



March 17, 2020

Dear Farmington Residents,

On behalf of the Town of Farmington, we want to express our appreciation for your partnership, cooperation, and patience as we continue to address the emerging issues related to COVID-19. We understand that these are challenging times, and the Town will continue to provide updates on COVID-19 on the [Town website](#). This web page is updated frequently as the situation continues to evolve.

On March 16, 2020, a State of Emergency for the Town of Farmington was declared, and the Emergency Operations Center was partially opened. The declaration will allow the Town to seek reimbursement for costs associated with COVID-19 in the event this is identified as a federal emergency.

**It is the Town of Farmington's intent to keep services running to support our residents and businesses.** As of March 17, 2020, Town Hall is open, but we will have limited public access and public interaction in an effort to minimize the spread of COVID-19 and to keep our residents, businesses, and employees safe. Most Town business can be conducted online, via email, over the phone, or through US mail, and we are encouraging residents and businesses to interact with the Town remotely. Residents and businesses that are required to appear in person to conduct business should call or email the specific department for an appointment. During any in person interaction, staff will take the precautionary measures to minimize the spread of COVID-19. We hope you will do the same.

To encourage social distancing, residents and businesses are asked to please call or email the specific department before coming to Town Hall to see if they can assist you remotely. A secure document drop box has been placed at the Town Hall entrance for the public to leave documents for Town Departments.

Commonly used Town services that can be provided remotely include:

**Assessor's Office:** 860-675-2370, [gardnerd@farmington-ct.org](mailto:gardnerd@farmington-ct.org)

- [Forms](#) can be downloaded online and mailed to the Assessor's Office
- A locked document drop box is available in the lobby of Town Hall

**Building Department:** 860-675-2305, [arnoldr@farmington-ct.org](mailto:arnoldr@farmington-ct.org)

- Apply for building permits [online](#).
- Inspections will be by appointment only on Tuesdays and Thursdays.  
*Only essential permits and inspections will be conducted.*





**Farmington Libraries: *Closed Until Further Notice***

- While the library is closed, residents can download [eBooks](#), [magazines](#), [stream entertainment](#), or use their [online resources](#).

**Tax Department:** 860-675-2340, [pletschers@farmington-ct.org](mailto:pletschers@farmington-ct.org)

- Information is available online
- Tax payments can be processed [online](#)
- A locked document drop box is available in the lobby of Town Hall

**Town Clerk's Office:** 860-675-2380, [rayp@farmington-ct.org](mailto:rayp@farmington-ct.org)

- Most work can be conducted via US mail/email
- Marriage licenses, notary filings, and funeral director activities are the only services required to appear in-person. Please call ahead.
- A locked document drop box is available in the lobby of Town Hall

**Probate Court:** 860-675-2360

- A locked document drop box is available outside the court
- Lawyers need to e-file in accordance with the State statute

**Social Services:** 860-675-2390, [parentn@farmington-ct.org](mailto:parentn@farmington-ct.org)

- Dial-a-Ride will be available for medical appointments and/or food shopping only. Please call to make an appointment.

**Recreation:** 860-675-2540, [porterg@farmington-ct.org](mailto:porterg@farmington-ct.org)

- [Online Registration for Recreation Programs](#)
- ***All current (in-session) Farmington Recreation sponsored programs and those with a start date up to and including April 1, 2020 are cancelled.***

**Senior Center:** 860-675-2490, [boucharda@farmington-ct.org](mailto:boucharda@farmington-ct.org)

- ***The Senior Center is Closed Until Further Notice***

Additionally, all non-mandated public meetings will be cancelled. When possible, regularly scheduled meetings will be conducted online to avoid large public gatherings. Please check the [meeting schedule](#) on the Town website for updates regarding the status of meetings. Residents are encouraged to submit public comment for meetings via email to [publiccomment@farmington-ct.org](mailto:publiccomment@farmington-ct.org). Please indicate the name of the Board/Commission you are submitting public comment for in the subject line.

Residents are also encouraged to sign up for the [Town of Farmington's Emergency Alert and Community Notification Program](#). This notification system enables the Town to provide you with COVID-19 updates as well as provide alerts for emergencies and other important community news.





We can all work together to limit the spread of COVID-19. The more each individual resident follows the preventative recommendations, the more we will minimize the impact of this illness on ourselves, our friends, and our neighbors. The FVHD protocols for the annual flu season are the same ones currently recommended to address the spread of COVID-19. Take these everyday preventative actions to help stop the spread of germs:

- Wash hands often with soap and water for at least 20 seconds. If soap and water are not available, use alcohol-based hand sanitizer.
- Avoid touching your eyes, nose, and mouth with unwashed hands.
- Avoid close contact with people who are sick.
- Stay home when you are sick.
- Cover your cough or sneeze with a tissue, then dispose of the tissue in the trash.
- Clean and disinfect frequently touched objects and surfaces.
- Avoid shaking hands; instead wave, touch elbows, or just say hello.

Thank you for your attention to this matter, and for your partnership to help keep our community healthy.

Sincerely,

C.J. Thomas  
 Town Council Chair

Kathleen A. Blonski  
 Town Manager

