

**TOWN OF FARMINGTON, CT
ECONOMIC DEVELOPMENT COMMISSION**

DATE: Wednesday September 13, 2017
TIME: 5:30 P.M.
PLACE: Farmington Town Council Chambers

MINUTES

Absent

Joe Howard

Staff

Rose Ponte

- a. **Call to Order**
 - a. Meeting was called to order at 5:33 pm
- b. **Public Comment**
 - a. n/a
- c. **Reading of the Minutes**

A motion was made and seconded to accept the June 15, 2017 minutes. (Reeve / Kleinman).
- d. **Update on the Civic Lift Initiative**

Rose, Anna and Kat have been meeting with Evan Dobos weekly throughout the last 3 months. In order to promote explorefarmington.com a Facebook page and Instagram account have been created. Promotions will continue with a potential launch in early November.
- e. **Economic Development Director's Report**

Rose reviewed the monthly activities
- f. **Planner's Report**

Rose reviewed the various development projects that were approved over the last two months as well as those projects that are currently in process.
- g. **Fall Breakfast Recap**

There were 190 attendees, 38 surveys were returned. Rose will contact Farmington Bank and request a continuation of their annual sponsorship.
- h. **Flower RFP**

Rose will be working with the Finance Dept to issue an RFP for the 2018 Flower program. Winterberry is schedule to install the Holiday Kissing Balls in late November.
- i. **Town Council Liaison Report – N/A**
- j. **New Business**

Commissioner Karwoski inquired about the status of the Centerplan Unionville Project. Rose had not spoken to Centerplan in a number of months. She will inquire and report back at the next meeting.
- k. **Adjournment**

A motion was made and seconded (Kleinman/ Reeve) to adjourn the meeting. Meeting was adjourned at 6:25 pm

1. **Approved unanimously**

**Respectfully Submitted,
Rose Ponte
Economic Development Director
CC: Economic Development Commissioners**