FARMINGTON HISTORIC DISTRICT
COMMISSION

APPLICATION FOR CERTIFICATE OF APPROPRIATENESS

1) Name of Applicant: ___________________________________________________

2) Contact Person: _____________________________________________________

3) Email Address: _____________________________________________________

4) Mailing Address: _____________________________________________________

5) Phone Number: _____________________________________________________

6) Name of Owner if other than applicant: ___________________________________

7) Mailing Address of Owner: _____________________________________________

8) Location of Property: ________________________________________________

9) Describe proposed work:
   Replacement or Material Change: _________________________________________
   Site Improvements: ____________________________________________________
   New Construction/Addition: _____________________________________________

PLEASE COMPLETE ATTACHED GUIDELINES SPECIFIC TO THE PROJECT
YOU ARE UNDERTAKING AND SUBMIT ALL REQUIRED DOCUMENTATION
WITH YOUR APPLICATION:

Informal discussions are strongly encouraged prior to formal submission of an
application. Informal discussions occur at the end of each regularly scheduled meeting.

HISTORIC DISTRICT POLICY: Applications for Certificates of Appropriateness
require the posting of a sign on the subject property for the 7 days prior to the
public hearing. A $35 deposit is required for such signs, refundable upon return of
the sign.

___________________________          ________________________________________
DATE     SIGNATURE OF APPLICANT
(MUST BE OWNER OR HOLDER OF OPTION
TO PURCHASE OR AGENT THEREOF)
Farmington Historic District Commission

Guidelines for Site Improvements
(parking areas, driveways, and structures such as fences, walls, lamp posts, and signage)

Type of Site Improvement:

Detailed description:

Size (Width, depth, height):

Please provide the following information:

1. Site / Plot Plan, 1:20 scale, of property locating existing conditions and proposed structures/improvements.
2. Plan, elevations and sections as applicable.
3. Photos of site where improvement is proposed and photos of any precedents
4. Product Literature
5. Material samples
Farmington Historic District Commission

Guidelines for Replacement and Material Change
(Such as: windows, doors, storm windows/doors, shutters, fence material, siding, decking)

Type of Replacement/Material Change:

Detailed description:

Location:

Manufacturer's literature:

Please provide the following information:

1. Plan, elevations and sections as applicable.
2. Photos of existing conditions and precedents
3. Product Literature
4. Material samples
Farmington Historic District Commission

Guidelines for New Construction/ Additions

Type of addition or new structure:
House          Garage        Barn         Shed           Addition         other

Detailed description:

Dimensions (Width x Depth x Height):

Please provide the following information:

1. Site Plan (Including Topographic survey for new structure)
2. Elevations, Sections, and applicable floor plans
3. Photos of existing conditions and precedents
4. Product Literature and material samples
5. Complete list of materials

Informal Hearings: Encouraged for large additions and new construction