeting (if needed) on Friday May 6, 2016 in the Town Hall Council Chambers at 4:00 p.m. to approve the Town Council's 2016-2017 Second Recommended Budget.

NOTE: This meeting will only be necessary if the May 5, 2016 Budget Referendum fails.

MOTION:

Agenda Item N-4

To accept the attached Annual Report.

NOTE: This is the Annual Report for the Town of Farmington for July 1, 2014 to June 30, 2015. This report will be submitted to the April 25, 2016 Annual Town Meeting for approval.

/Attachment

MOTION:

Agenda Item N-5

To approve the transfer of a 2,216 square foot piece of Town open space property to Wilson Development in exchange for a 5,252 square foot piece of property to be made permanent Town open space and a sale price of \$7,756.

NOTE:

The developer of Bridgehampton, Wilson Development, approached the Town regarding this land swap. As currently configured, the parcel in question can support a single family home but the backyard would be less than ideal. The attached map displays the proposed land swap to and from Lot 76 Banbury Crescent in the Bridgehampton Development off of River Road. If approved, the land swap will give the developer a larger building envelope to construct the home and he will be able to provide for a larger backyard. Due to its shape, location on the lot, and sewer easement running through it, the land the Town is receiving is less valuable than the land the developer is receiving.

This land swap is worth pursuing from the Town's standpoint because it will allow for a more appropriately sized home with a higher assessed value. The homes on Banbury Crescent are large \$1 million plus homes and this parcel should support a home of the same quality. The Town will also receive more open space land than it currently has and a cash payment. There is really no downside to this land swap.

My staff determined the square foot value of building lots in the area. Building lots on the same street are valued at \$7-\$9 per square foot.

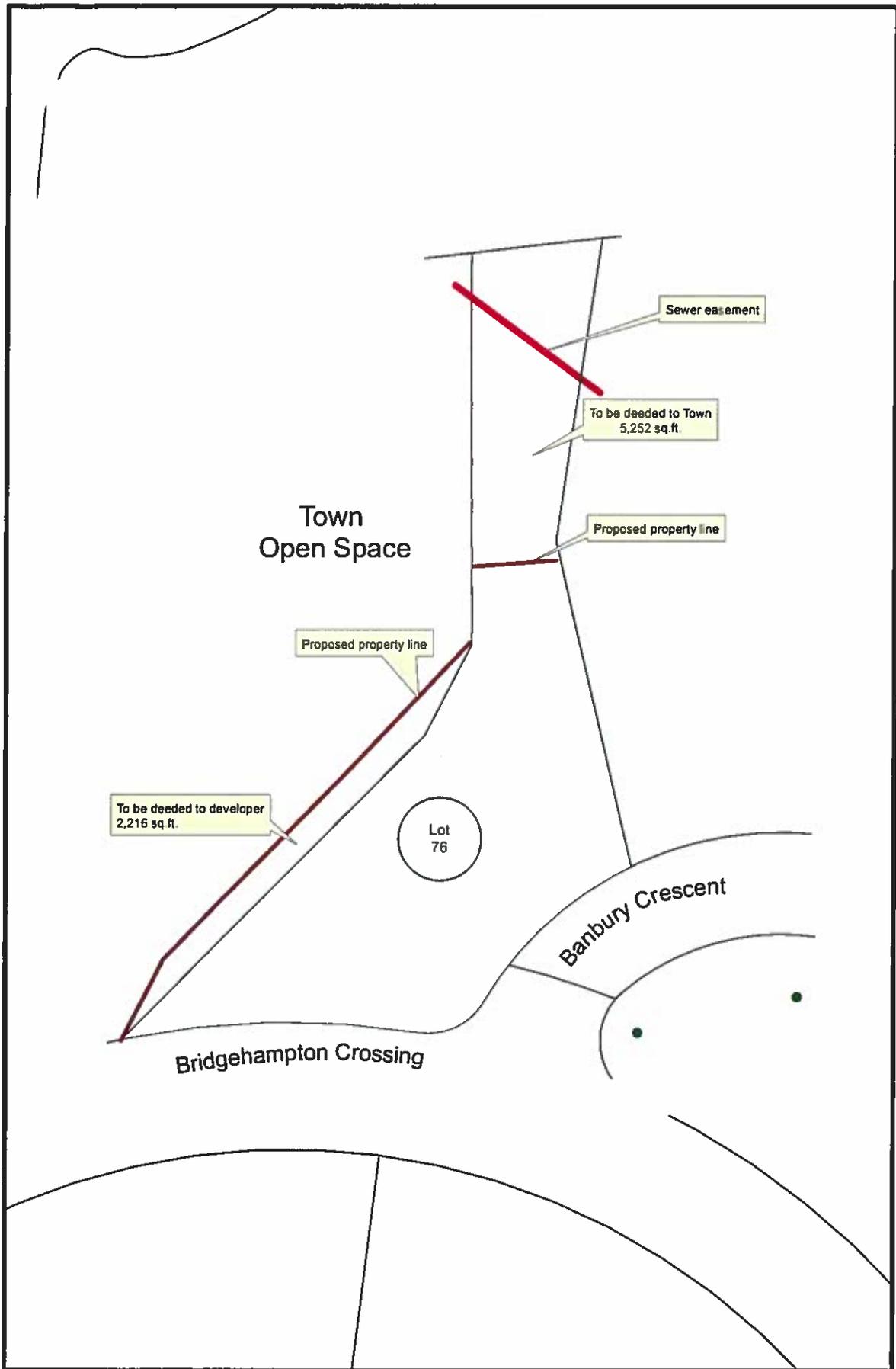
Based on the above, I recommend a discounted sale price of \$3.50 per square foot, because the Town is receiving land in addition to payment and the transfer will allow Wilson Development to build a more valuable house. The larger the structure, the greater the annual tax revenue.

Sales price: 2,216 sq. ft. @ \$3.50 per sq. ft. = \$7,756 plus 5,252 sq. ft. of land.

The Town Attorney recommended the procedure that is being followed for this transaction.

/Attachment

Land Transfer between Town and Wilson Development



MOTION:

Agenda Item N-6

To appoint the accounting firm Blum, Shapiro and Company, PC of West Hartford, CT as the Town's independent auditor for the fiscal year ending June 30, 2016.

NOTE: Per Connecticut General Statutes, the Town Council each year must appoint an independent accounting firm to audit the Town's financial records for the soon to be completed fiscal year. The firm of Blum, Shapiro and Company, PC has been appointed as the Town's independent auditor since FY 1994/1995. In 2012, Town staff undertook a request for proposals process to obtain proposals from accounting firms to perform the annual independent audit. A sub-committee of the Town Council reviewed the proposals, interviewed firms and recommended to the full Town Council that Blum Shapiro be retained for a five-year period.

This appointment will be for year five of the five year period. The cost for the audit will be \$68,500.

MOTION:

Agenda Item N-7

To approve the attached Americans with Disabilities Act (ADA) Policy and Grievance Procedure.

NOTE: All municipalities must (1) designate at least one employee to coordinate compliance with the ADA and (2) adopt and publish a grievance procedure for resolving ADA complaints. The attached policy and procedure reaffirms the Town's commitment to the philosophy and regulations of the ADA. It is best practice to review and readopt this policy periodically.

/Attachment

To Approve the Following Americans With Disabilities Act (ADA) Policy and Grievance Procedure:

**TOWN OF FARMINGTON
OFFICE OF THE TOWN MANAGER**

Americans With Disabilities Act (ADA) Policy and Grievance Procedure

PURPOSE: To provide a reasonable policy and procedure that will ensure: 1) equal opportunities for disabled persons to participate in and benefit from services, programs, or activities sponsored by the Town; 2) a bias free environment for disabled employees, or for disabled persons who seek employment with the town; and, 3) prompt and equitable resolution of complaints alleging discrimination on the basis of a disability.

STATEMENT OF POLICY: The Town of Farmington does not discriminate on the basis of race, color, national origin, sex, religion, age, marital status, or disability in employment or the provision of services. It is the intent of the Town to guarantee disabled persons equal opportunity to participate in or enjoy the benefits of Town services, programs, or activities, and to allow disabled employees a bias free work environment. The Town, upon request, will provide reasonable accommodation in compliance with the Americans With Disabilities Act (ADA).

The Town is committed to creating an environment in which facilities for public meetings and general public use are accessible. Furthermore, the Town will provide auxiliary aids and services (interpreters, readers, assisted listening devices, text telephones, large print materials, audio tape, help in filling out forms, and other similar services and actions) if necessary and if such reasonable accommodation can be provided without undue hardship to the Town. Disabled persons may request the auxiliary aids and services of their choice, which will be given primary consideration.

The Town has a commitment to ensure equal opportunities for disabled town employees. Every reasonable effort will be made to provide an accessible work environment and additional accommodations, including auxiliary aids and services. Employment practices (e.g. hiring, training, testing, transfer, promotion, compensation, benefits, termination, etc.) will be administered in such manner as to not promote discrimination of disabled employees. Detailed policies and procedures regarding employment practices are contained in the Town's *Employee Manual*.

Recruitment and selection processes will grant equal opportunity for employment to qualified applicants and will not discriminate on the basis of disability. Reasonable accommodation will be provided upon request during an application/interview process.

The Town is also committed to ensure equal opportunity for disabled persons to participate on boards and commissions. Board and commission meetings will be held in accessible locations; requested auxiliary aids will be provided; and accommodation provided during the selection process of board and commission members. Through the recruitment process, the Town will actively seek and invite the participation of board and commission members who are disabled.

All future construction and renovation of Town-owned buildings and facilities will be carried out in accordance with current ADA accessibility best practices.

In the event citizens, employees, or other participants in the Town's programs, services, and activities feel the Town has violated their rights under the ADA, this policy provides a grievance procedure for handling such complaints.

Town staff will be trained to ensure that disabled persons may participate in and benefit from Town programs, services, and activities.

GRIEVANCE PROCEDURE:

The Town of Farmington adopts the following internal grievance procedure providing for prompt and equitable resolution of complaints alleging any action prohibited by the Equal Employment Opportunity Commission (EEOC) regulations implementing title I of the ADA and the U.S. Department of Justice regulations implementing title II of the ADA. Title I of the ADA states that "no covered entity shall discriminate against a qualified individual with a disability because of the disability of such individual in regard to job application procedures, the hiring, advancement, or discharge of employees, employee compensation, job training, and other terms, conditions, and privileges of employment." Title II of the ADA states that "no qualified individual with a disability shall, by reason of such disability, be excluded from participation in or be denied the benefits of the services, programs, or activities of a public entity, or be subjected to discrimination by any such entity."

Complaints should be addressed to: Assistant Town Manager, ADA Coordinator, Town of Farmington, 1 Monteith Drive, Farmington, CT 06032, (860) 675-2350. The ADA Coordinator has been designated to coordinate ADA compliance efforts. The coordinator shall maintain the files and records of the Town relating to the complaints filed and ensuing investigations.

1. A complaint may be filed either in writing or verbally. It shall consist of the name and address of the person filing it, or on whose behalf it is filed, and

- a brief description of the alleged violation of the ADA regulations. A complaint shall be filed within twenty (20) calendar days after the complainant becomes aware of the alleged violation.
2. An investigation, as may be appropriate, shall follow a filing of complaint. The investigation shall be commenced by the ADA Coordinator, or the designee of the ADA Coordinator, within ten (10) calendar days following the filing of complaint. The investigation will be informal but thorough, affording all interested persons and their representatives, if any, an opportunity to submit information relevant to such investigation.
 3. A written determination as to the validity of the complaint and a resolution of the complaint, if any, shall be issued by the ADA Coordinator and a written copy mailed to the complainant within thirty (30) calendar days following the filing of the complaint.
 4. The complainant may request a reconsideration of the case determination of the ADA Coordinator in instances where he or she is dissatisfied with the resolution. The request for reconsideration shall be made within ten (10) calendar days following the date the complainant receives the determination of the ADA Coordinator. The request for reconsideration shall be made to the Town Manager, Town of Farmington, 1 Monteith Drive, Farmington, CT 06032. The Town Manager shall review the records of said complaint and may conduct further investigation when necessary to obtain additional relevant information. The Town Manager shall issue his or her decision on the request for reconsideration within twenty (20) calendar days of the filing of the request for reconsideration. A copy of said decision shall be mailed to the complainant.
 5. The complainant may request a reconsideration of the case determination of the Town Manager in instances where he or she is dissatisfied with the decision of the Town Manager. The request for reconsideration should be made within ten (10) calendar days following the date the complainant receives the determination of the Town Manager. The request for reconsideration shall be made to the Town Council through the Town Clerk, or the designee of the Town Clerk. The Town Council shall review the records of said complaint and may conduct further investigation when necessary to obtain additional relevant information and shall issue its decision thereon within thirty (30) calendar days of the filing of the request for reconsideration. A copy of said decision shall be mailed to the complainant. The decision of the Town Council is final.
 6. The complainant's right to prompt and equitable resolution of the complaint must not be impaired by his or her pursuit of other remedies, such as the filing of a complaint with the U.S. Department of Justice or any other appropriate federal agency. Furthermore, the filing of a lawsuit in

state or federal district court can occur at any time. The use of this grievance procedure is not a prerequisite to the pursuit of other remedies.

- 7. These rules shall be construed to: 1) protect the substantive rights of interested persons, 2) meet appropriate due process standards, and 3) comply with the ADA and implementing regulations.

Approved by Town Council _____ April 11, 2016 _____
Date

NOTE :

All municipalities must (1) designate at least one employee to coordinate compliance with the ADA and (2) adopt and publish a grievance procedure for resolving ADA complaints. The attached policy and procedure reaffirms the Town's commitment to the philosophy and regulations of the ADA. It is best practice to review and readopt this policy periodically.

MOTION:

Agenda Item N-8

To adopt the following Fair Housing Resolution for the Town of Farmington and to authorize the Town Manager to sign and distribute said resolution.

TOWN OF FARMINGTON
FAIR HOUSING RESOLUTION

Whereas, All American citizens are afforded a right to full and equal housing opportunities in the neighborhood of their choice; and

Whereas, State and Federal Fair Housing laws require that all individuals, regardless of race, color, religion, sex, national origin, ancestry, marital status, age, mental or physical disability, lawful source of income, sexual orientation, familial status, be given equal access to rental and homeownership opportunities, and be allowed to make free choices regarding housing location; and

Whereas, The **The Town of Farmington** is committed to upholding these laws, and realizes that these laws must be supplemented by an Affirmative Statement publicly endorsing the right of all people to full and equal housing opportunities in the neighborhood of their choice.

NOW THEREFORE, BE IT RESOVED, That the **Town of Farmington** hereby endorses a Fair Housing Policy to ensure equal opportunity for all persons to rent, purchase and obtain financing for adequate housing of their choice on a non-discriminatory basis: and BE IT FURTHER RESOLVED, That the Town Manager of the Town of Farmington or his/her designated representative is responsible for responding to and assisting any person who alleges to be the victim of an illegal discriminatory housing practices in the Town of Farmington.

Adopted by the **Town of Farmington** on April 11, 2016.

Ms. Kathleen A. Eagen, Town Manager

Town Seal

NOTE: April is Fair Housing month. The Housing Authority, the Community & Recreational Services Department and the Planning Department work jointly to achieve Fair Housing in Farmington. It is best practice to continually renew and readopt this policy periodically.

MOTION:

Agenda Item N-9

To adopt the attached Affirmative Action Plan for the Town of Farmington

NOTE: April is Fair Housing month. The Housing Authority, the Community & Recreational Services Department and the Planning Department work jointly to achieve Fair Housing in Farmington. This statement was last reviewed and adopted by the Town Council in 2015. It is best practice to continually review and readopt this plan periodically.

/Attachment

To Adopt the Attached Affirmative Action Plan for the Town of Farmington.

NOTE: April is Fair Housing month. The Housing Authority, the Community & Recreational Services Department and the Planning Department work jointly to achieve Fair Housing in Farmington. This statement was last reviewed and adopted by the Town Council in April 2015. It is best practice to continually review and readopt this plan periodically.

Attachment

Adopted – April 2014
Reviewed and readopted April 2015

Town of Farmington Equal Employment Opportunity Program and Affirmative Action Plan

SECTION I. GENERAL POLICY

It is the policy of the Town of Farmington to provide equal employment opportunities without consideration of race, Color, religion, age, sex, marital status, national origin, genetic information, past/present history of mental disability, ancestry, mental retardation, learning or physical disabilities including but not limited to blindness, sexual orientation, political belief, or criminal record, unless the provisions of the Section 46a-60(b), 46a-80(b), and 46a-81(b) of the Connecticut General Statutes are controlling or there is a bonafide occupational qualification excluding persons in one of the above protected groups. This policy applies to all aspects of the employer/employee relationship including, but not limited to recruitment, hiring, referrals, classifying, advertising, training, upgrading, promotion, benefits, compensation, discipline, layoff and terminations.

The Town of Farmington recognizes both a legal and moral responsibility to abide by equal employment opportunity laws and philosophy. The Town also adheres to all the Federal and State laws, regulations and guidelines and executive orders as outlined in Attachment A.

The Town of Farmington agrees that all employment decisions involving applicants and employees shall be made solely on the basis of job-related qualifications and performance. Extraneous factors such as age, sex, marital status, and other conditions covered in Federal and State legislation shall not enter into pre- and post-employment decisions.

The Town of Farmington hereby pledges:

- To recruit, hire, train and promote persons in all job titles without regard to race, color, religion, sex, mental illness, national origin, age, marital status, sexual orientation or physical disability, including, but not limited to blindness and temporary disability resulting from pregnancy.
- To base employment decisions on the principles of equal employment opportunity.
- To utilize only valid promotional requirements as the bases for promotional decisions.
- To ensure that all personnel actions, including benefits, compensation, transfers, layoffs, return from layoff, leaves, tuition assistance, training and social and recreational programs are administered without regard to race, color, mental illness, religion, sex, national origin, age, marital status, sexual orientation, or physical disability including but not limited to blindness and temporary disability resulting from pregnancy.

SECTION II. POLICY DISSEMINATION

The Town will:

- A. Compile data, as required, for federal reporting relative to the distribution of employees within the work force.
- B. Incorporate an equal opportunity clause in all purchase orders and contracts.
- C. Ensure that "Help Wanted" advertising is placed in "Male/Female Wanted" columns in media sources used for recruitment and that the words "Equal Opportunity Employer" or letters "EOE" are included in each advertisement.
- D. Provide or post information on official actions and equal employment to all potential employees and the general public.

SECTION III. RESPONSIBILITY FOR IMPLEMENTATION

The Farmington Human Relations Commission is responsible for monitoring and evaluating this Policy. The Town Manager is responsible for implementing the Policy and shall have the necessary authority to achieve the Policy's objectives. Record keeping and reporting duties shall be delegated to the Assistant to the Town Manager. The Director of Community & Recreational Services shall serve as staff assistant to the Human Relations Commission and is responsible for annually reviewing the policy to keep current with Federal and/or State anti-discriminate laws (as outlined in Attachment A).

SECTION IV. PLAN OF ACTION

The Town will strive to be an organization that is dedicated to recruiting qualified candidates without regard to race, color, religion, sex, national origin, age, sexual orientation or physical disability, including, but not limited to blindness and temporary disability such as pregnancy. To accomplish this, the town will reach out to applicants in more innovative ways. A larger pool of applicants will increase the probability of minority candidates successfully being hired. Female and minority employees will participate in job affairs and other functions in area high schools to demonstrate a commitment to equal employment. Job fairs and similar community events will be a primary focus of the Town's effort to attract more minority candidates.

The Town of Farmington will continue to advertise extensively in general circulation newspapers and in newspapers which have a large circulation among minority and Hispanic residents. The Hartford Courant provides statewide coverage. Job announcements will also be placed in the North End Agent, a minority published paper and with the Connecticut Employment Service. In addition, media in urban areas in addition to Hartford which focus on minority and Hispanic residents will also be used.

We will continue to recruit in colleges and universities with Criminal Justice programs.

SECTION V. POLICY EVALUATION

The Town will closely monitor the number of applicants entering the employment process.

The police department, as a National Law Enforcement Accredited Agency complies with Standards 31.2.3 that requires the police department maintain an equal employment opportunity plan and standard 31.2.2 that requires the agency to maintain a recruitment plan. The police department conducts an annual evaluation of the recruitment process and evaluation of the selection process at the conclusion of each testing process.

The Town Manager will prepare an annual summary of the activities and accomplishments in July.

SECTION VI. PROCEDURES FOR GRIEVANCES

If an employee feels they have been discriminated against, they should contact the Town Manager who is responsible for reviewing such complaints. The Human Relations Commission would serve as "fair hearing body" in response to complaints regarding discrimination or inequity of treatment.

SECTION VII. ITEMIZED BUDGET

Expenses for the administration of the recruitment and selection process are provided for in the Town's General Fund Budget.

ATTACHMENT A

ATTACHMENT TO THE AFFIRMATIVE ACTION POLICY

CONNECTICUT GENERAL STATUTES

SUBJECT

C.G.S. Section 4 – 6lu

Upward Mobility

C.G.S. Section 4a – 60

Nondiscrimination clauses in State Contracts

C.G.S. Section 4a – 61

Minority Business Enterprises

C.G.S. Section 5 – 227

Discrimination prohibited in State employment

C.G.S. Section 5 – 267

Officers, appointing authorities and employees to comply with law

C.G.S. Section 8 – 265

Discrimination re: housing financed by CBFA Barred

C.G.S. Section 10a – 10

Office of Educational opportunity

C.G.S. Section 10a – 11

Strategic plan to ensure racial and ethnic diversity

C.G.S. Section 17 – 206j

Denial of employment, housing, licenses because of mental disorder

C.G.S. Section 27 – 59

Discrimination prohibited by armed forces

C.G.S. Section 31 – 75d

Apprenticeships program

C.G.S. Section 31 – 75

Discrimination in compensation on account of sex

C.G.S. Section 32 – 9e

Set-aside program for minority business enterprises

C.G.S. Section 36 – 445

Discrimination in making mortgage or home improvement loans

C.G.S. Section 38 – 172

Discriminating in insurance prohibited

C.G.S. Section 38 – 262j

Age discrimination in group insurance coverage prohibited

C.G.S. Section 46a – 60

Discriminatory employment practice prohibited

C.G.S. Section 46a – 64	Discriminatory public accommodations practice prohibited
C.G.S. Section 46a – 46a	Discrimination against families with children
C.G.S. Section 46a – 68	State Affirmative Action plans
C.G.S. Section 46a – 69	Discriminatory practices by state
C.G.S. Section 46a – 70	Guarantee of equal employment in State agencies
C.G.S. Section 46a – 71	Discriminatory practice by State agencies prohibited
C.G.S. Section 46a – 72	Discrimination in job placement by State agencies prohibited
C.G.S. Section 46a – 73	Discrimination in State licensing and charter procedures prohibited
C.G.S. Section 46a – 74	State agencies not to permit discriminatory practices in professional or occupational associations, Public accommodations or housing
C.G.S. Section 46a – 75	Discrimination in education and vocation program prohibited
C.G.S. Section 46a – 76	Discrimination in allocation of State benefits prohibited
C.G.S. Section 46a – 77	Cooperation with Commission required of State Agencies
C.G.S. Section 46a – 80	Denial of employment based on prior conviction of a crime, dissemination of Arrest Records prohibited
C.G.S. Section 53 – 37	Ridicule on account of race, creed or color
C.G.S. Section 53 – 37a	Deprivation of a person's civil rights
Public Act No. 91 – 58	An act concerning discrimination on the basis of sexual orientation

REGULATIONS

Section 46a-68-1 to
46a-68-17, inclusive

Sections 46a-68-31 to
46a-74 inclusive

46a-68j-21 through 43

GUIDELINES

Guidelines prepared by the
Committee of Upward Mobility

EXECUTIVE ORDERS

Executive Order No. 18,
Governor Meskill

Executive Order No. 11,
Governor Ella Grasso

Executive Order No. 12,
Governor Ella Grasso

Executive Order No. 9,
Governor O'Neil

Other

Connecticut Constitution Act 1, Section 1 and 20

REGULATIONS

29 C.F.R. Part 30

29 C.F.R. Part 32

29 C.F.R. Part 1602

29 C.F.R. Part 1620

29 C.F.R. Part 1627

31 C.F.R. Part 51

41 C.F.R. Part 60-1

41 C.F.R. Part 60-7441

SUBJECT

Apprenticeship regulations

Affirmative Action by State Government
regulations

State Contract Compliance

SUBJECT

Upward Mobility

Affirmative Action

Equal Employment Opportunity
and Affirmative Action

Governor's Council on
Opportunities for the Spanish Speaking

Affirmative Action

SUBJECT

Non-discrimination in apprenticeship

Handicap discrimination regulations

EEOC records and reports

Equal Pay Act regulations

ADEA records and reports

Non-discrimination by revenue sharing
recipients

FCCP regulations

Affirmative Action regulations for
handicapped workers

UNITED STATES

CONSTITUTION

First Amendment

Thirteenth Amendment

Fourteenth Amendment

Fifteenth Amendment

STATUTES

29 U.S.C. Section 260
et seq

29 U.S.C. Section 621
et seq

29 U.S.C. Section 701
et seq

31 U.S.C. Section 1221
et seq

42 U.S.C. Section 1981

42 U.S.C. Section 1983

42 U.S.C. Section 2000d
et seq

42 U.S.C. Section 2000e
et seq

42 C.U.S. Section 3601

Other

Civil Rights Acts of 1866, 1870, and 1871

Executive Orders 11246, amended by 11375

Americans With Disabilities Act of 1992

SUBJECT

Freedom in Speech

Prohibit slavery and involuntary servitude

Equal Protection

Voting rights for African American Men

SUBJECT

Equal Pay Act of 1963

Age Discrimination in Employment Act
1973
Act of 1973

Vocational Rehabilitation
Act of 1973

State and Local Fiscal
Assistance Act of 1972

Equal Rights Under Law

Civil Rights for Deprivation of Rights

Title VI of the Civil Rights Act of 1964

Title VII of the Civil Rights Act of 1964

Title VIII of the Civil Rights Act of 1968

Nondiscrimination under federal
contracts

MOTION:

Agenda Item N-10

To adopt the following Compliance with Title VI of the Civil Rights Act of 1964 Statement for the Town of Farmington and to authorize the Town Manager to sign and distribute said resolution.

TOWN OF FARMINGTON

COMPLIANCE WITH TITLE VI OF THE CIVIL RIGHTS ACT OF 1964

The **Town of Farmington** does not discriminate in the provision of services, the administration of its programs, or contractual agreements. The **Town of Farmington** seeks to fully carry out its responsibilities under the Title VI Regulations.

Title VI of the Civil Rights Act of 1964 prohibits discrimination on the grounds of race, color, or national origin in programs and activities receiving Federal financial assistance. Title VI provides that No person shall on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any programs covered by the Regulations.

This policy is effectuated through the methods of administration outlined in the Town's Fair Housing Plan and is fully implemented to ensure compliance by the Town, as the recipient, and by subrecipients. The cooperation of all Town personnel is required.

Ms. Kathleen A. Eagen, Town Manger

April 11, 2016
Date

NOTE: April is Fair Housing month. The Housing Authority, the Community & Recreational Services Department and the Planning Department work jointly to achieve Fair Housing in Farmington. This statement was last reviewed and adopted by the Town Council in 2015. It is best practice to continually review and readopt this plan periodically.

MOTION:

Agenda Item N-11

To adopt the following Fair Housing Policy Statement for the Town of Farmington and to authorize the Town Manager to sign and distribute said resolution.

**TOWN OF FARMINGTON
Fair Housing Policy Statement**

It is the policy of the Town of Farmington to promote fair housing opportunities and to encourage racial and economic integration in all its programs and housing development activities.

Programs funded and administered by the Town of Farmington must comply with the provisions of Section 46a-64c of the C.G.S., and with related state and federal laws and regulations that prohibit discriminatory housing practices.

The Town of Farmington or any of Subrecipients of the Town will carry out an affirmative marketing program to attract prospective buyers or tenants of all majority or minority groups, without consideration of race, color, religion, sex, national origin, ancestry, creed, sexual orientation, marital status, lawful source of income, disability, age or because the individual has children in all programs and housing development activities funded or administered by the Town of Farmington.

The municipality's Town Manager, is responsible for the enforcement and implementation of this policy. The Town Manager, Kathleen A. Eagen may be reached at 860-675-2350

Complaints pertaining to discrimination in any program funded or administered by the Town of Farmington may be filed with the Town Manager, Kathleen A. Eagen. The municipality's Grievance Procedure will be utilized in these cases.

Complaints also may be filed with the Commission on Human Rights and Opportunity, Special Enforcement Unit, 21 Grand Street, Hartford, CT 06106, Telephone (860) 541-3403.

A copy of this policy statement will be given annually to all Town employees and they are expected to fully comply with it. In addition, a copy will be posted throughout the Town.

Revised April 11, 2016

April 11, 2016

Date

Ms. Kathleen A. Eagen, Town Manager

THIS STATEMENT IS AVAILABLE IN LARGE PRINT OR ON AUDIO TAPE by contacting the Town Manager's office at 860-675-2350.

NOTE: April is Fair Housing month. The Housing Authority, the Community & Recreational Services Department and the Planning Department work jointly to achieve Fair Housing in Farmington. This statement was last reviewed and adopted by the Town Council in 2015. It is best practice to continually review and readopt this plan periodically.

MOTION:

Agenda Item N-12

To change the location of the April 26, 2016 Town Council Meeting from the Town Council Chambers to the Board of Education Conference Room.

NOTE: April 26, 2016 is the Connecticut Presidential Primary. The Registrar of Voters will need the Town Council Chambers that day and evening.

This meeting will be dedicated to a presentation from the Web Page Committee on the Town's new website.

MOTION:

Agenda Item N-13

To abate the taxes due on the October 1, 2014 Grand List for the property known as 70 Mountain Road.

NOTE: This property was acquired by the Town of Farmington as open space during October 2015. As of that date, it became exempt from property taxation. However, as of the October 1, 2014 Grand List date, it was considered taxable and taxes were levied in the amount of \$965.35 for the 2015/2016 Fiscal Year. This motion would abate the tax installments due on July 1, 2015 and January 1, 2016. The Town Council has approved similar requests in the past.

Staff will be available at the meeting to answer any questions that Town Council members may have regarding this request.

MOTION:

Agenda Item N-14

To approve the following property tax refunds:

NAME	REASON	AMOUNT
1)Frank Barile	Excess payment	\$68.81
2)Stephen Bourassa	Excess payment	\$690.80
3)Corelogic	Excess payment	\$936.48
4)Corelogic	Excess payment	\$2,224.87
5)Corelogic	Excess payment	\$1,571.64
6)Corelogic	Excess payment	\$6,305.37
7)Corelogic	Excess payment	\$2,698.38
8)Corelogic	Excess payment	\$642.69
9)Frank Devinke	Excess payment	\$5.62
10)Kathleen Didier	Excess payment	\$96.13
11)Paul Dlubac	Excess payment	\$98.24
12)DMP Properties	Excess payment	\$1,591.84
13)Financial Ser Veh Trust	Excess payment	\$723.43
14)The Gardens LLC	Excess payment	\$1,307.21
15)Christopher Gaydos	Excess payment	\$318.58
16)William Gerace	Excess payment	\$1,387.15
17)J or J Harman	Excess payment	\$98.39
18)Anand Jaiswal	Excess payment	\$88.86
19)JME Graphics	Excess payment	\$95.38
20)Li Ping Jiang	Excess payment	\$76.68
21)S & B Mandavilli	Excess payment	\$6,161.05
22)New Vision Dry Cleaners	Excess payment	\$983.77
23)J or J Pozniak	Excess payment	\$19.76
24)Joyce Robbins	Excess payment	\$1,542.01
25)Marytherese Rodis	Excess payment	\$4,130.46
26)Sharasheff Shari	Excess payment	\$1,345.11
27)Toyota Motor Credit	Excess payment	\$378.93
28)USB Leasing LT	Excess payment	\$341.36
29)Vital Signs Insurance Services LLC	Excess payment	\$78.44
	TOTAL:	\$36,007.44

MOTION:

Agenda Item O-1

Executive Session—To discuss matters concerning the sale or acquisition of real property.

To adjourn the meeting to executive session as permitted by Connecticut General Statutes Section 1-225 (a) for the following purposes as allowed by Section 1-200(6), that is

Discussion of the selection of a site or the lease, sale or purchase of real estate by a political subdivision of the state when publicity regarding such site, lease, sale, purchase or construction would cause a likelihood of increased price until such time as all of the property has been acquired or all proceedings or transactions concerning same have been terminated or abandoned;

That attendance in the Executive Session shall be limited to:

Members of the Town Council
Town Manager

NOTE: Approval of this motion shall be by 2/3 vote.