

**TOWN OF FARMINGTON, CT
Gateway Committee Meeting
December 15, 2015**

Present

Jeff Apuzzo
Peter Bagdigian
Augusto Russell

Staff:

Bill Warner
Rose Ponte

J. Call to Order.

The Meeting was called to order at 5:00p.m.

K. Communications

Jeff Apuzzo received communication from Ruth Grobe, Human Relation's Chair, expressing her appreciation for the committee's work on universal design.

C. Open Meeting to Public

Ruth Grobe expressed her thanks to the staff, committee members and especially to Bill Warner for his guidance and assistance in including Universal Design components in all discussions concerning The Farmington Gateway Study Area.

Mr. Paul Kramer thought it was very important to continue to involve the community. And since this project is going to take a long time, he wondered if there was something that could be accomplished in the short term so the public sees something happening other than the inconvenience of the CTDOT project. Committee members discussed a number of options, Bill Warner assured Mr. Kramer that there are private developers that have expressed an interest in various projects, and Mr. Warner feels that redevelopment can happen quickly.

D. Minutes

A motion to approve the November 5, 2015 minutes was made and seconded by (Bagdigian/ Russell).

It was unanimously voted: To approve the November 5, 2015 minutes.

E. Review draft RFP

Bill Warner presented a draft of the RFP to hire a consultant for phase 2. Bill focused the majority of the work to examine the Parson's property. When the CTDOT Route 4 project is finished, the town will be ready to work with developers to continue revitalize the area. The parcel will be developed by the private sector and the RFP will provide the information they need to build on the property. The RFP will be advertised in January and applicants will have 60 days to respond.

Chairman Apuzzo thought the RFP was well written and focused on important tasks that need to be accomplished. He added language that emphasized the public component of the workshops and the importance of the community's input in redeveloping the study area.

Upon a motion made and seconded (Russell /Bagdigian

It was unanimously voted: To receive the attached RFP with Chairman Apuzzo's additional comments as discussed during the meeting.

I. Other Business

Jeff Apuzzo thanked the committee, the public and staff for engaging in the process and for all their hard work. He expressed how this has been the most rewarding experience of all his tenure in public service.

Augusto Russell thanked Jeff for his leadership and for being the heart and soul of the committee.

J. Adjournment

Upon a motion made and seconded (Bagdigian/Russell)

It was unanimously voted: to adjourn the meeting at 5:30 PM.

Respectfully submitted by:

Rose Ponte

Economic Development Director.

cc: Sub-Committee Members
Bill Warner, Town Planner
Kathleen A. Eagen, Town Manager
Paula Ray, Town Clerk
Deb Bull, Administrative Assistant