

**TOWN OF FARMINGTON
Bicycle Advisory Committee
Minutes of Special Meeting Held
Wednesday July 19, 2017
Engineering Conference Room**

Attendance:

Voting Members

John Vibert (Chair) – Present
Deanne Born – Present
Ron Goralski – Present
Neil Kelsey – Present
John LaForest-Roys – Excused
Andris Skulte – Excused
C.J. Thomas - Excused

Non-Voting Members

Bruce Cyr (Town Liaison) – Present
Doug Gerlach – Board Member, Bicycle Friendly Farmington (BFF)

The Bicycle Advisory Committee Chair, John Vibert, called the meeting to order at 6:32 pm.

Public Comment:

None

Acceptance of Meeting Minutes:

A motion was made (Goralski) and seconded (Born) to accept the minutes of the May 11, 2017 meeting, and was unanimously approved with a revision that Neil Kelsey was excused from the meeting.

New Business:

1. Bicycle Projects update:
 - Trail Fence: John Vibert asked the Town to review the condition of the Farmington River Trail fencing from River Road to Route 4.
 - Farmington Canal Heritage Trail: The bridge over Route 6 is scheduled to be installed the night of July 21, 2017. The road will be closed at 7:00pm, and the bridge will be installed over night. Once installed, construction will entail installation of such items as the decorative signage, concrete deck, railings, and mesh panels.
 - The Committee requested the Town review the condition of the pavement joint, along the Farmington River Trail, between the trail and Oakridge.
 - The Committee requested the Town review the sightline for the new pedestrian crosswalk signals at the Red Oak Hill trail crossing.
2. The Bicycle Survey was added to the Town Website on March 13, 2017. The Committee was given and reviewed a status update of the results to date. Doug Gerlach indicated the survey was advertised through the Farmington Valley Trails Council and BFF. It was decided the Committee will review the summaries, and discuss at the next BAC meeting.
3. The Committee discussed the Town-Wide Trail Presentation that was held on June 21, 2017. The next presentation will be in another two-years. The Committee suggested collaborating with other groups such as BFF, Farmington Land Trust, and the Farmington Valley Trails Council for the next presentation.

4. The Committee was informed of the upcoming Connecticut Community Connectivity Grant, in which the goal is to make conditions safer and more accommodating for pedestrians and bicyclists. The deadline is August 1st. The Town is currently working on a proposal for sidewalk from Route 4/Farmglen Blvd to the intersection of South Road/Birdseye Road. John Vibert asked the Committee to keep potential projects in mind for a possible grant application next year.

Old Business:

1. Review Sharrows and Bike Routes:
Committee discussed the feasibility of including sharrows on River Road from Burlington Road to Route 4.
2. Complete Streets:
A complete streets policy has been drafted for discussion. This draft policy needs to be vetted through Town Departments and Commissions.
3. Plainville Bicycle Study:
It was reported a route has been approved by the Committee. Final approvals are required before funding can be obtained for design and construction.
4. Connectivity to the Trail:
The Committee discussed the possibility of installing signs in the Highlands directing users to connection points along the trail. Bruce Cyr will review the signage with the Highway Division and the Town Traffic Review Board.

Next Meeting:

The Bicycle Advisory Committee is scheduled to meet on September 14, 2017.

A motion was made, and unanimously accepted to adjourn at 7:55pm.

cc: Bicycle Advisory Committee
Paula Ray, Town Clerk
Deb Bull,
Bruce Cyr, Development/Zoning
Bill Warner, Town Planner

Kathleen A. Eagen, Town Manager
Russell Arnold, Director of Public Works and Dev. Svcs.
Paul Melanson, Chief of Police
Dawn Grayson, Transportation Coordinator, BOE