

Minutes
Special Town Council Meeting
June 16, 2015
Conference Room "A"

In attendance:

Nancy Nickerson, Chair, Town Council
Jeff Apuzzo, Town Council Member
Jon Landry, Town Council Member, (Arrived at 6:15 pm)
Peter Mastrobattista, Town Council Member
Amy Suffredini, Town Council Member
Meredith Trimble, Town Council Member
John Vibert, Town Council Member

Kathleen Eagen, Town Manager
Paula Ray, Town Clerk

A. Call to Order

The Chair opened the meeting at 6:05 p.m.

B. New Business

1) To Adjourn to Executive Session to Discuss Personnel Matters

A motion was made and seconded (Apuzzo/Landry) to adjourn to Executive Session for the discussion of personnel matters regarding the Town Clerk with the Town Council and the Town Clerk present at 6:11 pm.

Adopted unanimously.

The Town Clerk left Executive Session at 6:55 p.m. The Town Council returned to open session at 7:20 p.m.

2) To Set the Town Clerk's Salary for the Fiscal Year 2015-2016

Motion was made and seconded (Apuzzo/Landry) to increase the Town Clerk's salary by 2.5%.

The Town Council stated the following:

"The Town Council commended the Town Clerk for running a very efficient office that responds to the needs of the public in a courteous and timely manner. The Town Clerk has also done an exceptional job managing the Town's records and using technology to make records accessible to the public. Her work with state and regional organizations has promoted professional development for Town Clerks and legislation for the betterment

of municipalities. This work continues to place our Town Clerk's office as a leader in the state."

Adopted unanimously.

3) To Adjourn to Executive Session to Discuss Personnel Matters

A motion was made and seconded (Apuzzo/Landry) to adjourn to Executive Session for the discussion of personnel matters regarding the Town Manager's performance evaluation. Town Council Members and the Town Manager were in attendance at 7:25 p.m.

Adopted unanimously.

The Town Manager left Executive Session at 8:15 p.m.

The Town Council returned to open session at 8:35 p.m.

4) To Take Any Action on the Town Manager's Employment Contract.

A motion was made and seconded (Apuzzo/Landry) to extend the Town Manager's Employment Contract to June 30, 2019 (4 years).

Adopted unanimously.

A motion was made and seconded (Apuzzo/Landry) to increase the Town Manager's salary by 3% and to grant a bonus of 2% of her existing salary.

Adopted unanimously.

A motion was made and seconded (Apuzzo/Landry) to amend Section 14 of the Town Manager's employment contract to state:

"As a condition of employment, the Town Manager shall reside within the Town of Farmington for a period of 15 years prior to having the option to live within a 10 mile radius of the Town of Farmington."

Adopted unanimously.

The Town Council stated the following:

"The Town Council commended the Town Manager for her leadership and coordination involving numerous projects that were planned and unexpected. There is a sense of teamwork fostered in Town that begins at the top and resonates throughout the staff. The planning, high level of energy, and proactive nature present in our Town Manager is a reason for the continued success of our Town.

The Town Manager is attentive to the Town Council and follows up on situations promptly, regardless of whether the items are of a large or small nature.

The Town Council highlighted the success of the WPCA Referendum, a \$57 million project, and the Budget Referendum, including a large focus on continued infrastructure improvements. These were thoroughly planned and the citizens were well informed about both expenditures to the Town. Various grants were obtained throughout the year, thus allowing for additional project upgrades.

There were, and continue to be, many projects in Town that involve a high level of public input and concern. These include numerous Transportation/Road projects, Open Space acquisitions, the Farmington Avenue Gateway Committee, the Web Page Committee, Solarize Farmington, Bike Committee, and many other community outreach items.

The Cell Tower on Brickyard Road is an example of an unexpected, volatile situation that was handled well and resulted positively for the Town of Farmington.

The Strategic Plan adopted in 2005, the document that guides the decision making process in Town, was updated this year. The Strategic Plan is a vitally important tool for current and future Town leaders to follow when budgeting and setting annual goals. This process and result were very positive with the majority of our surveyed citizens rating Farmington as "excellent." The Town Council recognizes the Town Manager's positive impact on this significant study.

The Town Council recognizes the Town Manager's strong leadership and impact on the continued positive quality of life enjoyed by our citizens, and commends her for an outstanding job as Town Manager."

Motion was made and seconded (Appuzzo/Landry) to adjourn the meeting at 8:40 p.m.

Adopted unanimously.

Respectfully submitted,

Nancy Nickerson
Chair of the Farmington Town Council