

**Unionville Historic District and Properties Commission**  
**September 7, 2017**  
**Minutes**

Present: Lisa Johnson, Matt Ross, Howard Martin (alternate), Matt Pogson, Shannon Rutherford, Chris Forster (alternate), Sherry Horton, Ann Vibert Wuelfing (alternate)  
Absent: Bob Hoffman

**Meeting called to order at 7:00pm**

**Approval of Minutes:** July 13, 2017 minutes (Pogson/Horton) (M/S/A)

**Study Report Procedures**

- The procedure and timeline for the study report was distributed and discussed. Lisa has one more photo to obtain.
- We anticipate that the process could complete in the March 2018 timeframe.
- The Commission had a short discussion about submittal to Town Council early in the process and agreed it would be beneficial to bring the report to their attention in advance.
- Final Report is expected on or around September 18<sup>th</sup>.

**Unionville Festival**

- Chris will provide the tent.
- Attendees: Chris, Matt P, Matt R, Lisa,
- Shannon will provide a new map
- Matt R – Chromebook and slide show.
- Location will be confirmed next week.

**Other Business**

- The Railroad station is listed on the State Historic Building list. On our list of UHDPC properties, we should add the State Register properties.
- Shannon to check terms for Sherry and Chris
- Matt P discussed a conversation with the owner of the former Railroad freight building. The owner was encouraged to speak to the Commission members at the Festival or coming to a meeting.
- A short discussion ensued about the historical significance of the MacCallub Building on Route 4.
- The Commission had a short discussion about taping the meetings in order to get a compilation of the “historical musings” of the Commissioners. All Commissioners were in agreement that audio taping shall begin next month.

Meeting adjourned at 7:49 PM MJR