

**TOWN OF FARMINGTON, CT.
OFFICE OF THE TOWN MANAGER
REGULAR TOWN COUNCIL MEETING**

DATE: September 19, 2017
(Council Members are asked to call the Town Manager's office if they are unable to attend the meeting.)

TIME: 7:00 P.M.

PLACE: COUNCIL CHAMBERS

AGENDA

- A. Call to Order
- B. Pledge of Allegiance
- C. Public Hearing-
 - 1. A public hearing on the issuance of bonds by the Wisconsin Public Finance Authority and a plan of finance for Mosaic.
- D. Presentations and Recognitions
 - 1. Proclamation- Senior Center Month
- E. New Items
- F. Public Comment
- G. Reading of Minutes.
 - 1. July 10, 2017 Special Town Council Meeting
 - 2. July 11, 2017 Regular Town Council Meeting
- H. Reading of Communications and Written Appeals
 - 1. Mr. & Mrs. Dacruz Correspondence
 - 2. BlumShapiro – Auditor Correspondence
 - 3. Town Manager Correspondence to State Legislators
 - 4. Town Manager Correspondence to Secretary Barnes
- I. Report of Committees
 - 1. UConn Health Committee(s)
 - 2. Land Acquisition Committee
 - 3. Green Efforts Committee
 - 4. Joint Town of Farmington/City of Hartford Committee
 - 5. Bicycle Advisory Committee
 - 6. Farmington Gateway Committee

7. Farmington High School Renovation Committee

- J. Report of the Council Chair and Liaisons
 1. Chair Report
 2. Board of Education Liaison Report
 3. Unionville Village Improvement Association Liaison Report
 4. Town Plan and Zoning Liaison Report
 5. Water Pollution Control Authority Report
 6. Economic Development Commission Liaison Report
 7. Human Relations Commission Report
 8. Chamber of Commerce Report
 9. Other Liaison Reports

- K. Report of Town Manager – Senior Center Month, 2018 Meeting Schedule Typo, Outdoor Lighting Project, Sale of State Land – South Road Lot 8864, State Budget Update

- L. Appointments
 1. Building Code Board of Appeals (Hammerberg)(D)
 2. Building Code Board of Appeals (Santos) (R)
 3. Building Code Board of Appeals (Statchen) (D)
 4. Conservation and Inland Wetlands Commission (Hinze) (R)
 5. Conservation and Inland Wetlands Commission (Quigley) (R)
 6. Conservation and Inland Wetlands Commission (Markuszkka) (R)
 7. Economic Development Commission (Reeve) (R)
 8. Economic Development Commission (King) (R)
 9. Economic Development Commission (Howard) (R)
 10. Economic Development Commission (Kleinman) (D)
 11. Farmington Historic District Commission (Cox) (R)
 12. Farmington Valley Health District (Parlow) (D)
 13. Housing Authority (Lawless) (R)
 14. Housing Authority (Hoheb) (R)
 15. Human Relations Commission (Sliwinski) (R)
 16. Human Relations Commission (Berzins) (D)
 17. Human Relations Commission (Mambrino) (R)
 18. Green Efforts Committee (Foote) (R)
 19. North Central Regional Mental Health Board, Inc. (Wienke)(R)
 20. North Central Regional Mental Health Board, Inc. (Parady)(U)
 21. Plainville Area Cable TV Advisory Council (R)
 22. Tourism Central Regional District (Bernier) (R)
 23. Unionville Historic District and Properties Commission (Pogson) (R)
 24. Unionville Historic District and Properties Commission (Horton) (D)
 25. Unionville Historic District and Properties Commission (Wuelfing) (U)
 26. Water Pollution Control Authority (Thompson) (R)

- M. Old Business
 - None.

- N. New Business

1. To authorize the Town Manager to sign the Resolution approving the issuance by the Public Finance Authority of Bonds on behalf of Mosaic.
 2. That appropriation transfers be made from and to various accounts in the FY 2016/2017 General Fund Budget.
 3. To (Approve) (Reject) (Take No Action) on the Proposed Contract Between the Farmington Administrators' and Supervisors' Association (FASA) and the Board of Education 2018-2021.
 4. To approve property tax refunds.
- O. Executive Session
1. Land Acquisition.
- P. Adjournment

**NOTICE OF PUBLIC HEARING
CONCERNING THE ISSUANCE OF BONDS BY THE
PUBLIC FINANCE AUTHORITY
AND A PLAN OF FINANCE FOR
MOSAIC**

NOTICE IS HEREBY GIVEN that the Town Council of the Town of Farmington, Connecticut (the "Town"), will conduct a public hearing concerning the approval of the issuance of certain revenue bonds, in an aggregate principal amount not to exceed \$20,000,000 (the "Bonds"), pursuant to Section 66.0304 of the Wisconsin Statutes, as amended, by the Public Finance Authority (the "Authority"), a commission organized under and pursuant to the provisions of Sections 66.0301, 66.0303 and 66.0304 of the Wisconsin Statutes, as amended. The Bonds may be issued in one or more series as either tax-exempt or taxable obligations. The Bonds will be special limited obligations of the Authority payable solely from the loan payments to be made by Mosaic, a Nebraska nonprofit corporation (the "Borrower"), to the Authority, and certain funds and accounts established by one or more financing agreements related to the Bonds among the Borrower, the Authority and Wells Fargo Bank, National Association, as purchaser of the Bonds.

Proceeds of the Bonds will be used by the Borrower for a plan of finance and refinance comprised of the following purposes: (a) acquisition, construction and improvements of group homes, insulated concrete form residential homes, office spaces, warehouses, vocational training facilities and vacant land, including but not limited to the group home at the (i) following address located in Hartford County: 1470 Farmington Ave., Farmington, Connecticut 06032, and (b) paying the costs of issuance of the Bonds (collectively, the "Project").

This notice is intended to comply with the public notice requirements of Section 147(f) of the Internal Revenue Code of 1986. All interested parties are invited to attend and present comments at the public hearing regarding the plan of finance, the issuance of the Bonds and the Project. The public hearing on the Bonds, plan of finance and financing of the Project will be held on September 19, 2017, at 7:05 p.m., in the Office of the Town Manager located at 1 Monteith Drive, Farmington, Connecticut 06032.

Dated: September 1, 2017

PROCLAMATION

WHEREAS, the month of September is National Senior Center month and;

WHEREAS, this year's theme "Senior Centers: Masters of Aging" emphasizes the core ideals that many older adults want to achieve: Empowerment, Enlightenment, Engagement and Enrichment, and

WHEREAS, aging masterfully is accomplished through meeting the ever-changing needs of our growing senior population. The Farmington Senior Center is a resource and advocate for our older adults and their families, and serves as a focal point for the Town's seniors, and

WHEREAS, our programs and activities promote physical, intellectual and social well-being as well as encourage independence, self-worth and dignity throughout our adult community, and

WHEREAS, the Farmington Senior Center has increased the monthly schedule to 170 programs with an average attendance of 1,800 per month or 21,664 visits annually, and

WHEREAS, significant growth can be attributed to specific program areas ranging from educational presentations to physical, mental and social activities including the establishment of an active fitness center.

WHEREAS, the Town of Farmington through the Senior Center, with support from social services, provides comprehensive services and programs for seniors and their families, and

NOW, THEREFORE, LET IT BE RESOLVED, that the Town of Farmington celebrates the Senior Center for all its diverse and varied programming as part of the Farmington Community & Recreational Services Department and thanks the staff, volunteers and active participants for all their good work and positive influence throughout the community.

Dated this 19th day of September at Farmington, Connecticut.

Nancy W. Nickerson
Chair
Farmington Town Council

Dear Town Council Members,

8/4/17

Thank you for taking the time to research the history of Serra Drive and help us to preserve the quality of our small neighborhood by recommending and adopting the open space in question as a conservation easement.

We appreciate your work and time, on our behalf and thank you very much.
Sincerely,
Betty & Viet
Orcau

BlumShapiro

Accounting Tax Business Consulting

MEMO - COMMUNICATION WITH THOSE CHARGED WITH GOVERNANCE

To: Town Council, Town of Farmington, Connecticut
From: Ronald Nossek, CPA, Audit Partner
Blum Shapiro & Company, P.C.
Date: June 29, 2017
Re: Auditing Standard No. 114, "The Auditor's Communication with Those Charged with Governance" regarding audit of Town of Farmington, Connecticut

We are engaged to audit the financial statements of the governmental activities, the business type activities, each major fund, and the aggregate remaining fund information of the Town of Farmington, Connecticut for the year ended June 30, 2017. Professional standards require that we provide you with the following information related to our audit. We would also appreciate the opportunity to meet with you to discuss this information further since a two-way dialogue can provide valuable information for the audit process.

Our responsibilities under Auditing Standards Generally Accepted in the United States of America, Government Auditing Standards, the Uniform Guidance and the Connecticut State Single Audit Act.

As stated in our engagement letter dated April 6, 2017, our responsibility, as described by professional standards, is to express opinions as to whether the financial statements, prepared by management with your oversight are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States of America. Our audit of the financial statements does not relieve those charged with governance or management of their responsibilities.

In planning and performing our audit, we will consider the Town of Farmington, Connecticut's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinions on the financial statements and not to provide assurance on the internal control over financial reporting. We will also consider internal control over compliance with requirements that could have a direct and material effect on a major federal or state program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with the Uniform Guidance and the Connecticut State Single Audit Act.

As part of obtaining reasonable assurance about whether the Town of Farmington, Connecticut's financial statements are free of material misstatement, we will perform tests of its compliance with certain provisions of laws, regulations, contracts, and grants. However, providing an opinion on compliance with those provisions is not an objective of our audit. Also in accordance with the Uniform Guidance, we will examine, on a test basis, evidence about the Town of Farmington, Connecticut's compliance with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Compliance Supplement applicable to each of its major federal programs for the purpose of expressing an opinion on the Town of Farmington, Connecticut's compliance with those requirements. While our audit will provide a reasonable basis for our opinion, it will not provide a legal determination on the Town of Farmington, Connecticut's compliance with those requirements.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform an examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards*.

Planned Scope, Timing of the Audit and Other

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested.

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Material misstatements may result from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. We will generally communicate our significant findings at the conclusion of our audit. However, some matters could be communicated sooner, particularly if significant difficulties are encountered during the audit where assistance is needed to overcome the difficulties or if the difficulties may lead to a modified opinion. We will also communicate any internal control related matters that are required to be communicated under professional standards.

Other Attest Services

- Board of Education Form ED001 Agreed Upon Procedures

Nonattest Services

In addition to above services, we will also assist in perform certain nonattest services. These services do not constitute an audit under *Government Auditing Standards*. The services are as follows:

- preparing a draft of the financial statements,
- preparing a draft of the schedule of expenditures of federal awards (SEFA),
- preparing a draft of the schedule of expenditures of state financial assistance (SESFA),
- preparing and submitting the federal data collection form,

Management agrees to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Independence

There are no relationships between any of our representatives and the Town that in our professional judgment impair our independence.

Responsibilities under Auditing Standards Generally Accepted in the United States of America

Management's responsibilities include:

- The selection and application of accounting principles, the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, schedule of expenditures of state financial assistance, and all accompanying information
- Establishing and maintaining effective internal controls, including internal controls over compliance
- Making all financial records and related information available to us and for the accuracy and completeness of that information
- The design and implementation of programs and controls to prevent and detect fraud and for informing us about all known or suspected fraud affecting the government
- Identifying government award programs and understanding and complying with the compliance requirements

Auditor's responsibilities include:

- Express opinions on the financial statements based on our audit
- Plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement
- Performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements
- Consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control
- Evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements

Audit Areas of Focus

- Cash
- Investments
- Receivables and revenues
- Capital Assets
- Payables, accruals, expenditures
- Payroll expenditures
- Debt
- Insurance and Self Insurance
- Grants – Federal and State Single Audit

Engagement Timing

- Our initial planning for the year-end audit will be performed during April 2017. Our focus will be on documentation of the internal controls as required by auditing standards, fraud inquiry interviews with management and key personnel, preparation of certain confirmations some overall analytical procedures and audit fieldwork as applicable to the federal and state single audits and procedures performed relevant to the tax collector's and tax assessor's offices.

- Audit Timing:

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|--|----------|
| Commencement of Fieldwork | 10/9/17 |
| End of Fieldwork | 10/20/17 |
| Issuance of Draft Financial Statements | 11/24/17 |

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| Client Approval of Draft Statements | 12/1/17 |
| Issuance of Financial Statements | 12/15/17 |
| Issuance of Management Letter, if applicable | 12/1/17 |
| Post Audit Meeting with Management | TBD |

Engagement Team

An engagement team consisting of the following individuals will be responsible for audit, and other services, including contact information to reach us:

- Ronald Nossek, Audit Partner
Direct Line: 401-330-2743
Email: rnossek@blumshapiro.com
- Vanessa Rossitto, Concurring Audit Partner
Direct Line: 860-570-6371
Email: vrossitto@blumshapiro.com
- Leslie Zoll, Audit Principal
Direct Line: 860-570-6376
Email: lzoll@blumshapiro.com

Other Communications

At the completion of our audit we will communicate in writing the following information related to our audit:

- Management judgments and significant sensitive accounting estimates
- Significant accounting policies
- The adoption of new accounting principles or changes in accounting principles
- Significant audit adjustments (recorded and unrecorded)
- Disagreements with management about auditing, accounting or disclosure matters
- Difficulties encountered in performing the audit
- Irregularities and illegal acts
- Consultation by management with other auditors
- Matters affecting independence of auditors
- Material weaknesses, significant deficiencies and control deficiencies

Knowledge of Fraud

- If management or those charged with governance has any knowledge of fraud or potential fraud, this information needs to be communicated to us. As part of the audit process, we will be meeting with management to discuss fraud risks and any further issues.

Fraud Risk Assessment

- It is estimated that a typical organization, including municipalities, lose up to 5% of annual revenue to fraud. Municipalities are especially vulnerable due to the large amounts of cash collected in the tax collector's office, in addition to decentralized cash collection points such as transfer stations, golf courses, recreation programs, etc.
- The objectives of a Fraud Risk Assessment are to gather perceptions of fraud risk and to promote fraud awareness and prevention across the entity. The Fraud Risk Assessment process starts with the gathering of information on the population of fraud risks that may apply to the entity. This includes consideration of various types of possible fraud schemes, scenarios and opportunities

to commit fraud. This information is then used to assess the relative likelihood and potential significance of identified fraud risk based on historical information, known fraud schemes and interviews with staff and management. A report is prepared documenting fraud risk within the entity and setting forth suggested policies and procedures to help prevent and detect fraud.

Anonymous Fraud Tip Hotline

- According to the 2016 Report to the Nations on Occupational Fraud and Abuse by the Association of Certified Fraud Examiners, 39% of corruption cases are detected by tip. Organizations that had reporting hotlines were much more likely to detect fraud through tips than organizations without hotlines – 47.3% compared to 28.2%.

Cybersecurity Threats

The frequency, scale and cost of cybersecurity incidents has increased exponentially. Here are some recent trends, facts and stats that illustrate the current cybersecurity climate:

- Cybersecurity incidents have surged 38% since 2014
- 77% of organizations reported an increase in cybersecurity attacks in 2015
- 50% of organizations feel they lack the talent to combat today's cybersecurity threats
- Nearly every state has a data protection law, most include fines for data breaches
- Global cybersecurity spending came in at \$77 billion for 2015
- Ransomware and targeted attacks are on the rise
- Attackers have found ways to monetize many types of personal data, and aren't just targeting SSNs and credit cards
- 80% of board members say that cyber security is discussed at most or all board meetings
- Commonly affected industries include: government, financial services, healthcare, retail and manufacturing

BlumShapiro offers a range of services to assess your company's cybersecurity strategy and develop a plan to mitigate risk. It can start with a short educational session for employees. We also offer a portfolio of implementation services to help mitigate overall risks.

Industry Developments - Current Year (June 30, 2017) Accounting Standards

- **GASB Statement 73 - Pensions Not Within the Scope of Statement 68 and Amendments to Statements 67 and 68** This Statement establishes requirements for defined benefit pensions that are not within the scope of Statement No. 68, *Accounting and Financial Reporting for Pensions*, as well as for the assets accumulated for purposes of providing those pensions. In addition, it establishes requirements for defined contribution pensions that are not within the scope of Statement 68. It also amends certain provisions of Statement No. 67, *Financial Reporting for Pension Plans*, and Statement 68 for pension plans and pensions that are within their respective scopes.
- **GASB Statement 74 - Financial Reporting by OPEB Plans (disclosure)** The objective of this Statement is to improve the usefulness of information about postemployment benefits other than pensions (other postemployment benefits or OPEB) included in the general purpose external financial reports of state and local governmental OPEB plans for making decisions and assessing accountability.

This Statement requires the net OPEB liability to be measured as the total OPEB liability, less the amount of the OPEB plan's fiduciary net position. The total OPEB liability generally is required to be determined through an actuarial valuation. Actuarial valuations, or calculations using the specified alternative measurement method, of the total OPEB liability are required to be performed

at least every two years, with more frequent valuations or calculations encouraged. Unless otherwise specified by this Statement, all assumptions underlying the determination of the total OPEB liability are required to be made in conformity with the guidance in Actuarial Standards of Practice issued by the Actuarial Standards Board.

- **GASB Statement 77 - Tax Abatement Disclosures** Financial statement users need information about certain limitations on a government's ability to raise resources. This includes limitations on revenue-raising capacity resulting from government programs that use tax abatements to induce behavior by individuals and entities that is beneficial to the government or its citizens. For financial reporting purposes, this Statement defines a tax abatement as resulting from an agreement between a government and an individual or entity in which the government promises to forgo tax revenues and the individual or entity promises to subsequently take a specific action that contributes to economic development or otherwise benefits the government or its citizens.

This Statement requires governments that enter into tax abatement agreements to disclose the following information about the agreements:

- Brief descriptive information, such as the tax being abated, the authority under which tax abatements are provided, eligibility criteria, the mechanism by which taxes are abated, provisions for recapturing abated taxes, and the types of commitments made by tax abatement recipients
 - The gross dollar amount of taxes abated during the period
 - Commitments made by a government, other than to abate taxes, as part of a tax abatement agreement.
- **GASB Statement 78 - Pensions Provided Through Certain Multiple-Employer DB Pension Plans** This Statement amends the scope and applicability of Statement 68 to exclude pensions provided to employees of state or local governmental employers through a cost-sharing multiple-employer defined benefit pension plan that 1) is not a state or local governmental pension plan, 2) is used to provide defined benefit pensions both to employees of state or local governmental employers and to employees of employers that are not state or local governmental employers, and 3) has no predominant state or local governmental employer (either individually or collectively with other state or local governmental employers that provide pensions through the pension plan). This Statement establishes requirements for recognition and measurement of pension expense, expenditures, and liabilities; note disclosures; and required supplementary information for pensions that have the characteristics described above.
 - **GASB Statement 80 - Blending Requirements for Certain Component Units - an Amendment of GASB Statement No. 14** This Statement amends the blending requirements for the financial statement presentation of component units of all state and local governments. The additional criterion requires blending of a component unit incorporated as a not-for-profit corporation in which the primary government is the sole corporate member. The additional criterion does not apply to component units included in the financial reporting entity pursuant to the provisions of Statement No. 39, *Determining Whether Certain Organizations Are Component Units*.
 - **GASB Statement 82 – Pension Issues, an Amendment of GASB Statements 67, 68 and 73.** Specifically, this Statement addresses issues regarding (1) the presentation of payroll-related measures in required supplementary information, (2) the selection of assumptions and the treatment of deviations from the guidance in an Actuarial Standard of Practice for financial reporting purposes, and (3) the classification of payments made by employers to satisfy employee (plan member) contribution requirements.

Industry Developments - Future Accounting Standards - June 30, 2018

- **GASB Statement 75 - OPEB Accounting for Employers and Non-Employer Contributing Entities** The scope of this Statement addresses accounting and financial reporting for OPEB that is provided to the employees of state and local governmental employers. This Statement establishes standards for recognizing and measuring liabilities, deferred outflows of resources, deferred inflows of resources, and expense/expenditures. For defined benefit OPEB, this Statement identifies the methods and assumptions that are required to be used to project benefit payments, discount projected benefit payments to their actuarial present value, and attribute that present value to periods of employee service. Note disclosure and required supplementary information requirements about defined benefit OPEB also are addressed.
- **GASB Statement 81 – Irrevocable Split-Interest Agreements** The objective of this Statement is to improve accounting and financial reporting for irrevocable split-interest agreements by providing recognition and measurement guidance for situations in which a government is a beneficiary of the agreement. Split-interest agreements are a type of giving agreement used by donors to provide resources to two or more beneficiaries, including governments. This Statement requires that a government that receives resources pursuant to an irrevocable split-interest agreement recognize assets, liabilities, and deferred inflows of resources at the inception of the agreement.
- **GASB Statement 85 – Omnibus** The objective of this Statement is to address practice issues that have been identified during implementation and application of certain GASB Statements.
 - Blending a component unit in circumstances in which the primary government is a business-type activity that reports in a single column for financial statement presentation
 - Reporting amounts previously reported as goodwill and “negative” goodwill
 - Measuring certain money market investments and participating interest-earning investment contracts at amortized cost
 - Timing of the measurement of pension or OPEB liabilities and expenditures recognized in financial statements prepared using the current financial resources measurement focus
 - Recognizing on-behalf payments for pensions or OPEB in employer financial statements
 - Presenting payroll-related measures in required supplementary information for purposes of reporting by OPEB plans and employers that provide OPEB
 - Classifying employer-paid member contributions for OPEB
 - Simplifying certain aspects of the alternative measurement method for OPEB
 - Accounting and financial reporting for OPEB provided through certain multiple-employer defined benefit OPEB plans.

Industry Developments - Future Accounting Standards - June 30, 2019

- **GASB Statement 83 – Certain Asset Retirement Obligations** This Statement addresses accounting and financial reporting for certain asset retirement obligations (AROs). An ARO is a legally enforceable liability associated with the retirement of a tangible capital asset. A government that has legal obligations to perform future asset retirement activities related to its tangible capital assets should recognize a liability based on the guidance in this Statement.

Industry Developments - Future Accounting Standards - June 30, 2020

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- **GASB Statement 84 – Fiduciary Activities** The objective of this statement is to improve guidance regarding the identification of fiduciary activities for accounting and financial reporting purposes and how those activities should be reported.

Areas of Concerns

- If you have any concerns that you would like to discuss with Blum Shapiro, we will make ourselves available either by phone or in person to discuss such concerns.



August 29, 2017

State Senator Beth Bye
 Legislative Office Building, Room 3900
 Hartford, CT 06106

State Senator Terry Gerratana
 Legislative Office Building, Room 3000
 Hartford, CT 06106

Representative Derek Slap
 Legislative Office Building, Room 4036
 Hartford, CT 06106

Representative Mike Demicco
 Legislative Office Building, Room 3201
 Hartford, CT 06106

Dear Senator Bye, Senator Gerratana, Representative Slap & Representative Demicco:

I write to you today in response to the State Budget proposed by the Democratic State Legislative leadership on August 22, 2017. The impact this proposed budget has on the Town of Farmington is **unacceptable**. While the average reduction in State aid to all towns across Connecticut is **5.04%**, Farmington's reduction is a staggering **58.65%**. The attached document shows a comparison of the proposed State aid to all 169 Towns and Cities. You will see that Farmington ranks **28th** for the highest percentage reduction in state aid. Furthermore, the average reduction for other Towns in the Farmington Valley, excluding Farmington, is **7.79%** and Towns similar to Farmington is **4.56%**. It is evident that the Town of Farmington will experience a disproportionate reduction in State aid under the current proposed budget.

In response to the State of Connecticut's fiscal crisis, the Town of Farmington adopted a budget for Fy2017/2018 that included a 30% reduction in State aid. Based on the fact that the reduction of State aid to all 169 Towns and Cities is 5.04%, and that the Valley Town's reduction is 7.79%, one would presume that reducing our State aid by 30% would have been an appropriate and conservative reduction. The Town of Farmington has been completely blindsided by the magnitude of the proposed reduction, which will result in a revenue shortfall of **\$1.5 million dollars**. Even with significant reductions to our services, there is a very real possibility that the Town of Farmington will need to send out supplemental tax bills to our residents and businesses to make up the shortfall.



It is inexcusable to reduce Farmington's aid by 59% three months into the fiscal year due to the legislature's inability to pass a budget on time, and expect the Town of Farmington to make up a \$1.5 million dollar shortfall. This excessive reduction will have serious consequences for our residents.

I urge you, as Farmington's elected officials, to advocate for the Town of Farmington and **Vote NO** on this proposed budget that severely and unfairly hurts the Town of Farmington.

Respectfully Submitted,

Kathleen A. Eagen
Town Manager
Town of Farmington

/Attachment

cc: Farmington Town Council Members

All Towns

| Municipality | FY 17 Aid + ECS | FY 18 Legislative Proposal Aid + ECS | % Change |
|--------------|-----------------|--------------------------------------|----------|
|--------------|-----------------|--------------------------------------|----------|

| | | | |
|-------------------|--------------------|--------------------|----------------|
| Bridgewater | \$46,986 | \$0 | -100% |
| Cornwall | \$29,572 | \$0 | -100% |
| Easton | \$344,078 | \$0 | -100% |
| Goshen | \$123,240 | \$0 | -100% |
| Greenwich | \$596,760 | \$0 | -100% |
| Kent | \$96,806 | \$0 | -100% |
| Lyme | \$93,274 | \$0 | -100% |
| New Canaan | \$523,981 | \$0 | -100% |
| Old Lyme | \$344,047 | \$0 | -100% |
| Old Saybrook | \$239,035 | \$0 | -100% |
| Redding | \$475,684 | \$0 | -100% |
| Ridgefield | \$1,100,726 | \$0 | -100% |
| Roxbury | \$57,730 | \$0 | -100% |
| Salisbury | \$40,814 | \$0 | -100% |
| Sharon | \$38,538 | \$0 | -100% |
| Sherman | \$95,536 | \$0 | -100% |
| Warren | \$61,936 | \$0 | -100% |
| Washington | \$91,000 | \$0 | -100% |
| Westbrook | \$167,180 | \$0 | -100% |
| Weston | \$483,874 | \$0 | -100% |
| Wilton | \$854,367 | \$0 | -100% |
| Darien | \$587,409 | \$19,751 | -96.64% |
| Westport | \$1,292,271 | \$94,212 | -92.71% |
| Madison | \$1,207,770 | \$143,283 | -88.14% |
| Fairfield | \$4,157,675 | \$563,658 | -86.44% |
| Woodbridge | \$915,131 | \$138,218 | -84.90% |
| Norfolk | \$176,616 | \$27,298 | -84.54% |
| Farmington | \$4,624,668 | \$1,912,302 | -58.65% |
| Waterford | \$806,902 | \$345,590 | -57.17% |
| Suffield | \$11,851,343 | \$6,271,315 | -47.08% |

| <u>State Aid to Farmington</u> |
|---|
| FY 17 (Received): \$4,566,162* |
| FY 18 (Proposed by Legislature): \$1,912,302 |
| Overall Reduction in State Grants (FY 17- Proposed FY 18): \$2,653,860 |
| *Farmington's actual grant for ECS was \$58,506 less than reported |
| TOF Budgeted Amount for Grants Included in this Report FY 17-18: \$3,441,157 |
| TOF Shortfall for FY 17-18: \$1,528,855** |
| (\$3,441,157-\$1,912,302 = \$1,528,855)** |

Farmington ranks 28th out of 169 Towns for the highest percentage reduction at 58.65%.

Out of those 28 Towns, 21 received 100% reduction, however none of these Towns receive more than \$1.1 M in funding and the average grant funding was \$281,198. Farmington's grant funding is \$4,624,668.

Towns with comparable state funding - Fairfield, Farmington, Suffield, Somers, and Newtown were the hardest hit.

Farmington's reduction- 58.65%
 Average Reduction for 169 Towns - 5.04%
 Average Reduction for Farmington Valley- 13.44%
 Average Reduction for Comparable Towns- 11.32%

All Towns

| | | | |
|------------------|--------------|--------------|---------|
| Essex | \$192,222 | \$107,950 | -43.84% |
| Canaan | \$297,528 | \$178,796 | -39.91% |
| Somers | \$9,045,387 | \$5,946,103 | -34.26% |
| Newtown | \$7,111,264 | \$4,973,489 | -30.06% |
| Avon | \$1,125,362 | \$802,230 | -28.71% |
| Lisbon | \$3,587,915 | \$2,584,807 | -27.96% |
| Preston | \$4,196,786 | \$3,023,287 | -27.96% |
| Hartland | \$1,455,595 | \$1,056,535 | -27.42% |
| Hampton | \$1,385,290 | \$1,040,503 | -24.89% |
| Durham | \$4,066,441 | \$3,087,347 | -24.08% |
| Salem | \$3,200,487 | \$2,432,528 | -24% |
| Stamford | \$17,491,301 | \$13,405,721 | -23.36% |
| Cheshire | \$14,078,791 | \$10,824,383 | -23.12% |
| Chaplin | \$2,046,409 | \$1,579,316 | -22.83% |
| Voluntown | \$2,752,486 | \$2,138,336 | -22.31% |
| Morris | \$142,162 | \$110,616 | -22.19% |
| Canterbury | \$4,754,138 | \$3,704,951 | -22.07% |
| Norwalk | \$16,964,802 | \$13,524,097 | -20.28% |
| Brookfield | \$1,783,225 | \$1,446,810 | -18.87% |
| Killingworth | \$2,336,050 | \$1,902,262 | -18.57% |
| Orange | \$1,989,048 | \$1,628,997 | -18.10% |
| East Lyme | \$8,384,917 | \$6,955,348 | -17.05% |
| Lebanon | \$5,596,073 | \$4,650,457 | -16.90% |
| Scotland | \$1,491,795 | \$1,241,944 | -16.75% |
| North Stonington | \$3,784,410 | \$3,213,593 | -15.08% |
| Ashford | \$3,970,822 | \$3,380,197 | -14.87% |
| Mansfield | \$20,325,716 | \$17,386,121 | -14.46% |
| Tolland | \$11,037,991 | \$9,485,009 | -14.07% |
| Andover | \$2,417,076 | \$2,089,409 | -13.56% |
| Eastford | \$1,126,852 | \$976,022 | -13.39% |
| Rocky Hill | \$5,699,955 | \$4,989,897 | -12.46% |
| Southbury | \$4,072,162 | \$3,564,616 | -12.46% |

All Towns

| | | | |
|---------------|--------------|--------------|---------|
| Litchfield | \$1,672,448 | \$1,464,423 | -12.44% |
| Pomfret | \$3,173,961 | \$2,797,758 | -11.85% |
| Woodbury | \$1,496,865 | \$1,321,239 | -11.73% |
| Windsor Locks | \$5,905,274 | \$5,213,864 | -11.71% |
| Coventry | \$9,053,750 | \$8,004,773 | -11.59% |
| Milford | \$13,725,603 | \$12,151,299 | -11.47% |
| Guilford | \$3,223,333 | \$2,858,798 | -11.31% |
| Trumbull | \$4,216,927 | \$3,780,430 | -10.35% |
| Enfield | \$31,926,822 | \$28,737,494 | -9.99% |
| Union | \$301,405 | \$271,514 | -9.92% |
| Franklin | \$970,910 | \$878,216 | -9.55% |
| Shelton | \$6,675,002 | \$6,055,563 | -9.28% |
| Bethlehem | \$1,335,375 | \$1,212,186 | -9.23% |
| Colchester | \$13,899,093 | \$12,618,326 | -9.21% |
| North Haven | \$5,062,364 | \$4,608,861 | -8.96% |
| Middlebury | \$1,025,106 | \$936,664 | -8.63% |
| Thompson | \$7,712,877 | \$7,073,064 | -8.30% |
| Haddam | \$2,186,864 | \$2,006,968 | -8.23% |
| Hebron | \$7,112,227 | \$6,535,481 | -8.11% |
| Branford | \$2,836,030 | \$2,614,611 | -7.81% |
| Chester | \$732,010 | \$678,119 | -7.36% |
| Colebrook | \$532,126 | \$493,550 | -7.25% |
| Oxford | \$4,889,386 | \$4,536,447 | -7.22% |
| Stonington | \$1,885,104 | \$1,749,085 | -7.22% |
| Wolcott | \$13,825,799 | \$12,863,590 | -6.96% |
| Middletown | \$28,423,093 | \$26,453,740 | -6.93% |
| Bethany | \$2,151,428 | \$2,008,142 | -6.66% |
| East Granby | \$1,570,975 | \$1,470,090 | -6.42% |
| New Fairfield | \$4,656,097 | \$4,357,188 | -6.42% |
| Glastonbury | \$7,450,562 | \$6,982,628 | -6.28% |
| Newington | \$16,141,867 | \$15,187,973 | -5.91% |
| West Hartford | \$23,936,890 | \$22,570,693 | -5.71% |
| Berlin | \$7,102,632 | \$6,704,094 | -5.61% |

All Towns

| | | | |
|--------------|---------------|---------------|--------|
| Montville | \$15,754,400 | \$14,887,431 | -5.50% |
| Hamden | \$36,468,907 | \$34,465,104 | -5.49% |
| Stafford | \$10,386,116 | \$9,815,875 | -5.49% |
| Simsbury | \$6,707,023 | \$6,340,146 | -5.47% |
| Canton | \$3,635,059 | \$3,436,769 | -5.45% |
| East Haddam | \$3,907,990 | \$3,700,357 | -5.31% |
| Deep River | \$1,787,839 | \$1,693,261 | -5.29% |
| New Milford | \$12,564,937 | \$11,905,255 | -5.25% |
| Danbury | \$38,011,630 | \$36,061,299 | -5.13% |
| Barkhamsted | \$1,728,662 | \$1,644,575 | -4.86% |
| Ledyard | \$13,756,020 | \$13,105,940 | -4.73% |
| North Canaan | \$2,143,250 | \$2,045,735 | -4.55% |
| Bethel | \$8,529,334 | \$8,142,698 | -4.53% |
| Harwinton | \$2,841,390 | \$2,715,666 | -4.42% |
| East Hampton | \$7,893,093 | \$7,546,137 | -4.40% |
| Clinton | \$6,626,580 | \$6,336,730 | -4.37% |
| New Hartford | \$3,272,576 | \$3,130,477 | -4.34% |
| Winchester | \$8,399,421 | \$8,037,249 | -4.31% |
| Willington | \$3,809,115 | \$3,645,310 | -4.30% |
| Granby | \$5,779,081 | \$5,536,629 | -4.20% |
| Watertown | \$12,297,290 | \$11,801,916 | -4.03% |
| Prospect | \$5,521,661 | \$5,300,394 | -4.01% |
| Portland | \$4,584,380 | \$4,404,517 | -3.92% |
| Beacon Falls | \$4,240,943 | \$4,076,172 | -3.89% |
| New Haven | \$223,501,390 | \$214,818,576 | -3.88% |
| Groton | \$27,680,222 | \$26,641,641 | -3.75% |
| Monroe | \$6,832,106 | \$6,576,599 | -3.74% |
| Seymour | \$10,452,219 | \$10,093,926 | -3.43% |
| Thomaston | \$5,829,554 | \$5,632,959 | -3.37% |
| Plainville | \$10,708,252 | \$10,369,509 | -3.16% |
| Plymouth | \$10,087,455 | \$9,782,718 | -3.02% |
| Sterling | \$3,306,794 | \$3,207,206 | -3.01% |
| Plainfield | \$15,848,409 | \$15,381,126 | -2.95% |

All Towns

| | | | |
|----------------|---------------|---------------|--------|
| New London | \$34,598,189 | \$33,596,667 | -2.89% |
| Burlington | \$4,580,699 | \$4,451,225 | -2.83% |
| Griswold | \$11,123,439 | \$10,820,583 | -2.72% |
| Hartford | \$269,797,580 | \$262,721,280 | -2.62% |
| Columbia | \$2,654,666 | \$2,587,324 | -2.54% |
| Wethersfield | \$10,614,107 | \$10,349,948 | -2.49% |
| Marlborough | \$3,303,621 | \$3,223,511 | -2.42% |
| Bolton | \$3,122,074 | \$3,054,104 | -2.18% |
| Wallingford | \$22,589,089 | \$22,103,011 | -2.15% |
| Windham | \$32,568,548 | \$31,889,349 | -2.09% |
| Derby | \$9,575,169 | \$9,381,890 | -2.02% |
| West Haven | \$52,565,642 | \$51,501,924 | -2.02% |
| Bloomfield | \$6,954,521 | \$6,825,341 | -1.86% |
| Middlefield | \$2,208,056 | \$2,166,927 | -1.86% |
| North Branford | \$8,411,330 | \$8,264,942 | -1.74% |
| Bridgeport | \$214,411,557 | \$210,819,344 | -1.68% |
| South Windsor | \$13,439,613 | \$13,227,576 | -1.58% |
| East Windsor | \$6,004,988 | \$5,910,639 | -1.57% |
| Torrington | \$27,540,584 | \$27,121,663 | -1.52% |
| Waterbury | \$162,402,885 | \$159,991,153 | -1.49% |
| Southington | \$21,283,994 | \$20,974,651 | -1.45% |
| Manchester | \$38,349,939 | \$37,807,107 | -1.42% |
| Norwich | \$41,051,801 | \$40,482,531 | -1.39% |
| Bozrah | \$1,293,918 | \$1,276,039 | -1.38% |
| Brooklyn | \$7,403,596 | \$7,302,069 | -1.37% |
| New Britain | \$101,962,952 | \$100,733,256 | -1.21% |
| Cromwell | \$4,973,997 | \$4,918,672 | -1.11% |
| Woodstock | \$5,482,014 | \$5,421,718 | -1.10% |
| Naugatuck | \$32,919,394 | \$32,563,880 | -1.08% |
| Windsor | \$12,805,398 | \$12,667,131 | -1.08% |
| Ellington | \$10,051,106 | \$9,944,460 | -1.06% |
| Putnam | \$8,732,903 | \$8,641,998 | -1.04% |
| Vernon | \$20,481,430 | \$20,300,503 | -0.88% |

All Towns

| | | | |
|---------------|------------------------|------------------------|---------------|
| East Hartford | \$54,494,446 | \$54,041,153 | -0.83% |
| Killingly | \$16,295,085 | \$16,169,003 | -0.77% |
| East Haven | \$20,599,659 | \$20,481,797 | -0.57% |
| Meriden | \$64,055,729 | \$63,759,443 | -0.46% |
| Sprague | \$2,728,340 | \$2,719,341 | -0.33% |
| Bristol | \$47,087,062 | \$46,937,531 | -0.32% |
| Stratford | \$22,875,143 | \$22,835,576 | -0.17% |
| Ansonia | \$17,303,705 | \$17,306,720 | 0.02% |
| Total | \$2,421,836,678 | \$2,299,717,057 | -5.04% |

Farmington Valley

| Municipality | FY 17 Aid + ECS | FY 18 Aid Post Reduction + ECS | % Change |
|-------------------|--------------------|--------------------------------|----------------|
| Farmington | \$4,624,668 | \$1,912,302 | -58.65% |
| Avon | \$1,125,362 | \$802,230 | -28.71% |
| East Granby | \$1,570,975 | \$1,470,090 | -6.42% |
| Simsbury | \$6,707,023 | \$6,340,146 | -5.47% |
| Canton | \$3,635,059 | \$3,436,769 | -5.45% |
| Barkhamsted | \$1,728,662 | \$1,644,575 | -4.86% |
| New Hartford | \$3,272,576 | \$3,130,477 | -4.34% |
| Granby | \$5,779,081 | \$5,536,629 | -4.20% |
| Burlington | \$4,580,699 | \$4,451,225 | -2.83% |

Average % Change:

-13.44%

Average without Farmington:

-7.79%

Towns Similar to Farmington

| Municipality | FY 17 Aid + ECS | FY 18 Aid Post Reduction + ECS | % Change |
|---------------|-----------------|--------------------------------|----------|
| Farmington | \$4,624,668 | \$1,912,302 | -58.65% |
| Rocky Hill | \$5,699,955 | \$4,989,897 | -12.46% |
| Glastonbury | \$7,450,562 | \$6,982,628 | -6.28% |
| Newington | \$16,141,867 | \$15,187,973 | -5.91% |
| Plainville | \$10,708,252 | \$10,369,509 | -3.16% |
| South Windsor | \$13,439,613 | \$13,227,576 | -1.58% |
| Southington | \$21,283,994 | \$20,974,651 | -1.45% |
| Windsor | \$12,805,398 | \$12,667,131 | -1.08% |

Average % Change:

-11.32%

Average without Farmington:

-4.56%



August 15, 2017

Secretary Benjamin Barnes
State of Connecticut
Office of Policy and Management
450 Capitol Avenue
Hartford, CT 06106

Dear Secretary Barnes,

I have received your letter dated August 7, 2017 where you have requested, on behalf of the Governor, updated information regarding Farmington's fund balance. Please find that information attached to this letter.

The Town of Farmington is recognized as an outstanding community that offers exceptional quality of life to its residents. Our schools continue to offer nationally acclaimed programs to our children, we have a broad spectrum of recreational and cultural offerings, and the Town government provides outstanding services.

The Town of Farmington works extremely hard to meet the facility, land, infrastructure and service needs of the community without significantly burdening the residents with higher taxes. This is due to the exceptional long-term planning of our Town leaders, and fiscal responsibility driven by our strong financial policies. The Town prides itself on always looking at ways to improve our services and reduce our costs to the taxpayers by regionalization, leveraging new technologies and demanding best practices in how we provide our municipal services.

The Town has earned and maintained an AAA rating from Moody's, but as you can see from the attached 2016 Moody's Credit Opinion, Farmington's credit challenges include "below average reserve levels". Farmington has deliberately focused on increasing its fund balance over the last few years and our credit rating will continue to remain stable *as long* as we maintain satisfactory reserve levels guided by Farmington's formal fund balance policy.

The Governor's proposed budget reduced Farmington's funding by 30% this year. Our Education Cost Sharing Grant funding was eliminated completely. The Town of Farmington has been negatively impacted as a result of the financial crisis at the State level, which is completely out of our control.





It is unacceptable to compromise Farmington's high level of service which has been achieved through years of long-term strategic planning and through the political will of our town leaders to follow our established financial policies. The Town of Farmington anxiously waits for the State of Connecticut to pass this year's budget, but ultimately we are hopeful that a long-range economic plan, including structural fiscal reform, will be created to address the State of Connecticut's financial crisis.

Sincerely,

Kathleen Eagen
Town Manager
Farmington, CT

CC: Farmington Town Council
Farmington Legislators

/Attachments



MOTION:

Agenda Item K

Report of the Town Manager- Senior Center Month, Disbanding the Housing Committee, 2018 Meeting Schedule Typo, Outdoor Lighting Project, Sale of State Land – South Road Lot 8864

Senior Center Month

National Senior Center Month is celebrated every year in September. It's a wonderful opportunity to showcase our center and market the valuable programs, activities, and services that are offered. It's also a great time to promote a positive image of aging as well as show the importance of centers in the community.

The national celebration theme is: Senior Centers: Masters of Aging! This year's theme highlights the many ways senior centers lead their communities and inspire individuals to master this phase of life.

2018 Meeting Schedule Typo

There was a typo in the 2018 Annual Meeting Schedule passed by the Town Council on June 13, 2017. The Saturday, March 17th, 2018 meeting was listed with a start time of 4:00 pm instead of 9:00 am. I would like the consensus of the Council to change this meeting time to 9:00 am.

Outdoor Lighting Project

The exterior lighting project, a joint undertaking between the town and the board of education, has moved into the construction phase. The exterior lighting project touches all 7 schools and the Town Hall. Last spring, a contract was awarded for \$945,774 to Electrical Energy Systems Corporation. The project is a re-lamping of exterior building and site lighting to LED lighting. Several schools and the Town Hall have had their exterior lighting completed. Excavation and pole installation will continue through the next several weeks. School and employee access to parking lots will not be infringed upon. Additional lighting will be installed for increased security at some locations. The contractor anticipates that the project will be complete by Halloween.

This project is funded by the Ameresco incentive money as well as other green grants the town has received. Moreover, the town expects a sizable incentive rebate from Eversource upon completion of the project. This project continues the good work accomplished with the performance contracting initiative. A project using performance contract incentive money along with other grant funds while benefiting from new incentive dollars is the type of project that is a win-win for everyone.

Sale of State Land – South Road Lot 8864 (Attachment)

Mr. Andy Delsanto is the owner of Andy's Kitchen. Andy's Kitchen has been located in the former Loehmann's Plaza for the past 28 years. He was notified last month by the Plaza's new property owners that he must find a new location by September

2018. Andy would like to keep his restaurant in Farmington and relocate his successful business to South Road. He plans to build a new 3,000 square foot restaurant and continue to employ 15 people. His restaurant is a favorite among the many employees that work in this medical office research zone.

I have been contacted by Amy Martinez, Assistant Director of Appraisal/Property Management Section, Division of Rights of Way for the State of Connecticut. The State intends to sell lot 8864 on South Road for \$188,000.00 to Mr. Delsanto. State statute allows The Town of Farmington a Right of First Refusal on the sale of any state property; we have 45 days to notify the State if we wish to purchase this property.

If and when Mr. Delsanto purchases this property from the State of Connecticut, it will still need to go through all regulatory approvals.

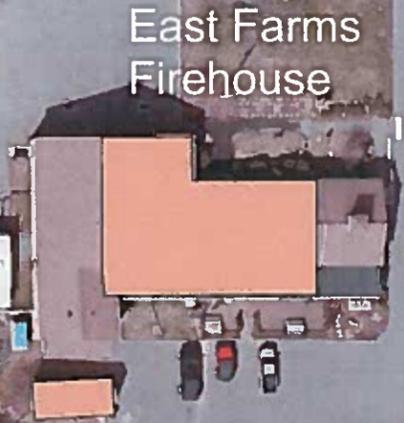
I have spoken with Rose Ponte, Economic Development Director, and she has been assisting Mr. Delsanto and is in support of this Economic Development Project. We have also vetted this property to various departments and verified there isn't a need or interest to purchase this property.

I would like to receive consensus from the council to notify the State that we are not interested in acquiring this property.

I have attached a map of the area for your information.

State Budget Update

Joseph Swetcky, Finance Director will provide an update regarding the 2017-2018 State Budget and its impact on the Town of Farmington.



to RT 4

South Road

to RT 9



State property
1.1 acres
Residential Zone



Business Zone

East Farms
Firehouse

I-84 Connector

MOTION: Agenda Item L-1

That _____ be appointed to the Building Code Board of Appeals for the balance of a five-year term beginning immediately and ending September 30, 2021. (Hammerberg) (D)

MOTION: Agenda Item L-2

That _____ be appointed to the Building Code Board of Appeals for a five-year term beginning immediately and ending September 30, 2022. (Santos) (R)

MOTION: Agenda Item L-3

That _____ be appointed to the Building Code Board of Appeals for a five-year term beginning immediately and ending September 30, 2022. (Statchen) (D)

MOTION: Agenda Item L-4

That _____ be appointed to the Conservation and Inland Wetlands Commission for a four-year term beginning immediately and ending September 30, 2021. (Hinze) (R)

MOTION: Agenda Item L-5

That _____ be appointed to the Conservation and Inland Wetlands Commission for a four-year term beginning immediately and ending September 30, 2021. (Quigley) (R)

MOTION: Agenda Item L-6

That _____ be appointed to the Conservation and Inland Wetlands Commission as an alternate for a four-year term beginning immediately and ending September 30, 2021. (Markuszka) (R)

MOTION: Agenda Item L-7

That _____ be appointed to the Economic Development Commission for a two-year term beginning immediately and ending September 30, 2019. (Reeve) (R)

MOTION: Agenda Item L-8

That _____ be appointed to the Economic Development Commission for a two-year term beginning immediately and ending September 30, 2019. (King) (R)

MOTION: Agenda Item L-9

That _____ be appointed to the Economic Development Commission for a two-year term beginning immediately and ending September 30, 2019. (Howard) (R)

MOTION: Agenda Item L-10

That _____ be appointed to the Economic Development Commission for a two-year term beginning immediately and ending September 30, 2019. (Kleinman) (D)

MOTION: Agenda Item L-11

That _____ be appointed to the Farmington Historic District Commission for a five-year term beginning immediately and ending September 30, 2022. (Cox) (R)

MOTION: Agenda Item L-12

That _____ be appointed to the Farmington Valley Health District for the balance of a three-year term beginning immediately and ending December 31, 2019. (Parlow) (D)

MOTION: Agenda Item L-13

That _____ be appointed to the Housing Authority for the balance of a five-year term beginning immediately and ending September 30, 2021. (Lawless) (R)

MOTION: Agenda Item L-14

That _____ be appointed to the Housing Authority for a five-year term beginning immediately and ending September 30, 2022. (Hoheb) (R)

MOTION: Agenda Item L-15

That _____ be appointed to the Human Relations Commission for the balance of a two-year term beginning immediately and ending June 30, 2018. (Sliwinski) (R)

MOTION: Agenda Item L-16

That _____ be appointed to the Human Relations Commission for the balance of a two-year term beginning immediately and ending June 30, 2019. (Berzins) (D)

MOTION: Agenda Item L-17

That _____ be appointed to the Human Relations Commission for the balance of a two-year term beginning immediately and ending June 30, 2019. (Mambrino) (R)

MOTION: Agenda Item L-18

That _____ be appointed to the Joint Green Efforts Committee beginning immediately for an indefinite term. (Foote) (R)

MOTION: Agenda Item L-19

That _____ be appointed to the North Central Regional Mental Health Board, Inc. for a two-year term beginning immediately and ending September 30, 2019. (Wienke) (R)

MOTION: Agenda Item L-20

That _____ be appointed to the North Central Regional Mental Health Board, Inc. for a two-year term beginning immediately and ending September 30, 2019. (Parady) (U)

MOTION: Agenda Item L-21

That _____ be appointed to the Plainville Area Cable TV Advisory Council for the balance of a two-year term beginning immediately and ending June 30, 2018. (R)

MOTION: Agenda Item L-22

That _____ be appointed to Tourism Central Regional District for the balance of a three-year term beginning immediately and ending June 30, 2020. (Bernier) (R)

MOTION: Agenda Item L-23

That _____ be appointed to the Unionville Historic District and Properties Commission for a five-year term beginning immediately and ending September 30, 2022. (Pogson) (R)

MOTION: Agenda Item L-24

That _____ be appointed to the Unionville Historic District and Properties Commission for a five-year term beginning immediately and ending September 30, 2022. (Horton) (D)

MOTION: Agenda Item L-25

That _____ be appointed to the Unionville Historic District and Properties Commission as an alternate for a three-year term beginning immediately and ending September 30, 2020. (Wuelfing) (U)

MOTION:

Agenda Item L-26

That _____ be appointed to the Water Pollution Control Authority for a five-year term beginning immediately and ending September 30, 2022. (Thompson)
(R)

MOTION:

Agenda Item N-1

To authorize the Town Manager to sign the attached Resolution approving the issuance by the Public Finance Authority of Bonds on behalf of Mosaic.

NOTE: Mosaic is a Nebraska nonprofit corporation operating in 10 states throughout the country. Mosaic serves more than 3,700 people with intellectual disabilities. Mosaic has a group home in Farmington (1470 Farmington Avenue) serving members of the community. As part of a larger refinancing and financing of group homes (facilities located in Kansas, Nebraska, Connecticut, Indiana and Iowa) Mosaic plans to finance improvements to the group home in Farmington (roughly \$25,000).

Mosaic intends to complete this financing through the issuance of tax-exempt bonds by the Public Finance Authority in Wisconsin, who will loan the proceeds to Mosaic pursuant to a financing agreement. Because this is a tax-exempt financing, under Section 147(f) of the Internal Revenue Code of 1986, Mosaic has to obtain approval from each governmental unit having jurisdiction over the area in which any facility, with respect to the financing, is to be provided from the net proceeds of such bond issue.

Section 2 of the attached Resolution clearly states "The Governing Body has not performed any due diligence with regard to the Project or the issuance of the Bonds. This Resolution shall not be construed as an endorsement by the Governing Body of the Project, the Bonds, or the actions of the Authority or the Borrower in connection therewith."

The Town of Bloomfield has recently completed this process. They had the documents reviewed by their Town Attorney who affirmed that the Town is not issuing bonds and there is no cost to the Town. The Town of Farmington will not be responsible for any payments and our only role is to serve as a conduit for the organization.

/Attachment

A RESOLUTION OF THE TOWN OF FARMINGTON, CONNECTICUT APPROVING THE ISSUANCE BY THE PUBLIC FINANCE AUTHORITY OF BONDS ON BEHALF OF MOSAIC.

WHEREAS, Mosaic, a Nebraska nonprofit corporation (the “Borrower”), has requested that the Public Finance Authority, a commission organized under the laws of the State of Wisconsin (the “Authority”), issue its Revenue Bonds (Mosaic Project) Series 2017A (the “Bonds”), in one or more series, in an amount not to exceed \$20,000,000 to finance and refinance the (i) acquisition construction and improvements of group homes, insulated concrete form residential homes, office spaces, warehouses, vocational training facilities and vacant land, including but not limited to the group home at the following address located in Hartford County: 1470 Farmington Ave., Farmington, Connecticut 06032, and (b) paying the costs of issuance of the Bonds (collectively, the “Project”); and

WHEREAS, the Project will be initially owned and operated by the Borrower; and

WHEREAS, the Bonds or a portion thereof will be “private activity bonds” and “qualified 501(c)(3) bonds” for purposes of the Internal Revenue Code of 1986, as amended (the “Code”); and

WHEREAS, pursuant to Section 147(f) of the Code, prior to their issuance, the Bonds are required to be approved by the “applicable elected representative” of a governmental unit having jurisdiction over the area in which the Project is located, after a public hearing held following reasonable public notice; and

WHEREAS, pursuant to Section 66.0304(11)(a) of the Wisconsin Statutes, prior to their issuance, the Bonds issued by the Authority must be approved by the governing body or highest ranking executive or administrator of the political jurisdiction within whose boundaries the Project is to be located; and

WHEREAS, the members of the Town Council (the “Governing Body”) of the Town of Farmington, Connecticut (the “Town”) are the applicable elected representatives of the City; and

WHEREAS, the Borrower has requested that the Governing Body approve the financing of the Project and the issuance of the Bonds in order to satisfy the public approval requirement of Section 147(f) of the Code and the requirements of Section 4 of the Amended and Restated Joint Exercise of Powers Agreement Relating to the Public Finance Authority, dated as of September 28, 2010 (the “Joint Exercise Agreement”), and Section 66.0304(11)(a) of the Wisconsin Statutes; and

WHEREAS, pursuant to Section 147(f) of the Code, the Governing Body or its designee has, following notice duly given in the form attached hereto as Exhibit A (the “TEFRA Notice”), held a public hearing regarding the financing of the Project and the issuance of the Bonds, and now desires to approve the financing and the issuance by the Authority of the Bonds relating to the Project.

WHEREAS, the TEFRA Notice provided notice of a public hearing to be held on September 19, and such public hearing was held on September 19, 2017.

NOW, THEREFORE, BE IT RESOLVED BY THE ABOVE-NAMED GOVERNING BODY AS FOLLOWS:

Section 1. The above recitals are true and correct.

Section 2. The Governing Body hereby approves the issuance of the Bonds by the Authority for financing the Project. It is the purpose and intent of the Governing Body that this resolution constitute approval of the issuance of the Bonds by the applicable elected representative of the governmental unit having jurisdiction over the area in which the Project is located, in accordance with Section 147(f) of the Code, Section 66.0304(11)(a) of the Wisconsin Statutes and Section 4 of the Joint Exercise Agreement. The Governing Body has not performed any due diligence with regard to the Project or the issuance of the Bonds. This Resolution shall not be construed as an endorsement by the Governing Body of the Project, the Bonds, or the actions of the Authority or the Borrower in connection therewith.

Section 3. The undersigned Town Manager certifies that he/she is the highest ranking executive or administrator of the City.

Section 4. The officers of the Governing Body are hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents that they deem necessary or advisable in order to carry out, give effect to and comply with the terms and intent of this resolution and the financing approved hereby.

[Remainder of Page Intentionally Left Blank]

ADOPTED by the Town Council of the Town of Farmington, Connecticut at a regular meeting of said body held on the 19th day of September, 2017, by a majority vote:

(SEAL)

By _____

ATTEST AND COUNTERSIGN

By _____

EXHIBIT A

FORM OF TEFRA NOTICE

**NOTICE OF PUBLIC HEARING
CONCERNING THE ISSUANCE OF BONDS BY THE
PUBLIC FINANCE AUTHORITY
AND A PLAN OF FINANCE FOR
MOSAIC**

NOTICE IS HEREBY GIVEN that the Town Council of the Town of Farmington, Connecticut (the "Town"), will conduct a public hearing concerning the approval of the issuance of certain revenue bonds, in an aggregate principal amount not to exceed \$20,000,000 (the "Bonds"), pursuant to Section 66.0304 of the Wisconsin Statutes, as amended, by the Public Finance Authority (the "Authority"), a commission organized under and pursuant to the provisions of Sections 66.0301, 66.0303 and 66.0304 of the Wisconsin Statutes, as amended. The Bonds may be issued in one or more series as either tax-exempt or taxable obligations. The Bonds will be special limited obligations of the Authority payable solely from the loan payments to be made by Mosaic, a Nebraska nonprofit corporation (the "Borrower"), to the Authority, and certain funds and accounts established by one or more financing agreements related to the Bonds among the Borrower, the Authority and Wells Fargo Bank, National Association, as purchaser of the Bonds.

Proceeds of the Bonds will be used by the Borrower for a plan of finance and refinance comprised of the following purposes: (a) acquisition, construction and improvements of group homes, insulated concrete form residential homes, office spaces, warehouses, vocational training facilities and vacant land, including but not limited to the group home at the (i) following address located in Hartford County: 1470 Farmington Ave., Farmington, Connecticut 06032, and (b) paying the costs of issuance of the Bonds (collectively, the "Project").

This notice is intended to comply with the public notice requirements of Section 147(f) of the Internal Revenue Code of 1986. All interested parties are invited to attend and present comments at the public hearing regarding the plan of finance, the issuance of the Bonds and the Project. The public hearing on the Bonds, plan of finance and financing of the Project will be held on September 19, 2017, at 7:05 p.m., in the Office of the Town Manager located at 1 Monteith Drive, Farmington, Connecticut 06032.

Dated: September __, 2017

MOTION:

Agenda Item N-2

That the following appropriation transfers be made from and to the accounts listed below in the FY2016/2017 General Fund Budget.

| <u>FROM DEPARTMENT:</u> | <u>AMOUNT</u> |
|--------------------------------|----------------------|
| 106 PERSONNEL SERVICES | 287,072 |
| TOTAL | <u>\$ 287,072</u> |
| <u>TO DEPARTMENT:</u> | <u>AMOUNT</u> |
| 101 TOWN MANAGER | \$21,303.00 |
| 102 FINANCE DEPARTMENT | 2,977.00 |
| 112 TOWN CLERK | 7,307.00 |
| 115 ECONOMIC DEVELOPMENT | 12,820.00 |
| 120 PUBLIC BUILDINGS | 22,073.00 |
| 215 FIRE DEPARTMENT | 11,355.00 |
| 220 POLICE DEPARTMENT | 42,938.00 |
| 224 COMMUNICATIONS CENTER | 56,663.00 |
| 320 HIGHWAY AND GROUNDS | 109,636.00 |
| TOTAL | <u>\$287,072.00</u> |

NOTE: The Town did not spend \$656,817 of budgeted appropriations and collected \$402,283 more in revenue. The result is a positive result of operations of \$1,059,100 for FY 2016/2017. Unassigned fund balance as a percentage of FY 2017/2018 General Fund Revenue is 11.64%

These transfers are needed to cover overages in various department budgets as part of the end of year close out. Please see the attachment for a more detailed explanation.

/Attachment

REVENUE

For FY2016/2017 the Town collected \$101,001,998 in General Fund revenue which was \$402,283 over the amount budgeted. The following is an explanation by category of the significant revenue variances:

Property Taxes: +\$303,074.

Current property taxes exceeded budget estimates by \$294,043. The adjusted levy was slightly higher than projected and assessor adjustments were less than expected. In addition, the Tax Office achieved a collection rate of 99.7% for the year which also exceeded budget estimates. Delinquent property taxes and Interest and Lien Fees were a combined \$88,693 below budget amounts, however this was offset by Supplemental Motor Vehicle tax collections which were \$97,725 over budget.

Licenses & Permits: (\$44,868)

Building Permit revenue totaled \$626,507 which was \$48,493 less than the amount budgeted. Slightly offsetting the shortage in Building Permit revenue were fees collected for Dog Licenses and Other permits which in total exceeded budget estimates by \$3,625.

Fines & Penalties: +\$5,265.

Fines collected for moving vehicle violations, a portion of which is returned by the State to the Towns, exceeded projections.

Investment Income: +\$76,549.

Interest income was greater than budget estimates due to higher interest rates as the Federal Reserve and political/economy issues drove rates up on average by 6 basis points. Rates are still under 1% but they are well above the .2% that investments were earning the past few years.

Grants & PILOTS: +\$148,463

The payment in lieu of taxes grant received from the State of Connecticut for state-owned property +\$48,429; The State Revenue Sharing- Sales Tax grant +\$93,968; and, Police Grants +\$20,498 all exceeded budgeted amounts. All other grants in this category came in below budget estimates.

Education Grants: (\$161,849)

The shortfall in this category is the result of a reduction in the Education Cost Sharing grant. As part of the Governor's mid-term budget reductions the ECS grant was reduced by \$194,753. In addition, the grant was further reduced by \$58,506 as a result of prior year adjustments to the Farmington School's Excess Costs grant. In accordance with State Department of Education policy, after they audit a local school district's prior year excess costs and the amount they paid out to the local district, the State BOE adjusts the following year ECS grant for any adjustments. Also in this category, the Town had budgeted \$16,577 for a state grant that reimburses Towns for school transportation costs. This grant was not funded in the adopted state budget for Fy2016/2017.

Charges & Fees: +\$39,150

The positive result in this revenue category was due to Conveyance Tax revenue exceeding budget estimates by \$78,557, and Cell Tower rental fees which exceeded budget estimates by \$29,932. Unfortunately much of the overage in these accounts was offset by under budget performance in most other revenue accounts in this category.

EXPENDITURES

For FY2016/2017 expenditures for the Education, Town, Debt Service and Capital Improvements totaled \$99,942,898 which was \$656,817 less than the amount budgeted. By category the breakdown was:

| | <u>Budget</u> | <u>Spent</u> | <u>Variance</u> |
|------------------|---------------|--------------|-----------------|
| Education | \$62,686,075 | \$60,676,721 | \$ 9,354 |
| Town | \$28,229,371 | \$27,626,937 | \$602,434 |
| Debt Service | \$ 6,827,369 | \$ 6,782,340 | \$ 45,029 |
| Capital Projects | \$ 2,856,900 | \$ 2,856,900 | \$ 0 |

Town expenditures were \$602,434 less than the amount budgeted. By category variances occurred in:

Personal Services **+\$111,980.**

The largest savings was realized in seasonal payroll due to not hiring a seasonal construction inspector in the engineering division. Savings also were realized in the part time payroll account in the Police Records unit due to a long term vacancy. Finally, overtime savings were realized in the Police Patrol Unit due to the receipt of several grants which offset certain overtime expenses.

Benefits **+\$168,251.**

As a result of the savings realized in Personal Services and due to contract settlements, benefit savings were realized in Social Security/Medicare payments to the Federal Government, in pension payments to employees for define contribution pension plans, and in health insurance expenses. In addition very favorable renewal rates for workers compensation insurance resulted in significant savings in this account.

Materials & Supplies **+\$45,059.**

This category is composed of three subaccounts: office supplies, Materials & Supplies, and Miscellaneous Supplies. All three subaccounts realized under expenditures for the year.

Equipment **+\$37,259.**

Technical equipment purchased by the Fire Department +\$8,264; Computer equipment purchases for Town Hall departments +\$7,630; and Uniform purchases for police +\$6,305 were the largest categories of savings in this area.

Contractual Services **+\$211,807.**

The Contractual Services category is made up of various accounts that pay for the cost of services supplied by outside vendors. There are numerous subaccounts in this category many of which realized savings during FY2016/2017. These subaccounts include:

Current Expenses which is used to pay for educational opportunities and travel. There were savings in these accounts totaling \$19,901 with the majority of under expenditures occurring in the Fire Department and Engineering.

Equipment Repair and Maintenance accounts were under budget estimates by \$19,218 with the largest savings occurring in the golf course maintenance accounts.

Building Repair & Maintenance which is used to pay costs incurred to maintain and repair town buildings. There were savings of \$14,999 in these accounts with the largest under expenditure occurring in the Town Hall maintenance budget.

Professional Services accounts are used to pay for the services of contractors and for specialized services such as legal counsel. There were savings of \$119,277 in these accounts. The largest area of savings was in legal fees \$64,796; and Personnel Services \$23,414, and Police building maintenance \$17,784. The latter savings resulted from the hiring of a new cleaning contractor at a lower cost.

Utilities

+\$28,078

The continued low prices for gasoline and diesel resulted in significant savings +\$83,421 which more than offset a significant overage in electricity expenses -\$66,790. The majority of electricity accounts were over budgeted amounts due to increased usage caused by the warmer than normal summer of 2016.

Debt Service

+\$45,029

The savings in this account resulted from savings in issuance costs. Staff reduced the number of debt issues during the year and undertook more of the work involved in preparing for an issue. This resulted in savings in administrative and legal costs.

In summary, for Fiscal Year 2016/2017 General Fund revenue exceeded budget amounts by \$402,283 and expenditures were less than budget amounts by \$656,817, resulting in a positive result of operations totaling \$1,059,100. When this amount is added to fund balance, it increases the General Fund Unassigned Fund Balance to \$11,963,738 or 11.64% of current operating revenue.

TOWN OF FARMINGTON, CT
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
FY2016/2017
GENERAL FUND

(UNAUDITED/SUBJECT TO CHANGE)

| | <u>ADOPTED BUDGET</u> | <u>ADJUSTED BUDGET</u> | <u>ACTUAL</u> | <u>VARIANCE POSITIVE/ (NEGATIVE)</u> |
|--|---------------------------|----------------------------|-----------------------|--|
| REVENUES | | | | |
| PROPERTY TAXES | \$ 92,239,511 | \$ 92,239,511 | \$ 92,542,586 | \$ 303,075 |
| LICENSES & PERMITS | 694,500 | 694,500 | 649,632 | (44,868) |
| FINES & PENALTIES | 40,000 | 40,000 | 45,265 | 5,265 |
| INVESTMENT INCOME | 85,000 | 85,000 | 161,549 | 76,549 |
| GRANTS & PILOTS | 4,651,748 | 4,651,748 | 4,800,211 | 148,463 |
| EDUCATION GRANTS | 1,198,423 | 1,198,423 | 1,036,574 | (161,849) |
| CHARGES & FEES | 1,327,543 | 1,327,543 | 1,366,693 | 39,150 |
| OTHER REVENUE | 30,000 | 30,000 | 82,487 | 52,487 |
| TRANSFERS IN | 332,990 | 332,990 | 317,000 | (15,990) |
| TOTAL REVENUES | \$ 100,599,715 | \$ 100,599,715 | \$ 101,001,998 | \$ 402,283 |
| EXPENDITURES | | | | |
| 101 TOWN MANAGER | \$ 486,188 | \$ 486,188 | \$ 507,486 | \$ (21,298) |
| 102 FINANCE | 1,110,563 | 1,110,563 | 1,113,535 | (2,972) |
| 103 PROBATE | 15,000 | 15,000 | 13,848 | 1,152 |
| 104 REGISTRARS OF VOTERS | 124,879 | 124,879 | 113,394 | 11,485 |
| 105 TOWN COUNCIL | 53,000 | 53,000 | 51,465 | 1,535 |
| 106 PERSONNEL SERVICES | 494,708 | 494,708 | 50,336 | 444,372 |
| 111 LEGAL | 185,000 | 185,000 | 120,204 | 64,796 |
| 112 TOWN CLERK | 327,394 | 327,394 | 334,697 | (7,303) |
| 115 ECONOMIC DEVELOPMENT | 118,489 | 118,489 | 131,305 | (12,816) |
| 118 PAYMENTS TO OUTSIDE AGENCIES | 2,663,927 | 2,663,927 | 2,660,826 | 3,101 |
| 119 PLANNING & ZONING | 346,861 | 346,861 | 299,236 | 47,625 |
| 120 PUBLIC BUILDINGS | 221,809 | 221,809 | 243,878 | (22,069) |
| 150 INSURANCE | 265,930 | 265,930 | 260,356 | 5,574 |
| 210 FIRE MARSHAL | 1,029,747 | 1,029,747 | 1,028,155 | 1,592 |
| 215 FIRE DEPARTMENT | 1,539,046 | 1,539,046 | 1,550,396 | (11,350) |
| 220 POLICE | 5,803,799 | 5,803,799 | 5,846,732 | (42,933) |
| 224 COMMUNICATIONS CENTER | 990,692 | 990,692 | 1,047,351 | (56,659) |
| 225 EMS SERVICES | 21,225 | 21,225 | 21,225 | 0 |
| 245 BUILDING INSPECTOR | 181,811 | 181,811 | 178,366 | 3,445 |
| 310 PUBLIC WORKS & DEVELOPMENT | 100,922 | 100,922 | 92,060 | 8,862 |
| 320 HIGHWAY & GROUNDS | 3,996,967 | 3,996,967 | 4,106,599 | (109,632) |
| 390 ENGINEERING | 552,289 | 552,289 | 457,324 | 94,965 |
| 401 COMMUNITY & RECREATION | 788,260 | 788,260 | 772,449 | 15,811 |
| 420 HOUSING | 27,370 | 27,370 | 20,927 | 6,443 |
| 540 BENEFITS | 6,773,495 | 6,773,495 | 6,604,787 | 168,708 |
| 570 OTHER | 10,000 | 10,000 | - | 10,000 |
| 601 DEBT SERVICE | 6,827,369 | 6,827,369 | 6,782,340 | 45,029 |
| 700 CAPITAL OUTLAY | 2,856,900 | 2,856,900 | 2,856,900 | - |
| 901 SCHOOLS | 62,686,075 | 62,686,075 | 62,676,721 | 9,354 |
| TOTAL EXPENDITURES | \$ 100,599,715 | \$ 100,599,715 | \$ 99,942,898 | \$ 656,817 |
| EXCESS OF REVENUE OVER EXPENDITURES | \$ - | | \$ 1,059,100 | |
| UNASSIGNED FUND BALANCE, JULY 1, 2016 | | | \$ 10,904,638 | |
| UNASSIGNED FUND BALANCE, JUNE 30, 2017 | | | \$ 11,963,738 | |
| FY2017/2018 GENERAL FUND REVENUE | | | \$ 102,747,135 | |
| FUND BALANCE AS A PERCENT OF FY2017/2018 GENERAL FUND REVENUE | | | | 11.64% |

MOTION:

Agenda Item N-3

To (Approve) (Reject) (Take No Action) on the Proposed Contract Between the Farmington Administrators' and Supervisors' Association (FASA) and the Board of Education 2018-2022.

NOTE: In accordance with Section 10-153d of the Connecticut General Statutes, the agreement takes effect unless it is rejected by the Town Council at a regular or special meeting within 30 days of the date it was filed with the Town Clerk.

If the Town Council takes no action, the contract is deemed approved 30 days after it was filed with the Town Clerk.

If the Town Council rejects the contract, the parties shall commence the arbitration process, in accordance with the provisions of subsection (c) of Section 10-153f, on the fifth day next following the rejection which, for the purposes of the procedure, shall serve as the equivalent of the one hundred thirty-fifth day prior to the budget submission date, provided, if requested by either party, the parties shall mediate the contract dispute prior to the initial arbitration hearing.

Summary of Changes:

Salary changes Years 1-3: 2018-2021

- The agreement includes a 2% general wage increase (GWI) and Step for Administrators in year 1 (2018-2019)
- A 2.25% GWI and Step for Administrators in year 2 (2019-2020)
- A 2.25% GWI and Step for Administrators in year 3 (2020-2021)

Insurance changes

The new insurance plan carries the following design features:

- 2018-2019 premium cost share 23%; in-network out-of-pocket maximum \$2,500/\$5,000.
- 2019-2020 premium cost share 23%; in-network out-of-pocket maximum \$2,500/\$5,000.
- 2020-2021 premium cost share 24%; in-network out-of-pocket maximum \$2,750/\$5,500.
- Prescription management provisions will be implemented in year one to include generic substitution (generics are required when available and medically appropriate, unless the physician designates as dispense as written).
- This new agreement continues to strengthen the projected cost avoidance within the FASA insurance plan over the life of the contract. This agreement shows a partnership with the FASA and

demonstrates their willingness to assist the Board in doing all that it can to control the rate of growth in Health Care Insurance costs.

Representatives from the Board of Education will be available to answer any questions.

MOTION:

Agenda Item N-4

To Approve the Following Property Tax Refunds.

| NAME | REASON | AMOUNT |
|---|-----------------------|---------------|
| 1)Tigran Antonyan | Assessor's adjustment | \$34.50 |
| 2)Paul Battista | Assessor's adjustment | \$374.85 |
| 3)Clement Beauchemin | Assessor's adjustment | \$6.67 |
| 4)Bebe | overpayment | \$30.04 |
| 5)Mark & Robin Bibo | Assessor's adjustment | \$107.25 |
| 6)Joseph & Mary Bonanno | Assessor's adjustment | \$30.41 |
| 7)Eugene Camosci | Assessor's adjustment | \$38.96 |
| 8)Anita Caro | Assessor's adjustment | \$116.86 |
| 9)Cheryl Calabrese | Assessor's adjustment | \$36.28 |
| 10)Canine Clubhouse | Assessor's adjustment | \$16.86 |
| 11)C. Castriciano | Assessor's adjustment | \$6.25 |
| 12)Jonathan Chang | Double payment | \$315.00 |
| 13)Babu Cherian | Assessor's adjustment | \$5.90 |
| 14)S & C Chirdon | Assessor's adjustment | \$7.47 |
| 15)Gary Choolgian | Assessor's adjustment | \$37.73 |
| 16)Chrome Capital | Assessor's adjustment | \$72.88 |
| 17)Columbia Prop Hartford | Assessor's adjustment | \$18,681.12 |
| 18)M & E Costello | Double payment | \$315.00 |
| 19)Daimler Trust | Assessor's adjustment | \$748.98 |
| 20)Gary & Gail Deangelis | Assessor's adjustment | \$62.59 |
| 21)De Lage Landen Financial Services | Assessor's adjustment | \$1,661.10 |
| 22)Mark & Nadine Defilippo | Assessor's adjustment | \$1,038.68 |
| 23)Donlen Trust | Assessor's adjustment | \$282.04 |
| 24)Fei Duan | Assessor's adjustment | \$204.77 |
| 25)H. Elish & S. Cassell | Assessor's adjustment | \$35.49 |
| 26)Enterprise FM Trust | Assessor's adjustment | \$528.45 |
| 27)B. & L. Erickson | Assessor's adjustment | \$93.43 |
| 28)R. & L. Erickson | Assessor's adjustment | \$5.47 |
| 29)Andrew Ezekowitz | Erroneous payment | \$1,793.52 |
| 30)Robert Fabrizi | Assessor's adjustment | \$51.02 |
| 31)Financial Service Veh | Assessor's adjustment | \$129.55 |
| 32)Danielle Foss | Assessor's adjustment | \$65.18 |
| 33)Dorota Frejlich | Assessor's adjustment | \$20.65 |
| 34)Frederick Fuller | Assessor's adjustment | \$123.85 |
| 35) J. Ghanem & K. Zoner | Assessor's adjustment | \$35.11 |
| 36)Stanley & Sophie Golas | Assessor's adjustment | \$28.25 |
| 37)R. & S. Gorlanick | Assessor's adjustment | \$23.77 |
| 38)Michael Gulino | Assessor's adjustment | \$29.08 |

| | | |
|--------------------------------|-----------------------|------------|
| 39)William Gundling | Assessor's adjustment | \$84.90 |
| 40)Haan Auto Trust | Assessor's adjustment | \$23.05 |
| 41)Donald Hight | Assessor's adjustment | \$25.80 |
| 42)Honda Lease Trust | Assessor's adjustment | \$3,053.38 |
| 43)C. & J. Hurlock | Assessor's adjustment | \$56.59 |
| 44)Hyundai Lease | Assessor's adjustment | \$79.64 |
| 45)Razan Jazeh | Assessor's adjustment | \$41.99 |
| 46)Jilry LLC | Assessor's adjustment | \$471.64 |
| 47)Donna Jones | Assessor's adjustment | \$42.02 |
| 48)Edward Julius | Assessor's adjustment | \$61.87 |
| 49)Sarah Kallman | Assessor's adjustment | \$53.48 |
| 50)Sara Kang-Samayoa | Assessor's adjustment | \$12.70 |
| 51)M. & M. Karczewski | Assessor's adjustment | \$107.81 |
| 52)Laith Kasir | Assessor's adjustment | \$26.68 |
| 53)Muhammad Khan | Assessor's adjustment | \$191.56 |
| 54)Wallace Kirschner | Assessor's adjustment | \$5.78 |
| 55)Jan Knapik | Assessor's adjustment | \$39.81 |
| 56)Ernest Lavergne | Assessor's adjustment | \$66.73 |
| 57)Seokwoo | Assessor's adjustment | \$108.24 |
| 58)M. Lesiak & M. prowe | Assessor's adjustment | \$78.28 |
| 59)Joan Lewis | Assessor's adjustment | \$109.63 |
| 60)Thomas Lindenmuth | Assessor's adjustment | \$47.89 |
| 61)LSK Development | Adjustment | \$1,100.00 |
| 62)Leo Maltagliati | Assessor's adjustment | \$14.14 |
| 63)Jamie Martin | Double payment | \$550.00 |
| 64)James Mascolo | Assessor's adjustment | \$72.84 |
| 65)David McCluskey | Assessor's adjustment | \$55.17 |
| 66)R. McFarland & I. Bjarnason | Assessor's adjustment | \$27.66 |
| 67)S. & M. Melnyk | Assessor's adjustment | \$88.31 |
| 68)C. & C. Mesick | Assessors' adjustment | \$33.94 |
| 69)Sari Moeller | Assessor's adjustment | \$25.13 |
| 70)Montowese Industrial | Double payment | \$315.00 |
| 71)M. & M. Murrihy | Assessor's adjustment | \$9.32 |
| 72) James Nagel | Assessor's adjustment | \$56.98 |
| 73)S. & J. Needles | Assessor's adjustment | \$101.54 |
| 74)Nissan Infiniti | Assessor's adjustment | \$1,037.74 |
| 75)Edward Norton | Assessor's adjustment | \$72.09 |
| 76)P & J Property Holdings | Double payment | \$315.00 |
| 77)Alexis Palais | Assessor's adjustment | \$30.31 |
| 78)Nicole Papadhima | Assessor's adjustment | \$180.68 |
| 79)C. & H. Peck | Assessor's adjustment | \$18.09 |
| 80)D. & J. Pennito | Assessor's adjustment | \$51.15 |
| 81)Pure Health Solutions | Assessor's adjustment | \$374.85 |
| 82)Andrew Rachel | Assessors' adjustment | \$34.34 |
| 83)Christopher Raetzsch | Assessor's adjustment | \$15.07 |

| | | |
|-------------------------------|-----------------------|--------------------|
| 84)R. & N. Rahmig | Assessor's adjustment | \$20.14 |
| 85)Lynne Ramer | Assessor's adjustment | \$23.47 |
| 86)Amelia Ramsey | Assessor's adjustment | \$35.43 |
| 87)Robert Rossetti | Assessor's adjustment | \$45.06 |
| 88)Joseph Rossi | Double payment | \$315.00 |
| 89)Frederick Rutherford | Assessor's adjustment | \$10.46 |
| 90)Clara Ryan | Assessor's adjustment | \$7.68 |
| 91)Aleksandr Saakov | Double payment | \$235.00 |
| 92)Georgette Sappington | Assessor's adjustment | \$226.19 |
| 93)Thomas Sawicki | Assessor's adjustment | \$9.44 |
| 94)Linda Schramm | Assessor's adjustment | \$14.65 |
| 95)Richard Schubach | Assessor's adjustment | \$16.70 |
| 96)Patricia Schultze | Assessor's adjustment | \$71.02 |
| 97)Judy Seldner | Assessor's adjustment | \$58.22 |
| 98)Miriam Shepard | Assessor's adjustment | \$18.41 |
| 99)Keith Sims | Assessor's adjustment | \$38.23 |
| 100)Devon Smith | Assessor's adjustment | \$64.63 |
| 101)L. & P. Spencer | Assessor's adjustment | \$35.11 |
| 102)Gregory Stephenson | Assessor's adjustment | \$58.40 |
| 103)Allen Taradash | Assessor's adjustment | \$75.40 |
| 104)Gerald Terwilliger | Assessor's adjustment | \$121.85 |
| 105)M. & K. Thibodeau | Assessor's adjustment | \$221.44 |
| 106)Toyota Lease Trust | Assessor's adjustment | \$1,138.25 |
| 107)Tru Precision Corp. | Assessor's adjustment | \$175.95 |
| 108)TWM Real Estate LLC | Erroneous payment | \$1069.20 |
| 109)Daniel Uccello | Assessor's adjustment | \$69.82 |
| 110)Alexander Ulbricht | Assessor's adjustment | \$71.23 |
| 111)USB Leasing LT | Assessor's adjustment | \$1,666.56 |
| 112)Vault Trust | Assessor's adjustment | \$1,056.16 |
| 113)VCFS Auto Leasing Company | Assessor's adjustment | \$99.97 |
| 114)R. & C. Vicino | Assessor's adjustment | \$53.29 |
| 115)VW Credit Leasing | Assessor's adjustment | \$69.09 |
| 116)Dayl Walker | Double payment | \$719.15 |
| 117)R. & L. Wallace | Assessor's adjustment | \$17.35 |
| 118) R. & K. Walsh | Assessor's adjustment | \$75.51 |
| 119)Helen Walters | Assessor's adjustment | \$54.88 |
| 120)Wells Fargo Home Mtg | Erroneous payment | \$2,344.64 |
| 121)Gordon Williamson | Assessor's adjustment | \$15.55 |
| 122)A. & V. Witkowska | Assessor's adjustment | \$97.56 |
| 123)Adam Witkowski | Assessor's adjustment | \$11.77 |
| 124)Christine Yang | Assessor's adjustment | \$40.31 |
| 125)Elena Zhakov | Assessor's adjustment | \$33.62 |
| | | |
| | | |
| | TOTAL: | \$47,165.62 |

MOTION:

Agenda Item O-1

Executive Session—To discuss matters concerning the sale or acquisition of real property.

To adjourn the meeting to executive session as permitted by Connecticut General Statutes Section 1-225 (a) for the following purposes as allowed by Section 1-200(6), that is

Discussion of the selection of a site or the lease, sale or purchase of real estate by a political subdivision of the state when publicity regarding such site, lease, sale, purchase or construction would cause a likelihood of increased price until such time as all of the property has been acquired or all proceedings or transactions concerning same have been terminated or abandoned;

That attendance in the Executive Session shall be limited to:

Members of the Town Council
Town Manager

NOTE: Approval of this motion shall be by 2/3 vote.